



# Community Noticeboard

Fortnightly Publication - Wednesday 14th November 2007

...The latest Council News, Community Events, Job Vacancies, Tenders  
- it's all here on the Noticeboard...

## COMING UP

21<sup>st</sup> November – Ayton Public Meeting  
23<sup>rd</sup> November – Last Day to Comment on  
Community Events Centre  
26<sup>th</sup> November – Cooktown and Marton Pre-  
cyclone Cleanup  
29<sup>th</sup> November – Cooktown Library Closed

## AYTON PUBLIC MEETING

The Cook Shire Council will be holding a public meeting in Ayton to give community members an opportunity to talk to Councillors and staff regarding any matters they wish to bring to Council's attention.

The meeting will be held in the Ayton Hall on Wednesday 21<sup>st</sup> November 2007, from 11.00am - 12.30pm. Coffee and Tea will be provided. All Welcome.

For further information please contact Bob Norris, Executive Assistant on 4069 5444.

## DRAFT LAND MANAGEMENT PLAN FOR THE OLD COOK SHIRE COUNCIL CHAMBERS

The draft Land Management Plan has been prepared to allow a variety of uses to occur in the old chambers, following Council's move to its new administration office at 10 Furneaux Street, Cooktown.

Have your say...we welcome your feedback on the draft Plan. Submissions close 5pm 21<sup>st</sup> November 2007. Copies are available for all community members at the new Cook Shire Administration Offices or the Cooktown Library. Copies can also be downloaded from the Cook Shire website at: [www.cooktowns.com](http://www.cooktowns.com).

If you have any questions about the draft Land Management Plan, please contact Ian McCrae, Acting Manager Planning and Environment by phone on 4069 5444 or email: [mail@cook.qld.gov.au](mailto:mail@cook.qld.gov.au).

## DRAFT PLANS FOR COMMUNITY EVENTS CENTRE ON DISPLAY

Draft concept plans are on display in Cook Shire Libraries, the IGA, Nature's Powerhouse, Cooks Landing Kiosk and Cooktown Airport until 23<sup>rd</sup> November 2007 for feedback and comment. All comments and suggestions welcomed as these plans are draft only. Community feedback will confirm or change these plans.

Please place feedback forms in the boxes provided or send feedback to Sian Nivison, Community Services Manager on 4069 5444 or via [snivison@cook.qld.gov.au](mailto:snivison@cook.qld.gov.au).

## COOKTOWN LIBRARY—UPDATE

Cooktown Library will be closed all day Thursday 29<sup>th</sup> November for the annual Cook Shire Library Service staff training. Photo Expo photographers who contributed to the "What I Love/Loath about Cooktown" display, please collect your photos from the Cooktown Library by 26<sup>th</sup> November 2007.

## POSITIONS VACANT

Highly dedicated and motivated persons are now invited to apply for the following positions:

- **Customer Service Officer**  
- Closes 5.00pm 23<sup>rd</sup> November 2007
- **Payroll Officer**  
- Closes 5.00pm 23<sup>rd</sup> November 2007
- **Costing Officer**  
- Closes Friday 30<sup>th</sup> November 2007

Applicants must obtain information kits and address the specific selection criteria.

All applications should be addressed to the Chief Executive Officer and marked Confidential Job Application with the relevant HRM No.

Information kits are available by contacting: 4069 5444 or via email: [mmulhall@cook.qld.gov.au](mailto:mmulhall@cook.qld.gov.au) or downloaded from [www.cooktowns.com](http://www.cooktowns.com)

Cook Shire Council is an Equal Opportunity Employer.

## TENDERS AND QUOTES

Current tender and quote documents are available by contacting Council's Procurement Officer on 4069 5444, or by downloading from [www.cooktowns.com](http://www.cooktowns.com) (See Council, Tenders), or via the following email address [procurement@cook.qld.gov.au](mailto:procurement@cook.qld.gov.au) or by writing to PO Box 3 Cooktown QLD 4895.

## SALE OF COUNCIL OWNED LAND BY PUBLIC AUCTION

Cook Shire Council has available for Sale by Public Auction ten (10) prime, medium density, residential allotments situated in Garden Street, Cooktown. The Public Auction will be held at 11.00 AM on Friday the 23<sup>rd</sup> of November 2007 at the Council Administration Centre, 10 Furneaux Street, Cooktown.

For further information contact Council's Procurement Officer on 4069 5444 or email: [procurement@cook.qld.gov.au](mailto:procurement@cook.qld.gov.au)

## COOKTOWN LANDFILL - 'BUYBACK SHOP'

A 'buyback shop' has commenced operation at the Cooktown Landfill site from Monday 5<sup>th</sup> November 2007. The shop will sell items that have been disposed of at the landfill. All items will be sold as spare parts only, or in an 'as is' condition. The shop will be located at the gate and all items will be price tagged. Landfill staff may extract larger items from the construction waste or scrap metal pile on request.

For further information contact Council's Environmental Officer, Sheils Barra on 4082 0236.

## REMINDER TO ALL COMMUNITY CLUBS AND ORGANISATIONS

Council offers free photocopying (paper must be supplied) to clubs and organisations at the Library and the Council Administration Office. All clubs and organisations (new and old) are required to send Council a letter with their current details and authorised persons for the 2007/2008 financial year. For further information please phone Cathy Harrison, Records Co-ordinator on 4069 5444.

## NOTICE OF PRE-CYCLONE CLEANUP COOKTOWN AND MARTON

Residents are advised that a pre-cyclone clean up will take place on Monday 26<sup>th</sup> November at 7.00am.

This service is provided to remove items from your property which may have the potential to become hazardous in the event of a cyclone for the Cooktown and Marton residential areas. Rubbish (including palm fronds and garden waste) to be placed neatly on footpath/road reserve and positioned so as not to obstruct pedestrian movement.

For clarification of the area or if you require any further information, please contact Council's Corporate Services Manager, Hans Looser on 4069 5444.

## PREPARE FOR CYCLONE SEASON

Communities in northern Australia are being urged to begin preparations for the coming tropical cyclone season.

### Handy Hints for the Cyclone Season

- Check that the walls, roof and eaves of your home are secure.
- Trim treetops and branches well clear of your home (get council permission).
- Preferably fit shutters, or at least metal screens, to all glass areas.
- Clear your property of loose material that could blow about and possibly cause injury or damage during extreme winds.
- In case of a storm surge/tide warning, or other flooding, know your nearest safe high ground and the safest access route to it.
- Prepare an emergency kit containing:
  - a portable battery radio, torch and spare batteries;
  - water containers, dried or canned food and a can opener;
  - matches, fuel lamp, portable stove, cooking gear, eating utensils; and a first aid kit and manual, masking tape for windows and waterproof bags.

Keep a list of emergency phone numbers on display.

Check neighbours, especially if recent arrivals, to make sure they are prepared.

A new tropical cyclone web page has been launched to access Tropical Cyclone warnings at: [www.bom.gov.au/weather/cyclone](http://www.bom.gov.au/weather/cyclone)

## NOTICE OF MEETING

**An Ordinary Meeting of the Council of the Shire of Cook** will be held on Monday 19<sup>th</sup> Tuesday 20<sup>th</sup> November 2007, at the Administration Building, 10 Furneaux Street, Cooktown.

9.00 am Monday

1.30 pm Ordinary Meeting commences - open to public.

Recommencement 9.00am on Tuesday - open to public.

## COUNCIL OPENING HOURS

**Main Council Administration Office:**  
8:45am to 4:45pm Monday to Friday

**Cooktown Community Pool:**  
6:00am to 7:30am Monday to Friday  
1pm – 6pm Monday to Sunday

## Cooktown Library:

10am to 1:15pm – 2pm to 5pm Monday to Friday  
9am to 12.30pm Saturday

**Ayton Library:** 9:00am to 1.00pm Tuesday  
2.00pm to 5.30pm Thursday  
9.00am to 1.00pm Saturday

**Coen Library:** 10.00am to 12.00noon Thursday  
4.00pm to 6.00pm Thursday

**Lakeland Library:** 3.00pm to 7.00pm Wednesday

**Laura Library:** 11.30am to 3.30pm Wednesday

## CONTACT DETAILS

10 Furneaux Street  
PO Box 3, Cooktown, QLD 4895  
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Web: [www.cooktowns.com](http://www.cooktowns.com)