

PLUMBING APPLICATION CHECKLIST

This checklist is to be used for all plumbing applications submitted to Council for assessment.

ALL plans are to be submitted in triplicate and in A3 size only (in hard copy), or if submitting electronically via email to mail@cook.qld.gov.au in pdf format or on a USB, we will only require 1 copy.

CHECKLIST FOR CLASS 1a or 10 BUILDINGS

Option 1 - Connecting to town water and sewer

- Form 1 - Permit work for plumbing drainage and on-site sewerage work.
<https://www.hpw.qld.gov.au/SiteCollectionDocuments/Form1PlumbingDrainageRegulation2019.pdf>
- Form 7 - Notification of responsible person.
<https://www.hpw.qld.gov.au/SiteCollectionDocuments/Form7PlumbingDrainageRegulation2019.pdf>
- A site plan.
- A floor plan of the proposed building showing any proposed plumbing fixtures.
- A plan showing the elevations of the proposed building.
- A site soil classification report. If the soil classification is H, E or P, a design showing the articulation of the sanitary drainage for the premises

Option 2 - On-site Sewerage Installation

Documents as required above, with the addition of the following:

- An on-site sewer evaluators report and design.
- If the application involves the use of a secondary on-site sewerage treatment plant, a copy of the treatment plant approval. Approval for this can be obtained by application to the Department of House and Public Works website. <https://www.hpw.qld.gov.au/SiteCollectionDocuments/Form10PlumbingDrainageRegulation2019.pdf>

CHECKLIST FOR CLASS 2 - 9 BUILDINGS (COMMERCIAL AND/OR MULTI)

Option 1 - Connecting to town water and sewer

- Form 1 - Permit work for plumbing drainage and on-site sewerage work
<https://www.hpw.qld.gov.au/SiteCollectionDocuments/Form1PlumbingDrainageRegulation2019.pdf>
- Form 7 - Notification of responsible person
<https://www.hpw.qld.gov.au/SiteCollectionDocuments/Form7PlumbingDrainageRegulation2019.pdf>
- A site plan
- A floor plan of the proposed building showing any proposed plumbing fixtures.
- A site soil classification report. If the soil classification is H, E or P, a design showing the articulation of the sanitary drainage for the premises (i.e. hydraulic plan).
- A hydraulic plan designed by a registered hydraulic engineer.

Option 2 - On-site Sewerage Installation

Documents as required above, with the addition of the following:

- The proposed location and type of any testable backflow prevention devices.
- An on-site sewer evaluators report and design
- If the application involves the use of a secondary on-site sewerage treatment plant, a copy of the treatment plant approval. Approval for this can be obtained by application to the Department of House and Public Works website. <https://www.hpw.qld.gov.au/SiteCollectionDocuments/Form10PlumbingDrainageRegulation2019.pdf>

NB: If your application includes Trade Waste, you will need to submit to Council a Trade Waste Application form. Contact Councils Planning and Environment Section for a copy. Fees & charges are applicable.