

## HOLDING A PUBLIC PLACE ACTIVITY

Local Law 1 Schedule 23

Application for: Application for holding a non-commercial activity on local government controlled areas and roads

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

- Application for:
- Private function with 30 or more people (wedding, party etc)
  - Community activity
  - Training activity
  - Information/demonstration/display booth
  - Sporting/Recreational activity
  - Other

### Section 1 - Applicant details

Details of the applicant (person or company) to which the permit will be issued.

Title:  Mr  Mrs  Ms  Miss  Company

First name:  Given name(s):

Last name:

Company name:  ABN:

Director's name:

Director's name:

Postal address:

Locality:  State:  Postcode:

Phone:  Fax:

Mobile:  Email:

Are you registered with the Australian Charities and not-for-profit commission?  yes  no

Are you charging an entry fee for your activity?  yes  no

### Section 2 - Contact details

Only complete this section if contact person is different than applicant or if applicant is a company.

Title:  Mr  Mrs  Ms  Miss

First name:  Given name(s):

Last name:

Postal address:

Locality:  State:  Postcode:

Phone:  Fax:

Mobile:  Email:

### Section 3 - Activity details

Describe your activity

Activity name:

Location:

I wish to hold the activity on (dates):

Start time:  Finish time:  Anticipated attendance:

Set-up date & time:  Clean-up date & time:

Is this a fund-raising event?

Yes. Purpose of funds raised:

No

Briefly describe the activities and equipment you will use:

Will you be erecting or installing any shade, tent or structure?.....  Yes  No

Will the activity include the lighting of fire (except for the purpose of a barbecue)?.....  Yes  No

Will the activity generate more than one garbage bag of rubbish (50 litres)?.....  Yes  No

Will the activity generate loud or amplified noise?.....  Yes  No

Will the activity generate anything that may create an offensive smell?.....  Yes  No

Will the activity generate any waste water?.....  Yes  No

Will the activity include the sale of any type of food (except whole fruit or vegetable)?.....  Yes  No

Will the activity include the sale or promotion of adult products?.....  Yes  No

Will the activity include the sale, display and/or use of live animals?.....  Yes  No

Will the activity include the display of any item that may be considered obscene,  
discriminatory and/or offensive to a particular community?.....  Yes  No

### Lodgement

Date, sign, and forward this application, with fee and required supporting documentation (if any), to Cook Shire Council. This application **MUST** be lodged with Council.

I have read and agree to abide by Council's conditions.

I indemnify Cook Shire Council against claims for personal injury including death and damage to property including economic loss arising by, through or in connection with the approval.

I declare the information provided in this application to be complete, true and correct.

Signature:

Date:

You are providing personal information which will only be used for Council business activity specific to your enquiry, request, or application. Your personal information is managed in accordance with the *Information Privacy Act 2009*, will only be handled by persons authorised to do so and will not be disseminated unless you have given Council permission to do so or the disclosure is required by law.

#### Office Use Only

G/L: 2050.110.143

Fee: ..... Receipt number: .....

Date: ..... Received by: .....