

## COOKTOWN DISCOVERY FESTIVAL 2018 MARKET APPLICATION

**JUNE 15-17**

*Local Law 1 Schedule 8*

Application for approval to operate a market stall or roadside vending in Council controlled areas or roads

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application for:  Food Stall  Non-Food Stall with power  
 Food Van (own power is required)  Non-Food Stall without power  
 Not-for-profit stall without power  
 Stall size:  3m frontage  Larger (please specify) \_\_\_\_\_

Do you currently hold a valid annual Market Stall or Roadside Vending approval with Cook Shire Council?

No  Yes Approval No. \_\_\_\_\_

Will the activity include no single-use plastic bags?..... Yes  No

Will the activity include the use of compostable products and packaging?..... Yes  No

(If you answered yes to both questions above you are entitled to a 15% fee discount)

### Section 1 - Applicant details

Details of the applicant (person or company) to which the approval will be issued.

Title:  Mr  Mrs  Ms  Miss  Company

First name: \_\_\_\_\_ Given name(s): \_\_\_\_\_

Last name: \_\_\_\_\_

Company name: \_\_\_\_\_ ABN: \_\_\_\_\_

Postal address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

### Section 2 - Stall and van details

Trading as: \_\_\_\_\_

Items for sale: \_\_\_\_\_

Preferred locations (see attached map): \_\_\_\_\_

### Section 3 - Stall requirements

Describe your stall (market stalls only)

Description of stall set-up: \_\_\_\_\_

Power Requirements: \_\_\_\_\_

### Section 3 - Vehicle details

Describe your vehicle (roadside vendors only)

Type of vehicle:  Colour:   
Make:  Model:  Rego number:   
Serving location:  back  side (2 sites are required)  other (please specify)   
Will the vehicle be kept stationary during the festival:  no  yes  
Do you have a current Mobile Food Business Licence:  no  yes (please provide a copy)

### Section 4 - Activity details

Describe your activity and items for sale

Will the activity include the lighting of fire (except for the purpose of a barbecue)?..... Yes  No  
Will the activity generate anything that may create an offensive smell?..... Yes  No  
Will the activity generate any waste water?..... Yes  No  
Will the activity include the sale of any type of food (except whole fruit or vegetable)?... Yes  No

### Terms and conditions

Your approval will be subject to the following terms and conditions

- This licence is not transferable
- A separate licence is required to sell food from the market stall.
- All food preparation and distribution must comply with Queensland Food Act 2006
- Activities and equipment used in relation to this approval must not pose any risk to public health and safety or the environment.
- The activity should not cause any damage to Council properties, including the irrigation system. The holder of this approval will be liable for the cost of repairing any damage done.
- All electrical cords, fittings, switching etc. are to be in accordance with the appropriate Australian Standard
- Any rubbish generated by the activity must be removed before leaving the site.
- There are to be no glass receptacles used in the park.
- The use of pegs to secure a tent or structure is strictly prohibited.
- No vehicles are permitted on parks at any time
- Items that may be used as a weapon should not be left unattended.
- The approval holder must display the approval in a prominent position at the stall so it is easily visible.
- Trading hours are 2pm-6pm Friday, 7am-6pm Saturday, 7am-3pm Sunday. Council will not accept any liability for theft or damage to any property.

### Lodgement

Date, sign, and forward this application, with fee and required supporting documentation (if any), to Cook Shire Council. This application MUST be lodged with Council.

I have read and agree to abide by Council's conditions. I indemnify Cook Shire Council against claims for personal injury including death and damage to property including economic loss arising by, through or in connection with the approval.

Signature:

Date:

You are providing personal information which will only be used for Council business activity specific to your enquiry, request, or application. Your personal information is managed in accordance with the *Information Privacy Act 2009*, will only be handled by persons authorised to do so and will not be disseminated unless you have given Council permission to do so or the disclosure is required by law.

#### Office Use Only

G/L: 2050.110.118 (market stalls) ..... 2050.105.121 (roadside vending)  
Fee: ..... Receipt number: .....  
Date: ..... Received by: .....