

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Administration Building, 10 Furneaux Street Cooktown
14, 15, 16 March**

1. ATTENDANCE:	1
MEETING OPENED	1
APOLOGIES:.....	1
2. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST	1
NOTICE OF BEREAVEMENT:	1
3. MAYORAL MINUTE	1
FUNDING FACILITATION AGREEMENT – COOK SHIRECOUNCIL, COOK SHIRE COMMUNITY RENEWABLES LTD AND LYON INFRASTRUCTURE INVESTMENTS PTY LTD	1
4. CONFIRMATION OF MINUTES.....	1
CONFIRMATION OF MINUTES OF ORDINARY MEETING	1
BUSINESS ARISING:.....	1
COUNCILLORS' REPORTS.....	2
5. AGENDA ITEMS.....	7
REVIEW OF OPERATIONAL PLAN FOR 2015-16 FINANCIAL YEAR – MARCH 2016 ...	7
WATERFRONT ADVISORY COMMITTEE MINUTES 15 FEBRUARY 2016	7
REQUEST TO EXTEND THE CURRENCY PERIOD OF DEVELOPMENT PERMIT DA/1263 – MAKING A MATERIAL CHANGE OF USE FOR MULTIPLE RURAL OCCUPANCY (33 HOUSE SITES) ON LOT 1 ON PLAN CP907817, FRENCHMAN'S ROAD, SHELBURNE BY A FURTHER TWO (2) YEARS.....	7
APPLICATION FOR CONVERSION OF TERM LEASE OF PASTORAL HOLDING 14/5063 OVER LOT 1 ON PLAN SP280074 FORMALLY LOT 1 ON PLAN KG3 TO PERPETUAL LEASE - KINGVALE STATION, KIMBA ROAD, LAURA; PARISH OF KOPO; LOCALITY OF LAURA.	8
BOUNDARY ANOMALY BETWEEN AURUKUN SHIRE COUNCIL AND COOK SHIRE COUNCIL – LOT 211 ON SP241404 AND LOT 653 ON SP178000; PARISHES OF DUNLEATH AND DUNNING.	8
APPLICATION TO ADD ADDITIONAL PURPOSE OF LOW KEY TOURISM TO ROLLING TERM LEASE PH 14/242 OVER LOT 242 ON PLAN SP154003 – SPRINGVALE STATION, MULLIGAN HIGHWAY, LAKELAND; PARISH OF KINGSDALE; LOCALITY OF LAKELAND.....	8
FINALISATION OF ROAD OPENING WITHIN KING JUNCTION PASTORAL HOLDING LEASE 34/2367 – LOT 2367 SP284117 (FORMALLY LOT 2367 PH2069); PARISH OF CONFUR; LOCALITY OF PALMER.....	9
ENDEAVOUR VALLEY ROAD (ENDEAVOUR FALLS TO ROSE CREEK) – JOB NO.220/6601/2 – PROPOSED RESUMPTION OF LAND FOR TRANSPORT PURPOSES - PART OF LOT 4 ON PLAN SP146407: COUNTY OF BANKS: PARISH OF HANN.....	9
APPLICATION FOR PERMANENT ROAD CLOSURE BEING KOOKABURRA AVENUE, LAKELAND ABUTTING LOT 26 ON RP725840 SHOWN AS LOT A ON DRAWING CNS15/047P.....	9

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14, 15, 16 March**

APPLICATION FOR TERM LEASE AND APPLICATION FOR EASEMENT FOR ACCESS PURPOSES OVER PART OF LOT 66 ON PLAN SP161906 – BONNY GLEN STATION.	9
COOKTOWN 2020 ADVISORY COMMITTEE - MINUTES	10
REVENUE AND EXPENDITURE – FEBRUARY 2016	10

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1. ATTENDANCE:

The Mayor, Cr PH Scott, Councillors A Wilson, KG Price, GC Shephard, PL Johnson, R Bowman, S Clark, M Cookson Acting Chief Executive Officer, G Kerr Director Development, Environment and Community, R Uebergang Director Infrastructure Services, Minute Officer (K Nicolaou).

MEETING OPENED

The Mayor, Cr PH Scott declared the meeting open at 9:02am.

APOLOGIES:

Chief Executive Officer (T Cronin)

2. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST

No conflicts of interest or material personal interests declared.

NOTICE OF BEREAVEMENT:

Advice has been received of the passing of James (Jimmy) Gordon Snr, and Anthony (Tony) McKowen

As a mark of respect one minute silence was observed.

3. MAYORAL MINUTE

3.1	FUNDING FACILITATION AGREEMENT – COOK SHIRE COUNCIL, COOK SHIRE COMMUNITY RENEWABLES LTD AND LYON INFRASTRUCTURE INVESTMENTS PTY LTD
31189	<i>Report No D16/3875 from Chief Executive Officer</i>

Mayor PH Scott moved

Council endorses the execution of the NSRF Round 3 Funding Facilitation Agreement between Council, CSCR and Lyon.

CARRIED

4. CONFIRMATION OF MINUTES

4.1	CONFIRMATION OF MINUTES OF ORDINARY MEETING
31190	

Cr A Wilson moved; seconded Cr S Clark

That the minutes of the Ordinary Meeting of 16 February 2016 be confirmed.

CARRIED

BUSINESS ARISING:

Nil

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COUNCILLORS' REPORTS

Mayoral Activity Report – Cr Peter Scott

Date	Venue	Details	Outcome
15/2/16	Chambers	Waterfront meeting	Concerns with wall
16/2/16	Lakeland	Lakeland Progress Association	Water, solar & subdivision
17/2/16	Office CDCC	4CA – Zika Virus Cooktown Community Housing	Preventative measures Chair
24/2/16	Chambers	Cooktown wellbeing centre Partners in recovery	Joint business case with Douglas Shire
26/2/16	Chambers	Adventures Nth & Heli Nth	Business opportunity
27/2/15	PCYC	Multicultural Festival	
1/3/16	Mt Tully / Office	NBN & Telstra	Rollout this year
3/3/16	Office RSL	CEO Review with Crs Wilson & Johnson RAAF visit August	Parade & band
4/3/15	Cairns	Nthn Aust Co-op Research Centre Dept PM & C 4CA Preston Law	With Gary Kerr Laura ILUA CSC Issues Land Tenure services
5/3/16	Cairns Lakeland	Collect Robert DIS. “Get Ready” event	
7/3/16	Chambers	EMT & Waterfront mtgs 2020 mtg QRL 3 Rivers comp.	Draft report rec'd
8/3/16	Office	DDMG teleconf Lyon CSC Renewables	More rain TC unlikely Project structure
9/3/16	PCYC Hillcrest	LDMG Chamber of Commerce	Police 10 members SES external backup Nadine – warden training. ED Plan

Upcoming Meetings

24/3/16 Cooktown Interagency Group

Councillor Activity Report – Cr Penny Johnson

Meetings

Date	Type / purpose	Who /where	Action
22 Feb	Gulf Horizons Foundation- workshop new Constitution	Working group	Draft constitution for review
1 March	National Trust QLD CEO- precinct and 2020 activity development	Jonathan Fisher	Provide input
1 March	Cross regional shared interests and industry opportunities – focus on Ag and other industry development and potential for collaboration	Shane Knuth – Member for Dalrymple; Atherton Office	Follow up in coming months
2 March	Cape York LMAC March meeting and networking event	Members, guests; River of Gold Motel Cooktown; Guest presenter Mick Bishop AMSA; local Reef Guardian schools, Chamber	Elect new secretary; promote LMAC to broader community

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3 March	CEO review	Mayor, Cr Wilson.	Performance review and contract review
7 March	Cape York NRM Organizational Performance Excellence review	CSIRO/ Cape York NRM Atherton office with independent reviewers	Receive report post
7 March	TRC Disaster Manager – response, preparedness – commonalities between shires, potential information/ knowledge sharing	Sarah Dean, TRC	Follow up
8 March	Represent Council and speak on issues faced by Council due to Vegetation Management Act, and potential implications should the peel back be successful when voted on in Parliament - probably within next fortnight	Member for Cook Billy Gordon, Member for Dalrymple Shane Knuth; Member for Mt Isa Robbie Katter, Grant Maudsley(Ag Force President); horticultural producers, pastoralists	Cook Shire Council write to Member for Cook commenting on the proposed changes to legislation-potential impacts on access to gravel, water, development of land for community purposes, impact on economic development across a range of sectors

Phone calls/ Discussions/ meeting	Letters/emails minutes	Action
Waste collection – concrete pad, Ayton		Emailed customer request; phoned Council to speak with relevant officer re when pads to be installed; following up to check status on installation of pad and response that has gone to resident from Council

Constituent Representation/Meetings

Other & future activities:

19th local government elections- closing date for postal votes

End March- declaration of election results

April

25 ANZAC Day

27- 29 Cape York NRM board meeting and launch of NRM plan

Expenses Claimed

Date	Details	Amount
Total		

Payment requests for meeting travel to be submitted

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Councillor Activity Report – Cr Alan Wilson

25th & 26th Feb, Travelled to Mackay to attend LAWMAC meeting in-company with Kristina Davidson. Discussed future of LAWMAC Website agreed to outsource operation three quotes obtained final decision when all three viewed. Attended field tour of Mackay Regional Council Refurbished MRF Facility

Dr Laurence Knight gave a presentation on the DEHP State of the waste report indicating new regulations in the pipe line.

Mr Stephen Richards of Farm Waste Recovery gave a talk on their Trial Program relating to Fertilizer Bags ETC appears to have positive results.

Mr Allard BERNHOFEN of RDT Engineering gave a brief update on plastic recycling NSW

Mr Tom Gilmore Mayor of Mareeba Regional Council gave some important feedback on his Councils operation.

2nd March Attended NBN up-date by Company Staff also Telstra gave a presentation at Council Chambers.

I was present at CEO'S performance Review in-company with Mayor Scott and Deputy Mayor Johnson and CEO Tim Cronin.

3rd March took part in Councillor Candidates Q & A Forum held at the Cooktown Events Centre.

5th March Attended Laura Turf Club AGM held at Mareeba Leagues Club.

Later attended at Lakeland Natural Disaster get ready social gathering at Lakeland Hotel.

9th March took part in Local Natural Disaster Group meeting per Teleconference.

10th March Organised a meeting between Mr Allard Bernhofen of RDT (Recycling Design and trading) and Lakeland Farmers set down for Monday 21st March at Lakeland 12 MD.

Councillor Activity Report – Cr Sue Clark

Meetings

DATE	TYPE	PURPOSE	WHERE
15-16/2/16	Monthly Meeting	Cook Shire	Chambers
17/2/16	Monthly Meeting	CAN Committee	Community Health
8/3/16	Health Advisory Meeting for Cape York	CAN Committee	CDCC Meeting Room

Events Attended (as Councillor or part thereof)

DATE	TYPE / PURPOSE	WHO / WHERE
1/3/16	NBN Community Meeting	River of gold

Constituent Representation / Meetings

DATE	PHONE CALLS/ DISCUSSIONS	LETTERS
	Information from My Pathways re Coen work. Passed onto Cape York Employment for pathways.	

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Councillor Activity Report – Cr Glen Shephard

Meetings

	TYPE	PURPOSE	WHERE
15-16/2/16	Monthly Meeting	Cook Shire	Chambers

Events Attended (as Councillor or part thereof)

DATE	TYPE / PURPOSE	WHO / WHERE
5-6/03/16	Charters Towers Beef Expo	Charters Towers

Constituent Representation / Meetings

DATE	PHONE CALLS/ DISCUSSIONS	LETTERS
18/02/2016	Meeting with CSC for an assessment on the cattle in the township of Coen. During the dry season it gets much worse. Fence is the main issue. Dogs are also becoming an issue.	

Councillor Activity Report – Cr Russell Bowman

Meetings

Date	Type / purpose	Who /where
	General Council Meeting	
	Cooktown Chamber of commerce meeting	
	Waterfront meeting	

Events Attended (as Councilor or part thereof)

Date	Type / purpose	Who /where
	GBRMPA networking with community and meeting; River of Gold Motel	

Constituent Representation/Meetings

Date	Phone calls/ Discussions	Letters/ Minutes
	Discussions with candidates re councilors' roles	

Expenses Claimed

Date		Amount
Nil		
Total		

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Up Coming meetings

CDCC Board Meeting

Councilor Activity Summary – Cr Kaz Price

Meetings

Date	Type / purpose / venue
15-16 February	General February Council Meeting
15 February	Waterfront Meeting
18 February	TCHHS Board Meeting
18 February	CSC / Cape York NRM – MOU establishment

Constituent Representation/Meetings

Date	Phone calls/ discussions	Letters/ minutes	Councilor requests/ Outcomes
	Coordinated Coast Guard – CSC meeting re mini-marina		
	Coordinated CYWAFSA – CSC meeting re biosecurity contracts		

***As in caretaker period, took opportunity to take Annual Leave – 3 weeks.

Examined some issues pertaining to rangelands and pastoral issues occurring in the Kimberley – for discussion in Council.

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The meeting was adjourned for morning tea at 10:03am and resumed at 10:25am.

5. AGENDA ITEMS

5.1	REVIEW OF OPERATIONAL PLAN FOR 2015-16 FINANCIAL YEAR – MARCH 2016
31191	<i>Report No. D16/3458 from Chief Executive Officer</i>

Cr R Bowman moved; seconded Cr P Johnson

That the quarterly review of the Operational Plan 2015-2016 be adopted
CARRIED

5.2	WATERFRONT ADVISORY COMMITTEE MINUTES 15 FEBRUARY 2016
31192	<i>Report No D16/3166 from Chief Executive Officer</i>

Cr R Bowman moved; seconded Cr P Johnson

That the minutes and resolutions of the Waterfront Advisory Committee meeting held on 15 February 2016 be received.
CARRIED

5.3	REQUEST TO EXTEND THE CURRENCY PERIOD OF DEVELOPMENT PERMIT DA/1263 – MAKING A MATERIAL CHANGE OF USE FOR MULTIPLE RURAL OCCUPANCY (33 HOUSE SITES) ON LOT 1 ON PLAN CP907817, FRENCHMAN’S ROAD, SHELBURNE BY A FURTHER TWO (2) YEARS
31193	<i>Report No.AD2016/0000131 from Senior Town Planning Officer</i>

Cr G Shephard moved; seconded Cr S Clark

That Council grant a further two (2) year extension to the currency period for Development Permit DA/1263, making a Material Change of Use for Multiple Rural Occupancy (33 House Sites) on Lot 1 on Plan CP907817, Frenchman’s Road, Shelburne, until the 24th July 2018 to enable compliance.
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5.4	APPLICATION FOR CONVERSION OF TERM LEASE OF PASTORAL HOLDING 14/5063 OVER LOT 1 ON PLAN SP280074 FORMALLY LOT 1 ON PLAN KG3 TO PERPETUAL LEASE - KINGVALE STATION, KIMBA ROAD, LAURA; PARISH OF KOPO; LOCALITY OF LAURA.
31194	<i>Report No.D16/3414 from Land Tenure Officer File No. 2.650.94.</i>

Cr A Wilson moved; seconded Cr G Shephard

The Department of Natural Resources and Mines be advised that Council raises no objection to the conversion of Term Lease Pastoral Holding 14/5063 over Lot 1 on Plan SP280074 to a Perpetual Lease, subject to;

- i. the owner ensures all structures and/or buildings have obtained compliance with the requirements of the Queensland building legislation, the Building Act 1975 and referenced legislation,
- ii. any cattle dipping site be identified, listed on the contaminated register.
- iii. the existing dedicated road Kimba Road, traversing Kingvale Station is placed on the existing alignment at no cost to Council.

Moreover, Council is unaware of any local non-indigenous cultural heritage values that should be considered when assessing the application.

CARRIED

5.5	BOUNDARY ANOMALY BETWEEN AURUKUN SHIRE COUNCIL AND COOK SHIRE COUNCIL – LOT 211 ON SP241404 AND LOT 653 ON SP178000; PARISHES OF DUNLEATH AND DUNNING.
31195	<i>Report No.D16/3422 from Land Tenure Officer File No. 2.501.34; 2.502.5; 2.650.34; 2.965.43.</i>

Cr P Johnson moved; seconded Cr S Clark

Council accept report for information purposes and notes the Local Government Change Commission's recommendation.

CARRIED

5.6	APPLICATION TO ADD ADDITIONAL PURPOSE OF LOW KEY TOURISM TO ROLLING TERM LEASE PH 14/242 OVER LOT 242 ON PLAN SP154003 – SPRINGVALE STATION, MULLIGAN HIGHWAY, LAKELAND; PARISH OF KINGSDALE; LOCALITY OF LAKELAND.
31196	<i>Report No.D16/3424 from Land Tenure Officer File No. 2.650.73.</i>

Cr A Wilson moved; seconded Cr K Price

Council accept report for information purposes and notes the finalisation of action to add additional purpose of Low Key Tourism.

CARRIED

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5.7	FINALISATION OF ROAD OPENING WITHIN KING JUNCTION PASTORAL HOLDING LEASE 34/2367 – LOT 2367 SP284117 (FORMALLY LOT 2367 PH2069); PARISH OF CONFUR; LOCALITY OF PALMER.
31197	<i>Report No.D16/3430 from Land Tenure Officer File No. 2.650.20.</i>

Cr A Wilson moved; seconded Cr G Shephard

Council accept report for information purposes and notes the opening of road within King Junction.
CARRIED

5.8	ENDEAVOUR VALLEY ROAD (ENDEAVOUR FALLS TO ROSE CREEK) – JOB NO.220/6601/2 – PROPOSED RESUMPTION OF LAND FOR TRANSPORT PURPOSES - PART OF LOT 4 ON PLAN SP146407: COUNTY OF BANKS: PARISH OF HANN.
31198	<i>Report No.D16/3431 from Land Tenure Officer File No.2.408.1; 2.501.17.</i>

Cr P Johnson moved; seconded Cr S Clark

Council accept report for information purposes and notes taking of land for the purpose of transport, in particular road purposes by the Department of Transport and Main Roads.
CARRIED

5.9	APPLICATION FOR PERMANENT ROAD CLOSURE BEING KOOKABURRA AVENUE, LAKELAND ABUTTING LOT 26 ON RP725840 SHOWN AS LOT A ON DRAWING CNS15/047P.
31199	<i>Report No.D16/3435 from Land Tenure Officer File No.2.258.1.</i>

Cr A Wilson moved; seconded Cr P Johnson

Council accept report for information purposes and notes the States refusal of application for permanent road closure
CARRIED

5.10	APPLICATION FOR TERM LEASE AND APPLICATION FOR EASEMENT FOR ACCESS PURPOSES OVER PART OF LOT 66 ON PLAN SP161906 – BONNY GLEN STATION.
31200	<i>Report No.D16/3438 from Land Tenure Officer File No. 2.650.36</i>

Cr S Clark moved; seconded Cr K Price

Council accepts report for information purposes and notes issue of a new 30 year term lease to Ergon Energy Corporation Limited.
CARRIED

Council wished to minute their thanks to Leonie Dowding and her services with Cook Shire Council as a Land Tenure Officer, and wish her all the best in her retirement.

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5.11	COOKTOWN 2020 ADVISORY COMMITTEE - MINUTES
31201	<i>Report No.D16/3328 from Director Development, Environment and Community</i>

Cr A Wilson moved; seconded Cr K Price

That the minutes and resolutions of the Cooktown 2020 Advisory Committee meeting held on 8 February 2016 be received.

CARRIED

5.12	REVENUE AND EXPENDITURE – FEBRUARY 2016
31202	<i>Report No. D16/3448 from Director Corporate Services</i>

Cr P Johnson moved; seconded Cr R Bowman

That the Revenue and Expenditure Statements for February 2016 be adopted

CARRIED

Meeting closed at 11:55am.

Peter H Scott, Mayor