



Community Noticeboard

Fortnightly Publication - Wednesday 28th November 2007

...The latest Council News, Community Events, Job Vacancies, Tenders
- it's all here on the Noticeboard...

COMING UP

8th December – Council Public Auction
10th December – Council Election Seminar –
Persons interested in running for Council

POSITIONS VACANT

Highly dedicated and motivated persons are now invited to apply for the following positions:

- **Costing Officer**
- Closes Friday 30th November 2007

Applicants must obtain information kits and address the specific selection criteria.

All applications should be addressed to the Chief Executive Officer and marked Confidential Job Application with the relevant HRM No. Information kits are available by contacting: 4069 5444 or via email: mmulhall@cook.qld.gov.au or downloaded from www.cooktowns.com

Cook Shire Council is an Equal Opportunity Employer.

TENDERS AND QUOTES

- Quote for Design, Supply and Installation of Interpretive Signage - Closes 2.00 pm Tuesday 15th January 2008.
- Tender for the Cleaning of Cook Shire Council's New Administration Centre, T17 - Closes 2.00 pm Tuesday 18th December 2007.
- Tenders are Invited for the Inclusion on Cook Shire Council's Panel of Providers for: HIRE OF CONSTRUCTION PLANT AND TRUCKS 2008/2009, T16 - Closes 2.00 pm Friday 31st January 2008.

Tender Documents are available by contacting Council's Procurement Officer on 4069 5444, or by downloading from www.cooktowns.com (See Council, Tenders), email procurement@cook.qld.gov.au or by writing to PO Box 3 Cooktown QLD 4895.

REMINDER TO ALL COMMUNITY CLUBS AND ORGANISATIONS

Council offers free photocopying (paper must be supplied) to not for profit incorporated clubs and organisations at the Library and the Council Administration Office. All clubs and organisations (new and old) are required to send Council a letter with their current details and authorised persons for the 2007/2008 financial year. For further information please phone Cathy Harrison, Records Co-ordinator on 4069 5444.

NATURES POWERHOUSE EXPRESSIONS OF INTEREST FOR OPERATION OF CAFÉ

Council will be managing the Powerhouse as of 1st January 2008 in conjunction with key stakeholders and are now seeking Expressions of Interest to run the Café section of the facility. Please contact Sian Nivison, Community Services Manager via snivison@cook.qld.gov.au or 4069 5444 by Wednesday 5th December for further details.

COUNCIL ELECTION SEMINAR

Cook Shire Council will be holding a seminar on Monday, 10th December 2007, from 5.30 pm to 6.30 pm, for persons intending to run for Council at the March 2008 elections.

Many topics relating to Council will be covered including the Councillor Code of Conduct.

For further information please contact Council's Executive Assistant, Bob Norris on 4069 5444 or bnorris@cook.qld.gov.au

COOKTOWN CYCLONE INFORMATION

The new Cook Shire administration building is also the Local Government Disaster Coordination Centre for Cooktown.

All enquiries regarding a cyclone threat, safe shelters and evacuations should be directed to Council's Corporate Services Manager, Hans Looser on 4069 5444.

PREPARE FOR CYCLONE SEASON

Communities in northern Australia are being urged to begin preparations for the coming tropical cyclone season.

Handy Hints for the Cyclone Season

- Check that the walls, roof and eaves of your home are secure.
- Trim treetops and branches well clear of your home.
- Preferably fit shutters, or at least metal screens, to all glass areas.
- Clear your property of loose material that could blow about and possibly cause injury or damage during extreme winds.
- In case of a storm surge/tide warning, or other flooding, know your nearest safe high ground and the safest access route to it.
- Prepare an emergency kit containing:
 - a portable battery radio, torch and spare batteries;
 - water containers, dried or canned food and a can opener;
 - matches, fuel lamp, portable stove, cooking gear, eating utensils; and a first aid kit and manual, masking tape for windows and waterproof bags.

Keep a list of emergency phone numbers on display.

Check neighbours, especially if recent arrivals, to make sure they are prepared.

A new tropical cyclone web page has been launched to access Tropical Cyclone warnings at: www.bom.gov.au/weather/cyclone

COOK SHIRE COUNCIL - PUBLIC AUCTION

Cook Shire Council will be holding a Public Auction on Saturday the 8th of December at 9.00am at Council's Works Depot (31 Charlotte St).

Gates open 9.00am for goods inspection. 9.30am auction starts.

All items will be sold "As Is Where Is". All items to be paid for in cash on the day.

For further information please contact Council's Procurement Officer on 4069 5444.

SOUTH EAST SHIRE SPORT, RECREATION AND OPEN SPACE PLAN

The final draft of South East Shire Sport, Recreation and Open Space plan is now available for review.

Copies will be sent to community groups and are available from Cook Shire Administration Centre, Libraries and online at www.cooktowns.com

Comments welcome by Wednesday 5th December 2007 as Council will adopt final document at the December Council meeting.

For further information please contact Council's Community Services Manager, Sian Nivison or Sport and Recreation Officer, Roger De Cle on 4069 5444.

CHRISTMAS IN COOK SHIRE

- **Breakfast with Santa:** Sunday 9th December 7am to 11am – Free gifts from Santa for Children up to 8 years – Cooktown Swimming Pool – Children must be supervised – Tickets available from Far North Photos.
- **Photos With Santa** – One day only – Thursday 13th December from 4pm to 6pm – IGA Supermarket Complex.
- **Christmas Markets:** Saturday 15th & 22nd December 8.30am to 12 noon - Market Stalls in Lions and Endeavour Parks.
- **Carols By Candlelight:** Sunday 23rd December 7pm – Endeavour Park Free Sausage Sizzle from 6pm and Carols commencing at 7pm
- **Christmas Light Competition:** Register your entry now - Categories are Small & Large Residential, Business & Best of the Best.

For further information please contact Council's Art Culture and Events Officer, Sally Saw on 4069 5444.

AUSTRALIAN'S OF THE YEAR NOMINATION

Cook Shire Council will be holding Australia Day Celebrations on Saturday 26th January, 2008. Nominations for categories in the following are now open:

- Citizen Award
- Young Citizen Award
- Community Event of the Year
- Cultural Award
- Sports Person Award
- Junior Sports Person Award
- Volunteer of the Year
- Community Service Club Award
- Service to Cook Shire Award

Nominations forms will be available to be filled out and submitted on line at www.cooktowns.com or available from Cook Shire Libraries and Administration Centre.

For further information please contact, Council's Art Culture & Events Officer, Sally Saw on 4069 5444 or ssaw@cook.qld.gov.au

COUNCIL OPENING HOURS

Main Council Administration Office:
8:45am to 4:45pm Monday to Friday

Cooktown Community Pool:
6:00am to 7:30am Monday to Friday
1pm – 6pm Monday to Sunday

Cooktown Library:

10am to 1:15pm – 2pm to 5pm Monday to Friday

9am to 12.30pm Saturday

Ayton Library: 9:00am to 1.00pm Tuesday

2.00pm to 5.30pm Thursday

9.00am to 1.00pm Saturday

Coen Library: 10.00am to 12.00noon Thursday

4.00pm to 6.00pm Thursday

Lakeland Library: 3.00pm to 7.00pm Wednesday

Laura Library: 11.30am to 3.30pm Wednesday

CONTACT DETAILS

10 Furneaux Street
PO Box 3, Cooktown, QLD 4895
Phone: (07) 4069 5444
Fax: (07) 4069 5423
E-mail mail@cook.qld.gov.au
Web: www.cooktowns.com