

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

ATTENDANCE:

The Mayor Cr R S Sullivan, Councillors R W Logan, C R Burns, P L Gordon, J M Giese, K F Eales, P H Scott, Chief Executive Officer (M Pitt), Minute Officer (R Norris)

MEETING OPENED:

The Mayor declared the meeting open at 1.00 pm on 15 January 2007

APOLOGIES:

Cr A Wilson

NOTICE OF BEREAVEMENT:

Advice was received of the passing of John Crowther, Maudie Lowdown, Melissa Wallace, John King

As a mark of respect one minute's silence was observed.

CONFIRMATION OF MINUTES

25501	CONFIRMATION OF MINUTES OF ORDINARY MEETING
-------	--

Cr C Burns moved; seconded Cr R Logan
That the Minutes of Ordinary Meeting of 11-12-13 December 2006 be confirmed subject to the following amendments:

Page/Reso No.	Corrections
14	Delete "Romeo Creek" and insert "Orange Tree Gully"
22	Replace "Cr Wilso" with "Cr Wilson"
13	Replace "ben" with "be"
16	Replace "on" with "own"

CARRIED

BUSINESS ARISING FROM MINUTES

- Building applications in abeyance
- Skytrans Flights

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Councillors' Reports

Cr P Gordon

- Attended Cape York Peninsula Development Association teleconference.

Cr C Burns

- Commented on the positive feedback for the bitumen work at Ayton.

Councillors requested that Council, once again, request the Minister for Local Government and Planning to allow Council to conduct a postal vote in Division 4.

Manager Engineering Services, Tony Lickiss, and Purchasing Officer, Ellanna Gilson, in attendance

25502	PETITION FOR SEALING OF ANNAN ROAD	MES
	<i>Report No.274167 from Executive Assistant</i>	

Cr R Logan moved; seconded Cr P Scott

That the Petition for the sealing of Annan Road be received and that the petitioners be advised that the sealing of Annan Road will be programmed after assessment of all roads within the Shire at the February 2007 Council meeting.

CARRIED.

25503	NAMING OF UNNAMED ROADS	MES
	<i>Report No.278145 from Engineering Technical officer</i>	

Cr J Giese moved; seconded Cr C Burns

That the Engineering Technical Officers Report be received for information

CARRIED.

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25504	C480. SUPPLY OF 2WD & 4WD VEHICLES TRUCKS & TRACTOR SLASHER LOADER AND C481. SALE OF VEHICLES	MES
	<i>Report No.278204 from Procurement Officer</i>	

Cr K Eales moved; seconded Cr P Gordon

1. That Council approve the vehicles identified in Report No. 278204 (vehicles A-J), in the specified quantities, for purchase. Allowing for additional accessory purchase to be determined by relevant department managers based on need (**5. Vehicles/Plant Recommended for Purchase**).
2. That the tenderers identified as 'Best Trade by Tender' in Report No. 278204 (both private and dealer) be offered the specific items tendered for (detailed in Report No. 278204) for purchase/trade/ auction (**6. Highest Trade-in/Sale Price (Dealer & Private)**).
3. That the 3rd Vehicle required in Item C of Report No. 278204 be secured via a 'request for quote' in March when the new model becomes available. This will align with Council's Purchasing Policy as the single purchase will be less than \$100,000.00
4. That Item 9. in Report No. 278204 be withheld for Auction in order to better determine the viability of utilising Auction as an ongoing methodology for disposal of Council vehicles. A reserve price will be set based on the lowest tender and should the reserve not be met the vehicle will be traded for the 3rd vehicle required under Item C (page 25) in Report No. 278204.

CARRIED.

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25505	ENGINEERING SERVICES REPORT – JANUARY 2007	
	<i>Report No. 278607 from the Manager Engineering Services</i>	

1. Flood Damage

All Submissions are in to the relevant Departments and the majority have been approved. Awaiting funding approval for several roads and discrete locations. .

1.1. Flood Damage Repairs

Currently we are gearing up to continue flood restoration works ASAP

1.1.1. Bloomfield Rd

Introduction

This Contract is for the stabilization of approximately 850 metres of road batter on Bloomfield Road between Ayton and Wujal Wujal. The works consist a combination of rock gabions, rock reno mattresses and soil nails.

Council accepted an offer from Earthtec Constructions Pty Ltd following approval of the project under the Natural Disaster Relief Arrangements (NDRA) on 29 November 2006. The contract is a Schedule of Rates contract with an estimated value of \$5,389,020.

The contract period is ninety (90) days with practical completion projected for 13 April 2006 subject to weather conditions.

The contractor, Earthtec Constructions Pty Ltd, mobilized to site during the second week of December 2006.

Progress on site

The contractor has proceeded to establish a compound on the Ayton side of the site of works. The compound has been secured and contains equipment necessary for the project.

Since establishment, the contractor has:

- epoxy coated the soil nails
- commenced clearing the batter vegetation and batter trimming
- installed traffic control measures
- ordered and taken delivery of gabion baskets, reno mattresses and geofabric
- commenced the installation of soil nails

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Installation to date has been inspected by a senior geotechnical engineer and to date works are satisfactory.

Risk / Safety Issues

A regular risk review is undertaken on a regular basis. Risks considered relate to site and visiting personnel, public moving through the site, construction risks, environmental risks and financial risks.

All risks to date are being managed satisfactorily

Safety issues relate to construction safety and safety for the public moving through the site. An issue has arisen in relation to barrier webbing on construction faces which are at a particular time not being worked upon. The contractor is addressing this issue.

Public moving through the site have been generally understanding of the site circumstances.

Planned progress for January

Subject to weather conditions, the contractor will continue with the installation of soil nails.

Additionally, the contractor will commence the installation of the initial gabions and reno mattresses at sites identified to be critical to prevent further damage to the road under wet season conditions.

Expenditure

The contract is a schedule of rates contract. As such the final payment will be subject to final quantities required to complete the works.

Contract value	\$5,389,020
Claim #1	\$331,571
Retention	\$33,157.10

Payment #1 plus GST \$328,255.29

It is stressed that these costs are contract costs only. Other costs to be incurred by the works include Council costs, supervision, consultants fees, fees for approvals and day works not covered by the contract.

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

- 1.1.2. Strathgordon Rd
The restoration works adjacent to the bitumen edges have been completed. There is still substantial road works to be undertaken with re-graveling, pipe works and re-sealing of flood effected sections.
- 1.1.3. Bridges
The restoration of the bridges in the park was not completed prior to close down however the expected completion date is 19ht January 2007. Delays were caused by material supply delays outside of our control.
- 1.1.4. Shiptons Flat Bridges
The restoration of the bridge will commence when the required material arrive.
- 1.1.5. Rossville bus stop
The Bus stop has been ordered. The type of stop ordered will provide protection from the elements to the sides. This will come as a flat pack unit and will be installed ASAP.
- 1.1.6. Batavia – Sudley Road
Works started 10th of January to take advantage of opportune storm activity that had taken place two days prior.

2. Capital works

2.1. Marton Boat Ramp

Council have approached the Department to design the ramp to take a 42T capacity load to enable larger boats and barges to be slipped or loaded.

2.2. Bloomfield Rd (Ayton-Russel Creek)

Completed.

2.3. Bloomfield Rd (Granite Creek bridge & Associated works)

Councils commitment Completed.

2.4. Howard St Drainage

Drain is completed with the causeway yto be constructed incorporating a hydraulic jump.

2.5. Henwood Rd

These works have commenced and the bridge has be delivered to site and installation should commence 22nd January.

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

2.6. Footpaths

These works are to take place in Furnuex st, and from the IGA to the Big 4 Caravan park picking up Pam's Place along the way.

3. Water

3.1. Cooktown water status – December 06

The Neill Close mains extension was started with only the cul-de-sac to be completed in the New Year. The cut-ins for this job and also the corner of Howard and Power Sts. Have been completed.

Tidying up was completed on the Finders St, Charlotte St and South Road mains extension/upgrade jobs.

One new service was installed. Several service repairs were carried out.

Bacterial samples were all OK

3.1.1. Cooktown water area

Due to the completion of the Weber esplanade subdivision the block of land along Weber Esplanade now have access to mains water supply. It is proposed that these block now become part of the rateable water area.

3.2. Laura Water Status – December 06

Monthly CIP's were done on the membrane filters. Pressure pump 4 trips out regularly, this is most likely due to worn contactors in the switchboard which will be replaced early in the New Year.

Bacterial samples were all OK

3.3. Lakeland's Water Status – December 06

Bacterial samples were all OK.

3.4. Coen Water supply Status – December 06

The month of December saw the majority of water coming from Coen dam, with only a small amount from the bores. Treatment is still as per last month.

There was one service repair for the month.

New membranes for the Vivendi plant have been ordered and are expected to be here in Late January.

Bacterial samples were all OK. Everything is running smoothly

4. Sewerage

4.1. Cooktown sewer reticulation status – December 06

River and treatment plant samples were done and show the plant to be running well with all tests complying with EPA standards.

The Belt Filter Press is causing some technical problems with belts stopping and pumps not starting this was found to be a programming error Ronan Whelan dialled in to the SCADA system and rectified the problems.

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Nitrate levels began to rise so aeration settings were adjusted.
There was a power outage at the plant with several items requiring to be reset manually.

Pump 2 at pump station 3(office) was removed and sent away for repairs/inspection. A few days after the replacement pump was installed, similar problems occurred to this pump. Nifty was called in to pump out the well and the offender was found to be a pipe plug which was suffocating the inlet of the pump. The multitrode level was adjusted to raise the stop level in the well.

One of the 3 Effluent pumps soft starter failed and has been sent away for repairs.

A safe working procedure was written for emptying the grit wheelie bin.

4.2. Coen sewer reticulation status – December 06

A reasonably quite month. There was one sewer mains blockage. This was cleared satisfactorily enough to allow the flow of waste water to continue unhindered. However, this will probably need a “Confined Space Access Permit” to clear the down pipe to stop any chance of a further blockage in the future.

All nine current effluent samples were within the release quality characteristics limits.

5. Aerodromes

Both Mr Rolf and Mr Vela wish all a very happy and prosperous 2007 and thank Council for all the support given throughout 2006.

5.1. Cooktown Aerodrome

The areas in and around the terminal have been cleaned with the grounds irrigated and mowed. Pre-wet season maintenance has been carried out on the tractor in preparation for the slashing season ahead.

There has been steady demand for fuel throughout December peaking at Christmas.

5.2. Coen Aerodrome

The festive season was very quiet with the area continuing to become extremely dry. Fuel sales and landings have remained constant for this month.

6. Applications

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

6.1. Disaster Mitigation

This application is funded by the Federal and State government through the Dept. of Transport and Regional services. Council has applied for 33/33/33 funding to construct the Weber Esplanade foreshore development.

7. Vegetation Services

7.1. General

All sites maintained with 2 workers maintaining streetscape and parks during Christmas break.

Vegetation management included removal of dead trees in Furneaux St.

Coen Shire Agent resourced to maintain town fence and enhance streetscape during wet season.

Lakeland township serviced.

Rest areas and amenities at Laura, Byerstown Range, Little Annan, Rossville Market, Gampe Drive, Big Annan, Quarantine Bay and Finch Bay serviced.

Vandalism remained at high level.

Wallaby damage and turkey damage continued at Cooktown Botanic Gardens. (Wholesale feeding of wildlife continued unabated despite relocation of feeder)

8. Policy

Limits to Works on Council Roads Policy

See attached

9. General

Engineering has received a request to construct Lee Rd off Solander rd.

Mr John Hay has approached engineering about contributing private funds to seal a the section of Oakey Creek Rd from the current seal to his development.

Cr C Burns moved; seconded Cr J Giese

That the Manager Engineering Services' Report No. 278607 be received for information.

CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

All Towns Monthly Sewerage Report

For the Month of December Year 2006

	<i>Cooktown</i>	<i>Coen</i>
<i>Total Monthly Sewerage Inflow</i>	6148 <i>K/L's</i>	2007 <i>K/L's</i>
<i>Total Monthly Sewerage Outflow</i>	7261 <i>K/L's</i>	1896 <i>K/L's</i>
<i>Max Daily Effluent Outflow</i>	396 <i>K/L's</i>	90 <i>K/L's</i>
<i>Min Daily Effluent Outflow</i>	114 <i>K/L's</i>	29 <i>K/L's</i>
<i>Average Daily Effluent Outflow</i>	234 <i>K/L's</i>	63 <i>K/L's</i>
<i>Total Rainfall at Sewerage Plant</i>	56 <i>mm's</i>	17 <i>mm's</i>
<i>No of Days Rain Recorded</i>	15	7
<i>No of Electrical Faults</i>	1	1
<i>No of Pump Blockages</i>	2	0
<i>No of Sewer Mains Repairs</i>	0	0
<i>No of Sewer Service Repairs</i>	0	0
<i>No of Service Connections</i>	278	67
<i>No of New Connections</i>	6	0
<i>No of Callouts</i>	0	0
<i>No of Parameters for Analysis</i>	11	9
<i>No of Parameters Analysed as OK</i>	11	9
<i>Total Samples Meeting Licence Requirements</i>	11	9
<i>Total Power Kw/Used</i>	22860	
<i>Total Power Kw / M/Litres of Treated Sewerage</i>	3148	

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

All Towns Monthly Water Report

For the Month of December Year 2006

	<i>Cooktown</i>	<i>Lakeland</i>	<i>Laura</i>	<i>Coen</i>
<i>Total Monthly Consumption</i> K/L	60192.00 K/L	2510.30 K/L	4982.00 K/L	5544.00
<i>Maximum Daily Consumption</i> K/L	2442.00 K/L	162.30 K/L	232.00 K/L	255.00
<i>Minimum Daily Consumption</i> K/L	1291.00 K/L	36.70 K/L	111.00 K/L	87.00
<i>Average Daily Consumption</i> K/L	1863.78 K/L	80.98 K/L	161.00 K/L	178.80
<i>Total Rainfall</i> mm's	64 mm's	21 mm's	N/A	21
<i>No of Days Rain Recorded</i>	18	5	N/A	8
<i>No of Mains Repairs</i>	0	0	0	0
<i>No of Service Repairs</i>	4	0	0	1
<i>No of New Connections</i>	0	0	0	0
<i>No of Service Connections</i>	818	37	31	107
<i>No of Electrical Faults</i>	0	0	0	0
<i>No of Water Complaints</i>	2	0	0	0
<i>No of Callouts</i>	3	0	0	0
<i>No of Bacterials Samples Collected for Analysis</i>	3	3	3	3
<i>No of Samples Analysed as OK</i>	3	3	3	3
<i>Total Samples Meeting N H && M R C Guidelines</i>	3	3	3	3
<i>Total Kw/ M/Litres of production, distribution && chlorination</i>	530.66			5208.70
<i>Total Monthly Consumption K/L /</i>	73.58	67.85	160.71	51.81

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Mr T Lickiss declared a potential or perceived conflict of interest in the following matter but it was noted by the meeting that there was no actual conflict of interest. A material personal interest was not evident.

25506	LEE ROAD, MARTON	MES
-------	-------------------------	------------

Cr J Giese moved; seconded Cr R Logan

That Council resolved to clear and form, with natural material, Lee Road, off Solander Road, near Marton.

CARRIED

25507	LIMITS TO WORKS ON COUNCIL ROADS POLICY	PO
-------	--	-----------

Cr P Scott moved; seconded Cr J Giese

That the Limits to Works on Council Roads Policy be adopted.

CARRIED

The Manager Engineering Services reported on the progress of works on the John Street Oval.

Questions without Notice - Engineering Services

Cr P Gordon

Q. There may be a problem at the Lukin. Trees that came down in the last flood were pushed upstream and they may come down over the crossing with the next flow. **MES**

Cr J Giese

Q. Council's web site still shows a priority for one of the operators who is charging more when 20km out of Cooktown.

Q. Roads Infrastructure Program doesn't show a lot for Division 3. Who makes the decisions concerning this program. *MES: Main Roads Department, some is from the Regional Roads Group. The decisions under this program are made by the State.*

Q. I'd like a skate board park for the kids of Cooktown.

Q. The tree at Racecourse Road/Charlotte Street intersection is still causing problems for truck drivers.

Cr C Burns

Q. There is a new sign on the bitumen north of Ayton on Bloodwood Road. That is not Road to Recovery works. *MES: It might be for the intersection.*

Q. I've give the CEO a letter from Ross Franzi. He wants to put in gates there but the roadworks carried out will allow water to go back onto the property. He wants it to be returned to how it was before the roadworks. **MES**

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Q. I would like to meet the Engineer when he is next in Division 1 to show him certain things.

Discussions took place concerning the disposal of a stockpile of spoil following upon a question by Cr Burns.

Q. Does Workplace Health and Safety have jurisdiction over Earthtec. *MES: Yes, they are a contractor to Council and are subject to all Council policies and procedures.*

Q. There seems to be a lack of signage where the excavator is working with only one man on the bat.

Cr P Gordon

Q. Are we going to put up signs where the new toilets have been installed. *MES: Yes*

Q. The Fairview toilet – it is not a safe place for people to pull off the road. *MES: I thought it was.*

Manager Engineering Services and Purchasing Officer left the meeting at 3.56 pm on 15 January 2007.

The meeting adjourned for afternoon tea at 3.56 pm and resumed at 4.07 pm on 15 January 2007.

Manager Corporate Services, Hans Looser, and Senior Finance Officer, Sue Accatino in attendance.

25508	WARRANT OF VOUCHERS – DECEMBER 2006
-------	--

Cr R Logan moved; seconded Cr C Burns

That the Warrant of Vouchers for December 2006 be received for information
CARRIED

25509	REVENUE AND EXPENDITURE – DECEMBER 2006
-------	--

Cr JP Gordon moved; seconded Cr P Scott

That the Revenue and Expenditure Statements for December 2006 be adopted..
CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25510	RESCIND RESOLUTION 25379 “WATER UNIT ALLOCATION FOR SHOPPING COMPLEX IN RELATION TO LAUNDROMAT	RO
	<i>Report No.277654 from Rates Officer</i>	

Cr R Logan moved; seconded Cr K Eales

That Council rescind resolution 25379 which states:

“That Council exclude a Laundromat as a shop/business eligible to be included in a Shopping Complex to read as follows:

“Effective from 01-07-2006, Council redefines a shopping complex as consisting of a minimum of three shops/businesses, but excluding a Laundromat (that is eligible to be registered as a business premises) on the same title, excluding all dwelling and accommodation uses, as from 1 January 2006”

and that the following original resolution 24855, as follows, be allowed to stand.

- 1. That Council defines a shopping complex as consisting of a minimum of three shops/businesses (that is eligible to be registered as a business premise) on the same title, excluding all dwelling and accommodation uses, as from 1 January 2006.*

CARRIED

25511	SERVICE CHARGES FOR HOME OCCUPATION ON ASSESSMENT 00497-00000-000	RO
	<i>Report No.277536 from Rates Officer</i>	

Cr R Logan moved; seconded Cr C Burns

That Council write off the following service charges levied for Home Occupation on Assessment 00497-00000-000 being Lot 37 on C17922 as the use had ceased and the owner was unaware that any additional water charges were levied until it became evident on the supplementary notice for sewerage issued 10-11-2006.

Water

1 July 2005 to 31 Dec 2005 \$160.40

1 Jan 2006 to 30 June 2006 \$160.40

1 July 2006 to 31 Dec 2006 \$166.80

Sewerage

15 Sept 2006 to 31 Dec 2006 \$122.79

Total Charges \$610.39

CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25512	DEBTORS WRITE-OFFS
	<i>Report No.277088 from Debtor/Creditors Clerk</i>

Cr P Scott moved; seconded Cr C Burns

1. The following rates and charges were written off for the reasons assigned to them, as an action between meeting.

NAME & REASON	AMOUNT
Ocean Fisheries	132.00
This account has been outstanding since January 2006. The debt was forwarded to the Debt Collectors in June 2006 and with no success. The cost benefit of pursuing this debt further is not economical	
Gregory Dick	68.00
The amount outstanding was for impounded horses in October 2005. Mr Dick has paid \$80.00 in December 2005 and nothing since. The cost benefit of pursuing this debt is not economical	
Peart Group Pty Ltd	9.50
This amount was for 'unpaid cheque fee' and has been outstanding since Oct 2005. Statements and phone call have been made with no success. The cost benefit of pursuing this debt is not economical	

CARRIED

25513	WHARFAGE REPORT
	<i>Report No.277071 from Debtor/Creditors Clerk</i>

Cr P Gordon moved; seconded Cr P Scott

That the Wharfage Report No. 277071 be received for information.

CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25514	AMENDMENT TO RESOLUTION 25483 – SECTION 1.3.1 CLEANSING CHARGES TO REVENUE STATEMENT 2006-2007	RO
	<i>Report No.277871 from Rates Officer</i>	

Cr K Eales moved; seconded Cr C Burns

That Council make the following amendments to Resolution 25483 adopted December 2006.

In Section 1.3.1 Cleansing Charges amend the following section:

1. Where Council states that: Council has adopted a fee structure that provides:
 - o a weekly domestic collection service of wheelie bins. **This does not apply to domestic premises located within a commercial premises.**

To read

1. Where Council states that: Council has adopted a fee structure that provides:
 - o a weekly domestic collection service of wheelie bins. **This does not apply to a single caretaker type residence located within a commercial premises.**

(This amended is required to allow Council to charge for domestic services where there are multiple residences attached to a business premises.)

Further, that Resolution 25483 be applicable from 1st February 2007, instead of 1st January 2007. Any associated credits to be issued to commercial businesses where an increased number of wheelie bins will be charged on rates effective from 1st January 2007.

CARRIED

25515	DECEMBER 2006 QUARTER BUDGET REVIEW	
	<i>Report No.278246 from Senior Finance Officer, Sue Accatino</i>	

Cr K Eales moved; seconded Cr P Gordon

That Council adopts the quarterly budget review as set out in the Senior Finance Officer's Report No. 278246.

CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25516	ADVERTISING EXPENDITURE POLICY	PO
	<i>Report No.276622 from Chief Executive Officer</i>	

Cr R Logan moved; seconded Cr P Gordon
That the Advertising Expenditure Policy be adopted.
CARRIED

25517	COMMITTEE OF THE WHOLE	
-------	-------------------------------	--

Cr C Burns moved; seconded Cr J Giese
That the meeting resolve into Committee of the Whole at 4.37 pm on 15 January 2007 to discuss hardship in payment of rates issues.
CARRIED

25518	COMMITTEE OF THE WHOLE	
-------	-------------------------------	--

Cr C Burns moved; seconded Cr J Giese
That the meeting revert to the Ordinary Meeting at 4.40 pm on 15 January 2007 after discussions regarding hardship in payment of rates issues.
CARRIED

25519	REQUEST FOR ALLEVIATION ON RATES UNDER HARDSHIP FOR ASSESSMENT NO. 00042-00000-000	RO
	<i>Report No.277870 from Rates Officer</i>	

Cr C Burns moved; seconded Cr J Giese
That under **Section 1033 of the Local Government Act 1993**, Council grant Mr Charles Mallard, pensioner, alleviation of \$30.00 Refuse Tip Levy per annum on the second parcel described as L201 on A3021 as the property is too small in area to be granted permission to build and Council considers it unreasonable to request Mr Mallard to commence amalgamation procedures due to his current circumstances. This alleviation to remain in force until such time as the property is sold.
CARRIED

Councillors thanked Mrs Sue Accatino for her contribution whilst employed by Council.

Questions without notice – Corporate Services

Cr P Scott

Q. Was there a representative from C.A.N. at the Emergency Services meeting. MCS: Yes.

Q. Was an emergency policy put in place. MCS: We are awaiting a template from the State Government.

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Manager Corporate Services and Senior Finance Officer left the meeting at 4.45 pm on 15 January 2007

Cr R Logan left the meeting at 5.05 pm on 15 January 2007

25520	REGIONAL ORGANISATION OF COUNCIL CAPE YORK ANNUAL GENERAL MEETING AND GENERAL MEETING 6 DECEMBER 2006	
	<i>Report No.276148 from Chief Executive Officer</i>	

Cr J Giese moved; seconded Cr C Burns

That the Chief Executive Officer Report No 276148 be received for information
Further that the Mayor and Councillors K Eales, P Scott and J Giese be appointed as
delegates for the ROCCY meeting on 12 February 2007.

CARRIED

The meeting adjourned at 5.30 pm on 15 January 2007

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

ATTENDANCE:

The Mayor Cr R S Sullivan, Councillors R W Logan, C R Burns, P L Gordon, J M Giese, K F Eales, P H Scott, Chief Executive Officer (M Pitt), Minute Officer (R Norris)

MEETING OPENED:

The Mayor declared the meeting open at 9.07 am on 16 January 2007

APOLOGIES:

Cr A Wilson

Manager Planning and Environment, Aletta Nugent, Town Planning Officer, Tracey Blumer and Environmental Health Officer, Sheils Barra, in attendance.

25521	WASTE DISPOSAL FEES FOR AYTON WASTE TRANSFER STATION	EHO
	<i>Report No.276554 from Environmental Health Officer</i>	

Cr C Burns moved; seconded Cr J Giese

1. That Council:
 - (a) adopts the waste disposal fee schedule in Appendix A to this report; and
 - (b) starts charging fees in accordance with the waste disposal fee schedule for waste disposed of at the Ayton Transfer Station.

1. That any vehicle carrying more than 3m³ of waste is not allowed to dispose of waste at the Ayton Transfer Station.

CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Gungarde Building, Charlotte Street,
Cooktown on
15-16-17 January 2007**

APPENDIX A

Description	General Ledger Receiving Code	Fee (\$)	Comment
Mixed Household Waste			
Ayton Residents		Free	Up to 3m ³
Minimum	3200-1000	5 per load	Plus fee for tires, fridges and freezers.
Car, 4WD or station wagon	3200-1000	5 per load	Plus fee for tires, fridges and freezers.
Car towing a small trailer, ute, van	3200-1000	10 per load	Plus fee for tires, fridges and freezers. Small trailer size 3.0mx2.0mx300mm.
Car towing a large trailer, car towing small trailer with hungry board or ute towing small trailer	3200-1000	15 per load	Plus fee for tires, fridges and freezers. Small trailer size 3.0mx2.0mx300mm.
Sorted Recyclable Household Waste			
Tin cans		Free	
Plastic bottles		Free	
Aluminium cans		Free	
Sorted Hazardous Household Waste			
Paint and oil (<20 litres)	3200-1000	5 per container	
Solvents, bleach and detergents (<20 litres)	3200-1000	5 per container	
Lead acid batteries	3200-1000	5 per battery	
Pesticides (<5 litres)	3200-1000	5 per container	
Gas bottles	3200-1000	5 per bottle	
White Goods			
Fridge and freezers (degassed)	3200-1000	5 per item	
Fridge and freezers (not degassed)	3200-1000	25 per item	
Other white goods	3200-1000	5 per item	
Car bodies	3200-1000	25 per body	Plus fee for tires.

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Gungarde Building, Charlotte Street,
Cooktown on
15-16-17 January 2007**

Description	General Ledger Receipting Code	Fee (\$)	Comment
Tires			
Passenger Cars (without rim)	3200-1000	3 per tyre	
Passenger Cars (with rim)	3200-1000	9 per tyre	Does not apply if the rim is already separated from the tyre.
Light Truck & 4WD (without rim)	3200-1000	6 per tyre	
Light Truck & 4WD (with rim)	3200-1000	13 per tyre	Does not apply if the rim is already separated from the tyre.
Truck (without rim)	3200-1000	12 per tyre	
Truck (with rim)	3200-1000	21 per tyre	Does not apply if the rim is already separated from the tyre.
Earth Movers – tyre diameter <1m	3200-1000	100 per tyre	
Earth Movers – tyre diameter 1m-1.5	3200-1000	200 per tyre	
Earth Movers – tyre diameter >1.5	3200-1000	300 per tyre	
Mixed Commercial Waste			
Minimum	3200-1000	30 per load	
Ute, 4WD or station wagon	3200-1000	30 per load	
Large trailer, van, light truck, small trailer with hungry board or ute towing a small trailer	3200-1000	60 per load	Small trailer size 3.0mx2.0mx300mm.
Skip bin or truck	3200-1000	30 per m ³	Up to 3m ³
Sorted Commercial Waste			
Aluminium cans		Free	
Scrap metal		Free	
Cardboard – in ute, 4WD or station wagon	3200-1000	5 per load	
Cardboard – in large trailer, van, light truck, small trailer with hungry board or ute towing small trailer	3200-1000	15 per load	Small trailer size 3.0mx2.0mx300mm.
Glass – in ute, 4WD or station wagon	3200-1000	5 per load	
Plastic – in ute, 4WD or station wagon	3200-1000	5 per load	

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Gungarde Building, Charlotte Street,
Cooktown on
15-16-17 January 2007**

Description	General Ledger Receiving Code	Fee (\$)	Comment
Plastic – in large trailer, van, light truck, small trailer with hungry board or ute towing small trailer	3200-1000	15 per load	Small trailer size 3.0mx2.0mx300mm.
Scrap Metal		Free	Must be free of concrete or timber.
Green Waste (capable of being mulched)			
Car or station wagon	3200-1000	2 per load	
Ute or car towing small trailer	3200-1000	4 per load	Small trailer size 3.0mx2.0mx300mm.
Ute towing small trailer	3200-1000	8 per load	Small trailer size 3.0mx2.0mx300mm.
Light truck or ute towing large trailer	3200-1000	15 per load	

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25522	BUILDING AND PLUMBING APPROVALS – DECEMBER 2006
	<i>Report No. 275513 from Building Surveyor/Plumbing Inspector</i>

Building Approvals December 2006

Application No	Landowner Name	Property Description	Street Address	Value (total)	Classification	Builder	Certifier
1838	Alexandra Limpus	504M2413	133 Starcke Street, Marton	\$1,500.00	Alteration to dwelling	Owner	Cook Shire Council
1851	Cook Shire Council	1MPH22171	Peninsula Dev. Road, Coen	\$15,000.00	Accommodation Building	Ausco Building Systems	Cook Shire Council
1857	Sovereign Resort Developments Pty Ltd	1RP744400	128 Charlotte Street, Cooktown	\$16,000.00	Part Demolition	Brian Campbell	Cook Shire Council
1792	Robert Poyner & Frances Maddern	12SP126746	101 Endeavour Valley Road	\$150,000.00	Dwelling	Scott Thomason	Cook Shire Council
1811	Indigenous Land Corporation	198 BS205	'Welcome Station'	\$375,000.00	Rural Workers Accommodation(DA/1704)	TBA	Cook Shire Council
1818	Malcolm S Orchard	8RP747303	8 Charlotte Street, Cooktown	\$160,394.00	4 Motel Units in 2 Buildings	Mark Cassar	Cook Shire Council

Total value of approvals this period	\$ 717, 894.00
Total value of approvals same period last year	\$ 443, 100.00

Total value of approvals to date (this financial year)	\$ 14, 213,425.49
Total value of approvals to date same period last year	\$ 4, 321,718.60

There are thirty-one (31) Building Applications with a combined value of \$ 4, 568, 561.00 are being held in abeyance pending further information.

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Plumbing Approvals DECEMBER 2006

DA Number	Application approved	Owner	Plumber	Street and Number
1743	5/12/2006	Cook Shire Council (New Council Chambers)	Not known	Furneaux St, No 10
1792	12/12/2006	R Poyner & F Maddern	D Stewart	Endeavour Valley Rd
1852	8/12/2006	John O'Neill	R Lemon	Furneaux St, No 39
1851	12/12/2006	Cook Shire Council	Not known	Peninsula Development Rd
1853	12/12/2006	Gregory & Kevin Dau	R Smith	John St, No 12
1855	18/12/2006	Ralpf & Jennifer Fuller	Not known	Third St
1806	21/12/2006	Malcolm Soutar & Jane Stewart	Not known	23 Ann Street

BUILDING APPLICATIONS HELD IN ABEYANCE AS AT 30 DECEMBER 2006

Date Received	DA	Owner	Purpose	Amount	Details
15/04/05	1290	Gungarde	Shed Extention	\$59,000.00	Info request 20/04/05
13/05/05	1305	Vela	Extension	\$25,000.00	Unlawful works notice sent 17/10/05
06/06/05	1329	DNR&M	Shade Structure	\$3,500.00	
28/10/05	1464	Bernard Albert	Dwelling	\$75,000.00	Building info request 01/11/05 Plumbing info request 07/11/05
31/10/05	1465	Peter Harvey	Dwelling	\$29,000.00	Info request 10/11/05
	1629	Marriott	Roof	\$8,000.00	Info Request
09/05/06	1643	G.Armstrong – Seagren’s Inn	Renovations	\$20,000.00	Info Request
20/06/06	1678	Ross E Franzi	Extension to Dwelling	\$10,000.00	Info Request
27.07.06	1718	Ken Matthews	Hardware Shed	\$30,000.00	Info Request

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

13.09.06	1763	Suzanne Simpson	Dwelling	\$115,000.00	Info Request
25.09.06	1778	Kevin Prange	Add bedroom, ensuite & verandah	\$42,000.00	Plumbing & Building Info Request
3.10.06	1787	DNR & W – Lockhart River Aerodrome Co.	10 Studio Units & 1 Reception area	\$1,750,000.00	Waiting on planning DA/1619
5.10.06	1789	P, F, T, & P Inderbitzin	2 x Cabins	\$143,000.00	Waiting on Planning DA/1760
20.10.06	1806	M.Soutar & J.Stewart	Dwelling	\$152,000.00	
24.10.06	1807	Indigenous Land Corporation 'Crocodile Station'	Dwelling	\$300,000.00	Info Request
1.11.06	1814	Darren & Tanya Stewart	Carport	\$2,950.00	Info Request
2.11.06	1817	Scott & Melissa Thomason	Shed	\$2,900.00	Info Request
8.11.06	1823	RTC Button – Lease B – Cook Shire Council	Product Conveyor, footings & pontoon	\$4,000.00	
8.11.06	1824	Wujal Wujal Aboriginal Council	Renovations to existing Dwelling	\$145,178.00	Info Request
8.11.06	1825	Wujal Wujal Aboriginal Council	Renovations to existing Dwelling	\$145,178.00	Info Request
8.11.06	1826	Wujal Wujal Aboriginal Council	Renovations to existing Dwelling	\$145,178.00	Info Request
14.11.06	1831	Samuel & Lisa Dibella	Shed	\$12,000.00	Info Request
13.11.06	1832	Leslie Cleall	Dwelling	\$390,000.00	Info Request
15.11.06	1833	Barker – Help Point.com Pty Ltd	Shed	\$18,000.00	Info Request
15.11.06	1834	Barker – Help	Machinery Shed	\$26,000.00	Info Request

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

		Point.com Pty Ltd			
24.11.06	1847	Ian & Judith Winton	Ablution Block	\$5,500.00	Info Request
5.12.06	1850	S. Stacpoole	Shed	\$9,980.00	Info Request
12.12.06	1854	Environmental Protection Agency	Office	\$165,197.00	
18.12.06	1858	D. Matthews	Shed	\$30,000.00	Info Request
19.12.06	1861	Sovereign Resort Developments Pty Ltd	Renovate Shops to Accommodation Units	\$700,000.00	
20.12.06	1862	C. Hampton & B.Beach	Pergola	\$5,000.00	

Cr P Gordon moved; seconded Cr P Scott

That the Building and Plumbing Approvals for December 2006 be received for information.

CARRIED

25523	CAPE YORK PENINSULA WEEDS & FERAL ANIMALS PROGRAM MONTHLY REPORT	
	<i>Report No.276774 from Manager Planning and Environment</i>	

Cr J Giese moved; seconded Cr K Eales

That the Manager Planning and Environment's Report number 276774 be received for information.

CARRIED

25524	APPLICATION FOR A DEVELOPMENT PERMIT FOR RECONFIGURATION OF LOT 4 ON SP109454, PARISH OF COOK INTO TWO (2) LOTS	TPO
	<i>Report No.278018 from Assistant Town Planning Officer, Tracey Blumer.</i>	

Cr K Eales moved; seconded Cr P Scott

That the application by Lee Greaves for the Reconfiguration of Lot 4 on SP109454 Parish of Cook into two (2) Rural Residential lots be approved, subject to the conditions outlined in the Assistant Town Planning Officer's Report No. 278018.

CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Gungarde Building, Charlotte Street,
Cooktown on
15-16-17 January 2007**

25525	CURRENT MCU AND RECONFIGURATION - DECEMBER 2006	
	<i>Report No.27770 from Town Planning Officer</i>	

<u>NO</u>	<u>APPLICANT</u>	<u>OWNER</u>	<u>TYPE APPLICATION</u>	<u>LOCATION</u>	<u>CURRENT STATUS</u>
DA/1263	SCUDO PTY LTD	SCUDO PTY LTD	MCU – Multiple Rural Occupancy	Lot 1 on CP907817 Wattle Hills, Shelburne	Information Request issued 21/6/05. Responded (9 th June 06) Dept NRM extended to 16 th April 2007
DA/1277	MICHELLE M MACLEAN	CAMERON S & MICHELLE M MACLEAN	MCU – Host Farm	Lot 3 on SP140870 Merluna Station	DNRM advised – lease needs amending to allow MCU. 23.05.05 – Responded Info Request 6 th July 06 – Form 2 issued 28 th July 06 – Application to be amended to Tourist Accommodation
DA/1530	KENNETH & DAWN GOLDFINCH	KENNETH & DAWN GOLDFINCH	Reconfiguration into 5 lots	Lot 34 RP734468 Lot 34 Weary Bay Road	Request for a Negotiated Decision Notice 24.04.2006 – Negotiating with Engineering
DA/1603	IAN ANDERS PROPERTY CONSULTING	NOTTINGHAM ENTERPRISES PTY LTD	MCU – Tourist Facility	Lot 192 on BS186 Laura	Acknowledgement Notice 29/03/06 Information Request 10/04/06 EPA Concurrence Agency – Responded to Info Request 27.10.06 – Public Notification ends 1.12.06 – Submission made 29.11.06 – Statement of Compliance received dated 12.12.06 – Council extend for

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Gungarde Building, Charlotte Street,
Cooktown on
15-16-17 January 2007**

					20 business days. Jan 07 Meeting
DA/1619	LOCKHART RIVER AERODROME PTY LTD	LOCKHART RIVER AERODROME PTY LTD	MCU – Tourist Accommodation	Lot 2 WMT26	Acknowledgement Notice & Info Request - 11.10.06 – Responded to Info Request 27.10.06 – DNR & W Information Request to applicant – 11.12.06
DA/1661	FARLAW NO.10 PTY LTD	RICK DOCTOR	Reconfiguration into 2 Lots	Lot 133 on BS135	Dept. NRM Info Request 19 Sept 06
DA/1724	ROYCE LEE, JOHN LEE, DANNY & JOYCE LEE & A.CUMMING	L. POTTER	MCU - Rural Residential to Residential Zone	7C17919 ,8&9C179110 & 10&11 RP713552	Info Request 28/08/06 Acknowledgement Notice – 17/08/06 – DNRM & W info Request 29.10.06 Applicant respond to Info Reques 1/11/06 and Main Roads supply Conditions 2/11/06 – Public Advertising began 20.11.06 – DNR & W refusal 5.12.06 – Council grant extension of decision making period for 3 months to 7.03.07
DA/1730	M. CAREY	M. CAREY	Reconfiguration into 2 lots	23 C17953	Acknowledgement Notice 21/08/06 Info Request 30/08/06 – DNRM & W - responded 7.12.06
DA/1734	G. THOMPSON, D HAYES, M PARTRIDGE	O'REILLY STEVENS BOVEY LAWYERS	Reconfiguration from 7 lots into 13	7, 9, 11, 13, 14 & 15 on SP152471	Resubmitted, Version 2 – 13.11.06 – Acknowledgement Notice 21.11.06 –

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Gungarde Building, Charlotte Street,
Cooktown on
15-16-17 January 2007**

DA/1742	PAUL & CAROL GAVIN	PAUL & CAROL GAVIN	Reconfiguration into 4 lots	1 RP720673	Acknowledgement Notice 11.09.06 Info Request 21.09.06 – DNR & W Info Request 15.11.06
DA/1747	M.TURNER & P RAYMOND	M.TURNER & P RAYMOND	MCU extension of caravan park	2SP145486	Acknowledgement Notice 11.09.06 Info Request & Referral Co to DLGP – Dept. Main Roads & DLGP responded 11.12.06
DA/1752	P.A.C CAIRNS ARCHITECTS	GRAHAM & GLENISE CLELLAND	MCU – 9 Unit Developemnt	109C1791	Acknowledgment Notice & Info Request 2.10.06 Applicant Responded to Info Req. 16.11.06
DA/1758	JOHN & KAY LANE	JOHN & KAY LANE	Reconfiguration into 2 Lots	11RP739949	DNRM Info Request 20.10.06
DA/1760	F. INDERBITZIN	INDERBITZIN	MCU – 2 x Worker’s Accomodation	7RP867069	Acknowledgement Notice & Info Request 19.09.06 – Waiting on response DNR & W extend to 11.12.06 – DNR & W responded 11.12.06 -
DA/1764	STUDIO MANGO	EALLES, FLECKNOE & ANDERSON	MCU – Multiple Residential Development – 4 units	2SP182725	Acknowledgement Notice 25.09.06 – Gone to an independent planner for assessment – Public Advertising commenced
DA/1785	ERIKA JAKOB & FRANZISKA INDERBITZIN	ERIKA JAKOB & FRANZISKA INDERBITZIN	MCU from dwelling house to accommodation building	25RP725840	Acknowledgement & Info Request 10.10.06 – Applicant response – 7.12.06 – Public Advertising can commence
DA/1786	THOMAS, PATRICIA, PETER & FRANZISKA INDERBITZIN	THOMAS, PATRICIA, PETER & FRANZISKA INDERBITZIN	MCU from dwelling house to accommodation building	22RP725840	Acknowledgement & Info Request 10.10.06 - Applicant response – 7.12.06 – Public Advertising can commence

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Gungarde Building, Charlotte Street,
Cooktown on
15-16-17 January 2007**

DA/1808	ROSS FRANZI	ROSS FRANZI	MCU Indoor Entertainment (Art Gallery)	3RP906541	Acknowledgment Notice 7.11.06 – Info Request 4.12.06 – Applicant responded 13.12.06 – Public Advertising can commence – DNR & W Approval 18.12.06 -
DA/1812	R.DECLE, B. LEYS & R& K WILSON	R.DECLE, B. LEYS & R& K WILSON	Realignment of Boundaries	92BS293 & 6BS190	Acknowledgement Notice & Info Request 22.11.06 -
DA/1819	ISBISTER	ISBISTER	Reconfiguration into 3 lots	5RP739948	Acknowledgement Notice & Info Request 14.11.06 Dept NR & W send Info Req 11.12.06 –
DA/1827	SERGE PETELIN	SERGE PETELIN	Reconfiguration into 4 lots	51 – 52 SP170378	Acknowledgement Notice 15.11.06 – Info Request 28.11.06 – Applicant responded 4.12.06 – Held for Feb Meeting
DA/1829	BRIAN LANE	ANG-GNARRA	Reconfiguration into 2 lots	2RP727446	Acknowledgement Notice 24.11.06 – Main Roads respond – 12.12.06
DA/1830	ZOLTAN BOGLARI & OLENA DAVYKOZA	ZOLTAN BOGLARI & OLENA DAVYKOZA	MCU – Multiple Dwellings (3 Units)	24C17933	Acknowledgement Notice 21.11.06 – Info Request 5.12.06 -
DA/1835	BRAZIER MOTTI	INDERBITZIN	MCU – Dwelling to Accommodation Building	8RP725840	Acknowledgement Notice & Info Request – 22.11.06 – Letter from Council re: outstanding fees 1.12.06 –
DA/1836	BRAZIER MOTTI	INDERBITZIN	MCU – Dwelling to Accommodation Building	71C17914	Acknowledgement Notice & Info Request – 22.11.06 - Letter from Council re: outstanding fees 1.12.06 -
DA/1849	LEE GREAVES	LEE GREAVES	Reconfiguration into 2 lots	4SP109454	Acknowledgement Notice 11.12.06 – January Meeting
DA/1856	PAM BECK – COOKTOWN	COOK SHIRE COUNCIL	Change to an existing	Lease 4 – 1CP889652	

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Gungarde Building, Charlotte Street,
Cooktown on
15-16-17 January 2007**

	CRUISES & BOAT RENTALS		Approval		
DA/1860	DAMIEN CURR & BRIDGET ADAMS	DAMIEN CURR & BRIDGET ADAMS (LEASEHOLDERS)	MCU – Grazing to Cattle Feedlot (under 10 ha)	242 SP154003	19.12.06 Acknowledgement Notice -

Cr J Giese moved; seconded Cr C Burns
 That the Current MCU and Reconfiguration development applications for December 2006 be received for information
CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25526	TENDER FOR REMOVAL AND DISPOSAL OF REFUSE AND DEAD ANIMALS - COOKTOWN, HELENVALE, ROSSVILLE AND MARTON	EHO
	<i>Report No.277458 from Procurement Officer</i>	

Cr J Giese moved; seconded Cr C Burns

That pursuant to the principles governing the making of contracts as provided for in Section 481 of the *Local Government Act 1993* and having taken regard of those principles -

- a) open and effective competition
- b) value for money
- c) enhancement of the capabilities of local business and industry
- d) environmental protection
- e) ethical behaviour and fair dealing

Council accepts the tender from Neville Wright and enters into the contract beginning 1st February 2007.

CARRIED

Questions without Notice - Planning and Environment

Cr P Gordon

Q. Where are we at with the Archer River waste collection. *EHO: Council has received a letter from Wolverton giving permission to use the facility and Archer River Roadhouse will start providing the service. Three 44 gallon drums will be placed beside the road where the landfill was and Archer River will collect dispose of rubbish in there pit. Also I will be having a meeting with the people from Yarraden to set up a new trench in Coen.*

Cr R Logan

Q. You have expressed concern with the rate the Cooktown Landfill is filling up. Is there any nexus between volume of rubbish and the volume of cover. *EHO: We are supposed to put 100mm of cover per one metre of rubbish. We are filling up faster than expected because of the fill on the slope and the amount of construction waste coming into the landfill.*

Cr C Burns

Q. There has been a change of architect for the building at the Ayton reserve. Why was this. I would like to be kept in the loop. *MPE: There was some issues with the first architect and these working drawings were used to get funding and building approvals. We then called tenders and Tim Bentley was the successful tenderer.*

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Q. I see that we are asking for more than \$400,000.00 which includes renovating the shed. We have never asked for that. It has always been for the community building.

MPE: We were going to apply for funding in stages over a period of five years but when talking to Rural Living Infrastructure Program people they recommended that we go for all the money at once as less than \$500,000.00 was a only a drop in the ocean in the overall program.

Q. Then we may only get the amount for the building itself. *MPE: Yes*

Q. When are we likely to get an answer. *MPE: They were very reluctant to commit.*

CEO: That is right across the board with all grant applications.

Q. How many years is the garbage contract for. *EHO: Five years.*

Manager Planning and Development, Town Planning Officer and Environmental Health Officer, left the meeting at 9.53 am on 16 January 2007.

25527	ADMINISTRATION CENTRE REDEVELOPMENT	
	<i>Report No.277548 from Senior Administration Officer</i>	

Cr K Eales moved; seconded Cr P Scott

That the Senior Administration Officer's Report number 277548 be received.

CARRIED

The meeting adjourned for morning tea at 10.04 am and resumed at 10.46 am on 16 January 2007.

During morning tea presentations were made to the winners of the various categories of the Christmas Lights competition.

Land Tenure Officer, Michael Edmonds, in attendance.

25528	2006 – 2007 LGMA CALIFORNIA EXCHANGE	
	<i>Report No. 278058 from Chief Executive Officer</i>	

Cr C Burns moved; seconded Cr K Eales

1. That the Chief Executive Officer's Report no. 278058 be received for information and Council endorses the Chief Executive Officers participation in the 2006/2007 LGMA Queensland Branch Management Exchange with California meeting all normal costs of attendance.
2. That Cook Shire Council approves annual leave as requested by the Chief Executive Officer for the dates 14th of February 2007 to 16th of February 2007 inclusive.

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

3. Pursuant to the *Local Government Act 119 section 1134 (b)* Cook Shire Council appoint Mrs Sian Nivison, Community Services Manager as Acting Chief Executive Officer for the dates 26th of January to 16th of February 2007 inclusive.

CARRIED

25529	SIZE SHAPE AND SUSTAINABILITY REPORT ON PROGRESS AND FUTURE ACTIONS	
	<i>Report No.278325 from Chief Executive Officer</i>	

Cr K Eales moved; seconded Cr C Burns

That Cook Shire Council accept Report No. 278325 and nominate the Mayor and the Chief Executive Officer to be the Shire representatives at the meeting of the 24th January 2007 hosted by Douglas Shire.

CARRIED

Land Tenure Officer, Michael Edmonds, in attendance

25530	INDIGENOUS LAND USE AGREEMENTS IN AUSTRALIA.	
	<i>Report No.277388 from Land Tenure Officer [File No. 2.660.1; 2.660.3; 2.660.13]</i>	

Cr C Burns moved; seconded Cr J Giese

That the Land Tenure Officer's report No. 277388 be received for information purposes.

CARRIED

25531	CLAIMS OVER AUSTRALIAN CAPITAL CITIES.	
	<i>Report No.277413 from Land Tenure Officer [File No. 2.660.1]</i>	

Cr J Giese moved; seconded Cr P Scott

That the Land Tenure Officer's report No. 277413 be received for information purposes

CARRIED

25532	PASTORALISTS AND NATIVE TITLE.	
	<i>Report No.277547 from Land Tenure Officer [File No. 2.660.1]</i>	

Cr P Scott moved; seconded Cr P Gordon

That the Land Tenure Officers report No. 277547 be received for information purposes.

CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25533	APPLICATION FOR PERMANENT ROAD CLOSURE OVER ROAD ABUTTING LOT 2 ON PLAN MPH40636 PARISH OF WEYMOUTH – THE ESPLANADE, PORTLAND ROADS.	
	<i>Report No.277692 from Land Tenure Officer [File No. 2.335.3; 2.500.5]</i>	

Cr J Giese moved; seconded Cr P Gordon

1. That the Department of Natural Resources and Water be advised that Council:
 - a. Objects to the proposed permanent road closure on the grounds that the road may be required in the future for its reserved purpose, and the closure as proposed could restrict access to Council’s leased land described as Lot 15 on Plan SP135859 Parish of Weymouth.
 - b. Raises no objection to the issue of a twelve monthly Permit to Occupy over the area proposed to be closed.
2. That Ports Corporation Queensland be forwarded a copy of the letter conveying decision 1 hereof, and be thanked for bringing this matter to Council’s attention.

CARRIED

25534	AMENDMENTS TO THE PROTECTED AREA ESTATE – ENDEAVOUR RIVER NATIONAL PARK AND MELSONBY (GAARRAAY) NATIONAL PARK.	
	<i>Report No.277895 Land Tenure Officer [File No. 2.85.13; 2.85.184; 2.650.14]</i>	

Cr J Giese moved; seconded Cr P Gordon

That Council notes the amendments to the protected area estate.

CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25535	COMMITTEE OF THE WHOLE	
-------	-------------------------------	--

Cr P Gordon moved; seconded Cr C Burns

That the meeting resolve into Committee of the Whole at 11.28 am on 16 January 2007 to discuss draft resolutions for the North Queensland Local Government Association meeting to be held in Mount Isa in 2007.

CARRIED

25536	COMMITTEE OF THE WHOLE	
-------	-------------------------------	--

Cr J Giese moved; seconded Cr P Gordon

That the meeting revert to the Ordinary Meeting at 11.44 am on 16 January 2007 after discussions regarding draft resolutions for the North Queensland Local Government Association meeting to be held in Mount Isa in 2007.

CARRIED

25537	DRAFT RESOLUTIONS FOR NORTH QUEENSLAND LOCAL GOVERNMENT ASSOCIATION CONFERENCE IN MT ISA ON 10-11 MAY 2007.	
	<i>Report No.278178 from Land Tenure Officer [File No. 2.413.5; 2.965.24]</i>	

Cr R Logan moved; seconded Cr K Eales

That the Land Tenure Officer's Report No. 278178 be received, and that Council submit Draft Resolution No. 3 to the NQLGA conference in Mt Isa on 10-11 May 2007 and that a letter containing the contents of Draft Resolutions Nos. 1 and 2 be sent to the Local Government Association of Queensland with copies to be sent to Brendan McNamara and Jim Chapman.

CARRIED

Questions without Notice - Land Tenure

Cr J Giese

Q. I visited the Harbour Master in Cairns and I was informed that the bloke from EPA had advised that he was happy for Council to dredge the harbour and use the spoil.

LTO: At our meeting with Captain Boath which the Mayor and CEO attended he said he believed it would be possible and that he would contact EPA and follow the matter up.

Q. No. Harry said that he had spoken to EPA and that it would be okay. *LTO: I have had no conversation with Harry about the spoil.*

Q. Alan went further and said we could use a suction pump if we could use the spoil.

Cr R Logan

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Q. Is the road survey on Charlie Martin's property progressing. *LTO: It is dependent on the survey being carried out. We are awaiting for the engineer to prioritise the surveyor's work.*

Cr P Scott asked a question on the progress of the proposed windfarm and discussions took place on this subject.

25538	GREAT BARRIER REEF MARINE PARK AUTHORITY	
-------	---	--

Cr P Scott moved; seconded Cr J Giese
That Cr C Burns be appointed to the Great Barrier Reef Marine Park Authority to the Advisory Panel for prioritisation of applicants for five tourism permits in the Cairns Area Plan of Management.
CARRIED.

25539	INFORMATION AGENDA	
-------	---------------------------	--

Cr C Burns moved; seconded Cr J Giese
That the Information Agenda be received for information
CARRIED

The Land Tenure Officer left the meeting at 12.34 pm on 16 January 2007

The meeting adjourned for lunch at 12.34 pm and resumed at 1.29 pm on 16 January 2007.

Community Services Manager, Sian Nivison, in attendance

25540	SWIMMING POOL REPORT NOVEMBER 2006	
	<i>Report No.272166 from Swimming Pool Attendants</i>	

Cr J Giese moved; seconded Cr P Scott
Council accept the Swimming Pool Supervisor's Report No. 272166 for information.
CARRIED

25541	SWIMMING POOL REPORT - DECEMBER 2006	
	<i>Report No.278646 from Swimming Pool Supervisor</i>	

Cr P Gordon moved; seconded Cr K Eales
That the Swimming Pool Report No. 278646 be received for information
CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

25542	SPORT & RECREATION AND OPEN SPACE PLAN FOR SOUTH EAST CORNER OF THE SHIRE -PROJECT BRIEF/TERMS OF REFERENCE	CSM
	<i>Report No.277530 from Community Services Manager</i>	

Cr R Logan moved; seconded Cr J Giese

That the Terms of Reference/Project Brief for a Sport, Recreation and Open Space Plan for the South East Corner of Cook Shire contained within Report 277530 be adopted and sent to Sports & Recreation Queensland for approval.

That Councillors P Scott and J Giese and K Eales be appointed to the Steering Committee for the South East Corner of Cook Shire Sport & Recreation plan.

CARRIED

Sally Saw in attendance

25543	COMMITTEE OF THE WHOLE	
-------	-------------------------------	--

Cr K Eales moved; seconded Cr C Burns

That the meeting resolve into Committee of the Whole at 1.47 pm on 16 January 2007 to discuss Australia Day awards.

CARRIED

25544	COMMITTEE OF THE WHOLE	
-------	-------------------------------	--

Cr J Giese moved; seconded Cr P Gordon

That the meeting revert to the Ordinary Meeting at 2.45 pm on 16 January 2007 after discussions regarding Australia Day awards

CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Cr R Sullivan and Cr K Eales declared a personal interest in the following matter and left the Chamber at 1.47 pm on 16 January 2007. Cr R Logan assumed the Chair.

25545	AUSTRALIA DAY NOMINATIONS 2007	CSM
	<i>Report No.277531 from Arts, Culture & Events Officer</i>	

Cr J Giese moved; seconded Cr P Scott

That the following be awarded the Australia Day award as indicated.

Citizen of the Year	Gail Clark
Young Citizen of the Year	Katie Turner
Cultural Award	John and Beverley Shay
Community Event	Cruising to Cooktown
Senior Sports	Fiona Williams
Junior Sports	Oliver Hanran
Volunteer of the Year	Marlene Downing
Community Service Club	Lakeland SES First Response Group
Service to Cook Shire	Loretta Sullivan

CARRIED

The meeting adjourned for afternoon tea at 2.45 pm to 3.06 pm on 16 January 2007

Cr R Sullivan and Cr K Eales resumed their seats at 3.06 pm on 16 January 2007

Cr R Sullivan assumed the Chair.

25546	CHRISTMAS IN COOKTOWN	CSM
	<i>Report No.277869ts, Culture & Events Officer</i>	

Cr P Scott moved; seconded Cr K Eales

Report be received for information and thank you letters be sent to the Christmas in Cooktown Group, Christian Churches of Cooktown, Ergon Energy, Cooktown District Community Centre and Emily Turner for her participation.

CARRIED

25547	LIBRARY MANAGERS REPORT - DECEMBER 2006	
	<i>Report No.278585 from Library Manager</i>	

Cr J Giese moved; seconded Cr P Gordon

That the Library Manager's Report No. 278585 be received for information

CARRIED.

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

Questions without notice - Community Services

Cr P Scott advised that the Penrith Panthers Rugby League Team would be in Cooktown on 7 February 2007 and that they would be lunching, perhaps at the Powerhouse, and then a barefoot bowls evening would be arranged for the Cooktown Bowls Club.

Cr C Burns tabled an Ayton Information Sheet which contained details of the Information Sign that is proposed to be erected at Ayton.

Q. Where is the sign going to be erected. *MCS: It is proposed for the Ayton Reserve.*

The Manager Community Services left the meeting at 3.26 pm on 16 January 2007

Minute Officer, R Norris, left the meeting at 3.26 pm on 16 January 2007.

25548	COMMITTEE OF THE WHOLE	
-------	-------------------------------	--

Cr K Eales moved; seconded Cr C Burns

That the meeting resolve into Committee of the Whole at 3.26 pm on 16 January 2007 to discuss Educational and Legal issues.

CARRIED

25549	COMMITTEE OF THE WHOLE	
-------	-------------------------------	--

Cr J Giese moved; seconded Cr P Gordon

That the meeting revert to the Ordinary Meeting at 3.53 pm on 16 January 2007 after discussions regarding Educational and Legal issues.

CARRIED

25550	COMMUNITY SCHOOL PARTICIPATION OFFICER PROGRAM REPORT – DECEMBER 2006	
	<i>Report No.277673 from Community School Participation Officer</i>	

Cr J Giese moved; seconded Cr P Scott

That the Community School Participation Officers report No. 277673 be received for information

CARRIED

25551	CHIEF EXECUTIVE OFFICER'S REPORT ON LEGAL ISSUES	
-------	---	--

Cr R Logan moved; seconded Cr P Gordon

That the Chief Executive Officer's Report on legal issues be received for information and that the recommendations contained therein be adopted.

CARRIED

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

General Business

- Busking policy to be developed. **MPE**
- Private certifiers.
- Ralph Fuller - plumbing application.\

The meeting adjourned at 4.00 pm on 16 January 2007

ATTENDANCE:

The Mayor Cr R S Sullivan, Councillors R W Logan, C R Burns, P L Gordon, K F Eales, P H Scott, Chief Executive Officer (M Pitt), Minute Officer (R Norris)

MEETING OPENED:

The Mayor declared the meeting open at 9.00 am on 17 January 2007

APOLOGIES:

Cr A Wilson, Cr J Giese

Councillors, the Chief Executive Officer, Mark Pitt, and Manager Engineering Services, Tony Lickiss, proceeded on a tour encompassing Parks and Gardens, Cooktown Landfill, Cooktown Water Treatment Plant and Quarantine Bay.

The meeting adjourned for lunch at 1.00 pm on 17 January 2007

The meeting closed at 1.00 pm on 17 January 2007

Mayor

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the
Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

TRAFFIC COUNTER FIGURES

NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
2005							LONG							2006

M.R.D. GAZETTALS

W' END

PENINSULAR DEVELOPMENTAL ROAD

Kennedy Creek M.R.D.

North Kennedy

Kendle River

Little Laura River	53	53	23	23	31	31	104		275	303	*	N/A	*	147	N/A
Musgrave	128	****	*	N/A	4	12	***		155	288	250	254	211	272	288
Coen Aerodrome D.P.I.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	124	103	75	60
Archer River	89	53	5	3	3	6	10		157	196	200	*	***	***	62
Sudley	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A

MULLIGAN HIGHWAY

Town Grid MRD

Town Grid	Counter Destroyed	1019	1063	949	***	1186	1456	***	1493		1206	1172	1084	1096	
Little Annan Bitumen	310	265	207	219	114**	234	303	528	477	460	397	386	343	289	350

ENDEAVOUR VALLEY ROAD

Poison Creek Road Intersection

Nth of Aerodrome T'off

McLeod Creek	417	****	318	308	249	232	216	400	253**	***	495	531	603	***	***
Endeavour Falls	259	****	****	192	153	145	Graded		297	316	330	314	308	280	260
Mc Ivor Road (Palm Tree Creek)	192	178	150	***	***	***	205		228	229	255	256	246	235	206

SHIPTONS FLAT ROAD

1 km Sth of CDR

**Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Gungarde Building, Charlotte Street, Cooktown on
15-16-17 January 2007**

COOK SHIRE COUNCIL ROADS

Moreton nee															
[Batavia Downs Road]	38	7	7	7	0.25	0.25	1		117	*	96	82	83	53	22
Portland Roads Road	28	***	***	5	10	6	6		16	30	27	38	58	Road31	31
Lakefield Road															
[Olivevale]	9	9	9	3	3	2	15		62	37	N/A	N/A	***	21	N/A
Battlecamp Road															
[Old Laura Stn]	8	4	0	0	0	0	***		22	40	27	N/A	***	12	8
Lakefield Road															
\[New Laura Stn]	18	4	N/A	*	*	*	N/A		46	50	55	60	41	6	4
Dixie Road	5	2	2	1	1	1	1		4	4	5	4	6	5	4
Musgrave -															
Strathgordon Road	20	20	20	3	1	1	1		29	45	45	N/A	*	N/A	N/A
Marina Plains Road	13	7	3	1	4	6	4		24	25	106	97	77	97	118
Quarantine Bay Road	65	82	64	70	***	*	59	109	98	92	97	97	****	60	62
Rossville-Bloomfield Road [Blackpinch]	***	231	****	179	136	135	****	222	254	246	*	289	234	238	188
Rossville-Bloomfield Road [Granite Creek]	347	303	238	Stolen	173	***	113		****	219	*	289	383	276	268
Cape Tribulation Road															
[Deggara] Counter Stolen			32	40	15	12	43		101	132	131	*	120	86	83
Oaky Creek Road	66	45	38	37	31	27	46	43	41	41	*	137	58	64	62
Poison Creek Road	219	223	211	214	129	137	105	N/A	N/A	197	212	145	216	227	217
Grassy Hill Road	69	110	73	73	N/A	*	206	413	206	*	291	245	143	100	96

**** Hose moved from road by mtnce gang. "The Little Annan counter has been reinstated, and the Goose Swamp counter has been moved to the " These figures are Average Daily Traffic counts.

*** Hose Damaged new bitumen at the Glen Garland Range on the Musgrave Strathgordon Road.

** Reading Suspect The Battlecamp Rd figures are once again available.

* Counter Defective These figures are Average Daily Traffic counts.