

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



NOTICE OF MEETING

AN ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOK will be held at the Administration Building, 10 Furneaux Street, Cooktown on Monday, Tuesday and Wednesday the 17, 18 & 19 November 2014

Tuesday, 9.00 am. Ordinary Meeting commences – open to the public.
Wednesday (if required) 9.00 am – open to the public.

Stephen Wilton
Chief Executive Officer

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

AGENDA CONTENTS

AGENDA CONTENTS.....	3
ATTENDANCE:.....	1
MEETING OPENED.....	1
APOLOGIES:	1
NOTICE OF BEREAVEMENT:.....	1
CONFIRMATION OF MINUTES	1
CONFIRMATION OF MINUTES OF ORDINARY MEETING.....	1
BUSINESS ARISING:	1
CHIEF EXECUTIVE OFFICERS MONTHLY REPORT.....	2
ENGINEERING SERVICES.....	4
PLANNING AND ENVIRONMENT	5
SITUATION UPDATE AND REQUEST FOR FUTURE DIRECTION FOR DA/ 2909 – MATERIAL CHANGE OF USE FOR OUTDOOR RECREATION (SPORTS OVAL AND ASSOCIATED INFRASTRUCTURE) ON LOT 772 ON PLAN SP235309, ROSSVILLE BLOOMFIELD ROAD, ROSSVILLE	5
ADVICE IN RESPECT OF APPROVAL REQUIREMENTS FOR THE CONSTRUCTION OF A DAM	8
NOTICE OF MOTION NO. 65 – WITHDRAWAL OF INFORMATION REQUESTS DAs 3307 & 3315	13
LAND TENURE.....	14
PROPOSED CONVERSION OF TERM LEASE 0/207912 - LOT 9 ON PLAN SD18 - FOR RESIDENTIAL PURPOSES; PARISH OF MOOJEEBA; LOCALITY OF COEN. 14	
ECONOMIC DEVELOPMENT AND COMMUNITY SERVICES	18
ECONOMIC DEVELOPMENT GRANT PROGRAM 2014-2015.....	18
CORPORATE SERVICES	22
FINANCE	22
REVENUE AND EXPENDITURE –.....	22
DEBTORS WRITE OFF	24
ADMINISTRATION.....	26
WATERFRONT ADVISORY COMMITTEE.....	26
ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS	29
COMMITTEE OF THE WHOLE	31
LAND TENURE.....	Error! Bookmark not defined.
PROPOSED LETTERBOX CREEK COMMUNITY PURPOSE RESERVE FOR CULTURAL, ENVIRONMENTAL AND RECREATIONAL PURPOSES - LOT 3 ON PLAN SP161903: PROPOSED ALTERNATIVE RESERVE AREA – WITHIN RUNNING CREEK – LOT 4 ON PLAN SP161903.....	Error! Bookmark not defined.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

INFORMATION.....	31
ENGINEERING SERVICES.....	32
ENGINEERING SERVICES REPORT – NOVEMBER 2014.....	32
PLANNING AND ENVIRONMENT	56
BUILDING AND PLUMBING APPROVALS FOR OCTOBER 2014.....	56
MCU AND RECONFIGURATION DEVELOPMENT APPLICATIONS TO 31 OCTOBER 2014.....	57
LAND TENURE.....	71
DEDICATION OF ROAD (CONTINUITY OF POISON CREEK ROAD) WITHIN R56 – MARTON TOWN RESERVE UNDER THE TRUSTEESHIP OF COOK SHIRE COUNCIL; LOTS 14 AND 109 SP269679 CANCELLING LOT 109 ON CROWN PLAN BS261.....	71
ROAD OPENING WITHIN STARCKE USL – LOT 487 ON AP14388: PARISH OF PRYDE: LOCALITY OF HOPE VALE.	74
PROPOSED PERMANENT AND TEMPORARY ROAD CLOSURES – OFF POISON CREEK ROAD WITHIN LOTS 12, 13 ON CP153419 AND LOTS 8, 10, 21 AND 112 ON BK15767 OFF POISON CREEK ROAD.	78
FINALISATION OF ROAD OPENING AND ROAD CLOSURE – JOWALBINNA ROAD – WITHIN LOT 3 ON PLAN MS11; LAURA RACECOURSE RESERVE...81	
REGISTRATION OF CULTURAL HERITAGE BODY – WESTERN YALANJ ABORIGINAL CORPORATION REGISTGERED NATIVE TITLE BODY CORPORATE (RNTBC) AS AN ABORIGINAL CULTURAL HERITAGE BODY	85
AMENDMENT OF TERM LEASE 233308 AND COMPLETION OF ROAD OPENING AND CLOSURES WITHIN BERTIEHAUGH BEING LOT 4 ON PLAN SP222990: PARISH OF BATES.....	88
ECONOMIC DEVELOPMENT AND COMMUNITY SERVICES	93
ECONOMIC DEVELOPMENT AND COMMUNITY SERVICES DIVISIONAL REPORT – OCTOBER 2014.....	93
CORPORATE SERVICES	103
FINANCE	103
FINANCE STATUS OCTOBER 2014	103
ADMINISTRATION\.....	123
BUSINESS SERVICES REPORT – NOVEMBER 2014 – FOR INFORMATION	123
COMMITTEE OF THE WHOLE	133
LAND TENURE.....	133
NATIVE TITLE DETERMINATION APPLICATION QUD156/11 – NORTHERN CAPE YORK GROUP #2; DETERMINATION BY FEDERAL COURT OF AUSTRALIA THAT NATIVE TITLE EXISTS.	Error! Bookmark not defined.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

ATTENDANCE:

The Mayor, Cr PH Scott, Councillors A Wilson, KG Price, GC Shephard, PL Johnson, R Bowman, S Clark, Chief Executive Officer (S Wilton), Minute Officer (R Norris).

MEETING OPENED

The Mayor, Cr PH Scott declared the meeting open at

APOLOGIES:

NOTICE OF BEREAVEMENT:

Advice has been received of the passing of Andrew James Gibson (Hope Vale), Caspian Leonardi (Rossville)

As a mark of respect one minute silence was observed.

CONFIRMATION OF MINUTES

	CONFIRMATION OF MINUTES OF ORDINARY MEETING
--	--

That the minutes of the Ordinary Meeting of 20 October 2014 be confirmed subject to the following amendments

Page/Reso #	Correction

BUSINESS ARISING:

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

	CHIEF EXECUTIVE OFFICERS MONTHLY REPORT	
	<i>Report No.D14/13149 from <Enter title of author of the report></i>	

Précis

A report from the Chief Executive Officer showing his activities and providing information regarding ongoing and emerging issues.

Meetings, Seminars, Conferences etc

Cook Shire Council Annual Inspection Tour

As Council would be aware the annual inspection tour occurred from 20th to 24th October and included the October Council meeting held in Coen. The Coen advisory Committee chaired by Councillor Sheppard was also held. Councillors and staff took opportunity to catch up with residents and business operators in Lakeland, Laura, Musgrave Roadhouse, Archer River Roadhouse and Coen before travelling to Portland Roads for a very good community meeting.

Council also met with our neighbours at Lockhart River Aboriginal Shire Council, Napranum Aboriginal Shire Council, Mapoon Aboriginal Shire Council and the Weipa Town Authority. Good discussions were held with each authority around matters of common interest particularly future tourism and development opportunities.

Economic Development Australia Annual Conference

I attended the annual Economic Development Australia Conference in Darwin from 28th to 30th October 2014. Whilst at the conference I gave a presentation in a session called “Building a Regional Economy” prepared by Director Economic Development and Community Services Katrina Houghton “Economic Development: From Policy to Practice” on the economic development activity in Cook Shire. The presentation was well received and generated a lot of interest in the growth of activity and developments that have been completed or currently in progress in Cook Shire.

Other issues discussed included Spatial Planning and Digital economics, Policy Imperatives in Economic Development, Special Economic Zones, Regional collaboration in ED Innovation, Land Use Planning around ED, and digital economies and work hubs

Other Meetings

There are a number of meetings that occur on a regular basis. This month they have included Executive Management Team meetings, Executive Services Team meeting, The

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

Economic Development Meeting, Waterfront Committee meeting, a meeting with Department of Local Government Officers to discuss ongoing matters and Ratepayer meetings over issues such as rates and town planning. I also attended the Housing Forum, Local Law consultation meetings, a briefing with CYLC regards the all of Cape York Native Title Claim and met with FNQROC officers to discuss the Gamba Grass project

Link to Corporate Plan

Improved Corporate Governance

Consultation

Nil

Legal Implications (Statutory, basis, legal risks)

Nil

Policy Implications

Nil

Financial and Resource Implications (Budgetary)

Nil

Risk Implications

Nil

RECOMMENDATION

That the Chief Executive Officers monthly report be noted

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

ENGINEERING SERVICES

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

PLANNING AND ENVIRONMENT

PE1	SITUATION UPDATE AND REQUEST FOR FUTURE DIRECTION FOR DA/ 2909 – MATERIAL CHANGE OF USE FOR OUTDOOR RECREATION (SPORTS OVAL AND ASSOCIATED INFRASTRUCTURE) ON LOT 772 ON PLAN SP235309, ROSSVILLE BLOOMFIELD ROAD, ROSSVILLE	
	<i>Report No.AD14/5914 from Director Planning and Environment</i>	

Précis

Applicant:	Cook Shire Council PO Box 3 Cooktown Qld 4895 Attention: Tina Fleming
Owner:	Cook Shire Council (Trustee over Recreation Reserve) Letter of Resource Entitlement from Dept. Environment & Resource Management 20 th July 2011.
Location:	Crooked Creek Reserve, Rossville Bloomfield Road Rossville.
RPD:	Lot 772 on SP235309
Area:	3.271 Hectares
Zone:	Conservation Zone
Proposed Use:	Sports Oval and Associated Infrastructure
Classification:	Outdoor Recreation
Referral Agencies:	Department of Environment & Resource Management (DERM) – within 100 metres of a Conservation Estate
Submissions:	Two Submissions, one with an attached petition with 79 Signatures.

Report

Council on the 27th October 2011 lodged a development application DA/2909 for Making a Material Change of Use (Impact Assessable) for Outdoor Recreation on Lot 722 on Plan SP235309 (Crooked Creek Reserve) Rossville.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

Processing of the application has progressed as follows:

- An Acknowledgement Notice was issued on the 27th October 2011, identifying the Department of Environment & Resource Management (DERM) as a Concurrence Agency for vegetation and the Department of Environment & Resource Management (DERM) as an Advice Agency for development within 100 metres of a Conservation Estate. The Acknowledgement Notice also advised that the public notification period for this application was 30 business days;
- Copies of the application were sent to the relevant Referral Agencies on the 27th October 2011;
- The Department of Environment and Resource Management issued an Information Request that was received by Council on the 4th January 2012;
- Council responded to the information request on the 9th January 2012;
- Advice Agency Response – Referrable Conservation Estate – SPAR03568911 received 18th September 2012;
- Letter received from Department of Natural Resources & Mines dated 6th August 2013 advising that the application is now entirely exempt from requiring approval to clear native vegetation due to an amendment to the Sustainable Planning Act 2009 (2nd August 2013);
- The Development application DA/2909 was revived by Council (Assessment Manager) on the 13th September 2013;
- Notice of Public notification commencement dated 02/12/2013 given to Council;
- Notice of compliance for public notification received 15th January 2014;
- During the public notification period submissions were received from Gungarde Community Centre Aboriginal Corporation and Jabalbina. The Gungarde Community Centre submission had a petition attached with seventy nine (79) signatures.

Gungarde's submission states that: *"There are other environmentally friendly, less expensive alternate options, like increasing the existing oval at Rossville School, and or Upgrading the Ayton Oval, these options have been written about in the local news, which Chairman Warren Kulka and I have spoken to with Mayor Peter Scott about. The road conditions between these venues have had major improvements and the time to travel to either location is minimal, and will get even better when the upgrade is complete"*.

The attached petition stated : *"We the undersigned request that this project be terminated for the following reasons: Because the proposed site has a number of significant cultural sacred sites including burial sites from Traditional Owner families and it is home to many of our native animals and plants for this area and provided Nyungkal people with the cultural materials for spear making ect. Impact of a sports oval development in this area would cause major damage and effect the wildlife also disturb sites that need to be protected under the Cultural Heritage Act 2003. With this development there is a high risk of soil erosion and rubbish/chemical runoff into the surrounding waterways which is accessed by most Rossville residents for drinking water, as they pump daily out of the creek."*

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

This area was labelled as endangered vegetation act through DERM & WET TROPICS.

We recommend that Council adopt either one or both of the options below. By doing this they will eliminate interfering with cultural protocols and considerable costs that will be a burden on the Cook Shire rate payers.

- 1. The existing oval at Rossville State School could be extended without considerable damage to the environment and with little cost. By doing this it will eliminate the need and the huge costs.*
- 2. Ayton Oval and Facilities need to be brought up to a higher standard as the existing playing field is a hazard for the players”.*

Jabalbina’s submission states: “Under the Duty of Care Guidelines (6.1 and 6.2) the geographical features of the land in question are high priority and likely to possess Anthropological and Archaeological significant values.

Jabalbina is quite concerned, and requests that a Cultural Assessment be carried out by the Bana Yarralji Rangers and the Kuku Nyungkal Traditional Owners of the area.”

- Council has extended the Decision Making Period for this application until 30 November 2014.

Given the above submissions and the length of time since the application was first lodged, Council officers now seek clarification from Council as to whether Council wishes to continue with this application (Decision Making Stage).

Recommendation

That Council not continue with Development Application DA/2909, Making a Material Change of Use for Outdoor Recreation (Sports Oval and associated Infrastructure) on Lot 772 on Plan SP235309, Rossville Bloomfield Road, Rossville, and withdraws the application.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

PE2	ADVICE IN RESPECT OF APPROVAL REQUIREMENTS FOR THE CONSTRUCTION OF A DAM	
	<i>Report No.D14/13132 from Town Planning Officer</i>	

Background

At its October Council meeting the issue of approval requirements for the construction of dams in Cook Shire was raised. We have been requested to outline the approval processes for construction of a dam at both the Council and State level to assist Council in making an informed decision in relation to the extent it wishes to remain involved in the regulation and approval of dams and to gain a better understanding of the role a Registered Professional Engineer of Queensland (RPEQ) plays in the design and construction of a dam.

In preparing this report we have had the benefit of reviewing the (undated) letter to Council's Director of Engineering Services outlining professional engineering obligations for the design and construction of dams. We have also reviewed relevant State approval requirements for dams in addition to looking at a number of other regional local government planning schemes to gauge their level of consistency with the current Cook Shire approach to regulating dam approvals.

The Sustainable Planning Act

The Sustainable Planning Regulation 2009 (Schedule 3) sets criteria for the State to take on the role of assessment manager for the construction of dams as code assessable development. It introduces the concept of requiring a dam to be "failure impact assessed". Dam impact assessments, which would have to be undertaken by a RPEQ, are required in circumstances where more than 8 metres in height and either where there is a storage capacity of more than 500ML or more than 250ML and a catchment area that is more than 3 times the dam's maximum surface area at full supply level. There is an exception to this in circumstances where the Chief Executive has given written notice to have the dam assessed regardless of the size.

The State's interest does not therefore extend to regulating the design and construction of all dams. This is left to local government to consider in setting levels of assessment in its planning scheme.

With the State involved in the assessment of dams, depending on the the particular circumstances of a proposal, there is the potential for a range of referral agencies to be triggered in the assessment of a dam application including the Departments of Transport and Main Roads (proximity to a State controlled road), Natural Resources and Mines (dam safety and vegetation management), Department of Agriculture, Fisheries and Forestry (GQAL, the fishery etc). These

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

State referrals, where applicable, through the State Assessment and Referral Agency all attract a fee for a dam proponent.

Review of other Local Government Planning Schemes

In our experience there would be very few, if any local governments in Queensland who opt out in regulating dam construction as “operational work” in their planning schemes. They do this through setting criteria around either the depth of excavation or the quantity of material removed.

For example the following is a sample selected randomly:

Broadsound Planning Scheme- Carry out operational work not associated with a material change of use that involves excavation or filling : Code assessable where the site is located within an area below the 40 metre contour and involving or otherwise removing 100cubic metres or more of soil or sediment below 5 metres AHD

Nebo Shire Planning Scheme – Carry out operational work for excavating and filling, not associated with reconfiguring a lot or making a material change of use: Code assessable where the extent of cut exceeds 100 cubic metres or extent of fill exceeds 5000 cubic metres

Chinchilla Planning Scheme – Carry out operational work not associated with a material change of use: Self assessable where:

- a) less than a metre above or below natural ground level and involving less than 100cubic metres of material; or
- b) 1 metre or more above or below natural ground level and involving less than 50 cubic metres of material

and where complying with the acceptable solutions in the Rural Zone Code.

Code assessment otherwise, or if any applicable acceptable solutions are not met

Longreach Shire Plan – Same as Chinchilla

The Cook Shire Approach

Section 5.8 of the Planning Scheme requires a code assessment application in circumstances where filling and excavation involves more than 10 cubic metres of material or on a slope with a gradient of 15% or greater.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

The relevant code, the Works, Services and infrastructure Code (Section 9.4.4 of the Planning Scheme) includes the following provisions against which an application must be assessed:

Filling and Excavation	
PC 11 Filling and excavation does not result in the instability of a site or adjacent land.	<p>AS 11.1 Filling and excavation is no greater than 1.5 m in height or depth (above or below existing ground level).</p> <p>AS 11.2 Retaining walls and other structures used for the supporting of fill and excavated areas do not exceed 1.5 m in height.</p> <p>AS 11.3 Filling and excavation does not occur within 2 m of the site boundary.</p> <p>AS 11.4 Soil is not stockpiled in locations that can be viewed from adjoining properties or from a road frontage for more than 1 month.</p> <p>AS 11.5 Filling and excavation works comply with Australian Standard - AS 3798 <i>Guidelines on Earthworks for Commercial and Residential Development</i> as set out in Section D2 in the Development Manual Planning Scheme Policy.</p>
PC 12 Filling and excavation does not result in a change to the run off characteristics of a site or have a detrimental impact upon the site and nearby land.	<p>AS 12.1 Filling and excavation does not result in the ponding of water on the site or adjacent land.</p> <p>AS 12.2 Filling and excavation does not result in an increase in flow of water from the site to any other land or a transport corridor.</p> <p>AS 12.3 Filling and excavation does not result in an increase in the volume of water or concentration of water in a watercourse or overland flow paths.</p> <p>AS 12.4 Filling and excavation complies with the specifications set out in Section D2 – D7 of the Development Manual Planning Scheme Policy.</p>
PC 13 Filling and excavation does not result in a reduction of the water quality of receiving waters.	<p>AS 13.1 Filling and excavation does not occur within 20 m of any wetland and/or watercourse identified on the Watercourses and Wetlands maps.</p> <p>AS 13.2 Water quality complies with Section D5 of the Development Manual Planning Scheme Policy.</p>
PC 14 Filling and excavation is carried out so that the visual amenity of the area and the privacy of adjoining properties are not compromised.	AS 14 No Acceptable Solution specified.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

PC 15 Effective measures are put in place such that filling and excavation associated with site works and construction activity do not cause erosion.

AS 15 Filling and excavation and associated site works and construction activity are carried out as follows:

- ▶ Construction activity is timed to avoid periods of high rainfall;
 - ▶ Earth works/site regrading and rehabilitation is carried out at the completion of each stage of works;
 - ▶ Erosion/sediment control barriers/fences and drains are installed and maintained;
 - ▶ Hydro-mulching or similar treatment is applied to newly disturbed areas; and
 - ▶ Revegetation of a disturbed area commences immediately upon the completion of works on that area and is maintained for a period of at least 3 months.
-

The criteria for dealing with filling and excavation in Cook Shire have been carried through to the draft planning scheme. In light of the way other planning schemes are dealing with the extent of cut before triggering a code assessable development application, consideration should be given to increasing the threshold to 100 cubic metres in the Rural Zone.

Also, as discussed at the October meeting of Council, off-stream turkey nest dams are considered to be low risk and could be exempted from needing a code assessable application.

In our opinion, for all the reasons outlined in PC11 to PC15, above Council should continue to regulate the design and construction of in-stream dams. It is a legitimate planning and engineering function of Council in the same way that quarries are controlled as a land use but still regulated by the State.

Engineering Certification

On the issue of engineering certification for dams I have discussed this matter independently and directly with an experienced civil engineer (Will Higgins) who was the manager of engineering services in the former Atherton former Johnstone Shires in the 1990s through to mid 2000. He is currently in the employment of Toowoomba Regional Council.

He confirmed that there is no alternative to gaining RPEQ certification of dam wall construction for the obvious structural stability and public safety reasons. He also used a very recent example of the wall associated with a 1960's weir near the town of Yarraman failing during the 2011 floods in south-east QLD. Directly downstream and only 500 metres of the weir, the D'Aguiar Highway is located. The failure of the wall posed a significant public safety risk for users of that highway.

Council has the responsibility of signing off on the operational works for a dam, in compliance with the conditions in relation to its design and construction. This sign-off must be undertaken by a registered RPEQ and not through merely an administrative assessment by Council. In this regard the advice received from the Board of Professional Engineers is unequivocal.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

I note and concur with the advice of the Director of Engineering services in his email to the Honourable David Kempton MP dated 11th November 2011. It would appear that the only alternative to having the design signed off by an RPEQ is to have the design and works covered under a prescribed code, which I understand for dam construction would be near impossible.

Recommendation

1. That Council continue to regulate the design and construction of in-stream dams in Cook Shire as code assessable operational work under its planning scheme
2. That Council increase the threshold of excavation to up to 100 cubic metres (from the current 10 cubic metres) to qualify for code assessable development in the Rural Zone and further, that Council make an exemption for off-stream “turkey nest” dams requiring approval. The draft planning scheme should be amended to reflect this;
3. That Council note the obligations to have an RPEQ sign off on the design and construction of assessable dams.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

PE3	NOTICE OF MOTION NO. 65 – WITHDRAWAL OF INFORMATION REQUESTS DAs 3307 & 3315
-----	---

NOTICE OF MOTION No. 65

I hereby give notice that, at Council's ordinary meeting to be held on 20 October 2014, I propose to move that Council,

1. in respect to Development Application No. 3307 (Lot 1 on SP147286) withdraw the request, dated 28 July 2014, to provide Council with an Engineer Certified design of the proposed dam; and
2. in respect to Development Application No. 3315 (Lot 219 on SP218120) withdraw part of the request, dated 9 September 2014, to provide Council with a re-issued plan to be checked, approved & signed by an RPEQ.

In support of this motion I offer the following –

On these applications dam safety has been addressed

- a failure impact assessment has been completed (FIA)
- a FIA is a comprehensive engineering study that is conducted and signed off by a registered Professional Engineer of Queensland (RPEQ).
- the FIA has demonstrated the proposed dams have a risk level of zero and therefore , if they were to fail, would pose no risk to people or infrastructure downstream.
- a suitably qualified and experienced person (Mr Jeff Benjamin of North Australia water strategies) has been engaged to design and oversee the construction of the dams in question.
- the dams are to be constructed by an experienced contractor (Far North Earthmoving) with an unblemished record.
- the dams in question are not on major rivers or watercourses .

The investment of these dams by the relevant applicants is an important investment to the future economical development and drought resistance of their farms. Without sufficient water storage a season failure could be devastating to their crops.

Dated this 8th day of October 2014

Alan Wilson
Councillor

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

LAND TENURE

LT1	PROPOSED CONVERSION OF TERM LEASE 0/207912 - LOT 9 ON PLAN SD18 - FOR RESIDENTIAL PURPOSES; PARISH OF MOOJEEBA; LOCALITY OF COEN.	
	<i>Report No.D14/12957 from Chief Executive Officer File No. 2.500.4; 2.501.18.</i>	

Précis

1. Raise no objection to the conversion of term lease.

Background/History

2. Council at its August 2014 meeting vide Resolution No.30811, resolved inter alia to advise the Department of Natural Resources and Mines that Council raise no objection to the renewal of Term Lease 0/207912 - Lot 9 SD18.
3. By letter dated 4 November 2014, the Department advised it was considering conversion of the term lease for residential purposes to freehold and could Council provide its views/comments that should be considered in relation to the conversion of the lease.
4. The existing lease is for residential purposes with and term a term of 20 years.
5. Planning and Environment advise that there are no outstanding issues; Engineering has not identified any issues.
6. The following recommendation is submitted for consideration.

Link to Corporate Plan

7. Key issues 4.2 Environmental Wellbeing and 4.5 Cultural Heritage, Land Tenure, Native Title and Indigenous Land Use Negotiations.

Consultation

8. Nil.

Legal Implications (Statutory, basis, legal risks)

9. Nil.

Policy Implications

10. Nil.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Financial and Resource Implications (Budgetary)

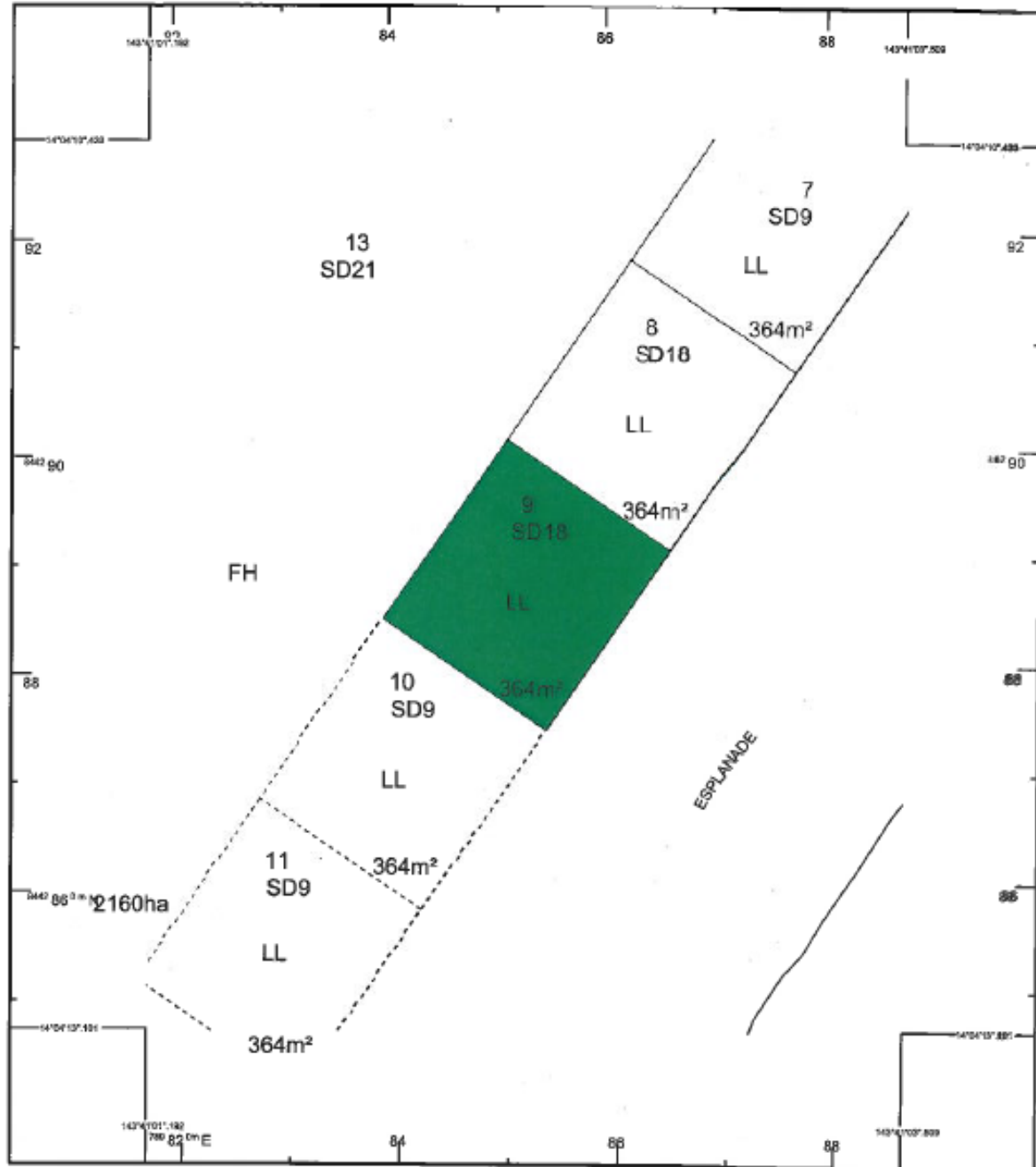
11. Nil.

RECOMMENDATION

That the Department of Natural Resources and Mines be advised that Council raise no objection to the conversion of Term Lease 0/207912 - Lot 9 on plan SD18 to freehold for residential purposes.

Att.
SmartMap
MapInfo area map

AGENDA AND BUSINESS PAPERS 17-18-19 November 2014



STANDARD MAP NUMBER
7669-41311

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDS	95018
Lot/Plan	364m²
Area/Volume	LANDS LEASE
Tenure	COOK SHIRE
Local Government	COOK
Locality	MIDDLEBAY
Parish	SEYMOUTH
County	8104/195
Segment/Panel	

CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 04/11/2014
For additional information regarding this SmartMap see page 2.
Shading Rules have been applied.

DCDS 93/11/2014

Users of the information recorded in this document (the information) accept all responsibility and risk associated with the use of the information and should seek independent professional advice in relation to dealings with property.

Despite Department of Natural Resources and Mines (DNRM)'s best efforts, DNRM makes no representations or warranties in relation to the information, and, to the extent permitted by law, exclude or limit a remedy relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to that arising from negligence) in connection with any use of or reliance on the information.

For further information on SmartMap products visit <http://www.qld.gov.au/property/usingtools.htm>

SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base



(c) The State of Queensland,
(Department of Natural
Resources and Mines) 2014.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

ECONOMIC DEVELOPMENT AND COMMUNITY SERVICES

CS1	ECONOMIC DEVELOPMENT GRANT PROGRAM 2014-2015	
	<i>Report No.D14/12771 from Director Economic Development and Community Services</i>	

Précis

Economic Development Grants Program 2014-2015

Background/History

Cook Shire Council operates an Economic Development Grant program subject to the allocation of funding in the annual budget. The aim of the program is to provide assistance to organisations, groups or individuals to conduct projects, activities and events that will result in a demonstrated economic benefit to the Cook Shire region.

Grants are available in the areas of: Business development or employment generating activities; New industry feasibility studies; Marketing or promotion of the region; Industry events; Projects which support investment attraction in the region; Research or collaborative projects. There is one round per year.

Assessment Process

All applications were assessed against the following criteria:

Eligible applicants:

- An organisation that has a majority of members or customers within Cook Shire and;
- is a properly constituted not for profit organisation; or
- is a properly constituted for profit organisation (where the intended project will not return a direct profit to the applicant); and
- is a charitable organisation registered or sanctioned under the Collections Act 1966; or
- is a properly constituted organisation acting as auspice for an individual or unincorporated group.

The criteria for assessment are:

1. How well the application aligns with Council's corporate and operational plans
2. The ability of the applicant to deliver the project, activity or event
3. The level of demonstrated need for the project, activity or event and benefits to the wider community
4. Evidence of effective consultation and partnerships, undertaken during the project development.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Applications are capped at \$5,000 per year per organisation or project.

Background/History

This is the second Economic Development Grant.

Link to Corporate Plan

4.1 Leadership and Governance: activities that enable Council to progress long term community planning

4.2 Environmental Wellbeing: natural environment, environmental health services and sustainable development

4.5 Identity and Integrity: recognising that the lifestyle and character of the people is strongly connected to the history and sense of place

4.7 Economic Wellbeing: activities that bring improvements in financial status across the whole Shire

Consultation

Nil

Legal Implications (Statutory, basis, legal risks)

Nil

Policy Implications

Nil

Financial and Resource Implications (Budgetary)

Total budget for donations 2013-2014	\$20,000.00
Total amount requested	\$41,545.45
Total recommended for funding	\$14,718.00
Balance remaining	\$ 5,282.00

The following applications to the Economic Development Grants Program 2014/2015 have been received and assessed.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Applicants

Applicant and or Event	Amount Request	Project Summary	Recommendation considerations	Funding Recommendations
Balkanu Cape York Development Corporation	\$4,545.45	Development of promotional materials for the Cape York Dreaming Track and the North Shore Track attendance at Victoria Caravan, Camping & Touring Supershow.	The organisation is outside the Cook Shire. The project will bring a direct return of profit to the applicant and does not demonstrate adequately how the project will improve the Cook Shire regional economy.	Not recommended
Lockhart River Arts Indigenous Corporation	\$5,000.00	Development of a series of limited design T-Shirts by local artists for sale to tourists. Ceramics workshop to develop pieces for sale to tourists.	The organisation is outside the Cook Shire. The project will bring a direct return of profit to the applicant and does not demonstrate adequately how the project will improve the Cook Shire regional economy.	Not recommended
Portland Roads Property Services	\$5,000.00	Provide historical information on the community through interpretative signage at key locations.	Demonstrated need and whole of community project. Provides opportunities for business success for the Portland community.	\$5,000.00
Cooktown Chamber of Commerce & Tourism	\$5,000.00	Produce and market Cooktown Regional Booklet and internet platform	The project demonstrates need and greater regional economic benefit.	\$5,000.00
Lakeland Progress Association Inc	\$5,000.00	Establishment of a progress association to address social, cultural and economic development in the Lakeland region through community engagement activities.	Group has applied for incorporation any funding is subject to evidence of incorporation. Project demonstrates a need and greater regional economic benefit. Recommend establishment costs and launch event but not forward planning	\$2,218.00

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

			workshop.	
Cooktown Re-enactment Association	\$5,000.00	Develop a PowerPoint as an educational promotional tool presented at various Melbourne Universities.	Outstanding acquittal from previous round. Project does not demonstrate regional economic benefit through presentations. Recommend development of PowerPoint only subject to detailed quote.	\$500.00 (subject to quote and acquittal)
Nature's Powerhouse Gifts and Coffee Pty Ltd	\$5,000.00	Design and installation of direction signage to the Nature's Powerhouse.	The project will bring a direct return of profit to the applicant and does not demonstrate adequately how the project will improve the Cook Shire regional economy.	Not recommended
Burrgirrku Land Trust	\$5,000.00	Upgrade and repairs to the shed on the reserve to support administration centre on country.	The project will bring a direct return to the applicant and does not demonstrate adequately how the project will improve the Cook Shire regional economy.	Not recommended
Cooktown Photo graphics & Framing	\$2,000.00	Develop a pictorial coffee book for Cooktown "10 must see places in Cooktown." Any profits to be returned to Cooktown Historical Society.	Project will enhance visitor stays in the area with a map guide. Project will support regional economic benefit.	\$2,000.00

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

CORPORATE SERVICES

FINANCE

F1	REVENUE AND EXPENDITURE –	
-----------	----------------------------------	--

That the Revenue and Expenditure Statements for be adopted

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

F2	DEBTORS WRITE OFF	
	<i>Report No.D14/12870 from Accounts Receivable</i>	

Précis

Debtor Report – Request to write off outstanding debt.

Background/History

This debt dates back to 6/6/2012.

The overdue amount of \$236.60 is for landfill fees.

This account was referred to ARL (Australian Receivable Limited) on 6/3/2013 and despite many attempts by them to set up payment arrangements each time no payments were made. The customer was very difficult to make contact with.

The account was sent back to us on 16/12/2013

I finally made contact and arranged to meet the customer to make another payment arrangement. The arrangement was for \$10.00 per fortnight and once again no payments were forthcoming.

After a few more phone calls we received a payment of \$100.00 on 20/5/2014 but nothing since. Monthly statements have been sent but no more payments have been received.

I feel we have exhausted all avenues for recover of this debt and it is highly unlikely this debt will be recovered

Consequently the outstanding amount of \$236.60, which remains owing to Council is unlikely to be recovered and request to write off this amount.

Link to Corporate Plan

Long term financial sustainability.

Consultation

Nil

Legal Implications (Statutory, basis, legal risks)

Nil

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Policy Implications

Nil

Financial and Resource Implications (Budgetary)

Nil

RECOMMENDATION

That Council write off the outstanding amount of \$236.60

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

ADMINISTRATION

A1	WATERFRONT ADVISORY COMMITTEE	
	<i>Report No. D14/12288 from Chief Executive Officer</i>	

Précis

Presentation of minutes of the Waterfront Advisory Committee

Background/History

Council has created a Waterfront Advisory Committee in accordance with section 265 of the *Local Government Regulation 2012*.

The last meeting of the committee was held on 16 October 2014 and the minutes of that meeting are attached.

Link to Corporate Plan

Legislation

Consultation

Nil

Legal Implications (Statutory, basis, legal risks)

Nil

Policy Implications

None identified

Financial and Resource Implications (Budgetary)/Risk Assessment

RECOMMENDATION

That the minutes of the Waterfront Advisory Committee meeting held on 16 October 2014 be received.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

MINUTES OF WATERFRONT ADVISORY COMMITTEE\

16 OCTOBER 2014

ATTENDANCE Michael Czarnecki, Leonie Dowding, Tony Lickiss, Martin Cookson, Kaz Price, Sue Clark, Penny Johnson, Peter Scott (Mayor), Steve Wilton, Russell Bowman, Karen Nicolaou, Lisa Miller, Phyl Bray, Katrina Houghton, John Harrison, Mark Marziale.

APOLOGIES Alan Wilson, Glen Shephard.

The Mayor, “Cr Peter Scott, opened the meeting at 9.49 am on 16 October 2014.

Cr Penny Johnson moved; seconded Cr S Clark

Minutes of the previous meeting of the committee held on 20 August 2014 be confirmed.

CARRIED.

BUSINESS ARISING:

- Land Tenure – Steve advised that an application has to be made to the State to issue tenure as part of the approval of the rock wall.
- Fishing Club is happy for alterations to the boundary of its lease subject to a 52 metre easement along the waterfront, however, State does not issue easements over reserves so if the tenure is an esplanade the club will have full access to the waterfront. If they want a private function they can come to Council for a permit. Native title will have to be dealt with as a non-claimant application
- Amenities block, toilet block, Pergola Tony advised that we are just on budget for these items. He advised that he had gone back to the structural engineer to reduce the amount of concrete in the footings by changing from a suspended floor to an articulated floor. This new design will save \$150,000 - \$200,000. The footings will be changed from 750 mm to 450 mm. Two tenders, one for \$890,000 and the other for \$1,100,000 have been received and Council will go back to these with the new design. Concrete will also be removed from the Pergola.

GENERAL BUSINESS:

- Time frames.
 - Next 3 weeks
 - Pricing back from tenders (3-5 months delivery)
 - ‘Bond beam completed in 6 – 7 days

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

- Laying manifold and pads for water park.
 - Sand pile will be removed.
- Dredge spoil
 - 8 – 10,000m³ remaining.
- Common Trench
 - A common trench will be used for Telstra, Ergon, Irrigation and sewerage.
 - Sewerage plant pump and pipes have been ordered.
 - Stormwater pipes ordered – will go in in next 2-3 weeks.
- Open Day
 - It was proposed to have a controlled open day for the public to view and walk the site.
 - Also the Ministers could be invited to lay pavers.
- Kid's Playground
 - This has not been looked at yet – will not until the end.
- Budget
 - Budgeted break down tabled.
- Water Park Surface Colours
 - Splash free area –
 - Burnt amber
 - Sunrise
 - Sunset Fire
 - Arctic White – small pebbles.
 - Teenage end
 - Jade Breeze
 - Juvenile area
 - Purple
 - Little kids area
 - Crystal Blue

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

A2	ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS	
	<i>Report No.D14/14035 from Director Corporate Services</i>	

Précis

The 2013/14 Annual Report is presented to Council in accordance with the *Local Government Act 2009* and complaint with the *Local Government Regulation 2012*.

Background/History

Council's Annual Report outlines the activities of Council for 2013/14 and in accordance with *Sections 182 to 190* of the *Local Government Regulation 2012* contain the following:

- S 183: Financial Statements including the financial sustainability statement, the long term financial statement and auditor general's report for the current year.
- S 184: Community Financial Report – a summary of the financial statements.
- S 185: Particular resolutions – (not applicable 2013/14).
- S186: Councillor details – remuneration, expenses, meetings attended and complaints if applicable.
- S 187: A statement on Council's complaint processes.
- S 188: Details of any overseas travel – (not applicable 2013/14).
- S 189: Grants to Community organisations.
- S 190: Other contents including -CEO's assessment of Council's progress in implementing the Corporate Plan, a summary of rate concessions, a list of registers and a report on the 2013/14 internal audit.

Link to Corporate Plan

CEO's assessment of the progress Council is making towards the goals of the Corporate Plan.

Consultation

No public consultation required

Legal Implications (Statutory, basis, legal risks)

Must comply with the *Local Government Act* and the *Local Government Regulation 2012*.

Policy Implications

Financial and Resource Implications (Budgetary)

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Complies with Australian Accounting Standards.

RECOMMENDATION

That Council adopt the Annual Report 2013/14.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

COMMITTEE OF THE WHOLE

INFORMATION

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

ENGINEERING SERVICES

	ENGINEERING SERVICES REPORT – NOVEMBER 2014	
	<i>Report D14/13416 from Engineering Services</i>	

General

Webber Esplanade Reclamation (Vessel Pen & Tidal Pool)

Backfill from the harbour dredging is continuing to be placed behind the rock wall and appears to be all but complete.

The concrete collars being poured on the steel sheet piles of the Boat Pen and the Tidal pool are completed.

The large preload pile of sand that was placed over an area that is to be used for building purposes has served its purpose and has been moved and stockpiled at 4 Mile Hill. Sand pumping has had to be slowed to allow for the muddy fines to settle out before the water flows out to sea.

Photos attached.

Floating Pontoon

The floating pontoon and access walkway adjacent to the wharf has been placed back in position with the walkway now connecting it to the shore instead of the wharf.

Photos attached.

Woobadda Creek Bridge

Culvert headwalls have been poured on site, cured and lifted into position on 14th October. Pouring of the footings for and placement of the precast windwalls continues on both approaches.

Building formwork for pouring of the sheerwalls was completed on 6th November and they were poured on 7th November. These sheerwalls tie the headwalls together at the Cooktown and Cairns ends and at the centre.

Stabilised sand will be mixed at the stockpile site and transported to site where it will be placed on the culvert and in the approaches. Water will be added and it will then be vibrated. The sand is placed in equal amounts on each side of the culvert and in 1 meter lifts. This will commence on 13th November.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

Photos attached.

Cooktown Aerodrome Subdivision

An area of approx 100m x 120m has been cleared of trees and rubbish to the east of the light aircraft apron at the Cooktown Aerodrome to cater for the needs of future lessees.

Photos attached.

Bloomfield road

Engineering has secured further funding (\$1.179M) to complete the sealing of Bloomfield road all the way to Wujal Wujal Community. At the completion of the current works it will bring the total amount of road sealed in the last 3 years on this road to 21.7km for a capital investment of \$8.46M. Works are hoped to be completed by 18 December 2014.

Pormpurraw Road

Works have proceeded well on this NDRRA betterment project with the project nearing completion (due 22nd November) having lime and cement stabilised and bitumen sealed 16.5km of road.

Webber Esplanade Reclamation



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



Sand pumping progress 10/11/2014



Drain through rock wall to lower water levels when backfilling

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



Boat Pen concrete capping completed



Tidal pool concrete capping completed

Floating Pontoon

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



Pontoon & Walkway repositioned



Pontoon pile guide

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Woobadda Creek Culvert



Transporting a headwall section



Placing headwalls upstream side



Placing headwalls upstream side



Down stream headwalls placed



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Upstream stream headwalls placed



Cairns side wingwalls



Cairns side wingwalls



Cooktown side wingwalls



Cairns side sheerwall formwork



Centre sheerwall formwork



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



Cooktown side sheerwall formwork



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Nice photo



Another nice photo
Cooktown Aerodrome Subdivision



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



2. Water Supply

2.1 Water Report

2.1.1 Annan Treatment Plant

- 0.5mm of rain was recorded for the month, there were no changes in the weir heights, and the raw water quality remained high
- The new sound proofing around the compressors have been installed this month
- Routine inspections were carried out on all the fire extinguishers with all complying
- Routine maintenance has taken place around the Treatment Plant including mowing and fire breaks have been maintained
- Water sampling as per the Sampling matrix were collected and analysed, with all samples complying

2.1.2 Cooktown Water Report

- 12 service repairs for this month
- 1 mains repair in Pryde Street for this month
- A service was replaced in Racecourse Road due to continuous leaks
- A faulty meter was replaced in May Street
- Two new fire hydrants have been installed on Mason Street
- Water sampling as per the Sampling matrix were collected and analysed, with all samples complying

2.1.3 Laura Water Report

- There were no service or mains repairs this month
- A CIP and routine maintenance were performed weekly
- Water consumption have improved considerably since water restrictions were put in place on 10th October
- Water sampling as per the Sampling matrix were collected and analysed, with all samples complying

2.1.4 Lakeland Water Report

- There were no service or mains repairs this month
- No operational problems this month
- Water sampling as per the Sampling matrix were collected and analysed, with all samples complying

2.1.5 Coen Water Report

- The water supply came from the Lankelly Creek and the Coen dam this month

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

-
- The phase sequence and current monitor was replaced on dam pump number 1 and the dam line was scoured
 - New lift pumps at Bore 10 were refitted and the mains to the Lankelly was backfilled due to last years wet season
 - Routine maintenance around the treatment plant, Depot and bores took place, mowing and wiper snipper was completed around all bores and the dam shed
 - Water sampling as per the sampling matrix were collected and analysed, with all samples complying.

2.2 Sewerage Report

2.2.1 Cooktown Sewerage

- The DO sensors and the inline pH meter have been cleaned and calibrated this month
- AAT and IAT air times have been adjusted
- No.1 gas detector has been calibrated
- A new motor has been ordered through the electrician for the wash press, due to excessive faulting
- The belt filter press has been greased and a bearing has been replaced
- Oil has been changed on the compressors and the step screen has been cleaned
- Power outages have caused a few pump faults this month
- The doors on the chemical shed have been repaired
- Routine maintenance took place around the Treatment Plant, mowing and weed spraying took place
- Regular maintenance is ongoing as is adjustment of aeration time, sludge removal and chemical use
- River & treatment plant samples were collected and sent off for analysis, with the results showing the plant to be running well. All tests complying with EPA licence conditions

2.2.2 Coen Sewerage

- The treatment plant has been operating well this month with no operational problems, operations have been routine, with minor adjustments to chlorine dosing and aeration times
- 60 kilos of lime was added to the process to maintain pH balance during the month
- Sludge and sand was removed from the drying beds, the beds and drain pipes were cleaned out and new sand replaced
- Effluent has been primarily pumped to the irrigation area this month
- Routine maintenance was performed at the Sewerage Treatment Plant, which included mowing, brush cutting along the fence line
- Samples were collected and sent off for analysis, all complied with the licence requirements

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

2.3 Maintenance Report

2.3.1 Cooktown Sewerage

- BL 506 & 507 belts oil grease & air filters checked.
- BL 113,275,276,277 had belts oil grease & air filters checked / changed
- AG 206 & 256 had belts & bearings greased / checked
- RAS pump 252 & 253 had drive belts inspected and bearings checked
- Bolts and seals were checked on step screen SC104
- Bearings were greased on the wash press this month
- A lower bearing greasing port had to be replaced on stirrer AG206
- Maintenance in line with Big Foot Maintenance Program

2.3.2 Annan

- Changed oils and checked air filters & drive belts on compressors 1 and 2
- All dosing pumps in the dosing pit have had oil and bearings checked
- Maintenance in line with Big Foot Maintenance Program

2.3.3 Laura

- A 100ml non return valve was fitted to the suction side of the pressure pumps for priming purposes
- A 50mm PVC priming system was fitted to the reservoir recirculation system for pump priming ease

2.3.4 Coen

- A new air line and fittings were made for the plant compressors
- Oil was changed on plant compressor 1 and 2
- A new two stage pumping system has been fitted to the borefield pump room
- A new non return valve has been fitted to the reservoir re circulation system

Aerodrome Operations

Cooktown Airport

Fuel Sales for October totalled 11,552.16 Litres (1491.55 lts Avgas, 10,060.61 Lts Jet A1).

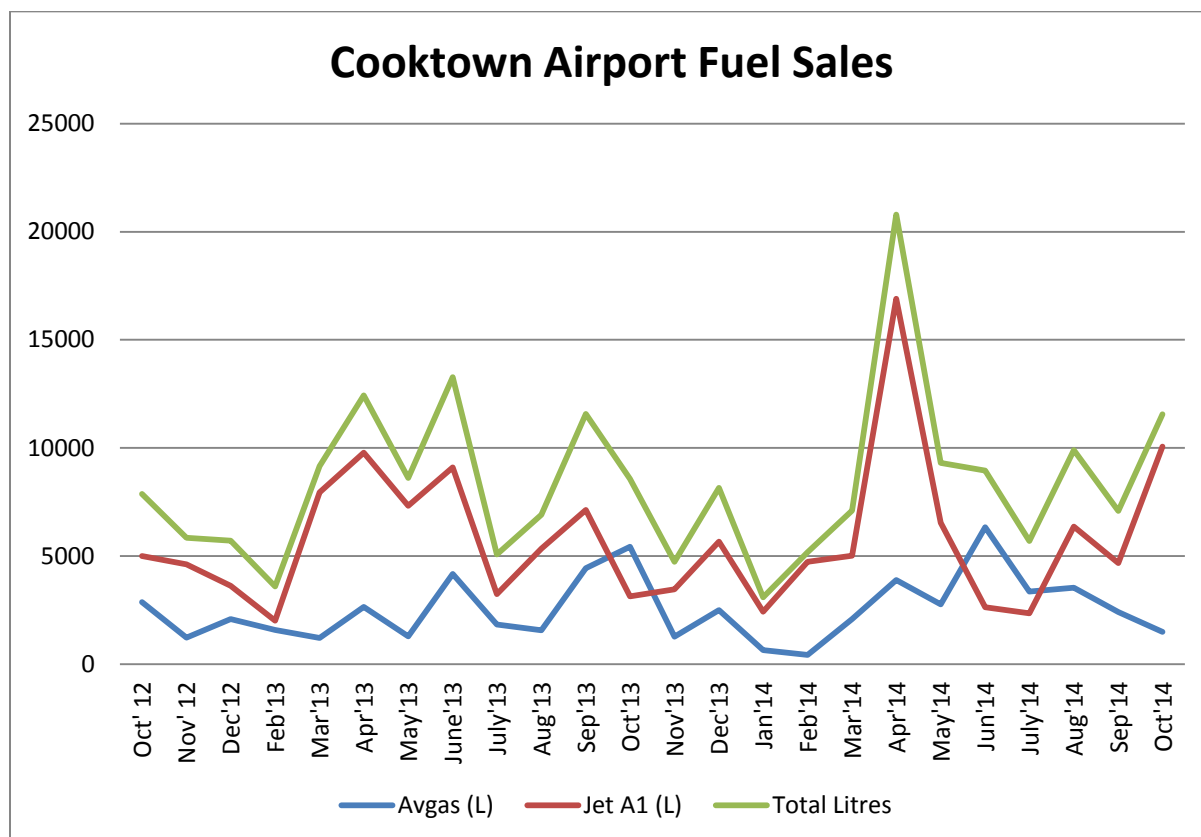
The new hazard beacon on Mount Tully was installed and commissioned. The aerodrome runway lights were serviced, levelled and cleaned. Further maintenance and repair work has been done on the boundary fence.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

The desktop emergency exercise for the Cooktown aerodrome was held in the 16th of October and Cooktown and Coen's annual technical inspections were completed on the 24th of October.

The 2013 annual technical inspection highlighted that aerodrome reporting officers require refresher training every 5 years. To this end an ARO / Safety Officer course was held on the 22nd, 23rd and 34th of October to refresh councils current ARO's and to train new staff.



Coen Airport

Core business activity

Total landings for the month:	76	
Fuel Sales	Avgas	JetA1
Litres	9366	7249
\$ Value	24913.56	14123.34

Plant and Equipment

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

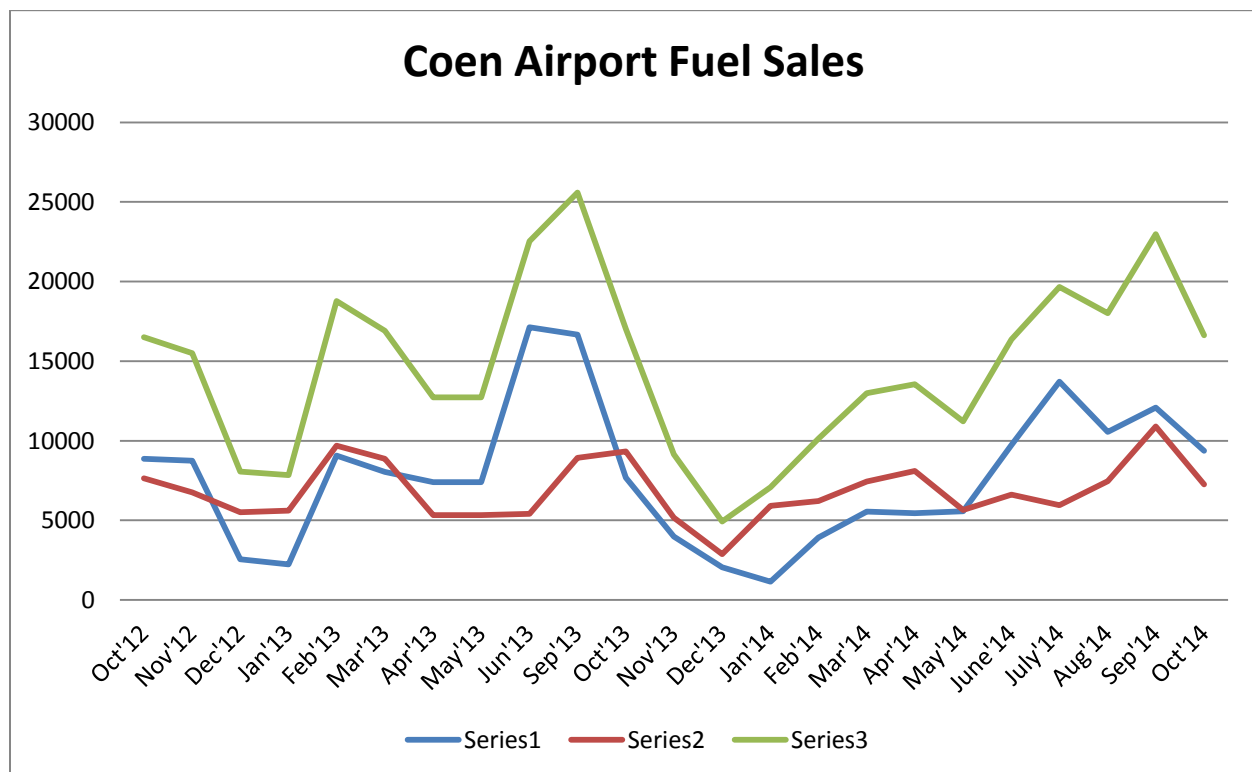
- All the same issues raised last month remain with the fuel pump being capable of only about 60% output compared to the previous one. This is extremely frustrating to both refuelers and customers-especially with some sales over 1000 litres and the decanting of drums used for storage during the wet.

Aerodrome Maintenance

- Dry weather is still hampering slashing operations.

Other Issues

- The annual technical inspection has been performed
- A number of military helicopters are booked to refuel in early November – this will boost Jet sales considerably and information received so far indicates that Coen's location and availability of pressure refueling may make this a more frequent event.
- Drums used for storage of Avgas during the wet season will no longer be serviceable after this year and either purchase of replacement drums or alternative bulk storage will need to be investigated prior to the 2015 wet season.



Parks and Gardens

4.1 General

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

- Mowing now mostly restricted to irrigated areas and those areas still throwing up seed heads.
- Watering street pots and trees, recent plantings
- Irrigation maintenance, including significant leaks at Botanic Gardens nursery and John Street Oval
- Garden maintenance, including mulching. Major garden maintenance carried out at the newer retirement homes on May Street
- Cleaning gutters, kerb and channels
- Weed spraying in road reserve areas including gutters, channels, footpaths and around posts etc
- Litter bin emptying, loose litter and palm frond collection, road kill removal and outlying windyloo servicing
- Cleaning tables and BBQ
- John Street Oval field line marking
- Tree trimming and removals
- Playground maintenance, including swing seat replacement Lakeland, erecting shade sails at Lions Park and Lakeland; removing shade sails at Ayton for repair
- John St Oval, replacing fencing around oval completed
- Shade sails erected at Ayton and Coen playgrounds
- Rossville Playground – rusted platform mounts restored and platform reset; rust treatment undertaken on swing frames
- Cemetery – several termite mounds removed from gravesites
- Coconut de-nutting carried out corner Helen and Walker Streets
- Lifting and resetting of sunken pavers between RSL and Milbi Wall continues
- Lions Park foreshore area – sapling mangroves removed
- Charlotte Street outside Big 4 Caravan Park – two young ylang ylang street trees damaged by cyclone Ita removed and replaced with flame trees
- Significant erosion noted at rest spot turning circle area, Weary Bay, Ayton

4.2 Botanic Gardens

- Rossville School children visited Gardens on 3 Fridays.
- Pruning of trees from cyclone damage continued.
- Rock borders extended further, replacing rotting logs.
- Gardens beds mulched.
- Mango season has begun with high maintenance to remove rotting mangoes from the 25 trees in the gardens.
- Spice Garden developed further, new specimens collected, identified and planted.
- Tours - visitor numbers decreased dramatically; after November, by appointment only.
- Big Pond maintenance to remove Duck Weed which is choking the pond.
- Irrigation extension mapped for future reference.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

- Collection of Banks & Solander specimens, more specimens sourced, identified, planted and labelled.
- Maintenance and propagation of plants for foreshore project, street & parks plantings and Botanic Gardens continued.
- Mapping of plants continued.
- Label Plates installed (ongoing).
- Plant Identification service (ongoing).
- Gardens Plant Register database updated (all material coming into/out of the gardens identified and registered. (ongoing)
- Continued updating descriptions of plants in the Botanic Gardens Plant Register for the Handbook. We require another 200 label plates at some stage when funding becomes available. This could be done concurrently with a new handbook.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Cook Shire Monthly Water Stats

Date
 Range 1/10/2014 to 31/10/2014

	Cooktown	Lakeland	Laura	Coen
<i>Total Monthly Consumption (K/Litres)</i>	56,954	3,071	5,745	7,377
<i>Max Daily Consumption (K/Litres)</i>	2,351	145	346	347
<i>Min Daily Consumption (K/Litres)</i>	1,590	72	96	119
<i>Avg Daily Consumption (K/Litres)</i>	1,837	99	185	238
<i>Total Monthly Rainfall (ml's)</i>	0			0
<i>No of days Rain Recorded</i>	0			0
<i>No of Mains Repairs</i>	1	0	0	0
<i>No of Service Repairs</i>	12	0	0	0
<i>No of Service Connections</i>	906	42	47	118
<i>No of New Connections this month</i>	0	0	0	0
<i>No of Electrical Faults</i>	0	0	0	2
<i>No of Mechanical Faults</i>	0	0	4	0
<i>No of Meters Replaced</i>	1	0	0	0
<i>No of Service Complaints</i>	0	0	0	0
<i>No of Water Quality Complaints</i>	0	0	0	0
<i>No of Callouts</i>	1	0	0	1
<i>No of E.coli samples collected</i>	12	4	4	12
<i>No of E.coli samples compliant</i>	12	4	4	12
<i>Total Monthly Consumption / Connection (K/L)</i>	62.9	73.1	122.2	62.5
<i>Total K/w used for Production</i>	36255			20332

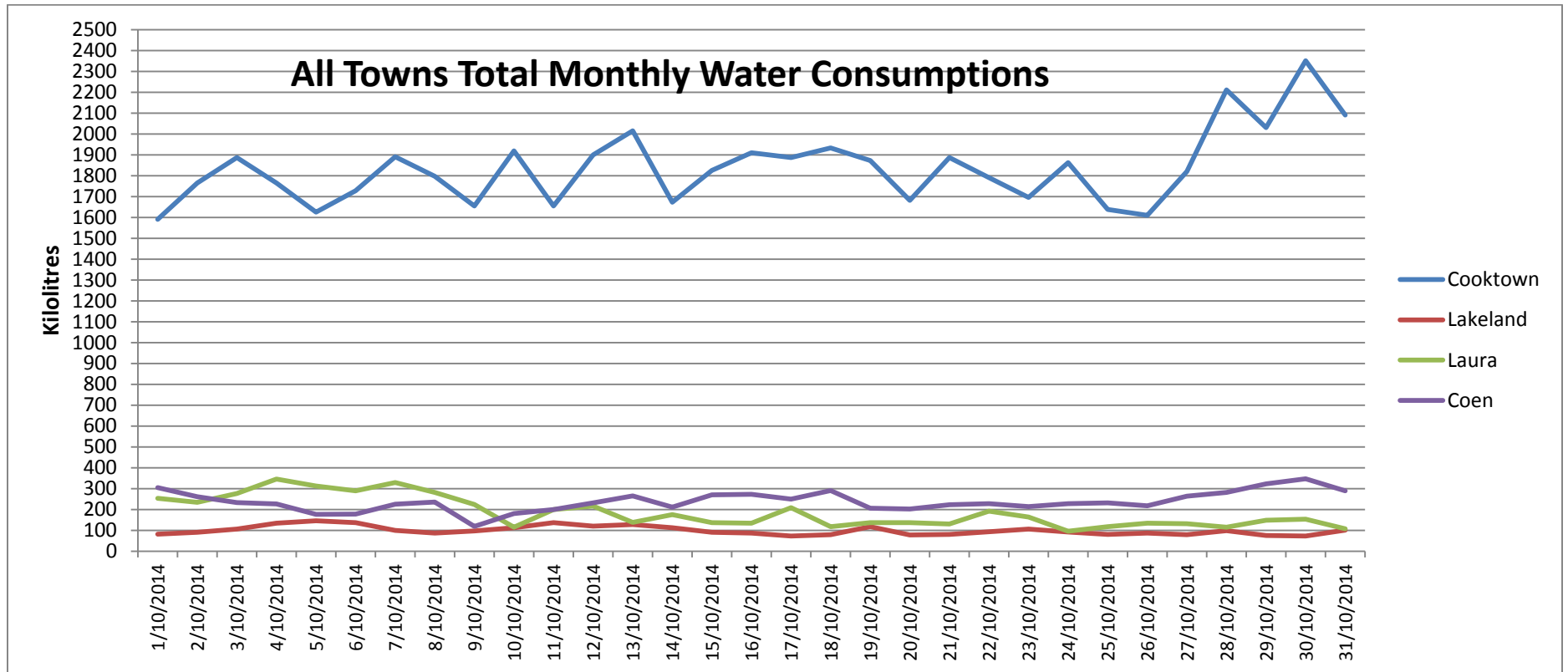
AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<i>Total K/w / ML of Production, Distribution and Chlorination</i>	636.6			2756.1
<i>Avg. Fluoride (mg/L) at Treatment Plant - NATA Analysed</i>	0.67			
<i>Avg. Fluoride (mg/L) in Reticulation - NATA Analysed</i>	0.69			

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

CSC Water Statistics

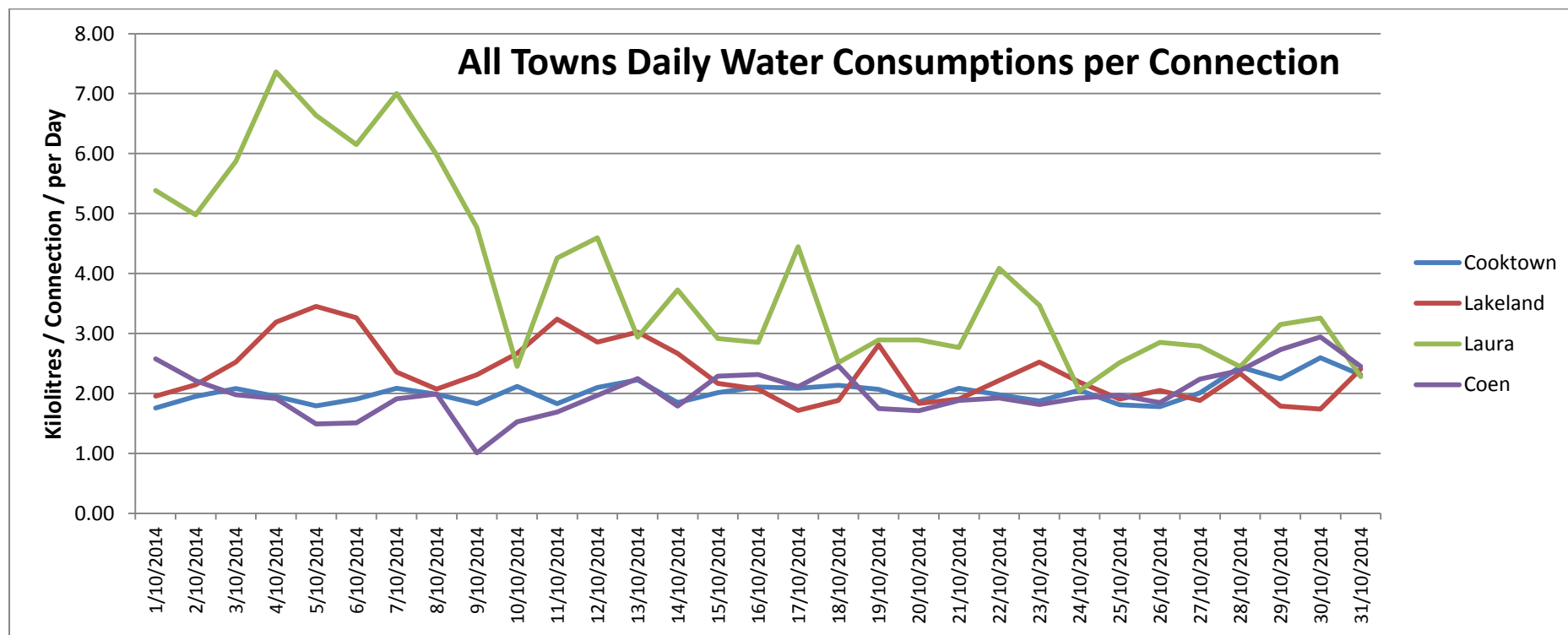
Date Range 01/10/2014 to 31/10/2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

CSC Water Statistics

Date Range 01/10/2014 to 31/10/2014

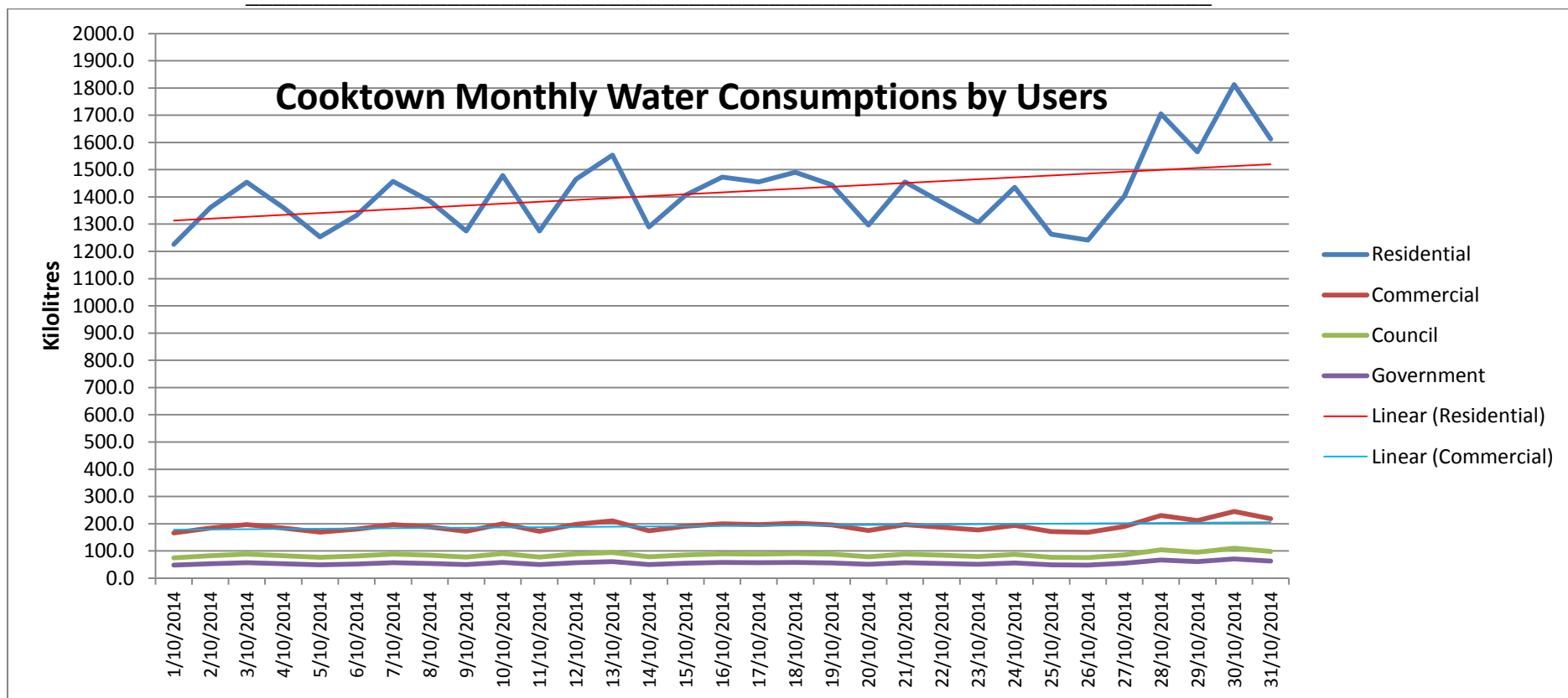


AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

CSC Water Statistics

Date Range 01/10/2014 to 31/10/2014

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

Cook Shire Monthly Sewerage Stats

Date

Range 1/10/2014 to 31/10/2014

	Cooktown	Coen
<i>Total Monthly Sewerage Inflow (K/Litres)</i>	12,190.0	2,418.0
<i>Total Monthly Sewerage Outflow (K/Litres)</i>	12,460.0	2,363.0
<i>Max Daily Effluent Outflow (K/Litres)</i>	494.0	119.0
<i>Min Daily Effluent Outflow (K/Litres)</i>	258.0	49.0
<i>Avg Daily Effluent Outflow (K/Litres)</i>	401.9	76.2
<i>Total Monthly Rainfall at Sewerage Plant(ml's)</i>	1.0	0.0
<i>No of days Rain Recorded</i>	2	0
<i>No of STP Electrical Faults</i>	5	0
<i>No of STP Mechanical Faults</i>	1	0
<i>No of Pump Stns Electrical Faults</i>	1	0
<i>No of Pump Stns Mechanical Faults</i>	0	0
<i>No of Sewer Mains Repairs</i>	0	0
<i>No of Sewer Service Repairs</i>	1	0
<i>No of Sewer Chokes</i>	0	0
<i>No of New Sewer Connections this month</i>	0	0
<i>Total No of Sewer Connections</i>	624	91
<i>No of Pump Blockages</i>	0	0
<i>No of Callouts</i>	0	0
<i>No of samples collected for Analysis</i>	28	11
<i>No of Samples meeting Licence Requirements</i>	28	11

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

PLANNING AND ENVIRONMENT

	BUILDING AND PLUMBING APPROVALS FOR OCTOBER 2014	
	<i>Report No.D14/12903 from Director Planning and Environment</i>	

Building Approvals for OCTOBER 2014

Application No:	Landowner	Builder	Value	Building	Street Address	Certifier
DA/3253	Wayne Russell	Owner	\$79,500	House	Peninsula Developmental Road, Lakeland	Cook Shire Council
DA/3333	Wayne & Gwenda Daniel	Brett Thornton	\$2,800	Shed	25 Bradbury Street, Marton	Cook Shire Council
DA/3332	Wayne & Gwenda Daniel	Brett Thornton	\$8,860	Carport	27 Bradbury Street, Marton	Cook Shire Council
DA/3220	Charles Lamb	Owner	\$48,730	Change of Classification Shed to House	137 Jensens Crossing Road, Cooktown	Cook Shire Council
DA/3345	RSL Sub Branch Cooktown	Osborne Constructions	\$2 million	Demolition, Alterations, Additions	127 Charlotte Street, Cooktown	All Construction Approvals
DA/3349	Elizabeth Maguire	Topcon Builders	\$40,650	House repairs	36 Hope Street, Cooktown	All Construction Approvals

Total value of approvals this period: **\$ 4,536,422.00**

Total value of approvals same period last year: \$ 12,587,379.00

Total value of approvals to date

(Financial year 2014/2015): **\$ 15,123,888.48**

Total value of approvals to date same period last year: \$ 13,754,580.80

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

	MCU AND RECONFIGURATION DEVELOPMENT APPLICATIONS TO 31 OCTOBER 2014	
	<i>Report No.D14/12950 from Director Planning and Environment</i>	

AGENDA AND BUSINESS PAPERS

DA/No	Applicant	Owner	Type of Application	Location	Current Status
<i>DA/2909</i>	COOK SHIRE COUNCIL	STATE LAND – COOK SHIRE COUNCIL AS TRUSTEE	<p>Material Change of Use – Outdoor Recreation – Impact Assessable</p> <p>Referral Agencies - Dept. Environment & Resource Management (DERM now DNSPSR) – Concurrence – Vegetation</p> <p>Advice – within 100m of a Conservation Estate</p>	<p>Lot 772 on SP235309 – Rossville Bloomfield Road, Rossville</p> <p>Zone - Conservation</p>	<ul style="list-style-type: none"> • Application received 27th Oct 2011 • Acknowledgement Notice issued 27th Oct 2011 • Application referred 27th Oct 2011 • No further Info required 8th Nov 2011 • DERM issue Council with Info Request 4th Jan 2012 • Council send PMAV application to DERM 10 Jan 2012 • DERM request a further extension of the Information Request period for Referral Agency by 40 business days to 21 Aug 12 – 2 June 2012 • DERM further extend Info Request period to 18 Sept 2012 • DERM further extend Info Request period to 17 Oct 2012 • DNPRSR (prev DERM) Referral Advice response received 18 Sept 2012 • 11 Oct 2012 - DNRM as Council to agree to extend DNRM Info Request period to 17 April 2013 for Veg assessment • Further extension of time to 17 July 2013 • Further extension of time to 17 January 2014 • DNRM notify Council due to amendment to the <i>Sustainable Planning Act 2009(SPA)</i> this application is now exempt for Referral to DNRM for clearing vegetation, in relation to applications involving Community Infrastructure (i.e a Sports Oval). Consequently the original Referral Fee of \$3,201 has been refunded to Council – 8 Aug 2013 • Applicant request to revive the commencement of the Public Notification process under section 303(1) of SPA and request 30 day period in which to commence advertising - 12 Sept 2013 • Applicant request extension of 30 bd to commence Public Notification 23 Oct 2013 • Public Notification has commenced 11 Nov 13 • 2 Submissions received (1 x letter & 1 x petition) • Notice of compliance received 15 Jan 2014 • Decision period commences 15 Jan 2014 • Council extend Decision making period to 13 March 2014 • Council further extend Decision period to 13 June 2014 • Council further extend Decision period to 13 August 2014 • Council further extend Decision period to 30 September 2014 • Council further extend Decision period to 30 November 2014

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<i>DA/3215</i>	DAMIEN CURR & BRIDGET ADAMS	DAMIEN CURR & BRIDGET ADAMS	<p>Operational Works – Construction of a Dam</p> <p>Code Assessable</p> <p>Referral Agencies</p> <p>Dept Transport & Main Roads (DTMR) within 25m of a Main Road</p> <p>Dept Natural Resources & Mines (DNRM) clearing vegetation</p> <p>Dept Agriculture, Fisheries & Forestry (DAFF) constructing or raising waterway barrier works</p> <p>through State Assessment & Referral Agency (SARA)</p>	<p>Lot 242 on Plan SP154003 P/H14/242 – 6460- 6586 Mulligan Highway, Lakeland</p> <p>Zone - Rural</p>	<ul style="list-style-type: none"> • Application received as valid 6 February 2014 • Acknowledgement Notice issued 17 February 14 • No further information required by Council 17 Feb 14 • SARA extend referral Info Request period to 27 March 2014 • SARA issue applicant with an Info Request 20 March 2014 • SARA extend applicant's response period to SARA information request to 20 Dec 14 – received 12 Sept 2014 •
----------------	-----------------------------------	--------------------------------	---	--	--

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<i>DA/3227</i>	RETURNED SERVICES LEAGUE AUSTRALIA C/- RPS AUSTRALIA EAST PTY LTD	RETURNED SERVICES LEAGUE SUB BRANCH COOKTOWN	<p>Material Change of Use for the purpose of – Indoor Entertainment</p> <p>Referral Agencies</p> <p>Nil</p>	<p>Lot 2 on C17973 and part of Lot 1 on C179109 – 127 Charlotte Street, Cooktown</p> <p>Zone – Community Use and Open Space (respectively)</p>	<ul style="list-style-type: none"> • Application received 4 February 2014 • Acknowledgement Notice issued 17 Feb 14 • Council Information request issued 26 Feb 14 • Applicant’s response to Council Info Request received 13 March 2014 • Public Notification commenced 14 March 2014 • Notice of Compliance with Public Notification received 9 April 2014 • Report to May Council Meeting – approved with Conditions 20 May 2014 • Decision Notice issued 27 May 2014 • Applicant request Negotiated Decision Notice and submitted representations on Conditions of Approval to Council 25 June 2014 • Applicant withdraw request to Suspend the Appeal Period and Negotiated Decision – 22 Oct 2014.
<i>DA/3234</i>	COOK SHIRE COUNCIL	COOK SHIRE COUNCIL	<p>Material Change of Use for the purpose of - Public Utility (Office, Storage & Ancillary Facilities)</p> <p>Code Assessable</p> <p>Referral Agencies</p> <p>Nil</p>	<p>Lot 5 on Plan SP245598 – Council Depot – 33 Charlotte Street, Cooktown</p> <p>Zone – Community Use</p>	<ul style="list-style-type: none"> • Application received 14 February 2014 • Information Request issued 28 Feb 14 • Applicant request extension of time to respond to Information Request for a further 6 months – 18 July 2014 • Council grant extension to 14 Feb 2015 •

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<i>DA/3254</i>	FARLAW NO. 10 PTY LTD C/- PLANZ TOWN PLANNING	FARLAW NO. 10 PTY LTD	<p>Material Change of Use for the purpose of - Caravan Park (RV Park)</p> <p>Impact Assessable</p> <p>Referral Agencies</p> <p>Dept Transport & Main Roads (DTMR) through State Assessment & Referral Agency (SARA) – within 25m of a Main Road</p>	<p>Lot 133 on Plan BS135 – 1133 Endeavour Valley Road, Cooktown</p> <p>Zone - Rural</p>	<ul style="list-style-type: none"> • Application received 7 May 2014 • Acknowledgement Notice issued 19 May 2014 • Council issue Information Request 28 May 2014 • Applicant refer application to DTMR (SARA) 20 May 2014 • Applicants response to Council Info Request received 29 May 2014 • Notice of commencement of Public Notification received 5 June 2014 • DTMR (SARA) Referral response received 12 June 2014 • Notice of compliance with Public Notification received 2 July 2014 • No submissions were received, report to July Council Meeting • Approved with Conditions 22 July 2014 • Decision Notice issued 25 July 2014. • Applicant request to suspend appeal period to Negotiate Decision 13 August 2014 • Council Officers have met with the applicant to discuss condition , applicant proposes to withdraw request for negotiation - 17 September 2014 •
<i>DA/3265</i>	AUSTRALIAN VOLUNTEER COASTGUARD ASSOC	AUSTRALIAN VOLUNTEER COASTGUARD ASSOC. COOKTOWN FLOTILLA	<p>Operational Works – Tidal Works for a Pontoon</p> <p>Code Assessable</p> <p>Referral Agencies</p> <p>TBA</p>	<p>Lot 4 CP889653 – SL 205871 – 31 Sherrin Esplanade, Cooktown</p> <p>Zone – Community Use</p>	<ul style="list-style-type: none"> • Application not yet valid – waiting on Owners Consent •

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<i>DA/3274</i>	R & K WRIGHT C/- PLANZ TOWN PLANNING	RAYMOND & KATRINA WRIGHT	Material Change of Use - existing Boarding House to include Restaurant Impact Assessable Referral Agencies Nil	Lot 405 on Plan SP202120 – 130 Hope Street, Cooktown Zone – Medium Density Residential	<ul style="list-style-type: none"> • Application received 2 June 2014 • Acknowledgement Notice issued 16 June 2014 • No further information required by Council 30 June 2014 • Public Notification can commence • Applicant notify Public Notification commenced 10 July 2014 • Notice of Compliance with Public Notification received 4 August 2014 • Report to September Council Meeting • Council extend Council Decision period to 26 Oct for presentation to Oct Council Meeting • Approved with Conditions 20 Oct 2014 • Decision Notice issued 23 October 2014.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<p><i>DA/3285</i></p>	<p>BANA YARRALJI BUBU INCORPORATED C/- AURECON AUSTRALASIA PTY LTD</p>	<p>JABALBINA YALANJU LAND TRUST TTE</p>	<p>Material Change of Use – House and an Undefined Use (Cultural Healing Place with Commercial Aspects) and</p> <p>Reconfiguration of a Lot (for the purpose of a Lease) into 3 Lease are lots</p> <p>Impact Assessable</p> <p>Referral Agencies</p> <p>Dept Natural Resources & Mines (DNRM) clearing vegetation</p> <p>through State Assessment & Referral Agency (SARA)</p>	<p>Lot 7 on Plan SP189923 – Shiptons Flat Road, Rossville</p> <p>Zone - Conservation</p>	<ul style="list-style-type: none"> • Application received as valid 7 July 2014 • Acknowledgement Notice issued 21 July 14 • Council issue Information Request 4 August 2014 • Applicant request Amended Acknowledgement Notice 26 August 2014 • Applicant lodge IDAS Form 11 for Vegetation 9 September 2014 • Amended Acknowledgement Notice issued 9 September 2014 • Council Info Request re-issued 9 September 2014 • Applicant request an extension to the Referral Period in order to meet with Dept State Infrastructure & Planning (DSDIP) and the SARA section to negotiate referral triggers 17 Sept 2014 • Council extend Referral period to 14 Dec 2014, so applicant can negotiate 2 Oct 2014 •
-----------------------	--	---	---	---	---

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<p><i>DA/3289</i></p>	<p>GREG & JANA WHITTAKER</p>	<p>GREG & JANA WHITTAKER AND JADE AND ANN COX</p>	<p>Operational Works – Construction of a Dam</p> <p>Code Assessable</p> <p>Referral Agencies</p> <p>Dept Agriculture, Fisheries & Forestry (DAFF) constructing or raising waterway barrier works</p> <p>through State Assessment & Referral Agency (SARA)</p>	<p>Lot 7 on Plan SP171565 – 55-60 Idress Drive, and Lot 8 on Plan SP162491 28 Idress Drive Cooktown</p> <p>Zone - Rural</p>	<ul style="list-style-type: none"> • Application received 30 June 2014 • Acknowledgement Notice issued 14 July 2014 • Council issue Information Request 18 July 2014 • Applicant's response to Info Request received 12 August 2014 • Amended IDAS Form lodged 18 August 2014 • Amended Acknowledgement Notice issued to include neighboring property - 18 August 2014 • Applicant negotiate referral fees with SARA
-----------------------	----------------------------------	---	--	--	---

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<i>DA/3307</i>	P & F INDERBITZIN AND SHARPROCK PTY LTD	P & F INDERBITZIN AND SHARPROCK PTY LTD TTE	<p>Operational Works – Construction of a Dam</p> <p>Code Assessable</p> <p>Referral Agencies</p> <p>Dept Transport & Main Roads (DTMR) within 25m of a Main Road</p> <p>Dept Natural Resources & Mines (DNRM) clearing vegetation</p> <p>Dept Agriculture, Fisheries & Forestry (DAFF) constructing or raising waterway barrier works</p> <p>through State Assessment & Referral Agency (SARA)</p>	<p>Lot 1 SP147286 – Mulligan Highway, Lakeland</p> <p>Zone - Rural</p>	<ul style="list-style-type: none"> • Application received 28 July 2014 • Acknowledgement Notice issued 28 July 2014 • Information Request issued 28 July 2014 • Notice of Referral by Applicant received 28 July 2014 • Referral Agency (SARA) issue Information Request to applicant 27 August 2014 •
----------------	---	---	---	---	--

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<p><i>DA/3309</i></p>	<p>CHARLES FARRUGIA C/- PLANZ TOWN PLANNING</p>	<p>CHARLES FARRUGIA</p>	<p>Material Change of Use- Caravan Park</p> <p>Impact Assessable</p> <p>Referral Agencies</p> <p>Dept Transport & Main Roads (DTMR) through State Assessment & Referral Agency (SARA) – within 25m of a Main Road</p>	<p>Lot 38 on Plan SP172667 – 412 Shiptons Flat Road, Rossville</p> <p>Zone - Rural</p>	<ul style="list-style-type: none"> • Application received 31 July 2014 • Acknowledgement Notice issued 31 July 2014 • Council extend Information Request period 14 August 2014 • SARA referral response and Conditions received 26 August 2014 • Council issue Applicant Information Request 8 September 2014 •
-----------------------	---	-----------------------------	--	---	---

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<p><i>DA/3312</i></p>	<p>COOK SHIRE COUNCIL C/- REEL PLANNING PTY LTD</p>	<p>QLD GOVT DEPARTMENT OF NATURAL RESOURCES & MINES</p>	<p>Material Change of Use – Extractive Industry (sand extraction)</p> <p>Impact Assessable</p> <p>Referral Agencies</p> <p>Dept Transport & Main Roads (DTMR) - within 25m of a Main Road</p> <p>Dept Environment & Heritage Protection – Development on a Qld Heritage Place</p> <p>Dept Natural Resources & Mines – removal of Quarry material from a watercourse</p> <p>through State Assessment & Referral Agency (SARA)</p>	<p>Laura, Normanby, Palmer, Wenlock, Jardine, Coen, Hann Pascoe, Kennedy, Coleman & Edward Rivers</p>	<ul style="list-style-type: none"> • Application received 31 July 2014 • Acknowledgement Notice issued 31 July 2014 • Notice of Referral by Applicant received 1 Aug 2014 • Applicant request extension of time for Public Notification to start 1 Oct 14 • Council grant extension of time to 13 Jan 2015 for Public Notification to commence • SARA referral response received 9 Oct 2014 •
-----------------------	---	---	---	---	---

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<i>DA/3315</i>	T & P INDERBITZIN & LEVIN ENTERPRISES	T & P INDERBITZIN & LEVIN ENTERPRISES	<p>Operational Works – Construction of a Dam</p> <p>Code Assessable</p> <p>Referral Agencies</p> <p>Dept Transport & Main Roads (DTMR) within 25m of a Main Road</p> <p>Dept Natural Resources & Mines (DNRM) clearing vegetation</p> <p>Dept Agriculture, Fisheries & Forestry (DAFF) constructing or raising waterway barrier works</p> <p>through State Assessment & Referral Agency (SARA)</p>	<p>Lot 219 on Plan SP218120 – Peninsula Developmental Road, Lakeland</p> <p>Zone - Rural</p>	<ul style="list-style-type: none"> • Application received 13 August 2014 • Acknowledgement Notice issued 27 August 2014 • Council issue Information Request 9 September 2014 • Applicant request extension of time to refer the application to SARA in order to have a pre-lodgement meeting with SARA regarding referral fees – 24 Sept 2014 • Council grant extension period for the applicant to refer the application to 28 November 2014 on 25 Sept 2014 •
<i>DA/3318</i>	BENJAMIN CROPP	BENJAMIN CROPP AND PRANEE JONES	<p>Operational Works – Prescribed Tidal Works (construction of a pontoon)</p> <p>Code Assessable</p> <p>Referral Agencies</p>	<p>Lot 26 on Plan SP241624 – 38 Slaughter Yard Road, Marton</p> <p>Zone – Rural Residential</p>	<ul style="list-style-type: none"> • Application received 26 August 2014 • Application not valid – requires Owners Consent •

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

DA/3322	CINDY WILSON C/- U & I TOWN PLAN	JOHN HAY	Reconfiguration of a Lot - two (2) lots into eight (8) lots Code Assessable Referral Agencies Nil	Lots 14 and 15 on Plan SP254691 – 5 and 1 Ironwood Avenue, Cooktown Zone – Rural Residential	<ul style="list-style-type: none"> • Application received 2 September 2014 • Council issue applicant an Information Request 15 Sept 2014 • Applicant's response to Council Info Request received 19 Sept 2014 • Council Decision period commenced 19 September 2014 • Report to October Council Meeting • Approved with Conditions 20 October 2014 • Decision Notice issued 22 October 2014.
DA/3336	COOKTOWN CIVIL GROUP	KWIKBRIDGE PTY LTD	Operational Works – replace bitumen seal Car Park with concrete (Supermarket) Code Assessable Referral Agencies Nil	Lot 114 on Plan C1793 – 29 Helen Street, Cooktown Zone – Business	<ul style="list-style-type: none"> • Application received as valid – 29 September 2014 • Approved with Conditions 2 Oct 2014 • Decision Notice issued 2 October 2014.
DA/3337	THOMASON CONSTRUCTION S PTY LTD	COOKTOWN BOWLS CLUB	Code Assessable Building Work assessable against a planning scheme (within the Townscape Character Overlay, Cook Shire Planning Scheme) – Shade Structure Cover over Bowling Green Code Assessable Referral Agencies	Lot 1 on Plan C179109 – 129 Charlotte Street, Cooktown Zone – Open Space	<ul style="list-style-type: none"> • Application received as valid – 25 September 2014 • Council issue Information request 16 Oct 2014 •

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

			Nil		
<i>DA/3343</i>	FARLAW NO.10 PTY LTD – C/- PLANZ TOWN PLANNING PTY LTD	FARLAW NO.10 PTY LTD	<p>Reconfiguration of a Lot - into three (3) lots</p> <p>Code Assessable</p> <p>Referral Agencies</p> <p>Dept Transport & Main Roads (DTMR) within 25m of a Main Road</p> <p>Dept Natural Resources & Mines (DNRM) clearing vegetation</p> <p>through State Assessment & Referral Agency (SARA)</p>	<p>Lot 133 on Plan BS135 – 133 Endeavour Valley Road, Cooktown</p> <p>Zone - Rural</p>	<ul style="list-style-type: none"> • Application received 15 Oct 2014 • Acknowledgement Notice issued 23 Oct 2014 •

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

LAND TENURE

	DEDICATION OF ROAD (CONTINUITY OF POISON CREEK ROAD) WITHIN R56 – MARTON TOWN RESERVE UNDER THE TRUSTEESHIP OF COOK SHIRE COUNCIL; LOTS 14 AND 109 SP269679 CANCELLING LOT 109 ON CROWN PLAN BS261.	
	<i>Report No.D14/12956 from Chief Executive Officer File No. 2.16.10; 2.85.9</i>	

Précis

1. Note dedication of road by State.

Background/History

2. To maintain continuity of Poison Creek Road, the Department of Natural Resources and Mines, by letter dated 29 May 2014 requested Council, as the local road authority and Trustee of the reserve, make application to have the area opened as road - at no cost to Council.
3. Council, at its June 2014 meeting, vide Resolution No.30761 inter alia resolved to make application to the Department to have the area of Poison Creek Road within Lot 109 on Crown Plan BS261, opened as road; at no cost to Council.
4. By email dated 22 October 2014, the Department advised Council that the portion of formed road, being Poison Creek Road, located within Lot 109 on BS261, Reserve for Township purposes at Marton had been dedicated and the reserve had been amended to reflect the road opening. See attached survey plan SP269679.

Link to Corporate Plan

5. Key issues 4.5 Cultural Heritage, Land Tenure, Native Title and Indigenous Land Use Negotiations; 4.6 Drainage, Stormwater, Road, Footpath and Bridge Network.

Consultation

6. Nil.

Legal Implications (Statutory, basis, legal risks)

7. Nil.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Policy Implications

8. Nil – in accordance with policy position.

Financial and Resource Implications (Budgetary)/Risk Assessment

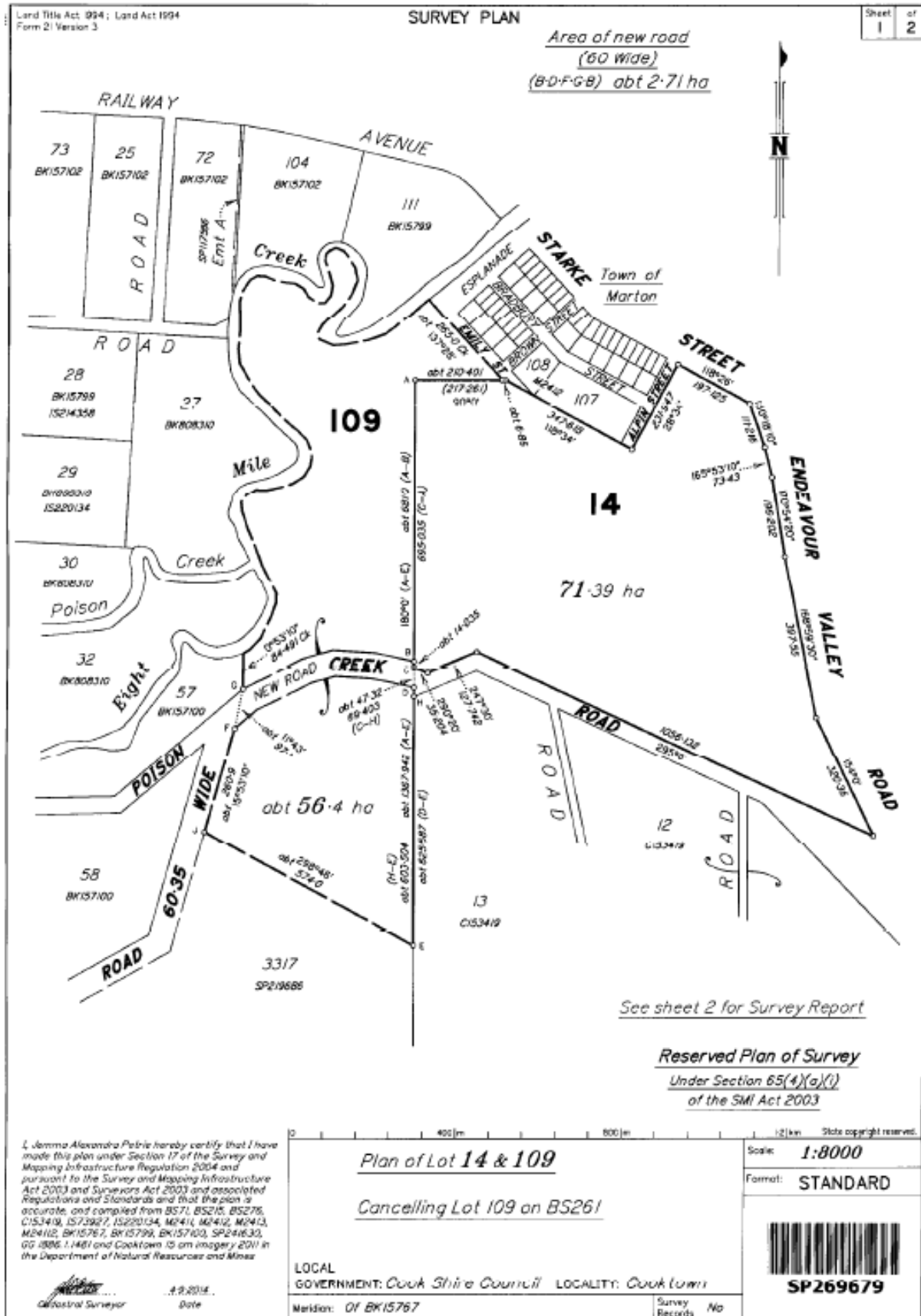
9. Nil.

RECOMMENDATION

Council notes advice from the Department of Natural Resources and Mines that the portion of formed road, being Poison Creek Road, located within Lot 109 on BS261, Reserve for Township purposes at Marton had been dedicated and the reserve had been amended to reflect the road opening.

Att.
Survey Plan SP269679

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

	ROAD OPENING WITHIN STARCKE USL – LOT 487 ON AP14388: PARISH OF PRYDE: LOCALITY OF HOPE VALE.	
	<i>Report No.D14/12955 from Chief Executive Officer File No. 2.85.189; 2.650.47</i>	

Précis

1. Note finalisation of road dedication by the Department.

Background/History

2. By letter dated 4 May 2007, the then Department of Natural Resources and Water advised that it was investigating the dedication of an area within the Starcke Unallocated State Land parcel, as road.
3. The proposal was to provide legal access to two parcels, Lot 247 on Plan BK1575 and Lot 1 on Plan BS83 – see attached Plan Prop Road Starcke 5.07.wor.
4. Council at its May 2007 meeting, vide Resolution No.25735, resolved inter alia to raise no objection to the proposed road opening at a width of 60m, as depicted on attached plan Prop Road Starcke 5.07.wor, subject to the proposed road reserve taking into account topographic features such as Pandanus Creek.
5. By letter dated 20 October 2014, the Department advised that the dedication of road had been finalised.

Link to Corporate Plan

6. Key issues 4.3 Sport and Recreation Facilities and Public Access; 4.5 Cultural Heritage, Land Tenure, Native Title and Indigenous Land Use Negotiations; 4.6 Drainage, Stormwater, Road, Footpath and Bridge Network.

Consultation

7. Nil.

Legal Implications (Statutory, basis, legal risks)

8. Nil.

Policy Implications

9. Nil.

Financial and Resource Implications (Budgetary)/Risk Assessment

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

10. Nil.

RECOMMENDATION

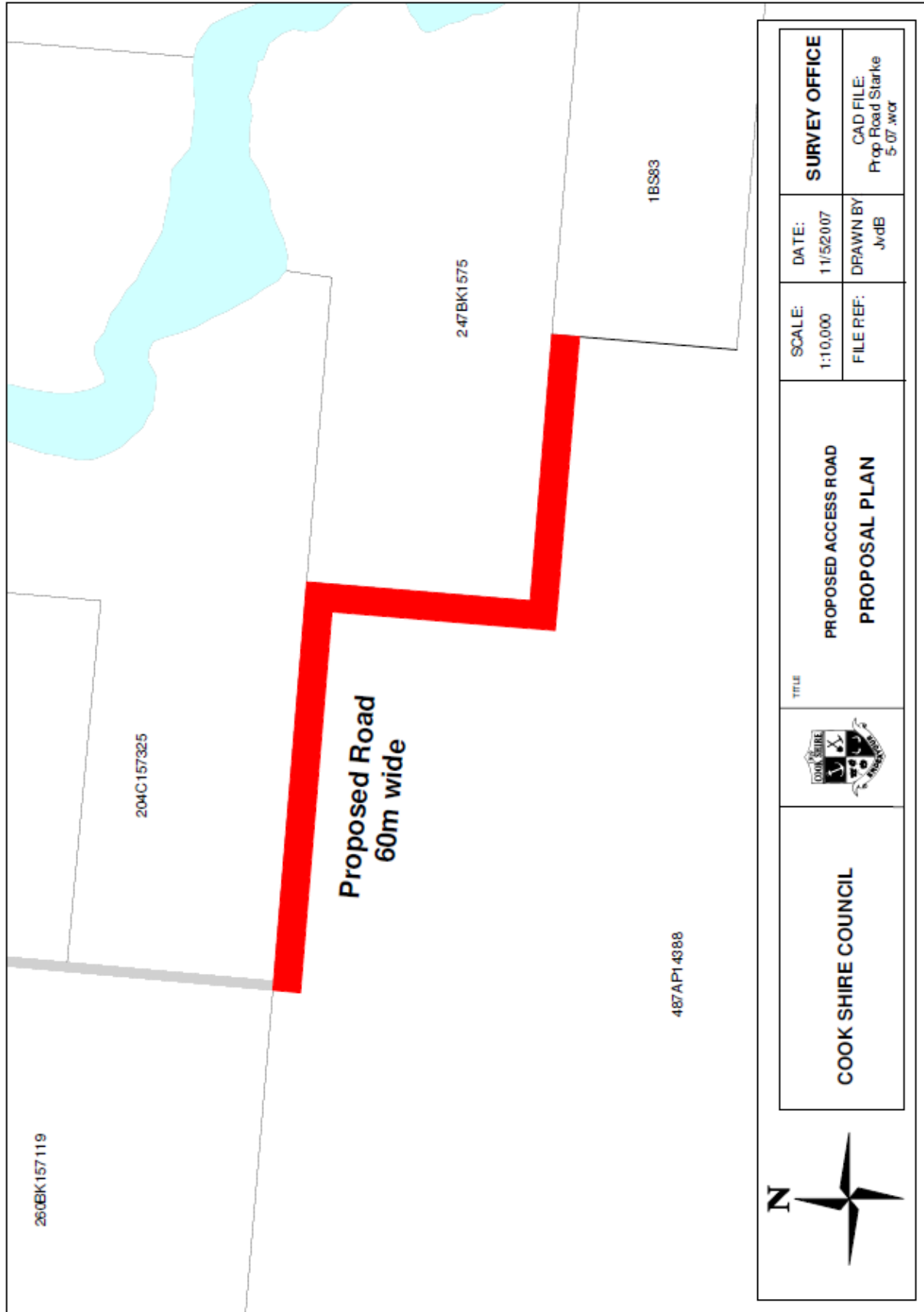
Council notes advice from the Department of Natural Resources and Mines that the proposed road opening had been finalised.

Att.

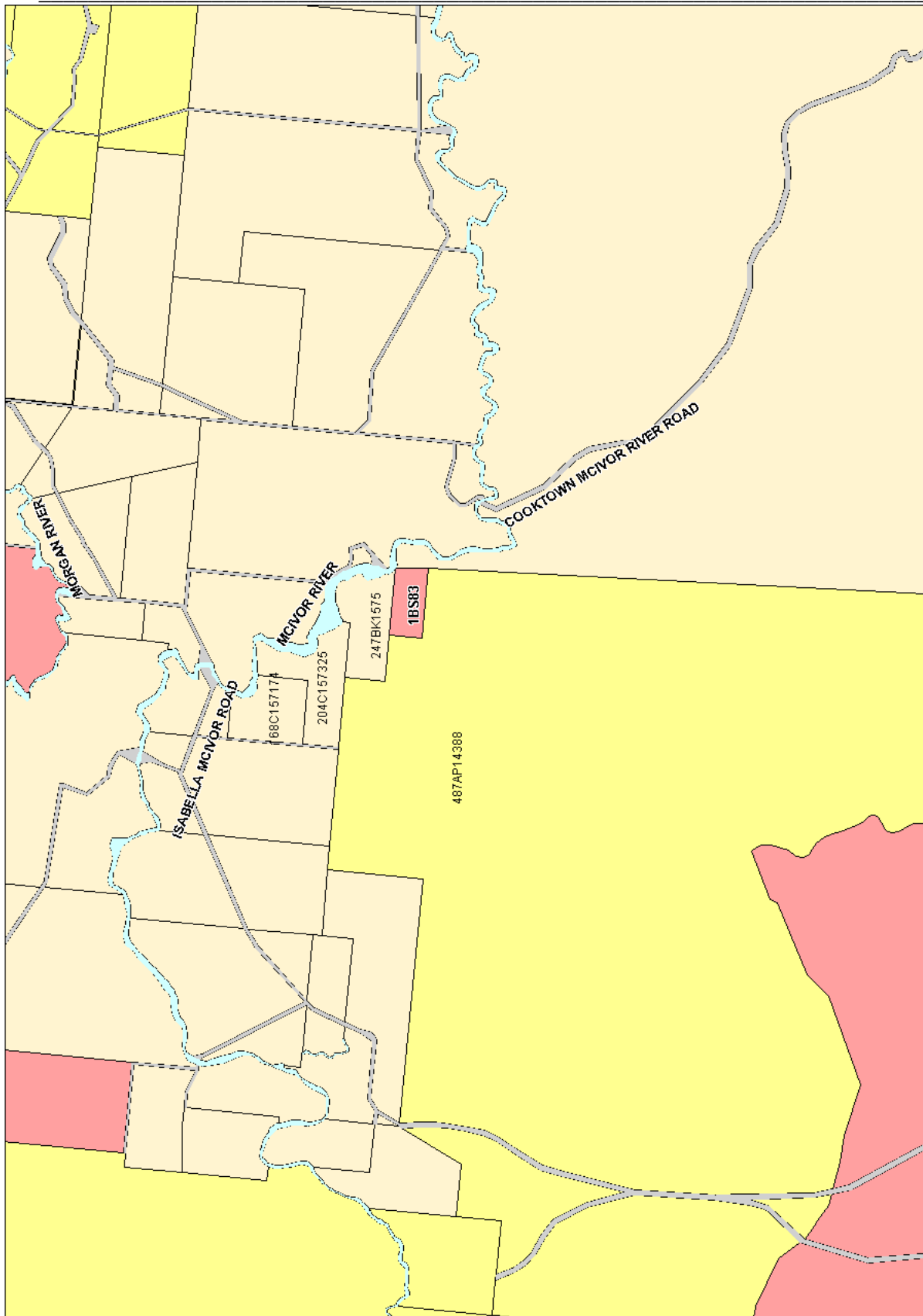
Prop Road Starcke 5. 07

Locality Plan

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

	PROPOSED PERMANENT AND TEMPORARY ROAD CLOSURES – OFF POISON CREEK ROAD WITHIN LOTS 12, 13 ON CP153419 AND LOTS 8, 10, 21 AND 112 ON BK15767 OFF POISON CREEK ROAD.	
	<i>Report No.D1412956/ from Chief Executive Officer File No. 2.16.14</i>	

Précis

1. Note no further action advice from the Department.

Background/History

2. Council at its January 2010 meeting resolved vide Resolution No. 29078 inter alia to advise the then Department of Environment and Resource Management that in this particular instance, Council raise no objection to the proposal to permanently close the areas of road shown as Lot A, separating Lot 13 C153419 from Lot 12 C153419 and intersecting Lot 12 C153419; and to temporarily close the area of road shown as Lot B, separating Lot 13 C153419, Lot 12 C153419 and Lot 10 BK15767 from Lot 112 BK15767, Lot 8 BK15767 and Lot 21 BK1576 as depicted on attached Drawing No. CNS09/076A.
3. By email dated 24 June 2014 the Department of Natural Resources and Mines advised that the Department was progressing this application and required confirmation from Council that advice previously provided by Council remained current.
4. On advice from Council's Director of Engineering Services the Department was advised that Council's views remained current.
5. The Department, by email dated 27 October 2014 advised it had been notified by the applicant that he did not wish to proceed with the road closure application; therefore no further action will be taken by the Department.

Link to Corporate Plan

6. Key issue 4.6 Drainage, Stormwater, Road, Footpath and Bridge Network.

Consultation

7. Nil.

Legal Implications (Statutory, basis, legal risks)

8. Nil.

Policy Implications

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

9. Nil.

Financial and Resource Implications (Budgetary)

10. Nil.

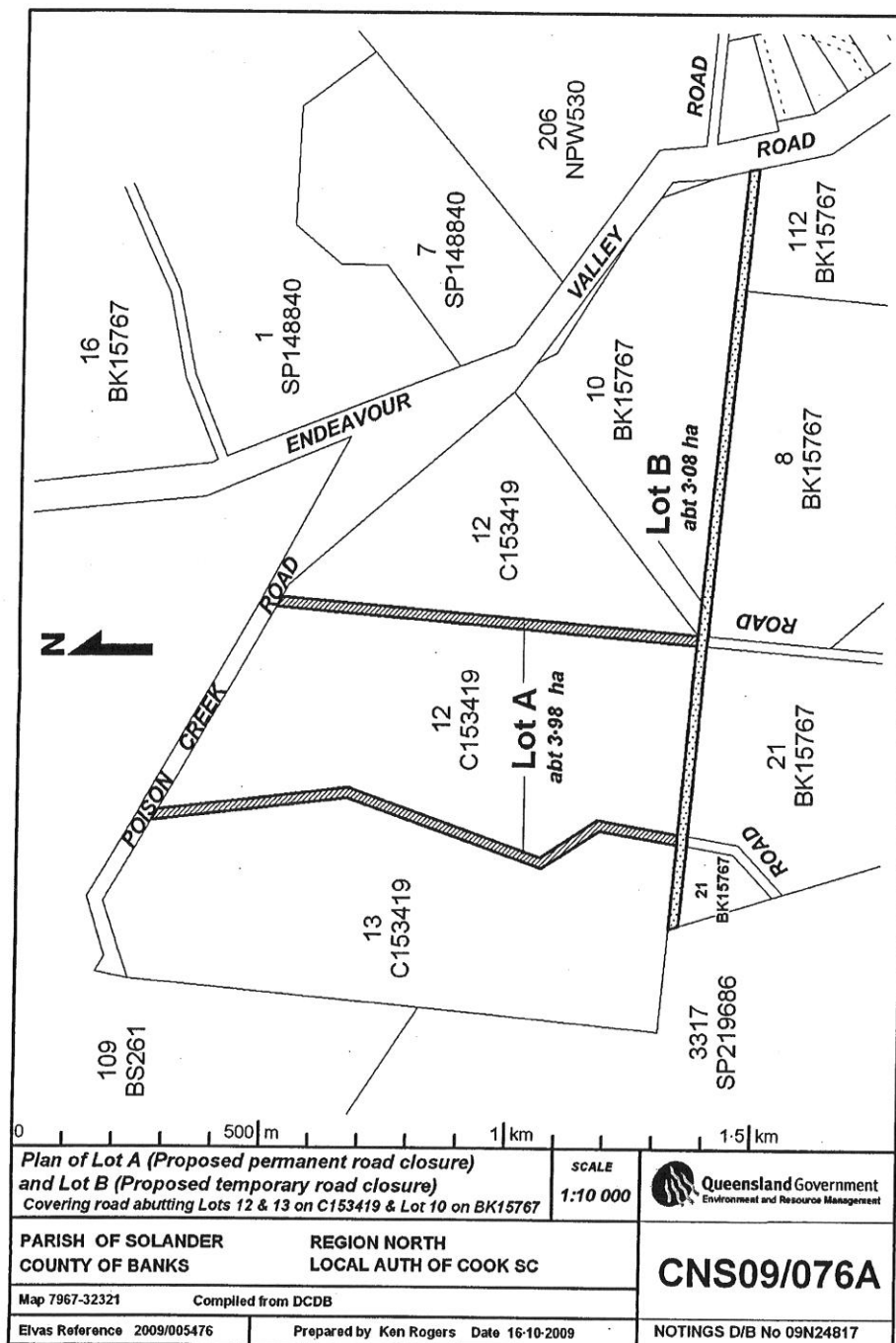
RECOMMENDATION

Council notes the advice from the Department of Natural Resources and Mines.

Att.

Drawing No. CNS09/076A

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

	FINALISATION OF ROAD OPENING AND ROAD CLOSURE – JOWALBINNA ROAD – WITHIN LOT 3 ON PLAN MS11; LAURA RACECOURSE RESERVE.	
	<i>Report No.D14/13060 from Chief Executive Officer File No. 2.85.160; 2.650.45; 2.650.64</i>	

Précis

1. Note finalisation of road opening and closure by the State.

Background/History

2. As a result of road realignments necessitated by the new Laura River Bridge, a constructed road pavement was off alignment within Lot 198 SP207018 (Escort Creek Pastoral Holding also known as Welcome Station) and within Lot 3 MS11, Reserve for Recreation and Racecourse purposes, was identified.
3. At its July 2013 meeting, Council, vide Resolution No. 30572 resolved to request the Department of Natural Resources and Mines to carry out the road closure and road opening as depicted on attached Plan JowalbinnaRdOpen&Close 6-13.wor.
4. By letter dated 13 October 2014, the Department advised Council that the road action within Lot 3 MS11 – Laura Racecourse – had been finalised and the reserve amended to reflect the road actions. See attached survey plan SP261254.
5. The road actions within Lot 198 SP207018 (Escort Creek Pastoral Holding/Welcome Station) are ongoing.

Link to Corporate Plan

6. Key issues 4.3 Sport and Recreation Facilities and Public Access; 4.5 Cultural Heritage, Land Tenure, Native Title and Indigenous Land Use Negotiations; 4.6 Drainage, Stormwater, Road, Footpath and Bridge Network.

Consultation

7. Nil.

Legal Implications (Statutory, basis, legal risks)

8. Nil.

Policy Implications

9. Nil – in accordance with policy position.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Financial and Resource Implications (Budgetary)/Risk Assessment

10. Funds to cover application fees are available in the current Land Tenure budget.

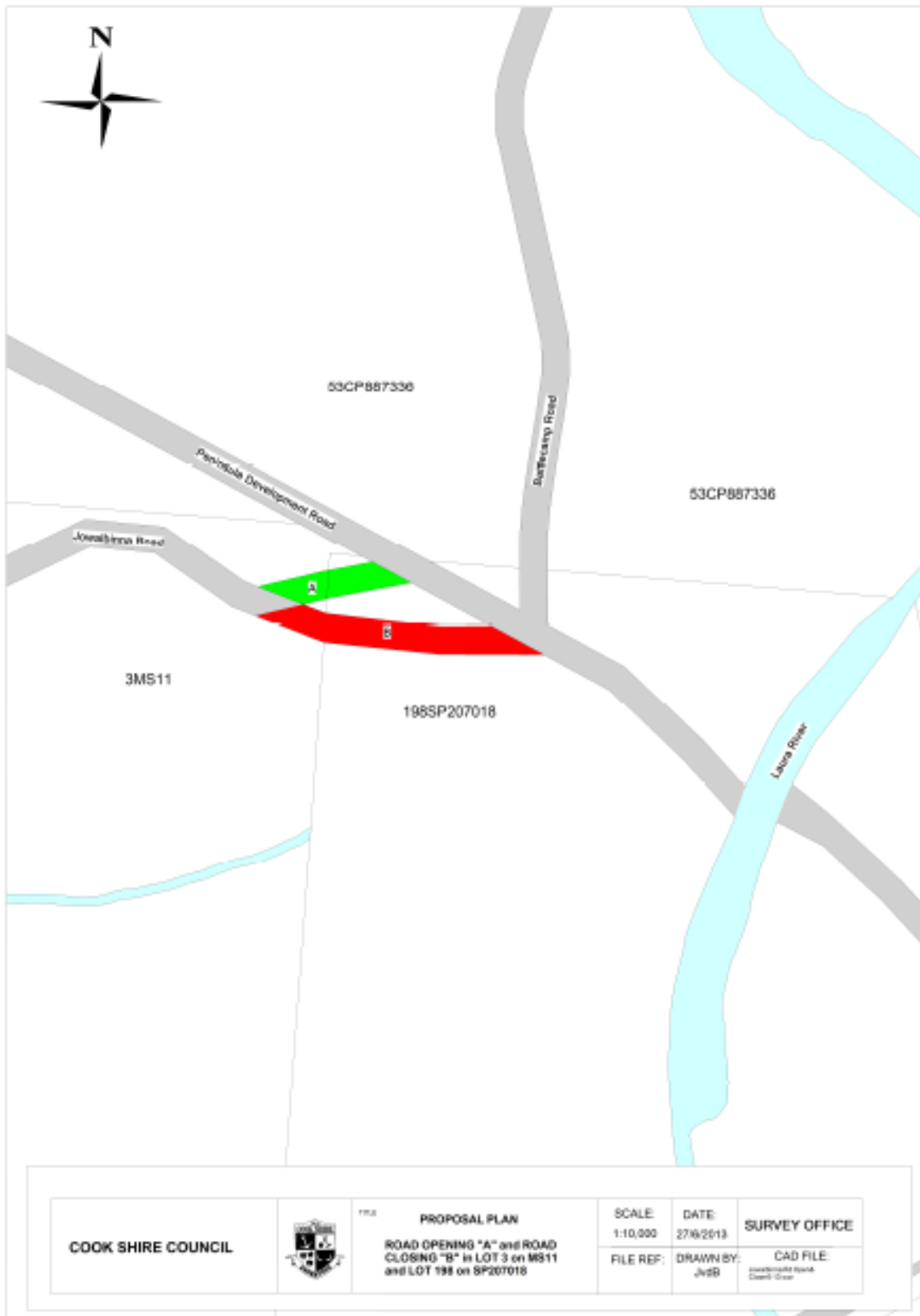
RECOMMENDATION

Council notes road action within Lot 3 MS11, Laura Racecourse, had been finalised and the reserve amended to reflect the road actions. See attached survey plan SP261254.

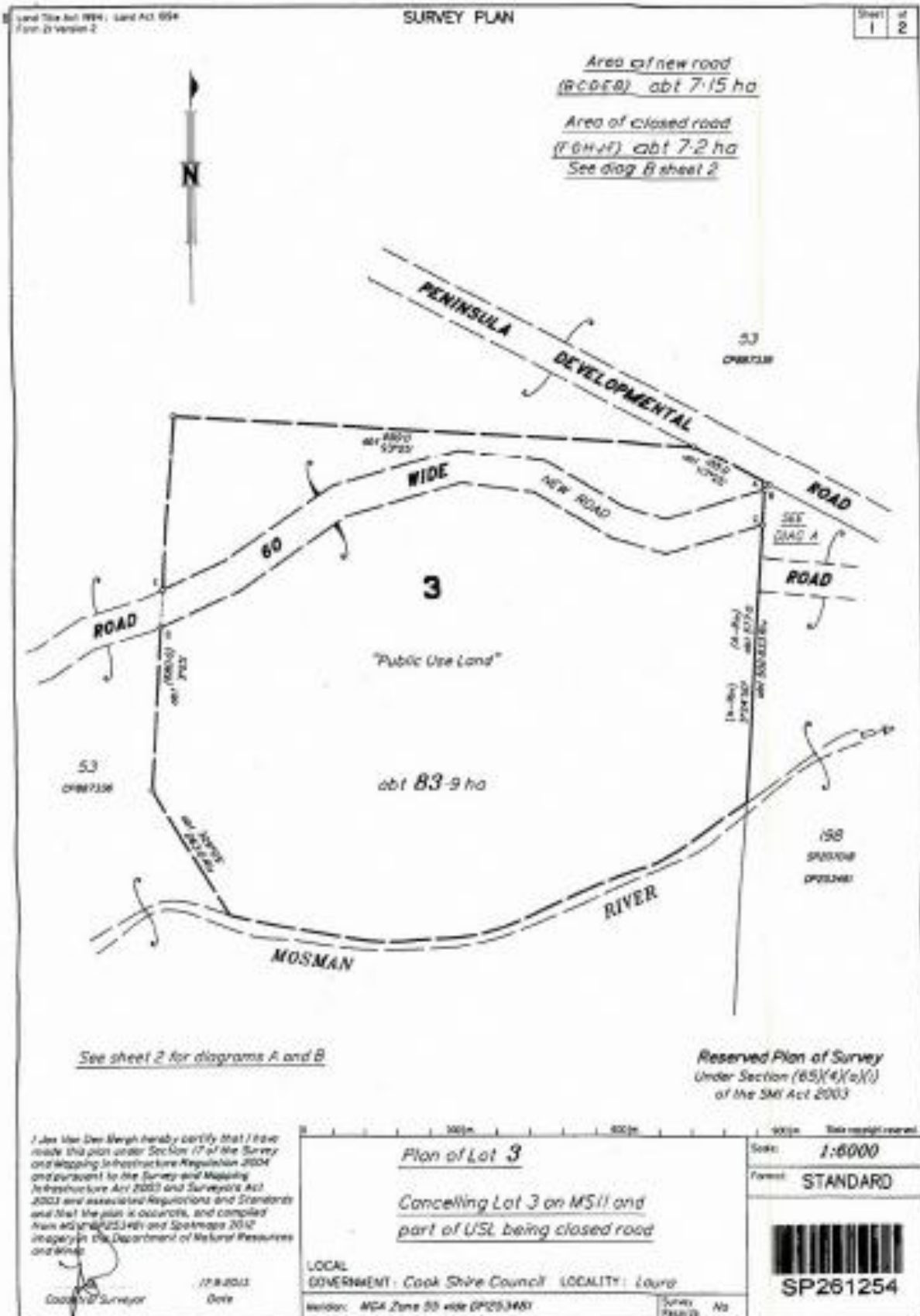
Att.

Plan JowalbinnaRdOpen&Close 6-13.wor
Survey Plan SP261254

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

	REGISTRATION OF CULTURAL HERITAGE BODY – WESTERN YALANJI ABORIGINAL CORPORATION REGISTERED NATIVE TITLE BODY CORPORATE (RNTBC) AS AN ABORIGINAL CULTURAL HERITAGE BODY	
	<i>Report No.D14/13086 from Chief Executive Officer File No. 2.660.39, 50, 55, 66, 127(170, 396, 397)</i>	

Précis

1. Note registration of cultural heritage body.

Background/History

2. By letter dated 2 April 2012, the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs advised that the Western Yalanji Aboriginal Corporation Registered Native Title Body Corporate (RNTBC) had been registered as the Aboriginal Cultural Heritage Body ('ACHB') for the areas of;
 - Western (Sunset) Yalanji Peoples (QC95/10),
 - Western Yalanji People #3 (QC98/39),
 - Western Yalanji People #4 (QC13/02),
 - Western Yalanji People #5 and #7 (QC13/03), and
 - Western Yalanji Small Scale Miners ILUA (QI2013/080)

Identified on attached map, Western Yalanji Aboriginal Corporation RNTBC ACHB Boundary within CSC

3. The Minister may, under S36 of the *Aboriginal Cultural Heritage Act 2003* ('ACH Act'), on application of a corporation, register the corporation as an ACHB for an area.
4. Under S37 (1) of the ACH Act, "the function of an ACHB is to identify, for the benefit of a person who needs to know under this Act, the Aboriginal parties for the area or for a particular part of the area".
5. The ACHB's role is to identify Traditional Owners for a particular part of the area to 'speak for country'; the ACHB is not necessarily representative of Traditional Owners and is charged with identifying the correct Traditional Owners to consult with. The ACHB is also responsible for notifying the Aboriginal people affected by proposed work and responding to Council.
6. If Council officers are currently engaging with either Native Title and/or Aboriginal parties within the area covered by the ACHB and are confident that these are the correct parties then the registration of an ACHB over this area does not change those existing dealings.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

-
7. In conclusion, the registration of an ACHB over this area or any area within the Cook Shire Council does not affect Councils compliance under the *Native Title Act 1993*, the ACH Act or any registered ILUA's; it does give Council a first point of contact for engagement of any unknown/unidentified Aboriginal stakeholders within these areas.

Link to Corporate Plan

8. Key issue 4.5 Cultural Heritage, Land Tenure, Native Title and Indigenous Land Use Negotiations.

Consultation

9. Nil.

Legal Implications (Statutory, basis, legal risks)

10. The *Native Title Act 1993* and the *Aboriginal Cultural Heritage Act 2003*.

Policy Implications

11. Nil.

Financial and Resource Implications (Budgetary)

12. Nil.

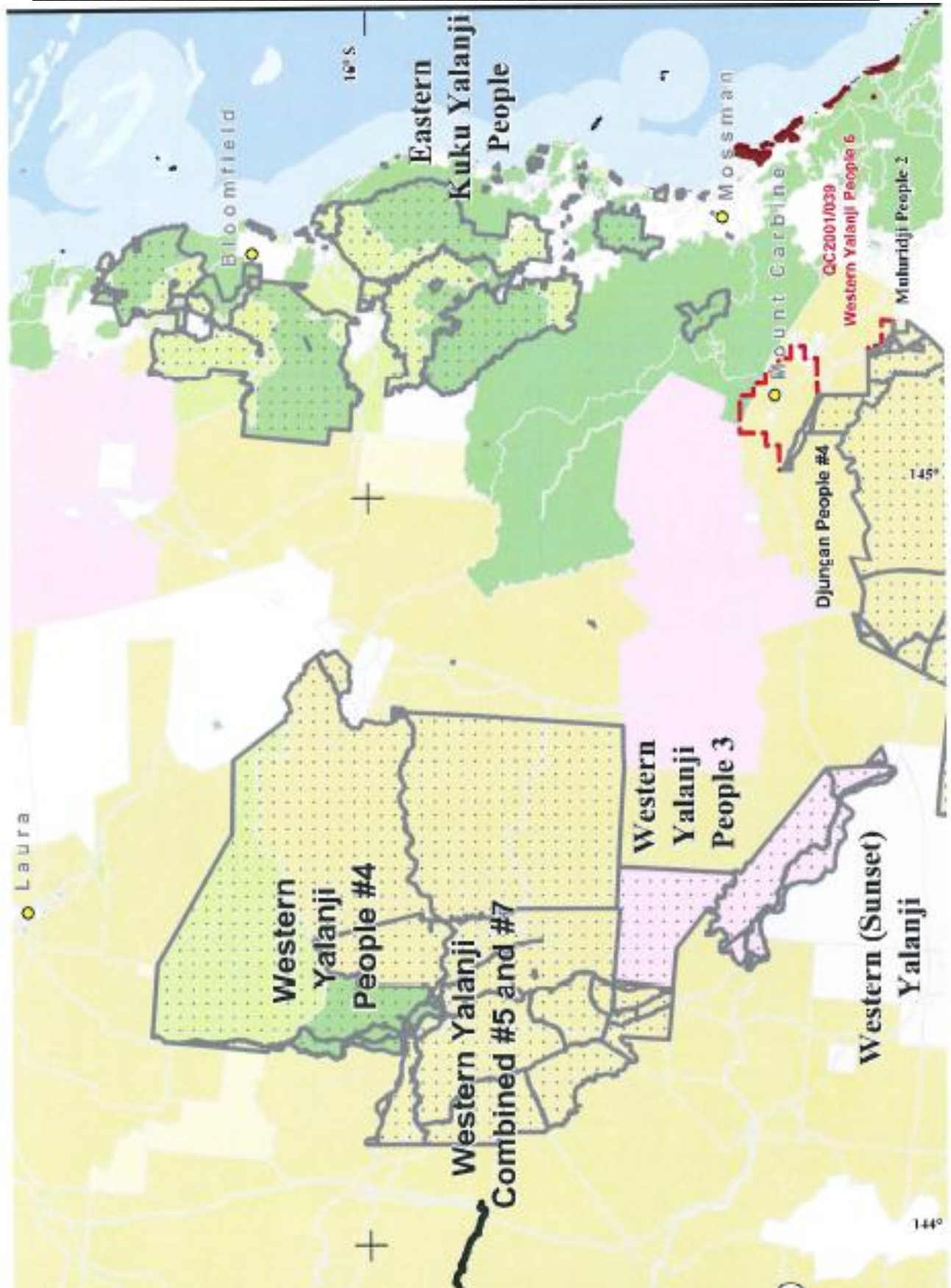
RECOMMENDATION

Council notes the registration of Western Yalanji Aboriginal Corporation RNTBC as a cultural heritage body.

Att:

Western Yalanji Aboriginal Corporation RNTBC ACHB Boundary within CSC

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

	AMENDMENT OF TERM LEASE 233308 AND COMPLETION OF ROAD OPENING AND CLOSURES WITHIN BERTIEHAUGH BEING LOT 4 ON PLAN SP222990: PARISH OF BATES.	
	<i>Report No.D14/13118 from Chief Executive Officer File No. 2.650.46(9)</i>	

Précis

1. Note finalisation of term lease and road actions by the State.

Background/History

2. By letter dated 23 October 2014, the Department of Natural Resources and Mines advised that the above actions regarding Bertiehaugh had been finalised.
3. Term Lease 233308 is for pastoral purposes with a term of 30 years, expiring in 2039.
4. The lease type is a rolling term lease, allowing the lessee to apply for an extension to their lease at any time during the last 20 years of the term of the lease (in special circumstances an application can be made earlier).
5. Interests and Encumbrances connected to the term lease are a sub lease over part of the land, and a nature refuge noting (all or part of the land has been declared a Nature Refuge under the Nature Conservation Act 1992).
6. The sub lease term is to 2022 with a nil option.
7. Condition A78 (8) of the lease agreement requires the lessee ensure that the use and development of the leased land conforms to the Planning Scheme, Local Laws and requirements of Cook Shire Council, binding on the lessee.
8. Councilors would be aware of the road matters within Bertiehaugh, which have been ongoing since 2000; dedication of the road opening ensures the communities of Weipa, Napranum and Mapoon of a valuable alternative access to Bamaga Road.
9. Road actions and sub lease are depicted on the attached survey plans.

Link to Corporate Plan

10. Key Issues 4.3 Sport and Recreation Facilities and Public Access; 4.6 Drainage, Stormwater, Road, Footpath and Bridge Network.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Consultation

11. Nil.

Legal Implications (Statutory, basis, legal risks)

12. Nil.

Policy Implications

13. Nil.

Financial and Resource Implications (Budgetary)

15. Nil.

RECOMMENDATION

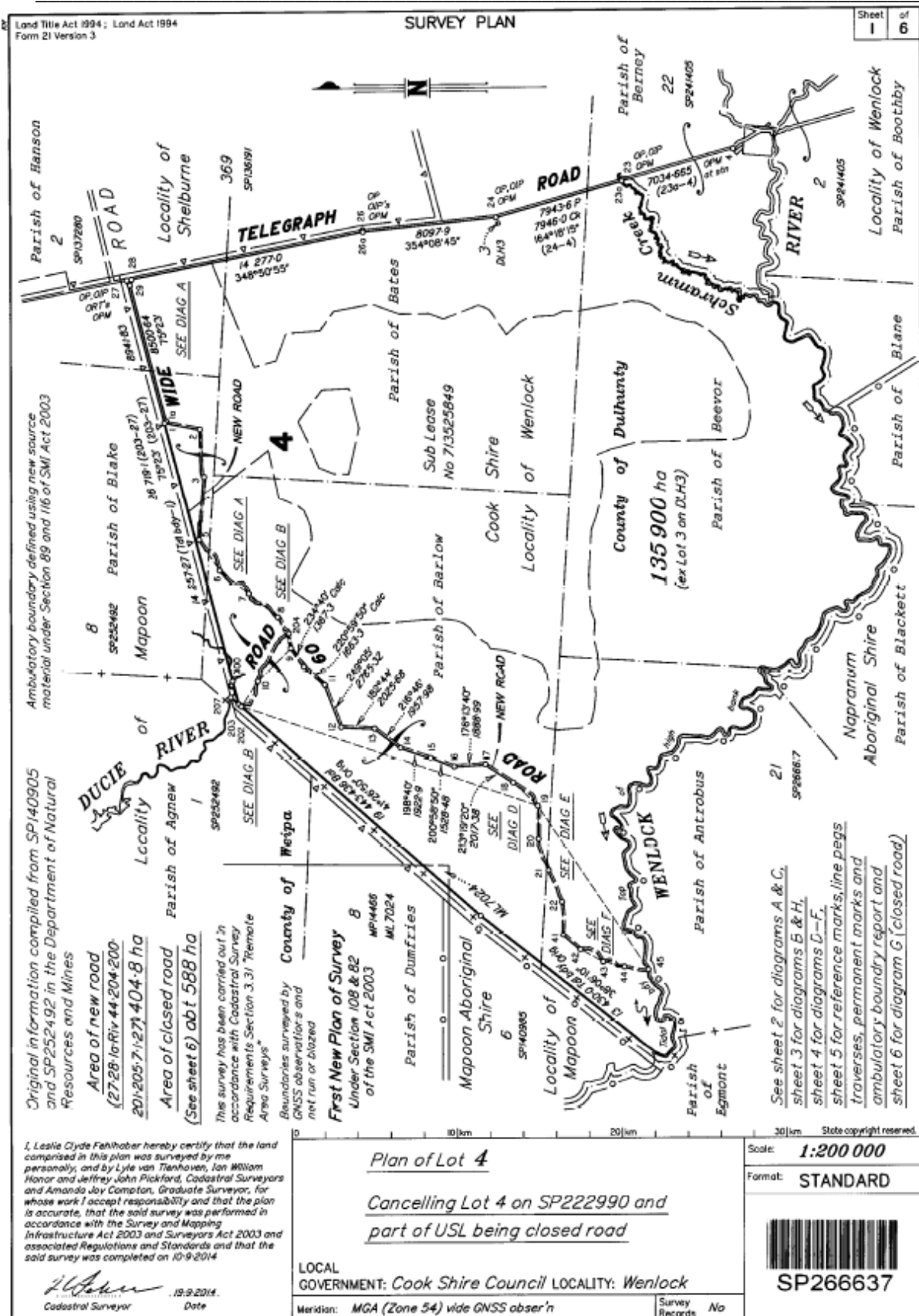
Council notes the amendment of Term Lease 233308 and finalisation of road opening/closures within Lot 4 on SP222990.

Att.

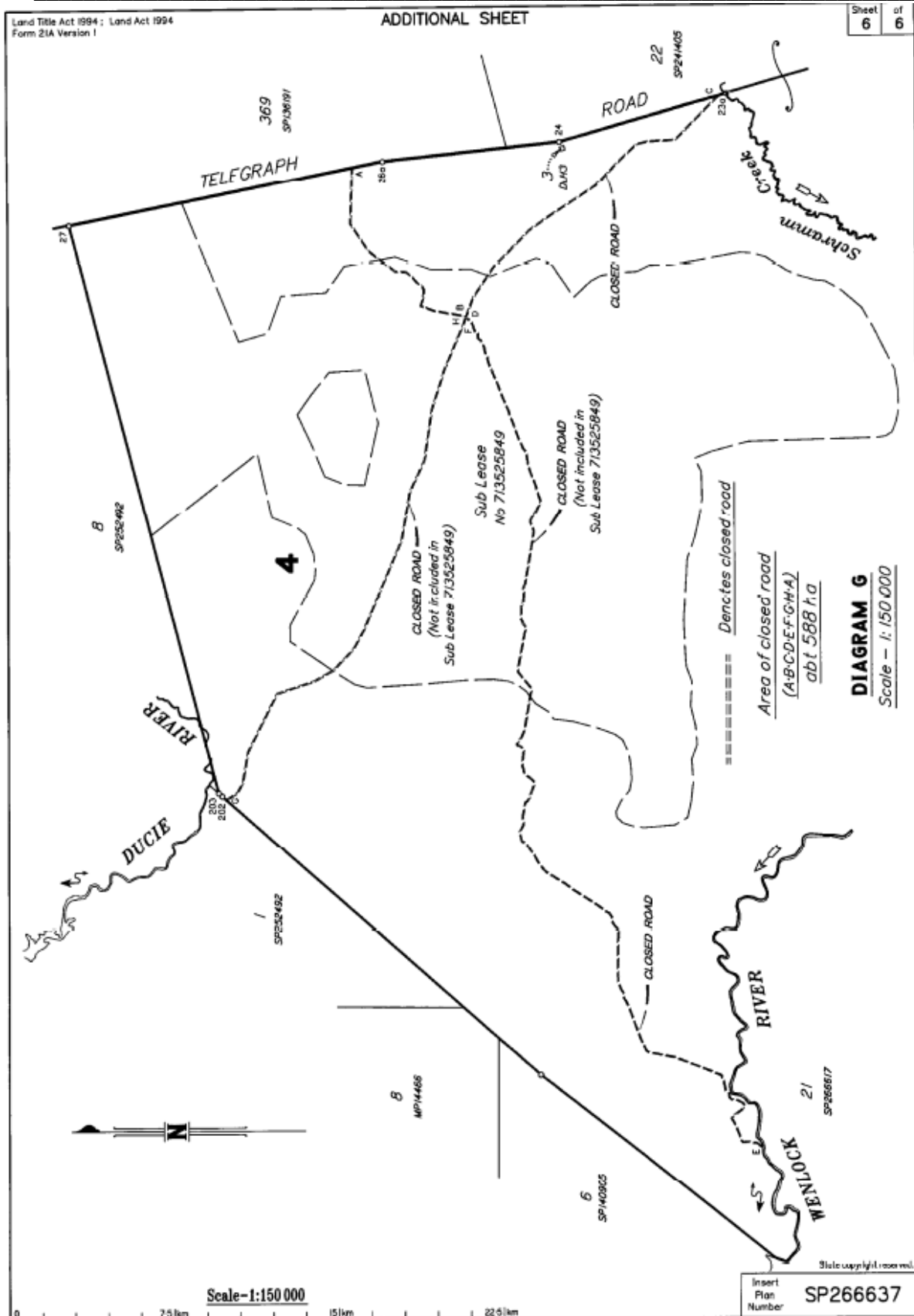
Survey Plan SP266637

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

ECONOMIC DEVELOPMENT AND COMMUNITY SERVICES

	ECONOMIC DEVELOPMENT AND COMMUNITY SERVICES DIVISIONAL REPORT – OCTOBER 2014	
	<i>Report No.<This will be entered by the Executive Assistant> from Community Services Director / Deputy CEO.</i>	

1. Human Resources

Staffing

The part time Admin Officer (six month contract) position has been filled and the successful applicant joined the ED and CS team on October 1.

Council's Arts and Culture Officer commences employment on November 17 and Tourism and Events Officer on December 1.

The now vacant Media and Communications Officer role has been advertised and assessments will take place this week.

Two new Pool Attendants have recently been employed at the Cooktown Pool.

Training

Two ED and CS team members undertook first aid training at the end of October. All pool staff will be undertaking their annual lifeguard and first aid training in the coming month.

2. GRANTS

Applications Submitted

- Department of National Parks, Recreation, Sport and Racing – Get Playing Plus – Lakeland Recreational Park

Applications Unsuccessful

- Department of Justice and Attorney General – Workplace for Wellness – Good Health Good Life

Applications Outstanding

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

-
- Department of Local Government, Community Recovery and Resilience (DLGCRR) - GraffitiSTOP Clean Up Program – Camera’s Waterfront, Wharf and Event Centre
 - Department of State Development, Infrastructure and Planning (DSDIP) – Royalties for the Regions (Round Four) – Cooktown Reservoir
 - Education Queensland – Smart School Subsidy – Shade Sail for Cooktown Pool
 - Department of Premier and Cabinet – Anzac Centenary Grant Program – Grassy Hill and Walkathon
 - Department of National Parks, Recreation, Sport and Racing – Get Playing – Coen Sporting Amenities

Current Funding Available

- State Libraries of Queensland – Incubators of ideas, learning and innovation
- Department of Veterans’ Affairs – Saluting Their Service Commemorations Grants
- Department of Infrastructure and Regional Development – National Stronger Regions Fund
- Department of Justice and Attorney-General – Gambling Community Benefit Fund
- Department of Transport and Main Roads - Community Road Safety Grants
- Department of Infrastructure and Transport - Black Spot Funding

Future Funding Available

- Australian Government, Department of Infrastructure and Regional Development – Bridges Renewal
- Australian Government, Department of Infrastructure and Regional Development – Heavy Vehicle Safety and Productivity Programme
- Australian Government, Department of Infrastructure and Regional Development – National Highway Upgrade Programme

Correspondence

- First Milestone Claim for Royalties for the Regions Waterfront development submitted

Economic Development Grants Program

- Eight applications have been received for the Economic Development Grants Program. These applications have been assessed for eligibility and how well the proposed projects align with the intent of the program.
- Applications have been submitted in a separate report for resolution at the November monthly Council meeting.

Regional Arts Development Fund Program

- No applications were received for the first of three rounds of the Regional Arts Development Fund.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

3. MEDIA, MARKETING and COMMUNICATIONS

Cook Shire Website

Final copywriting and proofing of the 120+ web pages is progressing, along with integration with Council's preferred CMS system, as IT and ED and CS resources allow.

Social Media

Insights for Council's official Facebook page, Cook Shire Connect, as of November 10, 2014

- Total 'likes' – 1,339 (up 25 since last month) and a total post reach of 2,024.
- The most popular post by Council was "And the Queensland Tidy Towns Award winner is... COOKTOWN..." posted on October 30, regarding Cooktown's win at the State Tidy Town Awards. It reached more than 1,700 people, and garnered 121 likes, 14 shares and 22 comments.

Insights for Council's official Twitter account, @CookShire, as of November 10, 2014

- Council's page has a steadily growing group of followers – now at 102, an increase of 42 from last month.
- Council has been utilising Twitter to reach a wider audience for positions vacant at Council, and has connected with the Local Government Association of Queensland, Career Spot and others on Twitter who now share all career-related Tweets.
- Pop-star Ricky-Lee Coulter recently mentioned Cook Shire in a Tweet congratulating Cooktown on its Tidy Town win.

Marketing Strategy

Reviews continue to achieve the final version of Council's three-year Marketing Strategy. Key components will include an innovative action plan with both conservative and ambitious outcomes, short and long term goals with a whole of Council approach, KPIs, an analysis of target markets and will also provide strategies to increase Council's public image through both localised and regional activities.

Cook Shire Council Local Laws Consultation

Council recently revised its Local Laws and opened the draft documents for a 28-day consultation period, starting on Friday November 7 2014. In addition to local advertising, Council will be holding public information sessions to discuss the revised Local Laws in Bloomfield, Lakeland, Cooktown and Coen. ED and CS are working closely with Planning and Environment to continue informing the public regarding the consultation.

AGENDA AND BUSINESS PAPERS 17-18-19 November 2014

4. EVENTS and FESTIVALS

Christmas in Cook Shire

Council has met with the Christmas in Cook Shire volunteers and organisation is underway for this year's events which are included in the date claimers below. Tickets for Council's key annual Christmas event, Breakfast with Santa, will be available from early November and capped at 160 children aged 0 – 8 years.

Upcoming Events and Date Claimers

- November 15 Get Ready, Cooktown (disaster awareness event) – PCYC Cooktown Events Centre
- November 18 Coen Aerodrome Emergency Exercise
- November 17/19 Monthly Council Meeting – Council Chambers, Cooktown
- November 22 Port Bloomfield Wharf public meeting
- November 27 Senior's Christmas lunch
- November 28 Australia Day Awards nominations close
- November 29 Kindy Christmas Fair – Cooktown Kindergarten
- December 5 Cook Shire Council draft Local Laws consultation period closes
- December 7 Breakfast with Santa
- December 14 Carols by Candlelight
- December 18 Mayoral Awards and staff Christmas break up lunch
- Dec 25 – Jan 4 Council's main office closed for the Christmas / New Year period

5. ECONOMIC DEVELOPMENT

Housing Development Forum

On October 31 and November 1 Council hosted a Housing Development Forum, facilitated by consultancy firm One Fell Swoop, to investigate an identified housing shortage in the region. Stakeholders from banking, construction, real estate, health and other sectors attended. Around 80 individuals attended over the two day event which was very well received.

One Fell Swoop will submit an evaluation report to Council in the coming weeks.

Economic indicators

The table below shows the latest available data sourced from Council's Economy ID profiles – www.economy.id.com.au/cook.

		<i>Data current as at...</i>
Unemployment	14.10%	<i>December 2013</i>
Est. Residential Population	4,393	<i>June 30, 2013</i>

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Population Growth	+ 1.85%	<i>June 30, 2013</i>
Labour Force	1,872	<i>June 30, 2013</i>

Cook Shire Solar Project

The Cook Shire Solar Project continues to progress. Lyon Infrastructure has submitted all material to the ARENA panel for approval. The panel will assess the papers on November 11 for board approval mid-November. The Mayor and Director of Economic Development and Community Services will meet personally with ARENA's CEO Ivor Frischknecht on November 12 to discuss the economic and social benefits of the project.

Major Projects - flyer

A double-sided flyer containing summaries of all current major projects being facilitated, investigated and supported by Council, has been distributed at many recent events and meetings with great interest.

Copies will also be sent with an accompanying letter to all State and Federal Ministers this week (around 50 letters in total).

Airport Development

An advertisement will be placed in this week's issues of the Cooktown Local News, Mareeba Express and Cairns Post, seeking interest in Lot 2 / SP271395 at Cooktown Airport.

Interested parties from commercial and industrial organisations are being asked to tender their interest in the property by December 8, 2014.

Council's Executive Services team will be taking enquiries on this matter.

6. TOURISM

Adelaide Street Rest Area

Council continues to promote the Rest Area and Cooktown's RV Friendly status.

Number of permits issued for 2014

Month	One-night permit	Two-night permit	2014 Running Total	2013 Running Total
January	n/a	n/a	0	
February	2	0	2	
March	1	4	7	
April	5	6	18	5
May	15	39	72	81

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

June	41	51	164	270
July	20	124	308	454
August	21	159	488	543
September	2	41	531	597
October	4	12	547	606
November				612
December				613

Cape York Traffic Counter

Situated at Moreton Telegraph Station (Batavia Downs) and showing latest annual comparisons.

Month	2014	2013
January	217	43
February	No data recorded	76
March	10	52
April	656	597
May	1375	2124
June	3705	5784
July	8119	5500
August	No data recorded	2659
September	No data available	3395
October	No data available	2660
November		
December		332
Total for year	14,082	23,519

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

James Cook Museum Statistics

Month	2014	2013
January	445	897
February	No data given	17
March	391	479
April	764	1,032
May	1,624	1,698
June	3,055	4,033
July	5,375	5,445
August	4,199	4,180
September	2,778	2,840
October	1,881	1,814
November		817
December		784
Total	20,512	24,036

Month	2014	2013
January	549	715
February	118	433
March	174	405
April	203	664
May	826	1,659
June	1,509	3,515
July	3,534	4,258
August	2,750	2,422
September	1,570	824
October	1,071	498
November		358
December		281
Total	12,304	16,032

**Nature's
Visitor
Centre** **Powerhouse /
Information**

Nature's Powerhouse

Vera Scarth-Johnson Gallery & Charles Tanner Wildlife Exhibition

The number of visitors to the Galleries in October 2014 was 667.

- One OZ Tour came through.
- Rossville School primary students came to visit the galleries on two different occasions.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

Functions

- October 12 - Nature's Powerhouse was host to Alteouise De Vaughn's recital.
- October 18 - Nature's Powerhouse had the honour of hosting Christopher Pidcock's amazing cello soloist recital, mainly dedicated to Johann Sebastian Bach.
- October 30 - South Cape York Catchment held a function at Nature's Powerhouse and enjoyed a great Buffett BBQ Dinner on the veranda.

Low Season Operating Hours

Proposed new operating hours

- 9.30am to 3.30pm, Monday to Friday
- 11.00am to 2.30pm Saturday
- Closed Sunday

Tourism Tropical North Queensland

- The Director of ED and CS has been appointed to the Board of TTNQ.
- This position will increase communication between Cooktown and Cape York businesses and our Regional Tourism Organisation.
- All TTNQ Directors will meet with the Minister for Tourism, Jann Stuckey on the 21st of November to discuss new growth opportunities and developments in the region.

7. COOK SHIRE LIBRARIES

Cooktown

- Our library attended under 8's day this year. Some children enjoyed listening to a few stories and playing with the puppets.
- After school use of the library continues to be popular with our local children and their parents especially on Mondays, Wednesdays and Thursdays.
- Internet usage continues to be in high demand with our locals. Numbers of vouchers used this month are down from last month with the drop in tourists.
- PLS has updated access to statistical data for RLQ library staff which now enables us to check our own statistics.
- State Library of Queensland held an indigenous languages workshop at the library, which incorporated the use of Miromaa. Staff have become aware of the existence of two children's books written (in Guugu Yimithirr) and illustrated by a local mother and daughter team. Library intends to purchase these books for all our libraries.

Bloomfield

- Changes made so social visitors to the library can use the back room near the kitchenette for catching up. Overall library use has been steady despite borrowings being down.

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

Coen

- Library usage has remained steady with the Internet continuing to be popular.

Library Statistics – September 2014

Library	Membership - Adults, Junior Instt &Temp	Loans	Internet Usage	September Reservations
Cooktown	A 815, J 93 Inst. 3	2092	675 vouchers issued	315
Bloomfield	A82, J9 , Inst. 1	252		34
Coen	A 17, J 5	21	21hrs	0

8. COOKTOWN SWIMMING POOL

- Vandals broke phone box window which was reported to Telstra. Pool staff contacted a local contractor to come and remove the remainder of glass and clean up. New glass has now been fitted to the phone box.
- Two trainees passed Bronze Medallion training and one instructor passed CPR.
- Swimming Australia reps visited.

Attendance

2014/15	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	Total
General Entry	463	461	701	1532									3157
Swim 4 Your Life	21	42	28	77									168
Aqua Aerobics	16	5	15	59									95
Private Lessons	0	0	0	0									0
School Lessons	0	0	0	0									0
Swim Club	0	0	0	0									0
Alternate Care	0	0	20	65									85
Underwater Hockey	43	47	24	40									154
Total	543	555	788	1773	0	0	0	0	0	0	0	0	3659

2013/14	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	Total
General Entry	277	252	936	1664	1281	1324	1118	1099	1043	572	710	312	10588
Swim 4 Your Life	24	66	53	85	109	56	55	106	73	51	85	40	803
Aqua Aerobics	0	0	0	23	43	14	38	43	22	20	52	15	270
Private Lessons	0	0	0	8	16	0	0	12	2	3	0	0	41
School Lessons	0	0	0	0	0	0	0	246	0	3	0	0	249
Swim Club	0	0	0	0	0	0	0	0	0	48	0	0	48
Alternate Care	9	47	30	23	37	32	49	43	26	22	17	0	335

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Total	310	365	1019	1803	1486	1426	1260	1549	1166	719	864	367	12334
-------	-----	-----	------	------	------	------	------	------	------	-----	-----	-----	-------

Maintenance

- Light checked and is waiting for a fitting.
- Tap washer that had been leaking has been fixed.
- A shelf brace has been put under the stereo to stop it collapsing.
- Building Assets are coming again to do the pool assessment between Nov and Jan 2015.

9. SENIOR UNITS

Annual Rent Review and Bonds

Tenants have been requested to produce current *Income Statements* by November 21, 2014 to calculate new rental amounts for 2015. For any rent increase, two months written notice has been given to the tenant.

In January 2015, Council will be implementing compulsory Bonds which are equivalent to four weeks rent. Some tenants have already paid and others are paying via regular installments.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

CORPORATE SERVICES

FINANCE

	FINANCE STATUS OCTOBER 2014	
	<i>Report No.D14/12834 from Director Corporate Services</i>	

Accounts Payable – October 2014

Cheques issued	33	Value	\$ 116,304.22
EFTs paid	373	Value	\$ 8,421,302.36
Cancelled EFT	0	Value	\$ 0.00
Cancelled Cheques	0	Value	\$ (290.00)
Total Expenditure			<u>\$ 8,537,316.58</u>

Accounts Receivable – October 2014

Invoices Issued	160	Value	\$ 14,847,519.11
Credits Notes	7	Value	\$ (4,007,059.00)
Aged Balances	Current		\$ 10,598,542.63
	30 Days		\$ 569,882.47
	60 Days		\$ 15,128.96
	90 Days		\$ 63,681.08
	90+ Days		<u>\$ 202,604.29</u>
Total Outstanding			\$ 11,449,839.43
Letters of Demand	0		

Wharfage Report October 2014

Vessel	Days at Wharf	
Southern Venture II	1	
Holothurian	2	
Coral Princess	1	
Miss Doreen	1	
Arafura Queen	2	
Jerbondy	2	
Emerald Lady	1	Paid

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Silent Lady	1	Paid
Game Over	4	Paid
Unloads		
Vessel	Unload to	Unloaded
Southern Venture II	Seafresh	Live Trout
Miss Doreen	<i>Aqua Cairns</i>	Live Trout
Arafura Queen	<i>Aqua Cairns</i>	Live Trout

Rates Report –
October 2014

<u>R1 - Property Transfers</u> When properties are sold change of ownership details are recorded by Council	Month	Number of Transfers
	Sept	8
	Oct	21

<u>R2 - Change of Addresses</u> When ratepayers change their address details are recorded by Council	Month	Number of COAs
	Sept	15
	Oct	9

<u>R3 - Returned Mail</u> Mailed returned as addressee no longer living at the postal address. Alternative addresses researched and mail re-sent	Month	Number of returned letters
	Sept	24
	Oct	12

<u>R4 - Rate and Ownership Searches</u> Property searches are compiled on application, providing rating, property and financial information on a property	Month	Rates Searches	Ownership Searches
	Sept	6	1
	Oct	7	1

<u>R5 - Valuation Changes</u>	Month	Number of Valuation Changes
	Sept	15
	Oct	1

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

<u>R6 - Letters Sent</u>	Month	Number of General Enquiry Letters
	Sept	0

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Debt Recovery

Report

No.	Details	Statistics						
D1 - Rates Debt Outstanding **Run the crystal trial balance report and go to the second last page for figures**	Month	Balance BF	Levied	Less Payments (includes prepayments)	Interest	Discount Taken	Adjustments	Total Outstanding
	September	713,241.02	3,557,294.18	-3,081,030.40	22,389.17	142,950.87	N/A	1,026,211.50
	October	713,241.02	3,554,965.16	-3,154,587.18	30,886.03	-143,404.11	-7684.96	-7,684.96

Number of Assessments by Category	Residential	Commercial	Rural	Extractive	Other
September	137	29	30	60	
October	119	25	23	54	

Number of Assessments by Years	Current	1 Year	2 Years	3 Years
September	220	85	27	6
October	174	79	25	6

Number of Assessments per outstanding balance	Less than \$500.00	\$500.00 - \$1000.00	\$1000.00 - \$5000.00	\$5000.00 - \$10,000.00	Greater than \$20,000.00
September	78	93	132	24	8
October	72	67	110	24	9

<u>D2 - Letters Sent</u>	Month	Rates Reminders	Final Demands	Legal Letters

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

	September	472		
	October		273	

<u>D3 - Payment Arrangements</u>	Month	Arrangements	Debt Collectors	Sale of Arrears
	September	n/a	n/a	n/a
	October	36	7	9

Grant update October 2014		
FUNDING BODY		
Grant Monies Received October 2014	REASON	Amount Received
State Library of Queensland	Purchase Library Resources	\$1,986.00
Cape York Natural Resource Management Ltd	Regional Landcare Facilitator Project CY054 Milestone7	\$70,400.00
Dept Local Government, Community Recovery & Resilience	Waterfront Amenities/Water Play	\$150,000.00
Dept of Social Services	Broadband for Seniors	\$360.00
	Total Received	\$222,746.00
Grant Monies Outstanding as at 30 October2014		
Dept State Development, Infrastructure and Planning	Waterfront construction	\$3,500,000.00
Cape York Natural Resource Management Ltd	Regional Landcare Facilitator Project CY054 Milestone 11	\$35,200.00
Dept Local Government, Community Recovery & Resilience	Get Ready Queensland	\$533.00
Department Transport & Main Roads	ATSI TIDS - Bloomfield Rd	\$968,129.80
Dept of Local Government, Community Recover & Resilience	Annan Water Treatment Plant Hydro Power Scheme	\$135,000.00
	Total outstanding	\$4,638,862.80

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

ADMINISTRATION

	BUSINESS SERVICES REPORT – NOVEMBER 2014 – FOR INFORMATION	
	<i>Report No. D14/13116 from Correspondence Officer</i>	

The following information details the operational works and projects currently being undertaken by the Business Services and IT Functions:

OPERATIONAL

- Operational Customer Service.
- Operational Stores and procurement.
- Information management (Privacy, Right To)
- Ongoing hall management (bookings).
- Ongoing property management (administrative/legal).
- Operational Correspondence and Records.
- Ongoing insurance management.
- Ongoing contract management and advice.
- Operational IT.

BUSINESS STATISTICS

Customer Service September October

Phones Calls inward	1534
Counter Enquiries	490
RV Permits	16
Front Counter Receipts	252

Cash	\$17337.40
Cheques	\$82142.28
Credit Cards	\$33690.40
EFT	\$8226.11
TOTAL	\$141396.19

Stores

Issues	555
Value of all Issues	\$585655.40

IT

Ticket Counts (jobs active/open including projects) number:

21	Tickets resolved
25	Tickets created
54	Tickets updated
258	Current Open Tickets

Records and Correspondence

	DOCUMENTS	SCANNED DOCUMENTS	TOTALS
Records Officer	139	22	161

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Correspondence Officer	327	460	787
RECORDS TOTALS	605	482	948
WHOLE OF COUNCIL	1644	484	2128 *

** Includes documents registered for individual officers by the Records team as part of the suite of records services offered to the wider workforce.*

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

PROJECTS

Department	Function	Task Name	Status/Priority	Job Specifics	Last Action
Business Services	Information Management and Complaints	Complaint 1.	Pending external reply	Settle - expecting response from complainant.	Information provision via Phone.
Business Services	Legal	Gravel Review	Pending determination of rate	Lease finalised. Rate to be determined.	Agreement to lease terms.
Business Services	Property Management and Leasing	Lease Repossession	Current Job	Possession undertaken Monday 13 October. Use for property before EMT	Property repossessed.
Business Services	Property Management and Leasing	Shire Hall Tender	Current Job	Lease to be negotiated.	Put before Council.
Business Services	Property Management and Leasing	Licence to traverse - Mt Tully	Pending external reply	License to traverse Mt Tully - Safety Beacon Placement.	Agreement drafted and distributed.
Business Services	Property Management and Leasing	Rebel and breeze	Before EMT as of October 10.	Determine whether Council is financially responsible for ensuring Rebel and Breeze are able to broadcast to Cooktown.	Placed on EMT Agenda for second consideration.
Business Services	Insurance	Renewal of Insurance Tender	At Market.	Request quotes, evaluate and award brokerage.	Added to list. Investigated avenues for securing broker.
Business Services	Operational Strategy	Customer Service Charter	Current Job	Create/renew customer service charter with realistic timeframes representative of council resource base, other council turn-arounds. Aim to publish and manage expectations. Includes Facebook and social media	Working on charter in draft form.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Department	Function	Task Name	Status/Priority	Job Specifics	Last Action
				responses and responsibility for getting requests into the system	
Business Services	Records and Administration	Workers Compensation and Work Cover into TRIM - Records Management	Pending project.	Ensure all WHS records are captured within TRIM	Establishment of legal requirements, and potential approach to project.
Business Services	Records and Administration	Rebranding Corporate Portfolio of Forms and Templates	Current Job	Ongoing project. Incorporates branding and preparation for online submission.	Finalised external forms. Merging into interactive forms for new website.
Business Services	Operational Strategy	Review of 10% Locality Allowance.	Pending Job	Initiate discussion re 10% locality: to 5%? Establish parameters for the application i.e. evidence of rateable property or rented property. Evidence employees live and spend within the shire.	Established strategy for presentation to EMT
Business Services	Property Management and Leasing	Lease Register - Include in Authority Registers	Current Job	Create a new register in Authority for leases.	Training in Registers largely complete. Established information parameters for entry.
Business Services	Property Management and Leasing	Lease for Special Assistance Facility	Completed.	Confirm lease lodged. Invoice the church.	Lease lodged. Works invoiced.
Business Services	Property Management and Leasing	Additional Land Christian School	Before Council.	Pending endorsement. Draft lease. Execute. Register Lease.	Receipt of communication from CCM. Report pending.
Corporate Services	Legal	Product Dispute #1	Current Job	Negotiate settlement.	Settlement negotiated. Documents to be drafted and monies to exchange hands.
Corporate Services	Finance	Annual Report - Layout Photos	Current Job	Create and Finalise Annual Report	In draft form.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Department	Function	Task Name	Status/Priority	Job Specifics	Last Action
ED&CS	Economic Development	Lease Solar - Lyon	On Hold	Finalise Lease	Lease documents finalised.
Engineering	Legal	Product Dispute #2	Completed.	% of undersupply of product withheld from invoice payment as per contract. Note: completed from Council's perspective. Expecting further action on behalf of supplier.	Invoice for actual product supplied paid. Meeting held with supplier.
Engineering	Legal	Product Dispute #3	Ongoing.	Settlement to be finalised.	With insurance company.
Engineering	Telco and Radio	Coen Vision Radio	Completed.	Licence in place.	Lease executed and forwarded to finance for invoicing.
Engineering	Major Works	Stores and Workshop Building Tender	Current Job	Tender documents to be drafted. Put to market, closed, evaluated and awarded.	Receipt of Specification
Engineering	Major Works	Council Housing Tender	Current Job	Tender documents to be drafted. Put to market, closed, evaluated and awarded.	Receipt of Specification
Engineering	Tendering	Waterfront Amenities to Tender - Pending Specification	Current Job	Tender closed. Pending further negotiation based on changed Specification with one, or several contractors.	Evaluation received.
Executive Services	Risk Management	Risk Register	Current Job	Register to be created. Old register to be input. Register to be maintained.	Training in registers complete. Register to be created to mirror form. Form partially complete.
Executive Services	Governance	CCC policy	Pending	Amend General Complaints Policy to include Changes to CCC and the associated act	Conference and requirement for policy
Executive Services	Operational Administration	Resolution vs Action Tracking	On Hold pending EMT Decision.	Generate feedback from EMT and endorsement for implementation	Sent to EMT
Executive Services	Risk Management	Benefits & Gifts Register	Under review.	Re-draft benefits and gifts register. No gifts, dinners, etc.	Meeting with EMT. Forms being reviewed.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Department	Function	Task Name	Status/Priority	Job Specifics	Last Action
P&E	Land Use	Harrigan Street Lot	Before Council.	Tender to be evaluated, report written, recommendation endorsed, contract awarded.	Tender closed and report before Council.
P&E	Waste	Contract for Disposal of Waste at Springmount Landfill	Under review.	CEO determined the disposal of waste to Springmount needs to be put to Tender. Need to draft specification, draft tender documents, open and close tender, evaluate and appoint contractor.	Reviewing options for delivery.
P&E	CYWAFAP	CYWAFAP Handover	Current Job	Contract to be drafted.	Council endorsed successful contractor.

CUSTOMER REQUESTS AS OF NOVEMBER 5, 2014 (GRAPH AND TABLE)

	OCTOBER		
Description	Open at Start of Month	Newly Open	Closed
<i>Abandoned Vehicle Concerns</i>	0	1	1
<i>Accidents & Incidents</i>	0	2	
<i>Arts & Culture</i>	1		
<i>Building Enquiries/Complaints</i>	2	1	
<i>Cemetery Request</i>	2		
<i>Community Consultation</i>	4		
<i>Control of Nuisances - Fire Hazard</i>	2		
<i>Control of Nuisances - Noise Pollution</i>	0	1	1
<i>Control of Nuisances - Overgrown Vegetation</i>	0	3	2
<i>Council Properties - Maintenance</i>	21	12	8

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

	OCTOBER		
Description	Open at Start of Month	Newly Open	Closed
<i>Council Properties - Plumbing Maintenance</i>	1		
<i>Councillors Requests</i>	1		
<i>Damaged Traffic Signs, Rails</i>	2		
<i>Disaster & Emergency Manage</i>	3		
<i>Dog Barking</i>	0	3	3
<i>Domestic Animals - Welfare</i>	0	1	1
<i>Domestic Animals - Rush/Menace</i>	0	2	2
<i>Domestic Animals - Wandering at Large</i>	5	7	7
<i>Donations</i>	0	2	1
<i>Environmental Complaint</i>	4	2	3
<i>Events</i>	1		
<i>Fallen Trees</i>	3	1	
<i>Feral Animal Control</i>	0	3	2
<i>Food Premises Complaint</i>	2		
<i>Footpaths & Bikeways</i>	1	1	
<i>Information Signage Request</i>	2		
<i>Land Use Complaints</i>	1	2	1
<i>Landfill/Rubbish/Recycling Enquiry</i>	1	4	4
<i>Livestock Complaints</i>	1	1	
<i>Missed Waste Service Pickup</i>	1		1
<i>Monuments</i>	1		
<i>Parks & Gardens - Other Maintenance</i>	1	3	2
<i>Planning Enquiry</i>	1		
<i>Property Management</i>	1		1
<i>Public Toilets - Cape Area</i>	2		1
<i>Public Toilets - Cooktown Area</i>	0	1	1
<i>Road - Opening & Closing</i>	3	2	2
<i>Road Conditions Website Enquiry</i>	1		

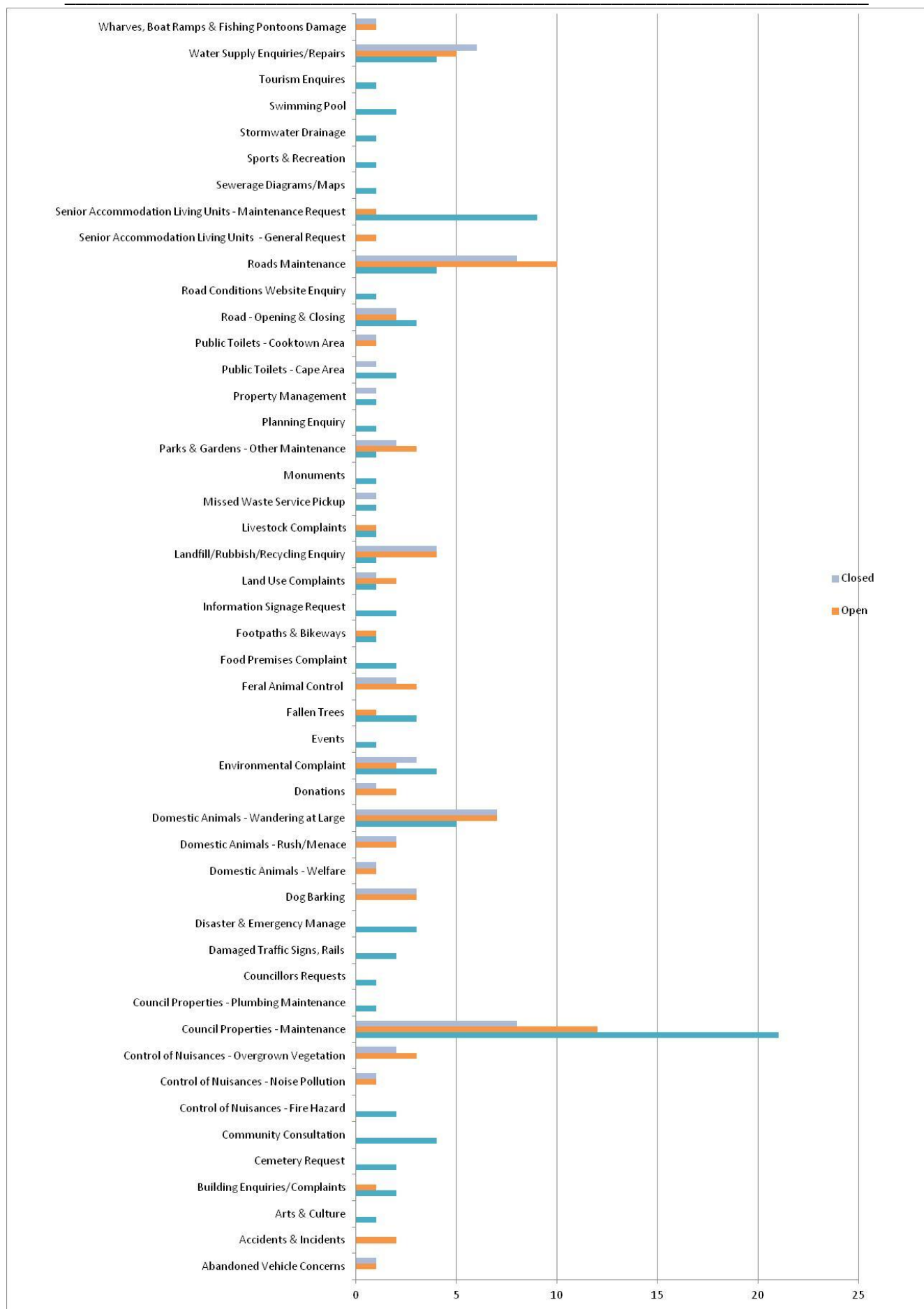
AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

	OCTOBER		
Description	Open at Start of Month	Newly Open	Closed
Roads Maintenance	4	10	8
Senior Accommodation Living Units - General Request	0	1	
Senior Accommodation Living Units - Maintenance Request	9	1	
Sewerage Diagrams/Maps	1		
Sports & Recreation	1		
Stormwater Drainage	1		
Swimming Pool	2		
Tourism Enquires	1		
Water Supply Enquiries/Repairs	4	5	6
Wharves, Boat Ramps & Fishing Pontoons Damage	0	1	1
Totals	94	73	59

Total Customer Requests Open: 94

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014



AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

Link to Corporate Plan

Leadership and Governance

4.1.1 Provide, to a standard that ensures (at a minimum) legislative compliance:

c) Appropriate corporate governance.

Consultation

Nil.

Legal Implications (Statutory, basis, legal risks)

Nil.

Policy Implications

Nil.

Financial and Resource Implications (Budgetary)/Risk Assessment

Nil.

RECOMMENDATION

Council adopt the report for information.

AGENDA AND BUSINESS PAPERS
17-18-19 November 2014

COMMITTEE OF THE WHOLE

LAND TENURE

AGENDA AND BUSINESS PAPERS

17-18-19 November 2014

	TRAFFIC COUNTER FIGURES												
	OCTOBER	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCTOBER
	2013		2013										2014
<u>M.R.D. GAZETTALS</u>													
<u>PENINSULAR DEVELOPMENTAL ROAD</u>													
Little Laura River	263	152	***	***	***	32	88	477	429	518	430	433	344
Musgrave	196	134	10	10	10	10	57	133	251	359	321	236	236
Coen Aerodrome D.P.I.	138	81	17	5	2	2	26	117	208	282	N/A	N/A	N/A
<u>MULLIGAN HIGHWAY</u>													
Town Grid	1409	1133	***	***	1138	1224	1358	1624	2088	2263	2055	1876	1876
Little Annan Bitumen	549	***	***	340	340	400	373	598	597	748	723	***	***
<u>ENDEAVOUR VALLEY ROAD</u>													
Endeavour Falls	384	381	269	368	368	331	435	378	402	499	475	484	484
<u>COOK SHIRE COUNCIL ROADS</u>													
Moreton	86	****	17	6	0	1	22	44	143	226	155	142	89
Portland Roads Road	61	48	26	23	18	19	22	43	69	110	80	Counter Burnt	N/A
Battlecamp Road [Old Laura Stn]	*	N/A	N/A	N/A	N/A	N/A	N/A	***	N/A	90	57	43	23
Lakefield Rd [Olivevale]	87	31	29	8	***	6	12	56	142	201	139	133	115
Lakefield Road [New Laura Stn]	85	25	7	5	1	4	4	30	**	152	116	117	163
Marina Plains Road	72	17	3	3	3	3	21	22	32	***	***	33	33
Rossville-Bloomfield Road [Blackpinch]	Roadworks	Roadworks	Roadworks	Roadworks	Roadworks	Roadworks	Counter Reinstated	***	***	***	365	***	***
Rossville-Bloomfield Road [Willie Creek]	328	310	258	197	204	191	208	231	305	408	327	296	296
Rossville-Bloomfield Road [Granite Creek]	329	326	272	122	178	121	***	188	352	456	397	333	333
Honey Dam Rd													N/A
Byerstown Lookout	63	50	51	36	36	46	70	146	195	256	148	86	86
Whites Creek Rd											27	21	18
Poison Ck Rd [Minke Rd Intersection]	243	300	***	217	217	***	334	240	283	202	***	*	*
Poison Ck Rd [500m West of Minke Rd Intersection]	141	122	135	96	123		*	*	*	REMOVED	REMOVED	REMOVED	REMOVED
Railway Avenue East [Minke Rd Intersection]	66	75	77	87	87	64	****	74	92	102	84	REMOVED	REMOVED
Isabella - Mc Ivor Rd					N/A	10	19	23	25	39	35	41	45
Charlotte Street (Seaview Motel)	2791	2814	2567	2540	2540	2507	2671	2688	2695	2888	2508	2435	2435
**** Hose moved from road by mtnce gang.													
*** Hose Damaged													
** Reading Suspect													
* Counter Defective													

These figures are Average Daily Traffic counts.

On 5/09/14 the Portland Rds counter was moved to the west of the Lockhart Township intersection
Later in Sept the Portland Rds counter was burnt in a bushfire. It is being replaced.