
T1618 ROP CIVIL WORKS 2019 PLANT CHANGE FORM

Basic Guideline:

Any changes to the vehicle and/or its registration/certificate of inspection (COI) details requires that you email copies to mail@cook.qld.gov.au . Details will not be updated until documents are verified. Where possible include the sheet/line item reference from the supplier 'Plant Tendered Pricing' form. *Please select all relevant changes:*

Changes to registrations - Renew registration - No registration change

- Email this notice, the registration certificate and the plant details If the plant has a new registration number, we require the new certificate and the old registration details to help us identify which item to update.

Changes to registrations - Renew registration - New registration number

- Email this notice, the registration certificate and the previous registration details

New plant

- New plant can only replace "like for like" existing plant, and cannot be added to the currently approved list.

Engaging sub-contracting plant

- Email this notice containing the subcontractor's details and the details of their plant. A subcontractor list has previously been sent to you.
- The sub contract supplier must be compliant through Vendor Panel.
- The subcontractor must be a Cook Shire Council approved supplier.
- The plant must meet the compliance guidelines.

Change to Certificate of Inspection Details (COI)

- Email the plant registration details on this form and a copy of the COI.

Instructions:

Fill in the details below and send through to mail@cook.qld.gov.au along with all the necessary documents.

Contractor Name: Date:

Plant Details:

Describe details of change/s:

Name of Authorised Contractor Representative: Date:

Signature: