



ATTACHMENTS

UNDER SEPARATE COVER

Ordinary Council Meeting

16 August 2016

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REVENUE STATEMENT AND RATES AND CHARGES FOR THE 2016/2017 FINANCIAL YEAR

RECOMMENDATION:

- (i) That Council resolves pursuant to Chapter 4, Parts 1 & 2 of the *Local Government Act 2009* and *Chapter 4 of the Local Government Regulation 2012*:-

To adopt the attached Revenue Statement for the 2016/2017 financial year.

- (ii) That Council resolves pursuant to chapter 4 of the *Local Government Regulation 2012*:-

To adopt the recommendations contained in the attached Rates and Charges for the 2016/2017 financial year.

ATTACHMENTS:

- Land Use Codes Schedules A - F
- Map of Benefited Area Rural Electrification Cameron Creek Road Area
- Town Maps
- Kerbside Collection Maps
- Sewerage Area Maps
- Revenue Policy
- Debt Collection Policy

Martin Cookson

Director Corporate Services

Timothy Cronin

Chief Executive Officer

a *dynamic* team supporting a *vibrant* community



CSC Budget 2016-2017

2016-2017 Revenue Statement

1. INTRODUCTION

This statement outlines and explains the revenue raising measures adopted by the Cook Shire Council in the preparation of its Budget for the 2016/2017 financial year in regard to:

- The basis of making and levying of rates and charges
- The criteria used to set the amount of regulatory fees
- Concessions and rebates on rates and charges
- Any limitation on increase in rates and charges

The revenue statement applies to all revenue raising activities of the Council. This statement has been prepared in accordance with the requirements of Section 172 of the *Local Government Regulation 2012*.

2. LEGISLATIVE REQUIREMENTS

Section 104 of the *Local Government Act 2009* requires that a local government must comply with the requirements prescribed under a regulation regarding the financial management documents, which includes an annual budget and a revenue statement.

Section 169 of the *Local Government Regulation 2012* requires that a local government must prepare a revenue statement each financial year. Section 172 (1) of the *Local Government Regulation 2012* requires that a revenue statement must state the following:

- (a) If the local government levies differential general rates-
 - (i) The rating categories for rateable land in the local government area; and
 - (ii) A description of each rating category; and
- (b) If the local government levies special rates or charges for a joint government activity – a summary of the terms of the joint government activity; and
- (c) If the local government fixes a cost-recovery fee – the criteria used to decide the amount of the cost-recovery fee; and
- (d) If the local government conducts a business activity on a commercial basis – the criteria used to decide the amount of the charges for the activity's good and services.

Section 172 (2) of the *Local Government Regulation 2012* requires that the revenue statement for a financial year must include the following information for the financial year:

- (a) An outline and explanation of the measures that the local government has adopted for raising revenue, including an outline and explanation of –
 - (i) The rates and charges to be levied in the financial year; and
 - (ii) The concessions for rates and charges to be granted in the financial year;
- (b) Whether the local government has made a resolution limiting an increase of rates and charges.

3. DEFINITIONS

Rateable Land – is defined by Chapter 4, Part 1 of the *Local Government Act 2009* and Chapter 4 of the *Local Government Regulation 2012* as any land or building unit, in the local government area, that is not exempted from rates.

Strata Title Unit – is deemed to be each lot created pursuant to the provisions of the *Body Corporate and Community Management Act 1997*.

For the purpose of making levying and imposing rates and charges, the term Rural Townships include the towns of Ayton, Coen, Lakeland, Laura, Marton, Portland Roads, and Rossville. These areas are clearly defined on the township maps, as attached.

For the purpose of making, levying and imposing rates and charges the Cooktown & Environs; Rural Electrification Cameron Creek Road; Bloomfield, Marton, Rossville and Poison Creek Rural Fire Brigades; Cooktown, Coen, Lakeland, and Laura Water Areas; Cooktown and Coen Sewerage Areas; Coen, Cooktown, Marton, Lakeland, Laura, Peninsula Development Road (between Laura & Lakeland), Oaky Creek, Poison Creek, Endeavour Valley Road, Helenvale, Rossville, Ayton Kerbside Collection Areas will be the areas clearly defined on those maps, as attached.

- For the purposes of calculating water charges refer to 2016/2017 Water Tariff Charges in accordance with the adopted schedule (Rates & Charges).
- For the purposes of calculating sewerage charges refer to 2016/2017 Sewerage Unit Table in accordance with the adopted schedule (Rates & Charges).
- For the purpose of calculating Waste Management charges refer to 2016/2017 Waste Management Unit Table in accordance with the adopted schedule (Rates & Charges).
- For the purposes of calculating utility charges, the term “Strata title unit” is deemed to be “each lot created pursuant to the provisions of the *Body Corporate and Community Management Act 1997*”.

3.1 DIFFERENTIAL RATING CATEGORIES

The following categories and descriptions are to be used for rating purposes for all rateable properties.

| Differential Rate Table 2016/2017 | | | |
|--|---|-------------------|-------------------|
| Category | Description | Minimum \$ | Cent in \$ |
| Residential | | | |
| <i>Land that is within the defined areas of the Rural townships of Ayton, Coen, Lakeland, Laura, Marton, Portland Roads and Rossville.</i> | | | |
| Criteria Listed in Schedule A | | | |
| Rural Townships 21 | Rateable Valuation from \$1 - \$130,000 | 910.00 | 0.74253 |
| Rural Townships 23 | Rateable Valuation from \$130,001 - \$190,000 | 955.00 | 0.677700 |
| Rural Townships 24 | Rateable Valuation from \$190,001 > | 1310.00 | 0.549450 |
| <i>Land that is located outside of the defined areas of all townships.</i> | | | |
| Outside Townships 31 | Rateable Valuation from \$1 - \$113,000 | 915.00 | 0.984270 |
| Outside Townships 33 | Rateable Valuation from \$113,001 - \$190,000 | 1135.00 | 0.919720 |
| Outside Townships 34 | Rateable Valuation from \$190,001 > | 1765.00 | 0.864030 |
| <i>Land that is used for residential purposes and is located in the defined area of Cooktown and Environs.</i> | | | |
| Criteria Listed in Schedule B | | | |
| Cooktown & Environs 71 | Rateable Valuation from \$1 – \$113,000 | 975.00 | 1.1686 |
| Cooktown & Environs 74 | Rateable Valuation from \$113,001 - \$248,000 | 1375.00 | 1.1707 |
| Cooktown & Environs 75 | Rateable Valuation from \$248,001 - \$496,000 | 2990.00 | 1.0971 |
| Cooktown & Environs 77 | Rateable Valuation from \$496,001 > | 8020.00 | 1.08955 |
| Rural | | | |
| <i>All properties which are used predominately for primary production.</i> | | | |
| Rural Productive 51 | Criteria listed in Schedule C | 920.00 | 0.852220 |
| Commercial & Industrial | | | |
| <i>Properties not included in any other category</i> | | | |
| Other 62 | Criteria listed in Schedule D | 920.00 | 1.4111 |
| <i>Land used for Commercial and Industrial Purposes and located in the defined area of Cooktown & Environs</i> | | | |
| Cooktown & Environs 81 | Criteria listed in Schedule E | 950.00 | 1.322600 |
| <i>Properties used for the purpose of a permanent pump site for private residential supply only.</i> | | | |
| Permanent Pump Site 91 | Criteria listed in Schedule F | 395.00 | 1.268700 |
| Other Intensive Business & Industries | | | |
| <i>Land that is used for Extractive purposes (Land Use Code – 40 Extractive)</i> | | | |

| | | | |
|---------------|-------------------------|--------|----------|
| Extractive 41 | Other Mining Activities | 410.00 | 4.176500 |
| Extractive 42 | Mining Claims | 410.00 | 3.718800 |

LAND USE CODES

SCHEDULE A

- 01** Vacant urban land;
- 02** Residential, single unit dwelling;
- 03** Multiple dwelling (Flats);
- 04** Large vacant urban land;
- 05** Large homesites – dwelling;
- 06** Outbuildings;
- 07** Guest House/Private Hotel;
- 08** Building Units; (Commercial or Industrial purposes only);
- 09** Group Titles; (Commercial or Industrial purposes only);
- 10** Combined Multi Dwelling & Shop;
- 11** Shop - Single;
- 12** Shops - Shopping group (more than 6 shops);
- 13** Shopping group (2 to 6 shops);
- 16** Drive In Shopping Centres;
- 17** Restaurant;
- 19** Walkway;
- 20** Marina;
- 21** Residential Institution (non-medical care);
- 22** Car Park;
- 23** Retail Warehouse;
- 24** Sales Area Outdoor;
- 25** Offices;
- 26** Funeral Parlours;
- 27** Hospitals; Convalescent Homes (Medical Care) (Private);
- 28** Warehouses and Bulk Stores;
- 30** Service Station;
- 31** Oil Depot and Refinery;
- 32** Wharves;
- 33** Builders Yard/Contractors Yard;
- 34** Cold Stores - Iceworks;
- 35** General Industry;
- 36** Light Industry;
- 37** Noxious/Offensive Industry;
- 38** Advertising - Hoarding;
- 41** Child Care;
- 42** Hotel/Tavern;
- 43** Motel;
- 44** Nurseries;
- 45** Theatres and Cinemas;
- 46** Drive-In Theatre;
- 47** Licensed Clubs;
- 48** Sports Clubs/Facilities;
- 49** Caravan Parks;
- 50** Other Clubs; Non-Business;
- 51** Religious;
- 52** Cemeteries (including Crematoria);
- 55** Library;
- 56** Showgrounds/Racecourses/Airfields; **57** Parks and Gardens;

| |
|---|
| <p>58 Educational - including Kindergartens; 72 Refer to Section 25 of Valuation Act 1944; 91 Transformers; 92 Defence Force establishments; 94 Vacant Rural Land 95 Reservoir, Dam, Bores (used for the purpose of a permanent pump site being for private residential supply only.) 96 Public Hospital; 97 Welfare Homes/Institutions; 99 Community Protection Centre</p> |
| SCHEDULE B |
| <p>01 Vacant urban land; 02 Residential, single unit dwelling; 03 Multiple dwelling (Flats); 04 Large vacant urban land; 05 Large homesites – dwelling; 06 Outbuildings; 08 Building Units; (Commercial or Industrial purposes only); 09 Group Titles; (Commercial or Industrial purposes only); 21 Residential Institution (non-medical care); 57 Parks and Gardens; 72 Refer to Section 25 of Valuation Act 1944; 94 Vacant Rural Land</p> |
| SCHEDULE C |
| <p>60 Sheep Grazing - Dry; 61 Sheep Breeding; 64 Cattle Grazing - Breeding; 65 Cattle Breeding and Fattening; 66 Cattle Fattening; 67 Goats; 68 Milk - Quota; 69 Milk - No Quota; 70 Cream; 71 Oil Seeds; 73 Grains; 74 Turf Farms; 75 Sugar Cane; 76 Tobacco; 77 Cotton; 78 Rice; 79 Orchards; 80 Tropical Fruits; 81 Pineapples; 82 Vineyards; 83 Small Crops and Fodder Irrigated; 84 Small Crops Fodder Non-irrigated; 85 Pigs; 86 Horses; 87 Poultry 88 Forestry and Logs; 89 Animals Special; 93 Peanuts</p> |
| SCHEDULE D |
| <p>18 Special Tourist Facilities; 29 Transport Terminal – Airports; 39 Harbour Industries</p> |
| SCHEDULE E |
| <p>07 Guest House/Private Hotel; 08 Building Units; (Commercial or Industrial purposes only); 09 Group Titles; (Commercial or Industrial purposes only);</p> |

| |
|---|
| <p>10 Combined Multi Dwelling & Shop; 11 Shop - Single; 12 Shops - Shopping group (more than 6 shops); 13 Shopping group (2 to 6 shops); 16 Drive In Shopping Centres; 17 Restaurant; 18 Special Tourist Facilities 19 Walkway; 20 Marina; 22 Car Park; 23 Retail Warehouse; 24 Sales Area Outdoor; 25 Offices; 26 Funeral Parlours; 27 Hospitals; Convalescent Homes (Medical Care) (Private); 28 Warehouses and Bulk Stores; 29 Transport Terminal – Airports; 30 Service Station; 31 Oil Depot and Refinery; 32 Wharves; 33 Builders Yard/Contractors Yard; 34 Cold Stores - Iceworks; 35 General Industry; 36 Light Industry; 37 Noxious/Offensive Industry; 38 Advertising - Hoarding; 39 Harbour Industries; 41 Child Care; 42 Hotel/Tavern; 43 Motel; 44 Nurseries; 45 Theatres and Cinemas; 46 Drive-In Theatre; 47 Licensed Clubs; 48 Sports Clubs/Facilities; 49 Caravan Parks; 50 Other Clubs; Non-Business; 51 Religious; 52 Cemeteries (including Crematoria); 55 Library; 56 Showgrounds/Racecourses/Airfields; 58 Educational - including Kindergartens; 91 Transformers; 92 Defence Force establishments; 95 Reservoir, Dam, Bores (that are not used for the purpose of a permanent pump site being for private residential supply only.) 96 Public Hospital; 97 Welfare Homes/Institutions; 99 Community Protection Centre</p> |
| SCHEDULE F |
| <p>95 Reservoir, Dam, Bores (used for the purpose of a permanent pump site being for private residential supply only.)</p> |

3.2 OBJECTION TO RATING CATEGORISATION

That pursuant to the provisions of Section 89 of the *Local Government Regulation 2012*, the following statement be included in the information sheet which will accompany the Rates Notice:

- (a) If you consider that as at the date of the issue of the Notice, your Land should, having regard to the criteria adopted by Council, have been included in another of the Categories listed in the

information sheet accompanying this Rates Notice you may object against the categorisation of your land by posting to or lodging with the Cook Shire Council, PO Box 3, Cooktown, 4895, a Notice of Objection in the prescribed form within thirty (30) days of the date of issue of the Rates Notice; (the Form is available at Council's Offices at 10 Furneaux Street, Cooktown.)

- (b) The only ground on which you may so object is that your land should, having regard to the criteria adopted by Council, have been included in some other Category.
- (c) The posting to or lodging of a Notice of Objection with Council shall not in the meantime interfere with or affect the levy and recovery of the Rates referred to in this Rates Notice.
- (d) If, because of your Notice of Objection, the land is included in another Category, an adjustment of the amount of Rates levied or, as the case may be, the amount of Rates paid shall be made.
- (e) The Category in which your land is included was identified by Cook Shire Council.
- (f) The Categories of rateable land and the criteria by which your land is categorised is contained in Council's Revenue Statement and is also contained in the information sheet which accompanies your Rates Notice.

In cases of difficulty or doubt, Council delegates to the CEO the power to determine which category a particular rateable assessment should be allocated to.

The information to be used for identification of properties into the above categories will be:-

- The land use codes as adopted by the Department of Natural Resources and Mines for formulating Local Authority valuations;
- Other such criteria as outlined within this statement and existing as at 1 July 2016.

The definitions of rateable and non-rateable land are outlined in Chapter 4, Part 1 of the *Local Government Act 2009* and Chapter 4 of the *Local Government Regulation 2012*.

Limiting the increase in rates and charges

For the 2016/2017 financial year, Council will not be passing any resolution (Pursuant to Section 116 of the *Local Government Regulation 2012* limiting the increase in rates or charges.

4. RATES AND CHARGES

4.1 DIFFERENTIAL GENERAL RATES – GENERAL COMMENTS

Differential General Rates are levied on all rateable parcels of land throughout the shire to cover the operational, maintenance and capital expenditures associated with the governance and administration of the Council and the provision of general works and services including the construction, maintenance and management of roads and bridges, economic development, community relations, disaster management, public parks, gardens, playgrounds, recreation areas, public swimming pools, health, public conveniences, building, animal control, pest and declared weed control, environmental management, town planning, public halls, offices and libraries.

Differential General Rates are allocated to rateable properties within Cook Shire Council based on the Property Value Method (PVM) being the Unimproved Capital Value (UCV) or Site Value (SV) as supplied by the State Valuation Service of the Department of Natural Resources & Mines. Differential General Rates will be levied on all rateable land in the Region in accordance with Section 92 of the *Local Government Act 2009* and Sections 80 & 81 of the *Local Government Regulation 2012*. In Council's opinion, differential general rating enables there to be more equitable relationship between revenue raised from particular land and the circumstances relevant to that land, than would be the case under a standard rating system where rates were levied at a single rate in the dollar on all rateable land.

In determining its differential rating system, Council's objective is to ensure the fair and consistent application of lawful rating and charging principles, without bias, taking account of all relevant considerations and disregarding irrelevancies such as the perceived personal wealth of individual ratepayers or ratepayer classes.

The Council is required to raise an amount of revenue it sees as being appropriate to maintain assets and provide services to the region as a whole.

In summary, 16 differential rating categories have been determined having regard to matters such as:-

- Land Use;
- Availability of services;
- Consumption of services;
- Valuation;
- Income producing capacity of land.

4.2 CALCULATION OF LEVIES - PROVISIONS

- Differential Rates will apply based on categories.
- Minimum general rates will apply.
- There will be no “rate Capping” (see section 3.2 above).

4.3 MINIMUM GENERAL RATES

Within each differential rating category a minimum general rate has been applied to ensure that all owners contribute a minimum equitable amount towards Council’s general revenue requirements. No minimum will apply to land to which the *Local Government Regulation 2012*, Section 77 (3) and *Valuation Land Act 2010*, section 49 applies.

The minimum general rate is levied to:

- Provide a minimum contribution from all properties situated within the Region;
- Ensure that general rate revenue from lower valued properties within the Region results in more equitable contribution from such properties towards the cost of services funded from general rates.

4.4 UTILITY CHARGES

That pursuant to Chapter 4, Part 1 of the *Local Government Act 2009* and Chapter 4, Part 7 of the *Local Government Regulation 2012*, Council has resolved to raise and levy the following utility charges:-

Utility charges will be set on an annual basis having regard to the costs associated with providing the services.

4.4.1 WATER CHARGES

Water Charges shall be made for the purpose of supplying water for the 2016/2017 financial year on the following basis.

Service (Access) Charges are calculated per water meter as detailed below. Vacant Service Charges to apply to all vacant properties as well as all properties that do not have planning approval for either residential or commercial use within the Cooktown Water Area. Charges will be levied in two equal half yearly amounts.

Consumption Charges

A one (1) tier pricing structure is used in applying the consumption charge component of multi part tariff as set out in the table below. Water meters will be read half yearly, water Consumption will be billed per meter at the cost per kilolitre as shown below.

| Water Charge Description | Access | Water Access Charge | Cost per Kilolitre |
|--------------------------|--------|---------------------|--------------------|
| Vacant Water | | \$720.00 | \$ 0.00 |
| 20mm meter connection | | \$462.00 | \$ 1.75 |
| 25mm meter connection | | \$718.00 | \$ 1.75 |
| 32mm meter connection | | \$1,180.00 | \$ 1.75 |
| 40mm meter connection | | \$1,854.00 | \$ 1.75 |
| 50mm meter connection | | \$2,896.00 | \$ 1.75 |
| 80mm meter connection | | \$7,416.00 | \$ 1.75 |
| 100mm meter connection | | \$11,586.00 | \$ 1.75 |

Council has adopted a user pays multi part tariff consisting of a Service (Access) Charge based on water meter size, plus a Consumption Charge for all metered properties, where Council deems that water can be supplied to such land from the reticulated system to cover the costs of operation, maintenance and capital expenditure associated with the water supply system within the defined water areas maps of Coen, Cooktown, Lakeland and Laura.

Vacant land that is not metered will attract a vacant water service (access) charge recognising that a water service is available to the land as water infrastructure has been installed ready to supply the property once it is occupied.

ALL BENEFITTED WATER AREAS

- (i) In respect of newly subdivided vacant land, water service charges shall be levied proportionately for the unexpired part of the year from the date the plan of subdivision is registered at the Titles Office or from the date of connection of water to the subject land, whichever date shall be the earlier.
- (ii) In respect of additional water meters connected during the year, water service charges shall be levied proportionately for the unexpired part of the year from the date the water meter is connected to the Council's water reticulation system.

Financial assistance is available to offset water usage costs for users of home dialysis equipment. Written applications must be submitted to Cook Shire Council for approval.

WATER CONCESSIONS

Council resolved, by Resolution 29566 in September 2010

1. That the owners of all residential single dwelling parcels and vacant land within the Cooktown Water Area that are supplied with water by a 25mm service be given the opportunity to opt to be deemed to be supplied by a 20mm service any such owners that accept this option be allowed water usage only at the 20mm rate.
2. That the owners of commercial properties provided with a 25mm service for a fire hose reel that is used for emergency purposes only be deemed to be supplied by a 20mm service unless that fire hose is used for other purposes.

| Assessment Number | Property Description and Property Owner | Type of Remission |
|-------------------|---|--|
| 10002442 | Lot 99 on C17924 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10005577 | Lot 22 on C17953 | 25 mm Residential Water Service charged at 20 mm Residential Water Service (Tariff 11) |
| 10006229 | Lot 807 on C1791 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10006454 | Lot 519 on C17932 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10007250 | Lot 141 on C17949 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10009181 | Lot 11 on C17922 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10010049 | Lot 24 on C17953 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10010445 | Lot 2 on SP119091 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10011484 | Lot 11 on C17978 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10011591 | Lot 203 on C17915 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10011831 | Lot 2 on SP126746 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |

| | | |
|----------|--------------------|--|
| 10026532 | Lot 7 on SP136525 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10030260 | Lot 518 on C17932 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10030831 | Lot 10 on SP171556 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10031342 | Lot 44 on SP172663 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10031698 | Lot 11 on SP171556 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10033405 | Lot 7 on SP219110 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |
| 10033504 | Lot 1 on SP188502 | 25mm Residential Water Service charged at 20mm Residential Water Service (Tariff 11) |

Council resolved by Resolution 30277 in July 2012:

1. That Council grant a 50% concession on Water Access Charges for the 11 assessments listed in the Revenue Statement; and
2. That Council grant a 50% concession on the Water Consumption Charges

List of Properties that Receive Water Service Concessions Charges

| Assessment Number | Property Description and Property Owner | Type of Remission |
|-------------------|--|---|
| 10001576 | Lot 5 on MPH22174 Roman Catholic Church | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |
| 10002293 | Lot 82 on BS246 Cooktown Blue Water Club Inc | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |
| 10003143 | Lot 4 on CP889653 Australian Volunteer Coast Guard | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |
| 10003630 | Lot 912 on C1793 Qld Country Women's Assoc. | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |
| 10003721 | Lot 3 on C17973 Cooktown School of Arts Society Inc | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |
| 10004976 | Lot 321 on RP745022 Anglican Church | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |
| 10006153 | Lot 2 on RP740816 Roman Catholic Church | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |
| 10007334 | Lot 202 on SP126719 Cooktown Tennis Club Inc | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |
| 10008654 | Lot 2 on RP867048 Baptist Union of Queensland | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |
| 10011641 | Lot 302 on C17915 The Cooktown & District Youth Association Inc | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |
| 10028389 | Lot 211 on C17949 Endeavour Lions Club Inc | 50% Reduction on 20mm Residential Water Service Charge and 50% on Water Consumption Charges |

Council resolved by Resolution 29604 in October 2010:

1. That the owners of all residential single dwelling parcels and vacant land within the Cooktown Water Area that are supplied with water by a 32mm service be given the opportunity to opt to be deemed to be supplied by a 20mm service and any such owners that accept this option be allowed water usage only at the 20mm rate.
2. That the Rate Accounts of those properties in recommendation (1) who opt to be deemed to be supplied by a 20mm service be noted accordingly and that no further changes to the method of supply be allowed without payment of the appropriate fees or charges.

| Assessment Number | Property Description and Property Owner | Type of Remission |
|-------------------|---|--|
| 10005791 | Lot 15 on C17930 | 32mm Residential Water Service charged at 20mm Residential Water Service |
| 10006419 | Lot 409 on C17932 | 32mm Residential Water Service charged at 20mm Residential Water Service |
| 10031748 | Lot 59 on C17914 | 32mm Residential Water Service charged at 20mm Residential Water Service |
| 10012334 | Lot 11 on SP171571 | 32mm Residential Water Service charged at 20mm Residential Water Service |
| 10032621 | Lot 5 on SP188501 | 32mm Residential Water Service charged at 20mm Residential Water Service |
| 10012367 | Lot 25 on SP263743 | 32mm Residential Water Service charged at 20mm Residential Water Service |
| 10032076 | Lot 18 on SP171571 | 32mm Residential Water Service charged at 20mm Residential Water Service |
| 10032613 | Lot 6 on SP188501 | 32mm Residential Water Service charged at 20mm Residential Water Service |
| 10027975 | Lot 3 on SP148765 | 32mm Residential Water Service charged at 20mm Residential Water Service |

Other concessions (allowed by Chief Executive Officer August 2010)

Property owner will not be charged a water service for the additional two meters that have been installed pending approval of the plan of subdivision until such time as that plan has been registered in the Titles Office.

| Assessment Number | Property Description and Property Owner | Type of Remission |
|-------------------|---|---|
| 10010627 | Lot 12 on C17953 | 2 x 20mm Vacant Water Service at no charge until subdivision finalised. |

4.4.2 SEWERAGE

Council provides a sewerage reticulation system within defined sewerage area maps of Cooktown and Coen. Levied in respect of all land where Council deems that sewerage reticulation can be provided to such land to cover the costs of operation, maintenance and capital expenditure/infrastructure associated with the sewerage system.

Properties within the defined sewerage areas shall be levied a sewerage charge based on a unit allocation scheme whereby all allotments in the various sewerage areas are allocated a certain number of sewerage units.

Vacant properties attract a vacant sewerage charge recognising that a sewerage service is available to the land as sewerage infrastructure has been installed ready to supply the property once it is occupied.

Sewerage charges shall be made for the cost of supplying a service for the removal of sewerage, for the 2016/2017 financial year on the following basis:

Council operates a rating regime based on a unit allocation scheme on the basis of the number of units ascribed to the particular occupation of each property in accordance with the following schedule for sewerage areas of Cooktown and Coen.

ALL BENEFITTED SEWERAGE AREAS

- (i) Shopping Complex is defined as consisting of a minimum of three shops/businesses (that is eligible to be registered as a business premises) on the same title, excluding all dwelling and accommodation uses.

- (ii) Tourist Accommodation includes motels, holiday cabins, B&B's, taverns, resorts, guest houses, camping grounds and caravan park sites.
- (iii) In respect of newly subdivided vacant land, sewerage charges shall be levied proportionately for the unexpired part of the year from the date the plan of subdivision is registered at the Titles Office or from the date of connection of sewerage to the subject land, whichever date shall be the earlier.
- (iv) In respect of improvements erected during the year, sewerage charges shall be levied proportionately for the unexpired part of the year from the date the improvement is ready for occupation, or from the date of connection of sewerage to the subject land, whichever date shall be the earlier.

| Cook Shire Council 2016/2017 Sewerage Unit Table | Cooktown | | Coen | |
|--|----------|-------------|-------|-------------|
| | Units | \$140.00 | Units | \$123.00 |
| Ambulance, Fire Station | 8 | \$1,120.00 | 8 | \$984.00 |
| Business/Shopping Complex: 1st Shop/Business | 12 | \$1,680.00 | 12 | \$1,476.00 |
| Business/Shopping Complex: each additional Shop/Business | 4 | \$560.00 | 5 | \$615.00 |
| Butchery, Bakery | 12 | \$1,680.00 | 12 | \$1,476.00 |
| Café or Takeaways | 10 | \$1,400.00 | 12 | \$1,476.00 |
| Caravan Parks: Kiosk | 3 | \$420.00 | 4 | \$492.00 |
| Churches/Unlicensed Clubs/Meet Rooms/Hall | 4 | \$560.00 | 4 | \$492.00 |
| Commercial laundry, Concrete Works/Brick Works | 20 | \$2,800.00 | 20 | \$2,460.00 |
| Court House, Police Station, Post Office | 12 | \$1,680.00 | 12 | \$1,476.00 |
| Doctor or Dental Surgery or similar: 0 - 2 rooms | 8 | \$1,120.00 | 8 | \$984.00 |
| Doctor or Dental Surgery or similar: more than 2 rooms | 10 | \$1,400.00 | 12 | \$1,476.00 |
| Dwelling and/or Self Contained Units | 6 | \$840.00 | | \$0.00 |
| Dwelling and/or Flat attached to a Commercial Premises | 5 | \$700.00 | | \$0.00 |
| Dwelling/Barracks/Goal/Self Contained Units | | \$0.00 | 8 | \$984.00 |
| Event Centres | 20 | \$2,800.00 | | \$0.00 |
| Flats or Strata Title: each flat | 6 | \$840.00 | 8 | \$984.00 |
| Fuel Depot | 6 | \$840.00 | 8 | \$984.00 |
| Garage or Service Station | 14 | \$1,960.00 | 12 | \$1,476.00 |
| Home Occupation | 4 | \$560.00 | 4 | \$492.00 |
| Hospital | 64 | \$8,960.00 | 64 | \$7,872.00 |
| Ice Works | 16 | \$2,240.00 | 18 | \$2,214.00 |
| Industry | 8 | \$1,120.00 | 10 | \$1,230.00 |
| Kindergarten and Day Care Centres | 10 | \$1,400.00 | 8 | \$984.00 |
| Library | 10 | \$1,400.00 | 10 | \$1,230.00 |
| Licensed Clubs | 8 | \$1,120.00 | 8 | \$984.00 |
| Licensed Hotels/Resorts/Taverns | 40 | \$5,600.00 | 40 | \$4,920.00 |
| Museum/Gallery, Nursery, Tourist Attraction | 6 | \$840.00 | 8 | \$984.00 |
| Office, Shop | 10 | \$1,400.00 | 12 | \$1,476.00 |
| Professional Office/Room in an existing dwelling | 8 | \$1,120.00 | 8 | \$984.00 |
| Racecourse | 8 | \$1,120.00 | 8 | \$984.00 |
| Restaurant, Licensed Club with Restaurant | 18 | \$2,520.00 | 16 | \$1,968.00 |
| Schools - Boarding | 54 | \$7,560.00 | | \$0.00 |
| Schools up to 2 rooms | 12 | \$1,680.00 | 12 | \$1,476.00 |
| Schools 3-5 rooms | 24 | \$3,360.00 | 24 | \$2,952.00 |
| Schools 6-10 rooms | 48 | \$6,720.00 | 48 | \$5,904.00 |
| Schools 11-20 rooms | 64 | \$8,960.00 | 64 | \$7,872.00 |
| Schools over 20 rooms | 128 | \$17,920.00 | 128 | \$15,744.00 |
| Storage Shed | 6 | \$840.00 | 8 | \$984.00 |
| Tourist Accommodation: per room/site without facilities | 2 | \$280.00 | 3 | \$369.00 |
| Tourist Accommodation: per room with facilities | 3 | \$420.00 | 2 | \$246.00 |
| Vacant Allotment | 6 | \$840.00 | 8 | \$984.00 |
| Welfare Home: per unit | 8 | \$1,120.00 | 8 | \$984.00 |
| Works Depot | 10 | \$1,400.00 | 12 | \$1,476.00 |
| Attachment 1 | | | | |
| Planning approved Relatives Apartment | 0 | \$0.00 | 0 | \$0.00 |

4.4.3 WASTE MANAGEMENT

The Council levies utility charges for the provision of waste management services, which are calculated to recover the costs for providing the services. Waste management utility charges incorporate the cost of providing and maintaining transfer stations and the cost of implementing waste management and environment protection strategies.

Council provides a residential refuse collection service within defined refuse area maps marked Coen; Cooktown, Marton, Lakeland; Laura; Helenvale and Rossville; Oaky Creek, Poison Creek and Endeavour Valley Road; Ayton; Refuse Collection Area Maps. All residential properties, excluding vacant land, within the service areas attract the refuse collection charge irrespective of whether they use the service or not.

Laura will commence a weekly residential refuse collection service from July 2016. Laura residents will be given a 240 litre Wheelie bin, they can then exchange it for a 120 litre Wheelie bin if they wish.

Rural/Residential properties on the Peninsula Development Road between Lakeland and Laura have been offered kerbside refuse collection starting in July 2016, but only those who wish to utilise the service will attract the refuse collection charge.

To provide the flexibility for residential properties to implement best practice waste minimisation systems that suit their individual circumstances Council provides the property owners, with the exception of Coen residents, with a choice of either a 120 litre or 240 litre wheelie bin for collection.

COEN

An annual residential kerbside collection, for the purpose of removal and disposal of perishable waste only for the 2016/2017 financial year is for a weekly collection service and applied with the following schedule.

Council has adopted a fee structure that provides a 240 litre Wheelie Bin service to apply on all improved domestic properties for refuse removal and disposal and levied on each separate occupancy (whether occupied or vacant) within the Coen Refuse Collection area and that such charge shall apply whether or not a service is utilised, save and except that where land is for the first time built on during the year the charge shall be made from the date the structure is occupied, calculated proportionately for the unexpired part of the year.

| Waste Collection Utility Charges - Coen | | |
|---|-------------------|-----------------|
| Type of Improvement | Utility | Charge (Yearly) |
| For each residence, flat, strata title unit | 1 x 240 litre bin | \$460.00 |

The following properties are not primarily residential; however a residential wheelie bin collection service is to be provided.

| | | |
|--------------------------------|---------------------------|------------|
| 10001485 - Coen Primary School | 3 x Residential buildings | \$1,380.00 |
| 10001501 - Coen Police Service | 3 x Residential buildings | \$1,380.00 |

COOKTOWN, MARTON & LAKELAND

An annual residential kerbside collection, for the purpose of removal and disposal of perishable waste only for the 2016/2017 financial year is for a weekly collection service and applied with the following schedule.

Council has adopted a fee structure that provides residential property owners with a choice of a 120 litre or a 240 litre wheelie bin service to apply on all residential properties for refuse removal and disposal and levied on each separate occupancy (whether occupied or vacant) within the Cooktown, Marton & Lakeland Refuse Collection area of coverage and that a charge shall apply whether or not a service is utilised, save and except that where land is for the first time built on during the year the charge shall be made from the date the structure is occupied, calculated proportionately for the unexpired part of the year at the default charge for a 120 litre wheelie bin.

| Waste Collection Utility Charges – Cooktown, Marton & Lakeland | | |
|---|-------------------|------------------------|
| Type of Improvement | Utility | Charge (Yearly) |
| For each residence, flat, strata title unit | 1 x 240 litre bin | \$460.00 |
| | 1 x 120 litre bin | \$200.00 |

ROSSVILLE, HELEVALE, OAKY CREEK, POISON CREEK, ENDEAVOUR VALLEY ROAD & AYTON

An annual residential kerbside collection, for the purpose of removal and disposal of perishable waste only for the 2016/2017 financial year is for a fortnightly collection service and applied with the following schedule.

Council has adopted a fee structure that provides residential property owners with a choice of a 120 litre or a 240 litre wheelie bin service to apply on all residential properties for refuse removal and disposal and levied on each separate occupancy (whether occupied or vacant) within Rossville & Helenvale Refuse Collection area or the Oaky Creek, Poison Creek & Endeavour Valley Road Refuse Collection area of coverage and that such charge shall apply whether or not a service is utilised, save and except that where land is for the first time built on during the year the charge shall be made from the date the structure is occupied, calculated proportionately for the unexpired part of the year.

| Waste Collection Utility Charges – Rossville, Helenvale, Oaky & Poison Creeks, Endeavour Valley Road & Ayton | | |
|---|-------------------|------------------------|
| Type of Improvement | Utility | Charge (Yearly) |
| For each residence, flat, strata title unit | 1 x 240 litre bin | \$230.00 |
| | 1 x 120 litre bin | \$100.00 |

LAURA

An annual residential kerbside collection, for the purpose of removal and disposal of perishable waste only for the 2016/2017 financial year is for a weekly collection service and applied with the following schedule.

Council has adopted a fee structure that provides residential property owners with a choice of a 120 litre or a 240 litre wheelie bin service to apply on all residential properties for refuse removal and disposal and levied on each separate occupancy (whether occupied or vacant) within the Laura Refuse Collection area of coverage and that a charge shall apply whether or not a service is utilised, save and except that where land is for the first time built on during the year the charge shall be made from the date the structure is occupied, calculated proportionately for the unexpired part of the year at the default charge for a 120 litre wheelie bin.

For the Rating Period 01/07/2016 – 31/12/2016 the refuse collection fee will be:- \$115.00 for 240 litre Wheelie Bin and \$50.00 for 120 litre Wheelie bin. Rating Period 01/01/2017 – 30/06/2017 will be levied as per the schedule below.

| Waste Collection Utility Charges – Laura | | |
|---|-------------------|------------------------|
| Type of Improvement | Utility | Charge (Yearly) |
| For each residence, flat, strata title unit | 1 x 240 litre bin | \$460.00 |
| | 1 x 120 litre bin | \$200.00 |

4.4.4 SPECIAL CHARGES

CAMERON CREEK RURAL ELECTRIFICATION

A special charge will be levied on all rateable land within the area defined on the map marked *Benefitted Area, Rural Electrification Cameron Creek Road* for the purpose of raising funds to repay interest and principal on a Queensland Treasury Corporation loan of \$200,882.00 borrowed to cover the constructions costs of a backbone line.

The Council is of the opinion that all land within the area receives a special benefit from the completed work.

The levy is based on the requirement to service interest and principal charges associated with the loan and agreed to annually by Council.

The levy will continue for each parcel of land within the area of the map marked *Benefitted Area, Rural Electrification Cameron Creek Road* for a period of 20 years from 2006.

| Cameron Creek Rural Electrification | Annual Charge |
|--|----------------------|
| Benefitted Area | \$869.44 |

RURAL FIRE BRIGADES

Council has adopted overall plans, as described in Section 94 of the Local Government Regulation 2012, for the levying of special charges for rural fire brigade services for areas identified by the Rural Fire Service of Queensland.

| Rural Fire Brigades | Annual Charge |
|---------------------------------|----------------------|
| Marton Rural Fire Brigade | \$25.00 |
| Poison Creek Rural Fire Brigade | \$25.00 |
| Rossville Rural Fire Brigade | \$25.00 |
| Bloomfield Rural Fire Brigade | \$25.00 |

Each parcel of rateable land will specially benefit to the same extent from the purchase and maintenance of equipment by each Rural Fire Brigade in the current or future financial years because each such parcel is within the area for which the brigade is in charge of fire fighting and fire prevention under the *Fire and Rescue Service Act 1990*.

4.4.5 SEPARATE CHARGES

ENVIRONMENTAL LEVY

That pursuant to the sections 92 of the *Local Government Act 2009* and Chapter 4, Part 8, of the *Local Government Regulations 2012*, Council has resolved to raise and levy the following separate charge.

A separate charge will be levied equally on each parcel of rateable land within Cook Shire for landfill infrastructure purposes, both current and future rehabilitation, to fund either all or part of the capital costs associated with the landfill construction and associated transfer station infrastructure and future replacement.

Where an assessment containing parcels (greater than one) that can be shown to be beyond any form of development or improvement, an application may be made for an exemption from the Environmental Levy by resolution of Council.

| | |
|----------------------------------|--|
| <u>Environmental Levy</u> | <u>Annual charge of \$76.00</u> |
|----------------------------------|--|

The levy will form part of the rate levy issued twice yearly.

LIST OF PROPERTIES THAT RECEIVE EXEMPTION FROM ENVIRONMENTAL LEVY

| Assessment Number | Property Description and Property Owner | Type of Remission |
|-------------------|--|--|
| 10012854 | Lots 301 – 311 on H2202 TL 210213 & Lot 1 on RL8141 | Exemption by Resolution of Council Resolution 28556 October 2008 |
| 10008936 | Lot 1 on RL7328 Road Lease 14/73280 Extension granted until February 2016. | Exemption by Resolution of Council Resolution 30213 April 2012 |

4.4.6 EMERGENCY MANAGEMENT LEVY

The Emergency Management Levy (EML) is a State Government levy. Cook Shire Council is required to collect the levy on behalf of the Queensland State Government, in accordance with the provisions of the *Fire and Rescue Service Act 1990* and *Fire and Rescue Regulation 2011*, and such are levied in accordance with the prescribed fees as defined in schedule 2 of the *Fire and Rescue Regulation 2011*.

The levy is not a Council Charge and the Funds collected are remitted to the Queensland Fire and Rescue Service.

5 FEES AND CHARGES

Fees and charges will be reviewed annually.

Council's adopted Fees and Charges register includes a mixture of regulatory and user pays fees. The regulatory charges are identified as such in Council's Fees and Charges Schedule and have been determined with reference to the relevant legislation and where applicable recover the cost of performing the function.

Council's Fees and Charges Register contains full details of fees and charges adopted by Council for the 2016/2017 financial year, and is available on Council's website.

6 COST RECOVERY

Cost recovery fees are fixed pursuant to Section 97 of the Local Government Act 2009 must not exceed the cost of providing the service for which the fee has been fixed. Such fees are therefore broadly based on the user pays principle (except where Council, at its discretion, decides to subsidise any fee or charge as a community service obligation).

7 ISSUE OF NOTICES

Council has determined, in accordance with the provisions of Section 107 of the *Local Government Regulation 2012* that all rates and charges will be levied in two (2) half yearly instalments covering the periods 1 July 2016 to 31 December 2016 and 1 January 2017 to 30 June 2017.

In instances where changes that impact property rates and charges are brought to Council's attention throughout the year, a Supplementary Rates Notice will be issued as required. Some examples might include reconfigurations, valuation amendments, additional services and change of ownership.

8 DUE DATE

In accordance with Section 118 of the *Local Government Regulation 2012* payment is due 30 days from the date of issue of the rate notice.

9 DISCOUNT ON RATES

In accordance with Section 130 of the *Local Government Regulation 2012* a discount of 10% per annum of differential general rates only shall be allowed, provided that all current and outstanding rates and charges (excluding all outstanding adopted infrastructure charges) are paid in full and received by Council by the due date of the rate notice. All rates and charges must be paid for the system to allow discount.

Council will allow discount where the post mark clearly shows the rates payment was posted, in Australia, to Council on a day that was before the last day of discount.

Council will also allow discount where an electronically transmitted payment is received on the next working day after close of discount.

10 INTEREST ON OVERDUE RATES AND CHARGES

All rates and charges outstanding at the end of the discount period are deemed to be overdue rates and Council will apply compound interest at the rate of 11% per annum, calculated on daily rests from the day after the rates and charges become overdue.

11 REMISSIONS AND CONCESSIONS

Chapter 4, Part 10 of the *Local Government Regulation 2012* provides for the Council to remit or postpone rates in certain circumstances.

1. Ratepayers who comply with the criteria set out in the Pensioner Rebate Policy will be entitled to a pensioner rate rebated. Council's rebate is set at 20% up to a maximum of \$200.00 per annum on General, Refuse, Sewerage and Water charges.
2. Clubs, sporting associations and other non-profit community organisations that comply with the criteria set out in the Rate Based Financial Assistance Policy will be entitled to a concession on general rates.

List of properties that have been made non-valued by previous resolutions of Council

| Assessment Number | Property Description |
|-------------------|------------------------|
| 10002293 | L82 BS246: SL14/48713 |
| 10003143 | L4 CP889653: SL 205871 |
| 10003630 | L912 C1793 |
| 10011641 | L302 C17915 |
| 10028389 | L211 C17949 |

3. That, as the Council in exercising its power under the *Local Government Act 2009*, is of the opinion, in the case of land owners scheduled in the Table below, there is justification in exercising the power of granting remission at the level indicated as each case is of a kind which has been accepted previously by resolution of Council, such remissions be hereby granted in respect of the general rates and charges payable in respect of the 2016/2017 financial year.

LIST OF PROPERTIES THAT RECEIVE REMISSION

| Assessment Number | Property Description and Property Owner | Type of Remission |
|-------------------|--|---|
| 10007334 | L201-202 SP126719 Cooktown Tennis Club Inc. | 100% General Rates 50% Water Charges (<i>Vacant Water Service on L201/SP126719</i>) 100% Sewerage Charges |
| 10001980 | Lot 6 on C4866 Reserve 21 Coen Kindergarten Association | 100% Water Service 100% Sewerage Charges |

LIST OF PROPERTIES THAT RECEIVE REMISSION

| Assessment Number | Property Description and Property Owner | Type of Remission |
|--------------------------|--|---|
| | | (only playground equipment on this parcel) |
| 10004976 | Lot 321 on RP745022 Church House for The Corporation of the Synod of the Diocese of Carpentaria | 100% of Valuation Granted by resolution of Council July 2010 - being used as church. |

12 OTHER MATTERS CONCERNING RATES AND CHARGES**12.1 COLLECTION OF OUTSTANDING RATES AND CHARGES**

Council requires payment of rates and charges within the specified period and it is Council's policy to pursue the collection of outstanding rates and charges diligently but with due concern for the financial hardship faced by some members of the community.

To this end Council will recover any outstanding rates and charges in accordance with, Section 95 of the *Local Government Act 2009*, Part 12 of the *Local Government Regulation 2012* and Cook Shire Council's *Debt Recovery Policy*

| Cook Shire Council Balance Sheet | | | | | |
|---|-------------------------|-------------|--------------------|--------------------|--------------------|
| For Financial Year 2016-17 | | | | | |
| | Actual to 30/06/2016 | % Diff | Budget 2016-17 | Budget 2017-18 | Budget 2018-19 |
| Current Assets | | | | | |
| Cash & Cash Equivalents | 2,975,618 | 888% | 301,150 | 301,150 | 301,150 |
| Investments | 15,428,086 | 107% | 7,470,000 | 8,000,000 | 8,500,000 |
| Rate Debtors (Net of Advances) | 762,974 | 39% | 550,000 | 500,000 | 500,000 |
| Trade Debtors | 993,329 | 121% | 450,000 | 450,000 | 450,000 |
| Other Receivables | 453,815 | 0% | 0 | 0 | 0 |
| Inventories | 482,949 | -11% | 540,000 | 540,000 | 540,000 |
| Total Current Assets | 21,096,772 | 127% | 9,311,150 | 9,791,150 | 10,291,150 |
| Non-Current Assets | | | | | |
| Property, Plant & Equipment | 275,928,208 | -7% | 295,331,761 | 291,104,761 | 287,170,761 |
| Capital Works in Progress | 15,748,445 | 0% | 0 | 0 | 0 |
| Total Non-Current Assets | 291,676,652 | -1% | 295,331,761 | 291,104,761 | 287,170,761 |
| Total Assets | 312,773,424 | 3% | 304,642,911 | 300,895,911 | 297,461,911 |
| Current Liabilities | | | | | |
| Trade Creditors | 7,620,284 | 853% | 800,000 | 800,000 | 800,000 |
| Employee Entitlements | 959,067 | 3% | 930,000 | 950,000 | 980,000 |
| Other Payables (Incl GST B) | 0 | 0% | 0 | 0 | 0 |
| NDRRA Rec'd in Advance | 0 | 0% | 0 | 0 | 0 |
| Borrowings | 355,000 | -3% | 365,000 | 380,000 | 410,000 |
| Working Capital Facility (\$ | 0 | 0% | 0 | 0 | 0 |
| Provision for LSL | 805,373 | 1% | 800,000 | 800,000 | 800,000 |
| Total Current Liabilities | 9,739,724 | 336% | 2,895,000 | 2,930,000 | 2,990,000 |
| Non-Current Liabilities | | | | | |
| Trade Creditors | 0 | 0% | 0 | 0 | 0 |
| Employee entitlements | 0 | 0% | 0 | 0 | 0 |
| Other Payables | 152,778 | 0% | 0 | 0 | 0 |
| Borrowings | 4,764,941 | 0% | 4,784,000 | 4,400,000 | 4,020,000 |
| Provision for LSL | 185,056 | -3% | 190,000 | 190,000 | 190,000 |
| Provision for Gravel Pits | 1,547,794 | -4% | 1,620,000 | 1,700,000 | 1,800,000 |
| Total Non-Current Liabilities | 6,650,569 | 1% | 6,594,000 | 6,290,000 | 6,010,000 |
| Total Liabilities | 16,390,293 | 73% | 9,489,000 | 9,220,000 | 9,000,000 |
| Net Community Assets | 296,383,131 | 0% | 295,153,911 | 291,675,911 | 288,461,911 |
| Community Equity | | | | | |
| Retained Surplus | 68,165,039 | -1% | 68,535,819 | 64,836,227 | 61,392,227 |
| Asset Revaluation Surplus | 225,409,684 | 0% | 225,409,684 | 225,409,684 | 225,409,684 |
| Other Reserves | 2,808,408 | 132% | 1,208,408 | 1,430,000 | 1,660,000 |
| Total Community Equity | 296,383,131 | 0% | 295,153,911 | 291,675,911 | 288,461,911 |

| Cook Shire Council Annual Budget 2016-17 | | | | |
|---|-------------------|--------------------|-------------------|------------------|
| Statement of Cashflows | | | | |
| For the Year Ended 30 June 2017 | | | | |
| | Forecast | Budget | Budget | Budget |
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| | \$ | \$ | \$ | \$ |
| Cash flows from operating activities : | | | | |
| Net General Rates | 3,290,815 | 3,403,500 | 3,530,000 | 3,645,000 |
| Water Access Charges | 835,639 | 831,000 | 860,000 | 880,000 |
| Water Consumption Charges | 964,877 | 945,000 | 945,000 | 970,000 |
| Sewerage Charges | 1,173,395 | 1,176,000 | 1,190,000 | 1,220,000 |
| Waste & Refuse Charges | 369,614 | 367,900 | 375,000 | 385,000 |
| Receipts from Customers | 7,486,000 | 5,989,373 | 6,917,000 | 5,870,000 |
| Payments to suppliers | -8,642,831 | -8,182,280 | -8,200,000 | -8,350,000 |
| Payments to Employees | -9,322,120 | -11,663,940 | -12,000,000 | -12,140,000 |
| Federal Assistance Grant | 8,835,215 | 8,950,000 | 9,050,000 | 9,120,000 |
| Other Non Capital Grants | 233,769 | 264,950 | 270,000 | 275,000 |
| Flood Damage receipts | 40,789,825 | 21,870,000 | 25,000,000 | 25,000,000 |
| Flood Damage payments to suppliers | -31,888,116 | -26,600,000 | -25,000,000 | -25,000,000 |
| | 14,126,082 | -2,648,497 | 2,937,000 | 1,875,000 |
| Interest received | 257,788 | 179,950 | 190,000 | 220,000 |
| Borrowing costs | -308,155 | -295,000 | -271,000 | -245,000 |
| Net cash inflow (outflow) from operations | 14,075,715 | -2,763,547 | 2,856,000 | 1,850,000 |
| Cash flows from investing activities: | | | | |
| Payments for property, plant and equipment | -9,804,958 | -13,195,007 | -6,800,000 | -6,000,000 |
| Net movement in loans and advances | 0 | 0 | 0 | 0 |
| Proceeds from sale of plant and equipment | 300,000 | 300,000 | 350,000 | 350,000 |
| Capital Grants, subsidies, contributions | 7,288,673 | 5,381,000 | 4,500,000 | 4,700,000 |
| Net cash inflow (outflow) from investments | -2,216,285 | -7,514,007 | -1,950,000 | -950,000 |
| Cash flows from financing activities: | | | | |
| Proceeds from borrowings | 0 | 0 | 0 | 0 |
| Repayment of borrowings | -336,035 | -355,000 | -376,000 | -400,000 |
| Repayments made on finance leases | 0 | 0 | 0 | 0 |
| Net cash inflow (outflow) from financing | -336,035 | -355,000 | -376,000 | -400,000 |
| Net increase (decrease) in cash held | 11,523,395 | -10,632,554 | 530,000 | 500,000 |
| Cash at beginning of reporting period | 6,880,309 | 18,403,704 | 7,771,150 | 8,301,150 |
| Cash at end of reporting period | 18,403,704 | 7,771,150 | 8,301,150 | 8,801,150 |

| Cook Shire Council Income Statement | | | | | |
|--|---------------------|---------------|--------------------|--------------------|--------------------|
| Budget 2016-17 | | | | | |
| | Forecast | | Original Budget | Original Budget | Original Bgt |
| | 2015-16 | % | 2016-17 | 2017-18 | 2018-19 |
| Income | | | | | |
| Recurrent Revenue | | | | | |
| Rates, Levies & Charges | 6,579,311 | 2.2% | 6,723,460 | 6,900,000 | 7,100,000 |
| Sales of Goods & Major Services | 5,685,348 | -35.9% | 3,645,400 | 3,730,000 | 3,820,000 |
| Fees & Charges | 698,307 | 10.4% | 771,000 | 795,000 | 820,000 |
| Rental Income | 307,414 | -24.5% | 232,000 | 238,000 | 244,000 |
| Interest Received | 257,788 | -30.2% | 179,950 | 190,000 | 220,000 |
| Private Works | 264,424 | -64.3% | 94,500 | 100,000 | 100,000 |
| FAG's Grant | 8,835,215 | 1.3% | 8,950,000 | 9,050,000 | 9,120,000 |
| Other Operating Grants & : | 233,769 | 13.3% | 264,950 | 270,000 | 275,000 |
| Other Income | 93,906 | -26.7% | 68,860 | 70,000 | 72,000 |
| | 22,955,482 | -8.8% | 20,930,120 | 21,343,000 | 21,771,000 |
| Capital Revenue | | | | | |
| Grants & Subsidies | 7,288,673 | -26.2% | 5,381,000 | 4,500,000 | 4,700,000 |
| NDRRA Grants | 40,789,825 | -27.9% | 29,400,000 | 25,000,000 | 25,000,000 |
| Profit on Asset Sales | 479,524 | | 0 | 0 | 0 |
| | 48,558,022 | -28.4% | 34,781,000 | 29,500,000 | 29,700,000 |
| Total Income | 71,513,504 | -22.1% | 55,711,120 | 50,843,000 | 51,471,000 |
| Expenses | | | | | |
| Recurrent Expenses | | | | | |
| Employee Costs (Net of Flood) | 8,211,644 | 26.2% | 10,363,940 | 10,650,000 | 10,840,000 |
| Materials & Services | 9,069,792 | -1.1% | 8,968,695 | 8,700,000 | 8,800,000 |
| Finance Costs | 308,155 | -4.3% | 295,000 | 271,000 | 245,000 |
| Depreciation | 8,898,507 | 5.8% | 9,412,705 | 9,700,000 | 9,800,000 |
| | 26,488,098 | 9.6% | 29,040,340 | 29,321,000 | 29,685,000 |
| Capital Expenses | | | | | |
| NDRRA Expenditure | 36,794,354 | -27.7% | 26,600,000 | 25,000,000 | 25,000,000 |
| Loss on Asset Sales | 1,013 | | 0 | 0 | 0 |
| Total Expenses | 63,283,465 | -12.1% | 55,640,340 | 54,321,000 | 54,685,000 |
| Net Result Surplus/(Deficit) | 8,230,039 | -99.1% | 70,780 | (3,478,000) | (3,214,000) |
| Add Back Capital Transaction | (11,762,655) | | (8,181,000) | (4,500,000) | (4,700,000) |
| Operating Result (Deficit) | (3,532,616) | | (8,110,220) | (7,978,000) | (7,914,000) |

| Cook Shire Council Annual Budget 2016-17 | | | | |
|---|------------------------------------|----------------------------------|----------------------------------|----------------------------------|
| Statement of Changes in Equity | | | | |
| For the year ended 30 June 2017 | | | | |
| | Forecast 2015-16 \$ | Budget 2016-17 \$ | Budget 2017-18 \$ | Budget 2018-19 \$ |
| Retained Surplus | | | | |
| Opening Balance | 58,635,000 | 68,165,039 | 68,535,819 | 64,836,227 |
| Net Result | 8,230,039 | 70,780 | -3,478,000 | -3,214,000 |
| Transfer from/(to) Reserve | -200,000 | -200,000 | -221,592 | -230,000 |
| Transferred to income statement on sale | 1,500,000 | 500,000 | | |
| Closing Balance | 68,165,039 | 68,535,819 | 64,836,227 | 61,392,227 |
| Reserves Other | | | | |
| Opening Balance | 2,808,408 | 2,808,408 | 1,208,408 | 1,430,000 |
| Transfers to general reserves | 200,000 | 200,000 | 221,592 | 230,000 |
| Transfers from general reserves | -200,000 | -1,800,000 | | |
| Closing Balance | 2,808,408 | 1,208,408 | 1,430,000 | 1,660,000 |
| Reserves Asset Revaluation | | | | |
| Opening Balance | 221,860,021 | 225,409,684 | 225,409,684 | 225,409,684 |
| Revaluation Increment | 3,549,663 | | | |
| Revaluation Decrement | | | | |
| Valuation gains/(losses) | | | | |
| Closing Balance | 225,409,684 | 225,409,684 | 225,409,684 | 225,409,684 |
| TOTAL EQUITY | 296,383,131 | 295,153,911 | 291,675,911 | 288,461,911 |
| | -0 | 0 | 0 | 0 |
| Check Bal Sheet | 296,383,131 | 295,153,911 | 291,675,911 | 288,461,911 |

Cook Shire Council Annual Budget 2016-17

Movements in Reserves

For year ended 30/6/2017

| | Opening Bal 1/7/2016 | Transfer to Reserve | Transfer out of Reserve | Balance 30/6/2017 |
|----------------------|-------------------------|------------------------|----------------------------|----------------------|
| Refuse Levy Reserve | 1,508,408 | 200,000 | -500,000 | 1,208,408 |
| Unspent Loan Reserve | 1,300,000 | | -1,300,000 | 0 |
| | 2,808,408 | 200,000 | -1,800,000 | 1,208,408 |

| Cook Shire Council Annual Budget 2016-17 | | | | | | | | | | | | | |
|--|---|-----------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| MEASURES OF FINANCIAL SUSTAINABILITY for 10 years 2016-17 to 2025-26 | | | | | | | | | | | | | |
| Ratios of Original Budget | | | | | | | | | | | | | |
| Ratio | Description | Target | Forecast 2015-16 | Budget 2016-17 | Budget 2017-18 | Budget 2018-19 | Budget 2019-20 | Budget 2020-21 | Budget 2021-22 | Budget 2022-23 | Budget 2023-24 | Budget 2024-25 | Budget 2025-26 |
| Asset Consumption Ratio | Written down value of infrastructure assets divided by gross current replacement costs of infrastructure assets | 40% - 50% | 72.90% | 70.20% | 69.35% | 67.86% | 66.67% | 65.30% | 64.13% | 62.96% | 61.65% | 60.26% | 59.00% |
| Asset Sustainability Ratio | Capital expenditure on the replacement of assets divided by depreciation expense : INCLUDES NDRRA WORKS | 90% | 523.70% | 422.81% | 327.84% | 316.33% | 323.80% | 321.10% | 318.41% | 315.75% | 313.60% | 311.45% | 309.32% |
| Interest Coverage Ratio | Net interest expense on debt service divided by total operating revenue | 0% - 10% | 1.34% | 1.41% | 1.27% | 1.13% | 1.09% | 0.95% | 0.81% | 0.67% | 0.53% | 0.39% | 0.27% |
| Financial Liabilities Ratio | Total liabilities less current assets divided by total operating revenue | < 60% | -20.51% | 0.85% | -2.68% | -5.93% | -5.70% | -9.46% | -11.34% | -13.60% | -15.69% | -17.76% | -20.43% |
| Operating Surplus Ratio | Net operating surplus divided by total operating revenue | 0% - 15% | -20.42% | -30.54% | -28.32% | -26.92% | -25.59% | -24.90% | -24.04% | -23.69% | -23.12% | -22.52% | -21.76% |
| Working Capital Ratio | Current Assets divided by Current Liabilities | 1:1.0 | 2.17 | 3.22 | 3.34 | 3.44 | 3.50 | 3.57 | 3.57 | 3.57 | 3.57 | 3.57 | 3.57 |

Asset Sustainability Ratios are calculated on the Financial Statements as per the Draft Financial Sustainability Guidelines

Small Rural Councils like Cook Shire can show misleading ratios due to their large area, small rate base and large asset base :-

- Cook Shire's gross assets total \$380 mil of which \$234 mil is road infrastructure, to service these asset Cook Shire receives \$6 mil in rates & charges, supplemented with \$8.8 mil in FAG's grants
- The Operating Surplus ratios are forecast to be in negative partly due to the \$5.8 mil depreciation expenses attributable to those same roads
- Cook Shire roads are subject to annual climatic events and receive funding for restoration works via the NDRRA program

| Cook Shire Council Long Term Financial Forecast 2016-17 to 2023-24 ('000) | | | | | | | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2025-26 |
| Operating Income | | | | | | | | | | | |
| Rates Levies & Charges | 6,579 | 6,723 | 6,900 | 7,100 | 7,313 | 7,532 | 7,758 | 7,991 | 8,231 | 8,478 | 8,732 |
| Fees & Charges | 698 | 771 | 795 | 820 | 845 | 870 | 896 | 923 | 951 | 979 | 1,008 |
| Interest Income | 258 | 180 | 190 | 220 | 240 | 240 | 250 | 250 | 260 | 260 | 260 |
| Sales & Private works | 5,949 | 3,740 | 3,830 | 3,920 | 4,500 | 4,500 | 4,600 | 4,600 | 4,700 | 4,700 | 4,800 |
| FAG's Grant | 8,835 | 8,950 | 9,050 | 9,120 | 9,302 | 9,488 | 9,678 | 9,872 | 10,069 | 10,271 | 10,476 |
| Operating Grants | 234 | 265 | 270 | 275 | 280 | 280 | 280 | 280 | 280 | 280 | 280 |
| Other Income | 402 | 301 | 308 | 316 | 325 | 335 | 345 | 356 | 366 | 377 | 389 |
| Sub-total Income | 22,955 | 20,930 | 21,343 | 21,771 | 22,805 | 23,246 | 23,808 | 24,271 | 24,857 | 25,345 | 25,945 |
| Operating Expenditure | | | | | | | | | | | |
| Employee Benefits | -8,212 | -10,364 | -10,650 | -10,840 | -11,165 | -11,500 | -11,845 | -12,201 | -12,567 | -12,944 | -13,332 |
| Materials & Services | -9,070 | -8,969 | -8,700 | -8,800 | -9,064 | -9,336 | -9,616 | -9,904 | -10,202 | -10,508 | -10,823 |
| Finance Costs (Int + Bank Fees) | -308 | -295 | -271 | -245 | -248 | -221 | -193 | -164 | -132 | -98 | -71 |
| Depreciation | -8,898 | -9,412 | -9,700 | -9,800 | -9,898 | -9,997 | -10,097 | -10,198 | -10,300 | -10,403 | -10,507 |
| Sub-total Expenses | -26,488 | -29,040 | -29,321 | -29,685 | -30,375 | -31,054 | -31,751 | -32,467 | -33,200 | -33,952 | -34,733 |
| Operating Surplus/(Deficit) | -3,533 | -8,110 | -7,978 | -7,914 | -7,569 | -7,808 | -7,944 | -8,195 | -8,343 | -8,608 | -8,788 |
| NDRRA Grants | 40,790 | 29,400 | 25,000 | 25,000 | 26,000 | 26,000 | 26,000 | 26,000 | 26,000 | 26,000 | 26,000 |
| Other Capital Income | 7,289 | 5,381 | 4,500 | 4,700 | 5,300 | 5,500 | 5,700 | 5,700 | 5,700 | 5,800 | 5,800 |
| NDRRA Expenses | -36,794 | -26,600 | -25,000 | -25,000 | -26,000 | -26,000 | -26,000 | -26,000 | -26,000 | -26,000 | -26,000 |
| Other Capital Expenses | 478 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Net Surplus/(Deficit) | 8,230 | 71 | -3,478 | -3,214 | -2,269 | -2,308 | -2,244 | -2,495 | -2,643 | -2,808 | -2,988 |
| Net after Capital Add Back | -3,533 | -8,110 | -7,978 | -7,914 | -7,569 | -7,808 | -7,944 | -8,195 | -8,343 | -8,608 | -8,788 |
| Current Assets | | | | | | | | | | | |
| Cash & Investments | 18,404 | 7,771 | 8,301 | 8,801 | 9,000 | 9,200 | 9,200 | 9,200 | 9,200 | 9,200 | 9,200 |
| Other Current Assets | 2,693 | 1,540 | 1,490 | 1,490 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| Non-Current Assets | | | | | | | | | | | |
| Property, Plant & Equipment | 291,676 | 295,332 | 291,105 | 287,171 | 285,113 | 282,114 | 279,591 | 276,726 | 273,713 | 270,535 | 266,988 |
| Total Assets | 312,773 | 304,643 | 300,896 | 297,462 | 295,613 | 292,814 | 290,291 | 287,426 | 284,413 | 281,235 | 277,688 |
| Current Liabilities | 9,740 | 2,895 | 2,930 | 2,990 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| Non-Current Liabilities | 6,650 | 6,594 | 6,290 | 6,010 | 6,200 | 5,500 | 5,000 | 4,400 | 3,800 | 3,200 | 2,400 |
| Total Liabilities | 16,390 | 9,489 | 9,220 | 9,000 | 9,200 | 8,500 | 8,000 | 7,400 | 6,800 | 6,200 | 5,400 |
| Net Community Assets | 296,383 | 295,154 | 291,676 | 288,462 | 286,413 | 284,314 | 282,291 | 280,026 | 277,613 | 275,035 | 272,288 |
| Community Equity | | | | | | | | | | | |
| Asset Revaluation Reserve | 225,410 | 225,410 | 225,410 | 225,410 | 225,410 | 225,410 | 225,410 | 225,410 | 225,410 | 225,410 | 225,410 |
| Retained Surplus | 68,165 | 68,536 | 64,836 | 61,392 | 59,123 | 56,814 | 54,571 | 52,076 | 49,433 | 46,625 | 43,638 |
| Other Reserves | 2,808 | 1,208 | 1,430 | 1,660 | 1,880 | 2,090 | 2,310 | 2,540 | 2,770 | 3,000 | 3,240 |
| Total Community Equity | 296,383 | 295,154 | 291,676 | 288,462 | 286,413 | 284,314 | 282,291 | 280,026 | 277,613 | 275,035 | 272,288 |

| Cook Shire Council - Revenue & Expenditure Budget Comparison :2016-17 to Actual 2015-16 | | | | | | | | | | | |
|---|-------------------|-------------------|---------------|------------------|------------------|--------------|--------------------|--------------------|---------------|--|---------|
| | Revenue | | | Expenditure | | | | Surplus/(Deficit) | | | Comment |
| | Budget 2016-17 | Actual 2015-16 | % Diff | Budget 2016-17 | Actual 2015-16 | % Diff | Budget 2016-17 | Actual 2015-16 | % Diff | | |
| Executive Management | | | | | | | | | | | |
| CEO's Office | 0 | 0 | | 836,400 | 677,498 | 23.5% | (836,400) | (677,498) | 23.5% | + 1 Admin staff | |
| Elected Members | 0 | 0 | | 564,640 | 580,760 | -2.8% | (564,640) | (580,760) | -2.8% | Wages 30k, Cr Vehicle 25k, Waivers 25k | |
| Media & Marketing | 0 | 0 | | 116,400 | 105,504 | 10.3% | (116,400) | (105,504) | 10.3% | Ex Comm Serv | |
| HR & WH&S | 48,000 | 69,764 | | 737,250 | 401,640 | 83.6% | (689,250) | (331,876) | 107.7% | + HR Mgr, Payroll ex Corp Serv, Projects 35k | |
| Land Tenure | 0 | 1,781 | 0.0% | 164,000 | 169,063 | -3.0% | (164,000) | (167,282) | -2.0% | - 1 Land Tenure Staff | |
| Executive Mgt Total | 48,000 | 71,545 | | 2,418,690 | 1,934,465 | 25.0% | (2,370,690) | (1,862,920) | 27.3% | | |
| Corporate Services | | | | | | | | | | | |
| Corporate Services Mgt | 0 | 2,921 | | 673,300 | 534,875 | 25.9% | (673,300) | (531,954) | 26.6% | Bld R & M 107k | |
| Asset Management | | | | 297,000 | 68,414 | | (297,000) | (68,414) | 0.0% | New positions x 2 | |
| Building Maintenance | | | | 525,660 | 92,514 | | (525,660) | (92,514) | | Ex Planning Dept | |
| SES, Disaster Mgt | 22,000 | 21,734 | | 205,050 | 119,791 | | (183,050) | (98,057) | | Annual Subsidy | |
| TV & Radio | | | | 10,000 | 26,839 | | (10,000) | (26,839) | | | |
| Rates Operations | 3,434,460 | 3,369,851 | 1.9% | 221,850 | 164,542 | 34.8% | 3,212,610 | 3,205,309 | 0.2% | Civica contract + 1/2 Rev staff | |
| Financial Services | | | | | | | | | | | |
| - Grants: FAGs/Operating | 7,420,000 | 7,209,295 | 2.9% | | 0 | | 7,420,000 | 7,209,295 | 2.9% | FAG's General Portion | |
| - Grants: Capital | 5,381,000 | 7,288,673 | -26.2% | | 0 | | 5,381,000 | 7,288,673 | -26.2% | Waterfront, - R4R & State | |
| - Interest Income | 130,000 | 257,788 | -49.6% | | 0 | | 130,000 | 257,788 | -49.6% | | |
| - Profit & Loss-Asset Sales | 0 | 479,524 | | | 1,013 | | 0 | 478,511 | | Land and Plant Sales | |
| - Other Income | 13,500 | 34,418 | -60.8% | | 0 | | 13,500 | 34,418 | -60.8% | Sundry Income Workcover oncost recovery | |
| - Insurances | | | | 265,000 | 244,517 | 8.4% | (265,000) | (244,517) | 8.4% | Pub Liab \$105 k, M/V \$94 k, ISR \$289 k | |
| - Interest on Loans | | | | 265,000 | 281,305 | -5.8% | (265,000) | (281,305) | -5.8% | Quarterly payment | |
| - Other Expenses | | | | 30,000 | 29,945 | 0.2% | (30,000) | (29,945) | 0.2% | Bank Charges | |
| On cost Recovery | 2,509,150 | 2,544,706 | -1.4% | 2,390,000 | 2,608,220 | -8.4% | 119,150 | (63,514) | -287.6% | W/Comp \$256 k | |
| IT Services | | | | 739,200 | 553,505 | 33.5% | (739,200) | (553,505) | 33.5% | + 1 staff + trainee | |
| Business Services | 10,000 | 10,551 | -5.2% | 471,000 | 455,448 | 3.4% | (461,000) | (444,897) | 3.6% | - Mgr + Cust Serv F/T ex Casual | |
| Community Buildings | 93,000 | 116,868 | -20.4% | 515,950 | 614,617 | -16.1% | (422,950) | (497,749) | -15.0% | Bld R & M Bgt \$145k | |
| Events Centre | 0 | 3,524 | -100.0% | 574,750 | 554,319 | 3.7% | (574,750) | (550,795) | 4.3% | Bld R & M Bgt \$88k (Grant?) | |
| Natures Powerhouse | 0 | 710 | | 227,000 | 174,049 | 30.4% | (227,000) | (173,339) | 31.0% | Mgt = nil, Bld R & M 78k | |
| Endeavour Lodge | 122,000 | 132,300 | -7.8% | 258,150 | 207,074 | 24.7% | (136,150) | (74,774) | 82.1% | Bld R & M Bgt \$130k | |
| Admin & Financial Services | 41,100 | 78,636 | -47.7% | 436,500 | 441,230 | -1.1% | (395,400) | (362,594) | 9.0% | Back charges Catholic School 2015-16 | |
| Stores Operations | 28,000 | 30,311 | -7.6% | 146,100 | 150,964 | -3.2% | (118,100) | (120,653) | -2.1% | One staff member replaced with casual | |
| Admin Overheads Recovery | 1,100,700 | 1,175,350 | -6.4% | 0 | 0 | | 1,100,700 | 1,175,350 | -6.4% | | |
| Corporate Services Total | 20,304,910 | 22,757,160 | -10.8% | 8,251,510 | 7,323,181 | 12.7% | 12,053,400 | 15,433,979 | -21.9% | | |

| Cook Shire Council - Revenue & Expenditure Budget Comparison :2016-17 to Actual 2015-16 | | | | | | | | | | | |
|--|---------------------|---------------------|----------------|---------------------|---------------------|----------------|--------------------|---------------------|----------------|--|--|
| | Revenue | | | Expenditure | | | Surplus/(Deficit) | | | Comment | |
| | Budget 2016-17 | Actual 16 | 2015-16 % Diff | Budget 17 | Actual 16 | 2015-16 % Diff | Budget 2016-17 | Actual 16 | 2015-16 % Diff | | |
| Engineering | | | | | | | | | | | |
| Mgr Engineering Services | 12,000 | 13,757 | -12.8% | 1,295,700 | 1,273,013 | 1.8% | (1,283,700) | (1,259,256) | 1.9% | Pr Mgr funded by grants | |
| Parks & Gardens | 0 | 626 | | 1,703,790 | 1,373,379 | 24.1% | (1,703,790) | (1,372,753) | 24.1% | + 1 staff Botanic Gdn overseer | |
| Road Infrastructure | 1,650,000 | 1,650,735 | 0.0% | 6,403,200 | 6,600,916 | -3.0% | (4,753,200) | (4,950,181) | -4.0% | FAGs , Depn \$5.6 mil | |
| Water Infrastructure | 1,854,350 | 1,846,705 | 0.4% | 2,981,500 | 2,917,140 | 2.2% | (1,127,150) | (1,070,435) | 5.3% | + 2 staff | |
| Sewerage Infrastructure | 1,224,000 | 1,232,812 | -0.7% | 1,688,900 | 1,515,441 | 11.4% | (464,900) | (282,629) | 64.5% | | |
| Waste Mgt | 644,900 | 596,790 | 8.1% | 1,640,150 | 1,554,046 | 5.5% | (995,250) | (957,256) | 4.0% | | |
| Environmental Levy | 215,000 | 211,321 | 1.7% | 0 | 0 | | 215,000 | 211,321 | 1.7% | | |
| Airport Operations | 746,000 | 729,730 | 2.2% | 1,034,200 | 1,081,817 | -4.4% | (288,200) | (352,087) | -18.1% | | |
| Commercial Operations | 3,000,000 | 5,044,491 | -40.5% | 846,000 | 1,513,487 | -44.1% | 2,154,000 | 3,531,004 | -39.0% | | |
| Works Depot | 0 | 0 | | 225,750 | 206,005 | 9.6% | (225,750) | (206,005) | 9.6% | Bld R & M 68k (Fire services) | |
| Plant | 2,422,000 | 2,426,100 | -0.2% | 2,546,900 | 2,256,095 | 12.9% | (124,900) | 170,005 | -173.5% | | |
| Private Works | 44,000 | 190,662 | | 38,000 | 45,694 | | 6,000 | 144,968 | 0.0% | Rev \$3.8 mil owed ex 2014 & 2015 | |
| Flood Damage | 29,400,000 | 40,789,825 | -27.9% | 26,600,000 | 36,794,354 | -27.7% | 2,800,000 | 3,995,471 | 0.0% | | |
| Biosecurity | 333,500 | 349,793 | -4.7% | 736,550 | 633,999 | 16.2% | (403,050) | (284,206) | 41.8% | Council 275k, W'down Bay 225k ex Enviro | |
| Landcare Facilitator | | | | | 10,505 | | 0 | (10,505) | | Program completed | |
| Engineering Total | 41,545,750 | 55,083,347 | -24.6% | 47,740,640 | 57,775,891 | -17.4% | (6,194,890) | (2,692,544) | 130.1% | | |
| Economic Dev & Comm Serv | | | | | | | | | | | |
| Comm Serv Mgt | | 0 | | 603,000 | 285,847 | 111.0% | (603,000) | (285,847) | 111.0% | Staff allocation + 1 Admin | |
| Community Events | 27,000 | 4,689 | | 167,500 | 54,450 | 207.6% | (140,500) | (49,761) | 182.3% | RV, Biz Conf, 20/20 | |
| Community Development | | 0 | | 56,500 | 71,564 | -21.0% | (56,500) | (71,564) | -21.0% | Sal 35k, Consultation 15k | |
| Grants | 0 | 65,893 | | 180,100 | 109,782 | 64.1% | (180,100) | (43,889) | 310.4% | Sal 87 k, Comm Grants \$65k | |
| Economic Dev/Grants | 3,000 | 2,800 | 7.1% | 303,500 | 166,344 | 82.5% | (300,500) | (163,544) | 83.7% | Project Del \$181k = Invest Attract, Develop | |
| Arts & Culture | 56,210 | 34,597 | 62.5% | 97,100 | 107,214 | -9.4% | (40,890) | (72,617) | -43.7% | RADF | |
| Libraries | 14,000 | 21,202 | -34.0% | 278,550 | 227,979 | 22.2% | (264,550) | (206,777) | 27.9% | | |
| Sports & Recreation | 57,350 | 52,309 | 9.6% | 249,550 | 281,122 | -11.2% | (192,200) | (228,813) | -16.0% | Pool donation \$17, Fence \$9 | |
| Tourism & Events | 10,500 | 1,512 | 594.4% | 166,000 | 162,300 | 2.3% | (155,500) | (160,788) | -3.3% | Mgt fee 70k, Shows 20k, Proj 35k, Sign 20k | |
| Cemeteries | 8,200 | 5,885 | 39.3% | 54,400 | 55,040 | -1.2% | (46,200) | (49,155) | -6.0% | | |
| Manager Planning & Environ. | 0 | 235 | | 0 | 101,398 | -100.0% | 0 | (101,163) | 0.0% | Director position not replaced | |
| Planning & Land Tenure | 77,000 | 76,932 | 0.1% | 705,500 | 379,067 | 86.1% | (628,500) | (302,135) | 108.0% | Incl Planning Mgr | |
| Building | 98,500 | 76,836 | 28.2% | 263,700 | 355,194 | -25.8% | (165,200) | (278,358) | -40.7% | Bld Maint to Corp Serv | |
| Local Laws & Animal | 35,500 | 23,734 | 49.6% | 415,700 | 434,300 | -4.3% | (380,200) | (410,566) | -7.4% | + 1 staff | |
| Health & Environment | 33,050 | 34,864 | -5.2% | 296,250 | 258,363 | 14.7% | (263,200) | (223,499) | 17.8% | Washdown Bay 225k to Biosecurity | |
| Community Services Total | 420,310 | 401,488 | 4.7% | 3,837,350 | 3,049,964 | 25.8% | (3,417,040) | (2,648,476) | 29.0% | | |
| Total Revenue & Exp | 62,318,970 | 78,313,540 | -20.4% | 62,248,190 | 70,083,501 | -11.2% | 70,780 | 8,230,039 | -99.1% | | |
| Add Back Capital Trans | (34,781,001) | (48,558,023) | -28.4% | (26,600,001) | (36,795,368) | | (8,181,000) | (11,762,655) | | | |
| Operating Rev & Exp | 27,537,969 | 29,755,517 | -7.5% | 35,648,189 | 33,288,133 | 7.1% | (8,110,220) | (3,532,616) | 1.29581 | | |



Fees and Charges

2016-17

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| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| REPORTS | | | | | | | |
| Annual Report & Financial Statements - supply a copy | \$55.00 | Per publication + Postage | No GST | Local Gov ((Finance Plans & Reporting Reg 2010) | s535(2) (c) | Regulatory | 1160.110.143 |
| Council Minutes - printed copy | \$26.00 | Per set + Postage | No GST | Local Gov (Operations) Reg 2009 | s468(b) (c) | Regulatory | 1160.110.143 |
| Other publications | \$20.00 | | | | | Commercial / Other | 1160.110.143 |
| PHOTOCOPYING From Administration Building | | | | | | | |
| Per A4 Sheet | \$2.30 | | GST | | | Commercial / Other | 1160.110.134 |
| Per A3 Sheet | \$3.60 | | GST | | | Commercial / Other | 1160.110.134 |
| Map Info-Create/ Search/ Print (< 1/2 hr) | \$16.00 | | GST | | | Commercial / Other | 1160.110.111 |
| Map Info-Create/ Search/ Print (< 1 hr) | \$20.00 | | GST | | | Commercial / Other | 1160.110.111 |
| Map Info-Create/ Search/ Print (> 1 hr) | \$20.00 | | GST | | | Commercial / Other | 1160.110.111 |
| <i>Free photocopying for 'Not for Profit Inc' community organisations, available ONLY at Libraries - must have written permission and supply own paper. NO BULK photocopying (ie over 100 copies)</i> | | | | | | | |
| IDENTIFICATION CARDS | | | | | | | |
| Production of identification cards | \$50.00 | per item | GST | | | Commercial/Other | 1160.110.143 |
| LOCAL LAWS | | | | | | | |
| Council local laws - full copy | \$140.00 | per set | No GST | Local Gov Act 2009 | s1071 (c) | Regulatory | 2010.110.143 |
| Right to Information Application Fee :(non personal) plus associated cost | \$44.85 | Plus \$6.95 per 15 min processing | No GST | Freedom of Information Regulation 1992 | s6 (a) | Regulatory | 1160.105.91 |
| Right to Information Processing cost : per 15 minutes | \$6.95 | per each 15 minutes | No GST | Freedom of Information Regulation 1992 | s6 (a) | Regulatory | 1160.105.91 |

| RATES | | | | | BUDGET 2016-2017 | | |
|--|-------------|-------------------------|--------------|---|------------------|------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | BUDGET 2016-2017 | |
| <i>RATE & PROPERTY SEARCHES</i> | | | | | | | |
| Rate and property search-written (includes water meter readings) | \$110.00 | per assessment | No GST | Local Gov (Finance, Plans & Reporting) Reg 2010 | s994 (c) | Regulatory | 1110.110.136 |
| Rate record search fee - outside current rating period | \$12.00 | per receipt/rate notice | No GST | Local Gov (Finance, Plans & Reporting) Reg 2010 | s994 (c) | Regulatory | 1110.110.136 |
| Ownership search | \$12.00 | per assessment | No GST | Local Gov (Finance, Plans & Reporting) Reg 2010 | s994 (c) | Regulatory | 1110.110.136 |
| Special water meter reading | \$35.00 | per meter | No GST | Local Gov (Finance, Plans & Reporting) Reg 2010 | s994 (c) | Regulatory | 1471.130.220 |

| HIRING OF COUNCIL FACILITIES: PLANT, HALLS, MEETING ROOMS, PARKS & OVALS | | | | | BUDGET 2016-2017 | | |
|--|-------------|----------------------------------|--------------|-------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| CREDIT CARD FEE REQUIRED FOR ALL BOOKINGS | | | | | | | |
| LOST KEYS | | | | | | | |
| Lost Keys | \$60.00 | Included in Bond and Refundable. | | | | | Trust a/c |
| USE OF SHIRE PARKS, WHARF, AND OVALS WHEN HIRED FOR EVENTS (non-sporting and profit generating - no part thereof) | | | | | | | |
| ½ Day Rate: | \$125.00 | Starts or Finishes at Noon | GST | | | Commercial / Other | 1725.110.253 |
| Full Day Rate: | \$290.00 | 24 Hours | GST | | | Commercial / Other | 1725.110.253 |
| Bond - Use of Council Parks for Events | \$1,000.00 | | No GST | | | Commercial / Other | Trust a/c |
| USE OF ELECTRICITY | | | | | | | |
| Events Bond | \$120.00 | | No GST | | | Commercial / Other | Trust a/c |
| Events Fee | \$75.00 | | GST | | | Commercial / Other | 1725.110.253 |
| By request (minimal use) - Bond | \$71.50 | | GST | | | Commercial / Other | 1725.110.253 |
| By request (minimal use) - Fee | \$10.00 | | GST | | | Commercial / Other | 1725.110.253 |
| MEETING ROOM HIRE | | | | | | | |
| Bond | \$160.00 | equal to cleaning fee | No GST | | | Commercial / Other | Trust a/c |
| Room Hire Rate - Minimum 1 Hour. No Part Thereof | \$35.00 | per hour | GST | | | Commercial / Other | 1740.110.125 |
| ½ Day Rate: | \$115.00 | 4 Hours | GST | | | Commercial / Other | 1740.110.125 |
| Full Day Rate: | \$230.00 | 8.15 - 5.00 | GST | | | Commercial / Other | 1740.110.125 |
| Coffee and Tea Per Person | \$3.00 | per person | GST | | | Commercial / Other | 1740.110.125 |
| IT Hire | \$40.00 | Flat Fee | GST | | | Commercial / Other | 1740.110.125 |
| Cleaning Fees | \$160.00 | 2 hours cleaning | GST | | | Commercial / Other | 1740.110.125 |
| Hourly Cleaning Fee | \$50.00 | Per hour over initial clean | GST | | | Commercial / Other | 1740.110.125 |

| HIRING OF COUNCIL FACILITIES: PLANT, HALLS, MEETING ROOMS, PARKS & OVALS | | | | | BUDGET 2016-2017 | | |
|--|-------------|--|--------------|-------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| HALL HIRE | | | | | | | |
| Key Hire (included in bond) | \$0.00 | | | | | | Trust a/c |
| Hourly Rate (Events: 20+ People): | \$30.00 | Minimum 4 Hour Hire | GST | | | Commercial / Other | 1740.110.125 |
| Hourly Rate (sport, not for profit, repeat bookings): | \$15.00 | Minimum 1 Hour Hire | GST | | | Commercial / Other | 1740.110.125 |
| ½ Day Rate: | \$115.00 | Starts or Finishes at Noon | GST | | | Commercial / Other | 1740.110.125 |
| Full Day Rate: | \$280.00 | 24 Hours | GST | | | Commercial / Other | 1740.110.125 |
| Cleaning Fee (as required): | \$160.00 | 2 hours cleaning | GST | | | Commercial / Other | 1740.110.125 |
| Cleaning Fee - Thereafter per hour: | \$50.00 | Per hour over initial clean | GST | | | Commercial / Other | 1740.110.125 |
| Bond 1 - Sport, Not for Profit, Repeat Bookings: | \$115.00 | | No GST | | | Commercial / Other | Trust a/c |
| Bond 2 - 20+ People: (Unlicenced) | \$300.00 | | No GST | | | Commercial / Other | Trust a/c |
| Bond 2 - 20+ People: (Licenced) | \$1,000.00 | Negotiable for Community Groups | No GST | | | Commercial / Other | Trust a/c |
| Hire of Council Tables & Chairs - Per Item | \$2.50 | per item/per day. Pick-up Only | GST | | | Commercial / Other | 1740.110.125 |
| Exam Supervision | | | | | | | |
| Room rate as per fees & charges (at cost) | \$62.90 | | GST | | | Commercial / Other | 1160.110.143 |
| Property Management | | | | | | | |
| Fees & charges incurred by local authority at Cost | | | | | | Commercial / Other | 1160.110.143 |
| Works quoted on a case by case basis, lump sum basis | \$71.50 | minimum charge (on-costed hourly rate) | GST | | | Commercial / Other | 1160.110.143 |

| HIRING OF COUNCIL FACILITIES: PLANT, HALLS, MEETING ROOMS, PARKS & OVALS | | | | | BUDGET 2016-2017 | | |
|---|----------------|-------------|-----------------|-------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| <i>Equipment Hire-Prebooking essential</i> | | | | | | | |
| <i>Minimum weekend hire 48 hours including long weekends (Pick up Friday, return Monday - or closest)</i> | | | | | | | |
| Marquee Bond | \$1,000.00 | | | | | | |
| Marquee Hire | \$55.00 | | GST | | | Commercial / Other | 1740.110.125 |
| Tables and Chairs Bond | \$150.00 | | | | | | |
| Chair hire (per chair/24 hours) | \$2.50 | | GST | | | Commercial / Other | 1740.110.125 |
| PA System Bond | \$1,000.00 | | | | | | |
| PA System Hire | \$110.00 | | GST | | | Commercial / Other | 1740.110.125 |

| RECREATION AND SPORT FACILITIES | | | | | BUDGET 2016-2017 | | |
|--|-------------|---|-----------------|-------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| POOL HIRE | | | | | | | |
| Pool Hire - charges on request, depending on requirements. See also HIRING OF COUNCIL FACILITIES INCLUDING HALLS, MEETING ROOMS, PARKS AND OVALS | | Charges on request, depending on requirements | GST | | | Commercial / Other | |
| POOL ENTRY FEES | | | | | | | |
| Daily- | | | | | | | |
| Adult | \$4.00 | | | | | Commercial / Other | 1720.110.110 |
| Conession | \$3.00 | | | | | Commercial / Other | 1720.110.110 |
| Student | \$2.00 | | | | | Commercial / Other | 1720.110.110 |
| Monthly- | | | | | | | |
| Adult | \$35.00 | | | | | Commercial / Other | 1720.110.109 |
| Conession | \$28.00 | | | | | Commercial / Other | 1720.110.109 |
| Student | \$22.00 | | | | | Commercial / Other | 1720.110.109 |
| Annual- | | | | | | | |
| Adult | \$110.00 | | | | | Commercial / Other | 1720.110.109 |
| Conession | \$80.00 | | | | | Commercial / Other | 1720.110.109 |
| Student | \$60.00 | | | | | Commercial / Other | 1720.110.109 |
| Spectator Fee - events or non school carnivals (supervisors & children - no fee at carnivals) | \$2.00 | | | | | Commercial / Other | 1720.110.110 |

| RECREATION AND SPORT FACILITIES | | | | | BUDGET 2016-2017 | | |
|---|-------------|---|--------------|-------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| AQUA AEROBICS | | | | | | | |
| Individual - per session (includes pool entry) | \$6.00 | | GST | | | Commercial / Other | 1720.110.106 |
| Concession (includes pool entry) | \$5.00 | | GST | | | Commercial / Other | 1720.110.106 |
| 10 Class ticket - get one free - individual | \$54.00 | | GST | | | Commercial / Other | 1720.110.106 |
| 10 Class ticket - get one free - concession | \$45.00 | | GST | | | Commercial / Other | 1720.110.106 |
| <i>Groups: Charges on request depending on requirements</i> | | | | | | | |
| LEARN TO SWIM/WATER AWARENESS PUBLIC PROGRAMS | | | | | | | |
| Programs are 9 weeks (\$5.50 per 1/2 hour lesson, includes pool entry for accompanying adult) | \$54.00 | First Program (with Swimming Club Membership) | GST | | | Commercial / Other | 1720.110.108 |
| <i>School based Learn to Swim pr Group programs: Charges on request dependent upon requirements</i> | | | | | | | |
| LEARN TO SWIM/WATER AWARENESS PUBLIC PROGRAMS cont. | | | | | | | |
| Private Swim lessons (per 1/2 hour lesson, includes pool entry for accompanying adult) | \$20.00 | | GST | | | Commercial / Other | 1720.110.97 |

| LIBRARIES | | | | | BUDGET 2016-2017 | | |
|---|-------------|--|--------------|-------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| INTERNET CHARGES | | | | | | | |
| COOKTOWN - Library Members | | First hour free, then \$3.00 per hour | GST | | | Commercial / Other | 1710.110.135 |
| COOKTOWN - Non members/visitors | \$4.50 | | | | | Commercial / Other | 1710.110.135 |
| COOKTOWN - NEC Computer (Seniors over 50) | Free | | | | | | |
| AYTON - Library Members | Free | per hour | GST | | | Commercial / Other | 1713.110.135 |
| AYTON - Visitors | Free | per hour | GST | | | Commercial / Other | 1713.110.135 |
| COEN - Library Members | Free | per hour | GST | | | Commercial / Other | 1714.110.135 |
| COEN - Visitors | Free | per hour | GST | | | Commercial / Other | 1714.110.135 |
| PHOTOCOPYING | | | | | | | |
| COOKTOWN - A4 | | \$0.25c per page/side Black & White; \$.50c colour | GST | | | Commercial / Other | 1710.110.134 |
| COOKTOWN - A3 | | \$0.50c per page/side Black & White; \$1.00 colour | GST | | | Commercial / Other | 1710.110.134 |
| AYTON - A4 | | \$0.25c per page/side Black & White; \$.50c colour | GST | | | Commercial / Other | 1713.110.134 |
| AYTON - A3 | | \$0.50c per page/side Black & White; \$1.00 colour | GST | | | Commercial / Other | 1713.110.134 |
| COEN - A4 | | \$0.25c per page/side Black & White; \$.50c colour | GST | | | Commercial / Other | 1714.110.134 |
| COEN - A3 | | \$0.50c per page/side Black & White; \$1.00 colour | GST | | | Commercial / Other | 1714.110.134 |
| Bulk photocopying (ie 100 copies or more) .15c per A4 copy with own paper or at the discretion of the library manager | \$0.15 | per sheet | GST | | | Commercial / Other | xxxx.110.134 |
| <i>Please note: photocopying on both sides of a single sheet of paper incurs a fee of .25c per side</i> | | | | | | | |

| LIBRARIES | | | | | BUDGET 2016-2017 | | |
|--|-------------|-------------|--------------|-------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| LAMINATING (Where Available) | | | | | | | |
| COOKTOWN - A4 | \$1.00 | per sheet | GST | | | Commercial / Other | 1710.110.130 |
| COOKTOWN - A3 | \$2.00 | per sheet | GST | | | Commercial / Other | 1710.110.130 |
| AYTON - A4 | \$1.00 | per sheet | GST | | | Commercial / Other | 1713.110.130 |
| AYTON - A3 | \$2.00 | per sheet | GST | | | Commercial / Other | 1713.110.130 |
| COEN - A4 | \$1.00 | per sheet | GST | | | Commercial / Other | 1714.110.130 |
| COEN - A3 | \$2.00 | per sheet | GST | | | Commercial / Other | 1714.110.130 |
| OVERDUE FEES & FINES | | | | | | | |
| COOKTOWN | \$1.50 | | No GST | | | Commercial / Other | 1710.110.130 |
| AYTON | \$1.50 | | No GST | | | Commercial / Other | 1713.110.130 |
| COEN | \$1.50 | | No GST | | | Commercial / Other | 1714.110.130 |
| ACCOUNT FEE - OVERDUE ITEMS | | | | | | | |
| <i>The first overdue notice is generated one week after the due date. This serves purely as a reminder. The second overdue notice is issued 14 Days later and incurs a fee of \$1.50 per item. If a library material is not returned within 14 days, a third overdue notice is issued, with an account for replacement costs of items borrowed and the overdue fees carried forward and doubled. Accounts are also issued for items returned in a damaged, dilapidated or dirty condition.</i> | | | No GST | | | Commercial / Other | |
| LOST OR DAMAGED BOOKS | | | | | | | |
| * Adult fiction & Non Fiction | \$25.00 | | No GST | | | Commercial / Other | xxxx.110.131 |
| * Audio Books | \$40.00 | | No GST | | | Commercial / Other | xxxx.110.131 |
| * DVD's | \$20.00 | | No GST | | | Commercial / Other | xxxx.110.131 |
| * L.O.T.E. Books & Kits | \$45.00 | | No GST | | | Commercial / Other | xxxx.110.131 |
| * Junior - Fiction, Non-fiction, Picture Books | \$15.00 | | No GST | | | Commercial / Other | xxxx.110.131 |
| * Large Print Books | \$40.00 | | No GST | | | Commercial / Other | xxxx.110.131 |

| PEST MANAGEMENT - ANIMAL CONTROL | | | | | BUDGET 2016-2017 | | |
|---|-------------|-----------------|--------------|---------------------------|------------------|------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| <i>EEPING AND CONTROL OF ANIMALS</i> | | | | | | | |
| Application for Permit for keeping of animals | \$25.00 | per application | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Application for new Commercial Operations Permit | \$60.00 | per application | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Approval for new Commercial Operations Permit | \$30.00 | per application | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Annual renewal of Commercial Operations Permit | \$60.00 | per year | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Permit Fee for the keeping of more than the prescribed number of dogs | \$15.00 | per year | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Permit fee for the keeping of more than two cats | \$15.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Permit fee for the keeping of one or more horse, cattle, donkey, swine or sheep | \$30.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Permit fee for the keeping of poultry in excess of twenty | \$30.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Permit fee for the keeping of any roosters or Peacocks | \$30.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |

| PEST MANAGEMENT - ANIMAL CONTROL | | | | BUDGET 2016-2017 | | | |
|--|--------------|--|--------|---------------------------|------------------|------------|--------------|
| OG REGISTRATION - Annual fee per animal | | | | | | | |
| Whole Dog and bitches | \$55.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Desexed dogs and bitches | \$15.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Pensioner (holding medical entitlement card) for desexed dogs & bitches | 50% discount | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Registration tag fee (Full dogs kept outside a township and all full cats) | \$12.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Desexed registration tag fee (Desexed dogs kept outside a township and all desexed cats) | \$6.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Transfer of registration from external Local Government authority | \$6.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| Replacement of Animal Tag | \$10.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.080 |
| REGULATED DOGS | | | | | | | |
| Application for permit to keep regulated dog | \$115.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.105.079 |
| UNREGISTERED DOGS | | | | | | | |
| Euthanasia of unregistered dogs | \$55.00 | | No GST | Local Government Act 2009 | Local Law 6 (a) | Regulatory | 2040.130.220 |
| IMPOUNDING OF ANIMALS | | | | | | | |
| Officer Callout Fee | \$95.00 | | No GST | Local Government Act 2009 | Local Law 15 (d) | Regulatory | 2040.105.77 |
| SEIZURE OF ANIMALS RELEASE FEE | | | | | | | |
| Dogs, cats, poultry (per animal) | \$60.00 | | No GST | Local Government Act 2009 | Local Law 15 (d) | Regulatory | 2040.105.77 |
| Horses, Cattle, Donkeys, Goats, Swine (per animal) | \$550.00 | | No GST | Local Government Act 2009 | Local Law 15 (d) | Regulatory | 2040.105.77 |
| Officer Callout Fee | \$105.00 | | No GST | Local Government Act 2009 | Local Law 15 (d) | Regulatory | 2040.105.77 |
| Sustenance and maintenance fee per animal per day | \$10.00 | | No GST | Local Government Act 2009 | Local Law 6 (d) | Regulatory | 2040.105.77 |

| PEST CONTROL - ENVIRONMENTAL HEALTH | | | | | BUDGET 2016-17 | | |
|---|-----------------------------------|--|--------------|----------------------|-----------------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| GENERAL | | | | | | | |
| Licence and approval search and report (no inspection) | \$389.00 | | No GST | | | Commercial / Other | 2050.105.86 |
| Inspection Certificate & Disposal Facility Fee | \$67.00 | | No GST | | | Commercial / Other | 2050.105.86 |
| All prorata rate where applicable = | (Annual fee) divided by 10 | per month | | | | | |
| CARAVAN PARKS | | | | | | | |
| Application fees | \$65.00 | Applicable to all applications except renewal and camping permit. Approval fee to be invoiced after assessment | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 14' | Regulatory | 2050.110.117 |
| New Approval to operate a caravan park | \$165.00 | per annum pro-Rata after 30-Sep | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 14' | Regulatory | 2050.110.117 |
| Renewal of Approval to operate a caravan park(application fee included) | \$200.00 | per renewal | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 14' | Regulatory | 2050.110.117 |
| Temporary approval to operate a caravan park (per week) | \$65.00 | per approval | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 14' | Regulatory | 2050.110.117 |
| Amendment to an approval to operate a caravan park | \$65.00 | per approval | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 14' | Regulatory | 2050.110.117 |
| Transfer of approval to operate a caravan park | \$74.00 | per approval | No GST | Local Gov't Act 2009 | Local Law 22 (a) | Regulatory | 2050.110.117 |
| Pre-sale inspection for caravan parks (In Cooktown) | \$135.00 | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.110.117 |
| Pre-sale inspection for caravan parks (outside Cooktown) | Actual Cost | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.110.117 |

| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
|--|-------------|--|--------------|----------------------|--------------------------------|--------------------|--------------|
| CAMPING | | | | | | | |
| Application fees | \$65.00 | Applicable to all applications except renewal and camping permit. Approval fee to be invoiced after assessment | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 12' | Regulatory | 2050.110.117 |
| New Approval to operate a camping ground | \$165.00 | per annum pro-Rata after 30-Sep | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 12' | Regulatory | 2050.110.117 |
| Renewal of Approval to operate a camping ground(application fee included) | \$200.00 | per renewal | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 12' | Regulatory | 2050.110.117 |
| Temporary approval to operate a caravan park (per week) | \$65.00 | per approval | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 12' | Regulatory | 2050.110.117 |
| Amendment to an approval to operate a caravan park | \$65.00 | per approval | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 12' | Regulatory | 2050.110.117 |
| Transfer of approval to operate a caravan park | \$74.00 | per approval | No GST | Local Gov't Act 2009 | Local Law 22 (a) | Regulatory | 2050.110.117 |
| Temporary camping approval on Council controlled land (per person / day) | \$7.00 | per permit | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 12' | Regulatory | 2050.110.117 |
| Temporary camping approval on Council controlled land (per family / day) (2 adults and children under 14 years) | \$19.00 | per permit | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 12' | Regulatory | 2050.110.117 |
| Temporary camping Permit on Council controlled land (per person / week) | \$37.00 | per permit | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 12' | Regulatory | 2050.110.117 |
| Temporary camping approval on Council controlled land (per family / week) (2 adults and children under 14 years) | \$105.00 | per permit | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 12' | Regulatory | 2050.110.117 |
| Temporary camping approval on private land (up to 14 days and up to 8 people including children) | \$0.00 | per permit | No GST | Local Gov't Act 2009 | 'Local Law 1 - Schedule 12' | Regulatory | 2050.110.117 |
| RV Parking - On council land at Cooktown Racecourse - per night | \$10.00 | | No GST | Local Gov't Act 2009 | 'Local Law 4 - Sch 2 Sec 1(d)' | Regulatory | 2050.110.117 |
| Pre-sale inspection for camping grounds (In Cooktown) | \$135.00 | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.110.117 |
| Pre-sale inspection for camping grounds (outside Cooktown) | Actual Cost | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.110.117 |

| PEST CONTROL ENVIRONMENTAL HEALTH | | | | BUDGET 2016-17 | | | |
|--|-------------|--|--------------|----------------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| COMMERCIAL RECREATION ACTIVITY | | | | | | | |
| Application for approval to operate commercial recreation on subject land | \$35.00 | per application | No GST | Local Gov't Act 2009 | Local Law 4 (a) | Regulatory | 2050.105.86 |
| Approval fee (per single occasion) | \$11.00 | per permit | No GST | Local Gov't Act 2009 | Local Law 4 (a) | Regulatory | 2050.105.86 |
| Permit fee (annually) | \$165.00 | per annum pro-Rata after 30-Sep | No GST | Local Gov't Act 2009 | Local Law 4 (a) | Regulatory | 2050.105.86 |
| Renewal of Permit fee (annually) | \$158.00 | per Renewal | No GST | Local Gov't Act 2009 | Local Law 4 (a) | Regulatory | 2050.105.86 |
| Pre-sale inspection (In Cooktown) | \$131.00 | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.110.128 |
| Pre-sale inspections outside Cooktown | Actual Cost | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.110.128 |
| CONTROL OF NUISANCES | | | | | | | |
| Application for permit to contravene nuisance Local Law | \$35.00 | per application | No GST | Local Gov't Act 2009 | Local Law 5 (a) | Regulatory | 2060.105.66 |
| Permit fee (per day) | \$15.00 | per permit per day | No GST | Local Gov't Act 2009 | Local Law 5 (a) | Regulatory | 2060.105.66 |
| Hourly rate for the execution of remedial works | \$89.00 | per hour | GST | Local Gov't Act 2009 | Local Law 5 (a) | Regulatory | 2060.105.66 |
| Administrative on-cost charge of contractor's fee for Slashing/clearing | 18% | per allotment | No GST | Local Gov't Act 2009 | Local Law 5 (a) | Regulatory | 2060.105.66 |
| DOMESTIC WATER CARRIERS | | | | | | | |
| Application fee for a permit for domestic water distribution | \$32.00 | per application | No GST | Local Gov't Act 2009 | Local Law 20 (a) | Regulatory | 2050.105.86 |
| New Permit for domestic water distribution business (annually) | \$168.00 | per annum pro-Rata after 30-Sep | No GST | Local Gov't Act 2009 | Local Law 20 (a) | Regulatory | 2050.105.86 |
| Renewal of Permit for domestic water distribution business (annually) | \$168.00 | per Renewal | No GST | Local Gov't Act 2009 | Local Law 20 (a) | Regulatory | 2050.105.86 |
| <i>*No fee applies if the domestic water carrier holds a Food Business Licence</i> | | | | | | | |

| PEST CONTROL - ENVIRONMENTAL HEALTH | | | | BUDGET 2016-17 | | | |
|---|-------------|---|--------------|----------------------|---------------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| <i>ENVIRONMENTAL PROTECTION ACT</i> | | | | | | | |
| <i>EXTRACTIVE INDUSTRIES</i> | | | | | | | |
| Application fees | \$63.00 | Applicable to all applications except renewal. Approval fee to be invoiced after assessment | No GST | Local Gov't Act 2009 | Local Law 8 (a) | Regulatory | 2050.105.73 |
| New Permit fee for extractive industry (annually) | \$205.00 | per annum pro-Rata after 30-Sep | No GST | Local Gov't Act 2009 | Local Law 8 (a) | Regulatory | 2050.105.73 |
| Renewed Permit fee for extractive industry - annually(application fee included) | \$200.00 | per renewal | No GST | Local Gov't Act 2009 | Local Law 8 (a) | Regulatory | 2050.105.73 |
| Pre-sale inspection (In Cooktown) | \$137.00 | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.110.128 |
| Pre-sale inspections (outside Cooktown) | Actual Cost | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.110.128 |
| <i>TEMPORARY ENTERTAINMENT EVENTS</i> | | | | | | | |
| Application fee for approval to operate an entertainment event | \$65.00 | Applicable to all applications except renewal. Approval fee to be invoiced after assessment | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 18 | Regulatory | 2050.105.86 |
| Approval fee for entertainment event (one off) | \$200.00 | | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 18 | Regulatory | 2050.105.86 |
| Approval fee for entertainment event (annually) | \$330.00 | per annum pro-Rata after 30-Sep | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 18 | Regulatory | 2050.105.86 |
| Renewal Approval fee for entertainment event -annually (application fee included) | \$300.00 | per renewal | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 18 | Regulatory | 2050.105.86 |
| Pre-sale inspection (In Cooktown) | \$140.00 | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.110.128 |
| Pre-sale inspections (outside Cooktown) | Actual Cost | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.110.128 |

| PEST CONTROL ENVIRONMENTAL HEALTH | | | | BUDGET 2016-17 | | | |
|---|-------------|--|--------------|----------------|-----------|--------------------|-------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| FOOD BUSINESS LICENCE IN PERMANENT PREMISES | | | | | | | |
| Application fees | \$65.00 | Applicable to all Food Biz Lic/Amendment applications except renewal. Approval fee invoiced after assessment | No GST | Food Act 2006 | 52(1) (a) | Regulatory | 2050.105.68 |
| New licence (Annual) | \$270.00 | per annum pro-Rata after 30-Jan | No GST | Food Act 2006 | 52(1) (a) | Regulatory | 2050.105.68 |
| Application fee for licence restoration (applicable when licence has expired) | \$215.00 | per annum pro-Rata after 30-Jan | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| Licence renewal -applicable for valid licence only (application fee included) | \$190.00 | per renewal | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| License amendment (licensee change) | \$90.00 | per approval | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| License Amendment (premises change) | \$190.00 | per approval | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| Accreditation of Food Safety Program | \$370.00 | per approval | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| Request for 2nd party audit | \$525.00 | per approval | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| Amendment of Food Safety Program (minor) | \$0.00 | per approval | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| Amendment of Food Safety Program (major) | \$170.00 | per approval | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| Pre-sale inspection for food premises (In Cooktown) | \$200.00 | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.105.68 |
| Pre-sale inspection for food premises (outside Cooktown) | Actual Cost | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.105.68 |

| PEST CONTROL ENVIRONMENTAL HEALTH | | | | BUDGET 2016-17 | | | |
|--|-------------|---|--------------|----------------------|-----------------|------------|-------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| FOOD BUSINESS LICENCE FOR FOOD STALL (TEMPORARY STRUCTURE -including MARKET STALL and EVENTS) | | | | | | | |
| APPLICATION Fee (No application fee charged when lodged simultaneously AND linked with a Food Business Licence for Permanent or Mobile Premises) | \$65.00 | Applicable to all applications except renewal. Approval fee to be invoiced after assessment | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| ONE OFF Licence for one-off events (1 wk max) | \$0.00 | per event | No GST | Food Act 2006 | 52 (1) (a) | Regulatory | 2050.105.68 |
| NEW Licence (No fee applies for first licence linked to a Food Business Licence for Permanent or Mobile Premises) | \$30.00 | per annum | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| RENEWAL Licence (No fee applies for first licence linked to a Food Business Licence for Permanent or Mobile Premises) | \$65.00 | per annum | No GST | Food Act 2006 | | Regulatory | 2050.105.68 |
| <i>Charitable or not for profit organisations can request Council (in writing) for fees to be waived</i> | | | | | | | |
| <i>NB: A mobile food business is considered as a permanent food business (cf "Food Business Licence in Permanent Premises").</i> | | | | | | | |
| FORESHORES | | | | | | | |
| Application fee for approval to allow animal on foreshore | \$16.00 | per application | No GST | Local Gov't Act 2009 | Local Law 7 (a) | Regulatory | 2050.105.86 |
| Approval fee to allow animal on foreshore | \$16.00 | per approval | No GST | Local Gov't Act 2009 | Local Law 7 (a) | Regulatory | 2050.105.86 |
| Application fee for approval to drive vehicle on foreshore | \$16.00 | per application | No GST | Local Gov't Act 2009 | Local Law 7 (a) | Regulatory | 2050.105.86 |
| Approval fee to drive vehicle on foreshore | \$16.00 | per approval | No GST | Local Gov't Act 2009 | Local Law 7 (a) | Regulatory | 2050.105.86 |
| Approval fee to drive vehicle on foreshore (12 Months) | \$74.00 | per approval | No GST | Local Gov't Act 2009 | Local Law 7 (a) | Regulatory | 2050.105.86 |

| PEST CONTROL ENVIRONMENTAL HEALTH | | | | BUDGET 2016-17 | | | |
|---|-------------|---|--------------|--|---------|--------------------|-------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| <i>HIGH RISK PERSONAL APPEARANCES (TATTOO, BODY PIERCING)</i> | | | | | | | |
| Application Fee | \$65.00 | Applicable to all applications except renewal. Approval fee to be invoiced after assessment | No GST | Public Health (Infection Control for Personal Appearance Services) Act 2003 | s30 (a) | Regulatory | 2050.105.86 |
| New registration | \$220.00 | per annum | No GST | Public Health (Infection Control for Personal Appearance Services) Act 2003 | s30 (a) | Regulatory | 2050.105.86 |
| Renewal of Licence (application fee included) | \$170.00 | per renewal | No GST | Public Health (Infection Control for Personal Appearance Services) Act 2003 | s44 (a) | Regulatory | 2050.105.86 |
| Transfer of registration | \$65.00 | per approval | No GST | Public Health (Infection Control for Personal Appearance Services) Act 2003 | s44 (a) | Regulatory | 2050.105.86 |
| Pre-sale inspection (In Cooktown) | \$150.00 | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.105.86 |
| Pre-sale inspection (outside Cooktown) | Actual Cost | per inspection plus health search and report fee | GST | | | Commercial / Other | 2050.105.86 |

| PEST CONTROL - ENVIRONMENTAL HEALTH | | | | BUDGET 2016-17 | | | |
|--|-------------|----------------------------------|--------------|----------------------|------------------------|------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| <i>COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREAS AND ROADS (including MARKET STALL)</i> | | | | | | | |
| Approval fee to use local government controlled areas - Market Stall or other activities that do not require power (one day) | \$15.00 | per approval | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.110.118 |
| Approval fee to use local government controlled areas - Market Stall or other activities that require the use of power (one day) | \$25.00 | per approval | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.110.118 |
| Approval fee (NEW permit) to use local government controlled areas (Market Stall or other activities that do not require the use of power) Cook Shire Residents - annually | \$70.00 | per annum half price after 1 Jan | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.110.118 |
| Approval fee (NEW permit) to use local government controlled areas (Market Stall or other activities that require the use of power) Cook Shire Residents - annually | \$150.00 | per annum half price after 1 Jan | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.110.118 |
| Approval fee (NEW permit) to use local government areas (Market Stall or other activities that do not require the use of power) Non Cook Shire Residents - annually | \$180.00 | per annum half price after 1 Jan | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.110.118 |
| Approval fee (NEW permit) to use local government areas (Market Stall or other activities that require the use of power) Non Cook Shire Residents - annually | \$260.00 | per annum half price after 1 Jan | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.110.118 |
| Approval fee (RENEWAL) to use local government controlled areas (Market Stall or other activities that do not require the use of power) Cook Shire Residents - annually | \$50.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.110.118 |

| PEST CONTROL - ENVIRONMENTAL HEALTH | | | | BUDGET 2016-17 | | | |
|---|-------------|--|--------------|----------------------|------------------------|------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| Approval fee (RENEWAL) to use local government controlled areas (Market Stall or other activities that require the use of power) Cook Shire Residents - annually | \$50.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.110.118 |
| Approval fee (RENEWAL) to use local government controlled areas (Market Stall or other activities that do not require the use of power) Non Cook Shire Residents - annually | \$150.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.110.118 |
| Approval fee (RENEWAL) to use local government controlled areas (Market Stall or other activities that require the use of power) Non Cook Shire Residents - annually | \$230.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.110.118 |
| Application fee for rights of occupation and use of local government controlled areas | \$35.00 | Applicable to all applications. Approval fee to be invoiced after assessment | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.105.86 |
| Approval fee for rights of occupation and use of local government controlled areas without power (temporary - | \$10.00 | per day | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.105.86 |
| Approval fee for rights of occupation and use of local government controlled areas with power (temporary - first 100m2 first day) | \$20.00 | per day | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.105.86 |
| Approval fee for rights of occupation and use of local government controlled areas without power (temporary - over 100m2) | \$20.00 | per 100m2/wk or part there of | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.105.86 |
| Approval fee for rights of occupation and use of local government controlled areas with power(temporary - over 100m2) | \$30.00 | per 100m2/wk or part there of | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.105.86 |
| Approval fee for rights of occupation and use of local government controlled areas | \$2,600.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1-Schedule 8 | Regulatory | 2050.105.86 |
| <i>Charitable or not for profit organisations can request Council (in writing) for fees to be waived</i> | | | | | | | |

| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
|--|-------------|---|--------------|----------------------|---------------------------|------------|-------------|
| SHARED FACILITY ACCOMMODATION | | | | | | | |
| Application Fee | \$65.00 | Applicable to all applications except renewal. Approval fee to be invoiced after assessment | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 17 | Regulatory | 2050.105.78 |
| Shared Facility Accommodation (No shared cooking facility - less than 10 rooms) | \$35.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 17 | Regulatory | 2050.105.78 |
| Shared Facility Accommodation (No shared cooking facility - more than 10 rooms) | \$70.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 17 | Regulatory | 2050.105.78 |
| Shared Facility Accommodation (including shared cooking facility - less than 10 rooms) Not applicable if Kitchen is licenced under the Food Act | \$113.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 17 | Regulatory | 2050.105.78 |
| Shared Facility Accommodation (Included shared cooking facility - more than 10 rooms) Not applicable if Kitchen is licenced under the Food Act | \$145.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 17 | Regulatory | 2050.105.78 |
| RENEWAL - Shared Facility Accommodation (No shared cooking facility - less than 10 rooms) (application fee included) | \$55.00 | per renewal | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 17 | Regulatory | 2050.105.78 |
| RENEWAL - Shared Facility Accommodation (No shared cooking facility - more than 10 rooms) (application fee included) | \$82.00 | per renewal | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 17 | Regulatory | 2050.105.78 |
| RENEWAL - Shared Facility Accommodation (including shared cooking facility - less than 10 rooms) Not applicable if Kitchen is licenced under the Food Act (application fee included) | \$126.00 | per renewal | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 17 | Regulatory | 2050.105.78 |
| RENEWAL - Shared Facility Accommodation (included shared cooking facility - more than 10 rooms) Not applicable if Kitchen is licenced under the Food Act (application fee included) | \$152.00 | per renewal | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 17 | Regulatory | 2050.105.78 |
| Pre-sale inspection (In Cooktown) | \$137.00 | per inspection plus health search and report fee | GST | | | Regulatory | 2050.105.78 |
| Pre-sale inspections outside Cooktown | Actual Cost | per inspection plus health search and report fee | GST | | | Regulatory | 2050.105.78 |

| PEST CONTROL ENVIRONMENTAL HEALTH | | | | BUDGET 2016-17 | | | |
|--|-------------|---|--------------|----------------------|--------------------------|------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED ROADS | | | | | | | |
| Application fee for approval to solicit or carry on a business on a road (Roadside vending and Outdoor dining) | \$35.00 | Applicable to all applications except renewal. Approval fee to be invoiced after assessment | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on business on a road or footpath (one day) | \$0.00 | per application | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on business on a road or footpath without power (temporary - 2nd day and subsequent) | \$10.00 | per day | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on business on a road or footpath with power (temporary - 2nd day and subsequent) | \$20.00 | per day | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on a business on a road or footpath without power - annually (new permit) | \$145.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on a business on a road or footpath with power - annually (new permit) | \$225.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on a business on a road at Saturday markets only without power - annually (new permit) | \$70.00 | per annum half price after 1 Jan | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on a business on a road at Saturday markets only with power- annually (new permit) | \$150.00 | per annum half price after 1 Jan | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on a business on a road or footpath without power -annually (renewal - application fee included) | \$145.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on a business on a road or footpath with power -annually (renewal - application fee included) | \$225.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on a business on a road at Saturday markets only without power -annually (renewal - application fee included) | \$50.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Approval fee to solicit or carry on a business on a road at Saturday markets only with power -annually (renewal - application fee included) | \$150.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |
| Transfer of licence fee | \$68.00 | per transfer | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 8 | Regulatory | 2050.105.121 |

| PEST CONTROL - ENVIRONMENTAL HEALTH | | | | BUDGET 2016-17 | | | |
|--|-------------|---|--------------|----------------------|---------------------------|------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| COMMERCIAL USE OF JETTIES (Local Law 10) | | | | | | | |
| Application fee for licence to solicit or carry on a business on a Council's owned jetty | \$32.00 | Applicable to all applications except renewal. Approval fee to be invoiced after assessment | No GST | Local Gov't Act 2009 | Local Law 10 | Regulatory | 2050.110.143 |
| Licence fee to solicit or carry on a business on a Council's owned jetty (temporary - first day) | \$0.00 | per application | | | | | 2050.110.143 |
| Licence fee to solicit or carry on a business on a Council's owned jetty (temporary - 2nd day and subsequent) | \$11.00 | per day | | | | | 2050.110.143 |
| Licence fee to solicit or carry on a business on a Council's owned jetty - annually (new permit) | \$142.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 10 | Regulatory | 2050.110.143 |
| Licence fee to solicit or carry on a business on a Council's owned jetty - annually (renewal - application fee included) | \$145.00 | per annum | No GST | Local Gov't Act 2009 | Local Law 10 | Regulatory | 2050.110.143 |
| Transfer of licence fee | \$68.00 | per transfer | No GST | Local Gov't Act 2009 | Local Law 10 | Regulatory | 2050.110.143 |
| CONTROL OF ADVERTISEMENT - SIGNAGE | | | | | | | |
| Application Fee | \$32.00 | Applicable to all applications except renewal. Approval fee to be invoiced after assessment | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 10 | Regulatory | 2050.105.65 |
| New approvals (portable and/or removable advertising sign) | \$53.00 | per annum pro-Rata after 30-Sep | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 10 | Regulatory | 2050.105.65 |
| New approvals (other advertising signs) | \$113.00 | per annum pro-Rata after 30-Sep | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 10 | Regulatory | 2050.105.65 |
| Renewal of Approval (application fee included) | \$47.00 | per renewal | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 10 | Regulatory | 2050.105.65 |
| TEMPORARY HOMES | | | | | | | |
| Application for permit to occupy a temporary home | \$32.00 | per application | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 9 | Regulatory | 2050.105.86 |
| Permit fee for up to 12 months | \$142.00 | per permit | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 9 | Regulatory | 2050.105.86 |

| PEST CONTROL ENVIRONMENTAL HEALTH | | | | BUDGET 2016-17 | | | |
|--|-------------|-----------------|--------------|----------------------|---------------------------|------------|-----|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| UNDERTAKING REGULATED ACTIVITIES ON LOCAL GOVERNMENT CONTROLLED AREAS AND ROADS | | | | | | | |
| Application fee for approval to undertake public place activities on local government controlled areas and roads | \$35.00 | per application | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 23 | Regulatory | NEW |
| Approval fee to undertake public place activities on local government controlled areas and roads (one day) | \$0.00 | per application | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 23 | Regulatory | NEW |
| New approval fee to undertake public place activities on local government controlled areas and roads (2nd and subsequent days) | \$10.00 | per day | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 23 | Regulatory | NEW |
| Application fee for approval to undertake film and television activities on local government controlled areas and roads | \$35.00 | per week | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 24 | Regulatory | NEW |
| Approval fee to undertake film and television activities on local government controlled areas and roads | \$10.00 | per day | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 24 | Regulatory | NEW |
| Approval fee to undertake film and television activities on local government controlled areas and roads | \$30.00 | per week | No GST | Local Gov't Act 2009 | Local Law 1 - Schedule 24 | Regulatory | NEW |
| <i>Charitable or not for profit organisations can request Council (in writing) for fees to be waived</i> | | | | | | | |

| WASTE MANAGEMENT | | | | | BUDGET 2015-2016 | | |
|---|-------------|--|--------------|-------------|------------------|------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| All Transfer Stations have the same charge rates | | | | | | | |
| <i>Mixed Construction and Demolition Waste at Ayton and Lakeland Waste Transfer Stations are accepted upon prior arrangements ONLY. Asbestos Waste is not accepted at Ayton and Lakeland Waste Transfer Stations.</i> | | | | | | | |
| DOMESTIC WASTE | | | | | | | |
| Mixed Waste | | | | | | | |
| Uncompacted Mixed Waste per m ³ | \$56.00 | per m ³ - fees based on volumetric capacity of the vehicle or operator's estimate | GST | | | Domestic | 1420.110.137 |
| <60L rubbish bag | \$3.00 | each | GST | | | Domestic | 1420.110.137 |
| 120L wheelie bin | \$7.00 | each | GST | | | Domestic | 1420.110.137 |
| 240L wheelie bin | \$14.00 | each | GST | | | Domestic | 1420.110.137 |
| Car, 4WD | \$28.00 | ~0.5m ³ | GST | | | Domestic | 1420.110.137 |
| Small trailer, ute, van | \$56.00 | ~1m ³ | GST | | | Domestic | 1420.110.137 |
| Bed Mattresses | FREE | each | GST | | | Domestic | |
| Household Hazardous Waste | | | | | | | |
| Paint and oil (<20 litres) | Free | litre | GST | | | Domestic | |
| Solvents, bleach and detergents (<20 litres) | Free | litre | GST | | | Domestic | |
| Lead acid batteries | Free | each | GST | | | Domestic | |
| Pesticides (<5 litres) | Free | litre | GST | | | Domestic | |
| Oil Filter | \$2.00 | each | GST | | | Domestic | 1420.110.137 |
| Gas bottles | Free | each | GST | | | Domestic | |
| COMMERCIAL WASTE | | | | | | | |
| Mixed Commercial and Industrial Waste | | | | | | | |
| Uncompacted Mixed Waste m ³ | \$56.00 | per m ³ - fees based on volumetric capacity of the vehicle or operator's estimate | GST | | | Commercial | 1420.110.137 |
| Large trailer, small trailer with hungry board, ute with small trailer, light truck | \$112.00 | ~2m ³ | GST | | | Commercial | 1420.110.137 |
| Ute with large trailer | \$168.00 | ~3m ³ | GST | | | Commercial | 1420.110.137 |
| 10m ³ Skip Bin | \$560.00 | ~10m ³ | GST | | | Commercial | 1420.110.137 |
| Side tipper truck | \$1,008.00 | ~18m ³ | GST | | | Commercial | 1420.110.137 |

| WASTE MANAGEMENT | | | | | BUDGET 2015-2016 | | |
|--|-------------|--------------------|--------------|-------------|------------------|------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| Regulated Waste | | | | | | | |
| <i>Regulated Waste must be accompanied by Waste Tracking Certificate (exemptions apply).</i> | | | | | | | |
| <i>Grease Trap Waste is accepted on the first Wednesday of each month.</i> | | | | | | | |
| Waste Tracking Certificate | \$5.00 | each | GST | | | Commercial | 1420.110.143 |
| Waste oil (>20 litres) | \$360.00 | per m ³ | GST | | | Commercial | 1420.110.137 |
| Cooking Oil (>20 litres) | \$231.00 | per m ³ | GST | | | Commercial | 1420.110.137 |
| Lead acid batteries | Free | each | GST | | | Commercial | |
| Asbestos (packed in accordance with OH&S guidelines)* | \$244.00 | per m ³ | GST | | | Commercial | 1420.110.137 |
| Asbestos bag 0.2mm | \$5.00 | each | GST | | | Commercial | 1420.110.143 |
| Power Poles | \$8.00 | per lineal m | GST | | | Commercial | 1420.110.137 |
| Oil Filters (205L drum) | \$171.00 | each | GST | | | Commercial | 1420.110.137 |
| Oil Filter (crushed or loose) | \$2.00 | each | GST | | | Commercial | 1420.110.137 |
| Oily Rags (205L drum) | \$171.00 | each | GST | | | Commercial | 1420.110.137 |
| Oily Rags (25L drum) | \$21.00 | each | GST | | | Commercial | 1420.110.137 |
| Oily Rags (20L drum) | \$17.00 | each | GST | | | Commercial | 1420.110.137 |
| Disposal of Grease Trap Waste | \$360.00 | per m ³ | GST | | | Commercial | 1420.110.137 |
| *Disposal of asbestos or asbestos containing waste which is not packaged in accordance with <i>Public Health Regulation 2005</i> will incur additional fees. | | | | | | | |

| WASTE MANAGEMENT | | | | | BUDGET 2015-2016 | | |
|--|-------------|--|--------------|-------------|------------------|-------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| FOLLOWING FEES APPLY TO EVERYONE | | | | | | | |
| Construction & Demolition Waste (C&D Waste) | | | | | | | |
| Mixed C&D Waste | \$56.00 | per m3 - fees based on volumetric capacity of the vehicle or operator's estimate | GST | | | Commercial/ Other | 1420.110.137 |
| Treated timber | \$56.00 | | GST | | | Commercial/ Other | 1420.110.137 |
| Concrete, rocks and soil | \$20.00 | | GST | | | Commercial/ Other | 1420.110.137 |
| Recyclable Materials | | | | | | | |
| CAR BODIES (must have fluids and tyres removed) | Free | each | GST | | | Commercial/ Other | |
| SCRAP METAL | Free | per m ³ | GST | | | Commercial/ Other | |
| Fridge and freezers | Free | each | GST | | | Commercial/ Other | |
| Other white goods | Free | each | GST | | | Commercial/ Other | |
| E-Waste (TV, Computer and Accessories) | Free | each | GST | | | Commercial/ Other | |
| Glass & Plastic Containers | Free | per m ³ | GST | | | Commercial/ Other | |
| Tin Cans | Free | per m ³ | GST | | | Commercial/ Other | |
| Aluminium can | Free | per m ³ | GST | | | Commercial/ Other | |
| General Purpose Batteries | Free | litre | GST | | | Commercial/ Other | |
| Mobile phones and Accessories | Free | each | GST | | | Commercial/ Other | |
| Printer Cartridges | Free | each | GST | | | Commercial/ Other | |
| Green Waste, Cardboard & Untreated Timber | | | | | | | |
| Green waste | Free | per m3 - fees based on volumetric capacity of the vehicle or operator's estimate | GST | | | Commercial/ Other | 1420.110.137 |
| Cardboard (all plastic removed) | Free | | GST | | | Commercial/ Other | 1420.110.137 |
| Untreated timber | Free | | GST | | | Commercial/ Other | 1420.110.137 |

| WASTE MANAGEMENT | | | | | BUDGET 2015-2016 | | |
|---|-------------|------------------------|--------------|-------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| Dead Animals | | | | | | | |
| Medium and large animals by prior arrangement ONLY. | | | | | | | |
| Please contact Animal Control Officer for disposal bags if disposing of small or medium animals. | | | | | | | |
| Small animal | \$13.00 | cat, small dog, possum | GST | | | Commercial/ Other | 1420.110.137 |
| Medium Animal | \$24.00 | wallaby, large dog | GST | | | Commercial/ Other | 1420.110.137 |
| Large animal | \$84.00 | pig, calf, cow, horse | GST | | | Commercial/ Other | 1420.110.137 |
| Tyres | | | | | | | |
| Passenger Cars (without rim) | \$5.50 | each | GST | | | Commercial / Other | 1420.110.255 |
| Passenger Cars (with rim) | \$11.00 | each | GST | | | Commercial / Other | 1420.110.255 |
| Light Truck & 4WD (without rim) | \$11.00 | each | GST | | | Commercial / Other | 1420.110.255 |
| Light Truck & 4WD (with rim) | \$22.00 | each | GST | | | Commercial / Other | 1420.110.255 |
| Truck (without rim) | \$22.00 | each | GST | | | Commercial / Other | 1420.110.255 |
| Truck (with rim) | \$44.00 | each | GST | | | Commercial / Other | 1420.110.255 |
| Earth Movers - tyre diameter <1.5m | \$85.00 | each | GST | | | Commercial / Other | 1420.110.255 |
| Earth Movers - tyre diameter <2m | \$110.00 | each | GST | | | Commercial / Other | 1420.110.255 |
| Earth Movers - tyre diameter <2.4m | \$135.00 | each | GST | | | Commercial / Other | 1420.110.255 |

| WASTE MANAGEMENT | | | | | BUDGET 2015-2016 | | |
|---|-------------|-----------------------|--------------|-------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| Items for Sale | | | | | | | |
| Bin Hitch | \$25.00 | each | | | | Commercial / Other | 1410.130.146 |
| 44 Gallon Drum | \$25.00 | each | | | | Commercial / Other | 1420.110.146 |
| IBC (1 cubic metre container) | \$90.00 | each | | | | Commercial / Other | 1420.110.146 |
| Mulch (greenwaste + cardboard) | FREE | per m ³ | | | | Commercial / Other | 1410.130.247 |
| Begasse (sugar cane mulch) | \$5.00 | per m ³ | | | | Commercial / Other | 1410.130.247 |
| Onsite Loading Fee (Mulch/ Bagasse) | \$5.00 | per m ³ | | | | Commercial / Other | 1410.130.247 |
| Mulch/ Bagasse Delivery (Cooktown, Lakeland, Ayton, Rossville & Helenvale Only) Up tp 20m3 per trip | \$90.00 | per trip + mulch cost | | | | Commercial / Other | 1410.130.247 |
| 120L Wheelie bin | \$65.00 | each | | | | Commercial / Other | 1410.130.139 |
| 240L Wheelie bin | \$80.00 | each | | | | Commercial / Other | 1410.130.139 |
| Wheelie Bin Axle (Spare Part) | \$10.00 | each | | | | Commercial / Other | 1410.130.139 |
| Wheelie Bin Lid (Spare Part) | \$15.00 | each | | | | Commercial / Other | 1410.130.139 |
| Wheelie Bin Wheel (Spare Part) | \$10.00 | each | | | | Commercial / Other | 1410.130.139 |
| Wheelie Bin Lid Pin (Spare Part) | \$2.00 | each | | | | Commercial / Other | 1410.130.139 |
| Scrap vehicles | \$70.00 | each | | | | Commercial / Other | 1410.130.99 |
| Compost Bin | \$40.00 | each | | | | Commercial / Other | 1410.130.139 |
| Bokashi Bin | \$60.00 | each | | | | Commercial / Other | 1410.130.140 |
| Worm Farm | \$60.00 | each | | | | Commercial / Other | 1410.130.139 |

| AREA PLANNING | | | | | | BUDGET 2015-16 | | |
|--------------------------------------|---|-------------|---|--------------|-----------------------------|----------------|------------|-------------|
| Details | Fee 2016-17 | Description | Fee 14-15 | Includes GST | Legislation | Section | Fee Type | GL# |
| PLANNING FEES | | | | | | | | |
| <i>MATERIAL CHANGE OF USE</i> | | | | | | | | |
| <i>CODE ASSESSMENT</i> | | | | | | | | |
| <i>Purpose Categories</i> | | | | | | | | |
| Category A | \$520.00 | | \$416.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Category B | \$630.00 | | \$520.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Category C | \$1,125.00 | | \$936.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Category D | \$1,725.00 | | \$1,456.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Caravan Park | Add \$80 per cabin to base fee | | Add \$65 per cabin to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Community Facilities (Accommodation) | Add \$132 per accommodation unit to base fee | | Add \$115 per accommodation unit to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Hotel | Add \$132 per accommodation unit to base fee | | Add \$115 per accommodation unit to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Multiple Residential | Add \$345 per dwelling unit to base fee | | Add \$285 per dwelling unit to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Other Residential | Add \$132 per dwelling unit/ room to base fee | | Add \$115 per dwelling unit/ room to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Remote workers accommodation | Add \$132 per dwelling unit/ room to base fee | | Add \$115 per dwelling unit/ room to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |

| Details | Fee 2016-17 | Description | Fee 14-15 | Includes GST | Legislation | Section | Fee Type | GL# |
|---|--|-------------|--|--------------|-----------------------------|--------------|------------|-------------|
| Retirement Village | Add \$132 per dwelling unit/ room to base fee | | Add \$65 per dwelling unit/ room to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Tourist Accommodation | Add \$132 per accommodation unit/ room to base fee | | Add \$115 per accommodation unit/ room to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Tourist Facility | Add \$132 per accommodation unit /room to base fee | | Add \$105 per accommodation unit/ room to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| IMPACT ASSESSMENT Purpose Categories | | | | | | | | |
| Category A | \$630.00 | | \$520.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Category B | \$1,150.00 | | \$988.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Category C | \$2,070.00 | | \$1,768.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Category D | \$3,680.00 | | \$3,120.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Caravan Park | Add \$80 per cabin to base fee | | Add \$65 per cabin to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Community Facilities (Accommodation) | Add \$132 per accommodation unit to base fee | | Add \$115 per accommodation unit to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Hotel | Add \$132 per accommodation unit to base fee | | Add \$115 per accommodation unit to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Multiple Residential | Add \$345 per dwelling unit to base fee | | Add \$285 per dwelling unit to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |

| Details | Fee 2016-17 | Description | Fee 14-15 | Includes GST | Legislation | Section | Fee Type | GL# |
|---|--|-------------|--|--------------|-----------------------------|--------------|------------|-------------|
| Other Residential | Add \$132 per dwelling unit/ room to base fee | | Add \$115 per dwelling unit/ room to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Remote workers accommodation | Add \$132 per dwelling unit/ room to base fee | | Add \$115 per dwelling unit/ room to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Retirement Village | Add \$132 per dwelling unit/ room to base fee | | Add \$65 per dwelling unit/ room to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Tourist Accommodation | Add \$132 per accommodation unit/ room to base fee | | Add \$115 per accommodation unit/ room to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Tourist Facility | Add \$132 per accommodation unit/ room to base fee | | Add \$105 per accommodation unit/ room to base fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| PURPOSE CATEGORIES | | | | | | | | |
| Category A - Minor | | | | | | | | |
| Agriculture, Caretaker's Residence, Forestry, Home Business, House, Park Facilities, Relative's Accommodation, Roadside Stall | | | | | | | | |
| Category B - Low Impact | | | | | | | | |
| Advertising Device, Animal Keeping, Bed & Breakfast, Car Park, Dual Occupancy, Host Farm, Local Shop, Office, Remote Worker's Accommodation, Telecommunication Facility | | | | | | | | |
| Category C - Moderate Impact | | | | | | | | |
| Aquaculture (Minor), Caravan Park, Childcare Centre, Community Facilities, Educational Establishment, Equipment & Vehicle Depot, Indoor Recreation, Medical Centre, Minor Public Utility, Multiple Residential, Other Residential, Outdoor Recreation, Outdoor Sales Premises, Public Utilities, Restaurant, Rural Service Industry, Shop, Storage Facility, Tourist Accommodation, Warehouse, Vehicle Workshop | | | | | | | | |
| Category D - High Impact | | | | | | | | |
| Cemetery, Extractive Industry, Freight Depot, Hazardous, Noxious or Offensive Industry, Hospital, Hotel, Industry, Institution, Intensive Animal Keeping, Retirement Village, Service Station, Tourist Facility, Waste Facility, Veterinary Facility | | | | | | | | |

| Details | Fee 2016-17 | Description | Fee 14-15 | Includes GST | Legislation | Section | Fee Type | GL# |
|--|---|--|-------------------------------|--------------|-----------------------------|--------------|--------------------|-------------|
| Application For PRELIMINARY APPROVAL Preliminary approval to override planning scheme | \$6,000 | per application | | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Preliminary approval - other | 100% of fee for application for full development permit | per application | | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Any large scale development as determined by the C.E.O | \$3,000 Added to relevant fee | Added to the relevant fee | \$3,000 Added to relevant fee | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Undefined use | Determined by CEO | Fee to be the same as the application fee for the use deemed most similar by the CEO | Determined by CEO | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Application for Building Work assessable against the Planning Scheme | \$500 per application | | \$200.00 per application | GST | | | Commercial / Other | 2010.105.64 |
| RECONFIGURING A LOT Boundary Realignment, Access Easement, Lease agreements > 10 yrs, Strata Title | \$345.00 | | \$300.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Reconfiguring a Lot (all other categories) per lot created | \$345.00 | per lot | \$300.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Reconfiguration - 11 to 25 lots created | \$345 per lot + \$3000 | | \$300 per lot + \$3000 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Reconfiguration - 26 to 50 lots created | \$345 per lot + \$5,600 | | \$300 per lot + \$5,600 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Reconfiguration - 51 to 100 lots created | \$345 per lot + \$8,400 | | \$300 per lot + \$8,400 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Reconfiguration - 101 and greater lots created | \$345 per lot+ \$11,200 | | \$300 per lot+ \$11,200 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Where opening of a new road is involved per 100 meters of road (or part thereof) additional | \$70.00 | per 100m or part thereof | \$57.75 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |

| Details | Fee 2016-17 | Description | Fee 14-15 | Includes GST | Legislation | Section | Fee Type | GL# |
|--|-------------|---|-----------|--------------|-----------------------------|--------------|------------|-------------|
| APPLICATIONS FOR ENDORSEMENT OF SURVEY PLAN | | | | | | | | |
| Per Plan (Compliance Certificate) | \$345.00 | per plan | \$262.50 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Plus Per Lot | \$29.00 | per lot | \$26.25 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Re-sealing of Survey Plan | \$285.00 | per plan | \$262.50 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| OPERATIONAL WORKS APPLICATION | | | | | | | | |
| <u>Operational works associated with reconfiguring a lot per discipline (disciplines = general earthworks, roadworks, drainage, water and sewerage infrastructure, landscaping)</u> | \$310.00 | per lot per discipline (disciplines = general earthworks, roadworks, drainage, water and sewerage & landscaping infrastructure) | \$262.50 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| <u>Operational works required by a Material Change of Use per discipline (disciplines = general earthworks, roadworks, drainage, water and sewerage infrastructure, landscaping)</u> | \$310.00 | per discipline (disciplines = general earthworks, roadworks, drainage, water and sewerage infrastructure, landscaping) | \$262.50 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |

| Details | Fee 2016-17 | Description | Fee 14-15 | Includes GST | Legislation | Section | Fee Type | GL# |
|--|---|--|--|--------------|-----------------------------|--------------|------------|-------------|
| OPERATIONAL WORKS APPLICATION Cont. | | | | | | | | |
| Operational works not associated with Reconfiguring a Lot or a Material Change of Use | \$750.00 | | \$630.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Prescribed Tidal Works | \$750.00 | | \$630.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Operational Works - other | \$750.00 | | \$630.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | | 2010.105.62 |
| Construction phase of reconfiguring a lot - the operational works application fees includes one on and one off maintenance inspection for operational work | | | | | | | | |
| Re-inspection fee - additional inspections to the one on and one off maintenance inspections | \$235.00 | | \$182.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Application for approval of substantially amended engineering plans for amendments other than required by Council per lot / per discipline | \$35.00 | per lot per discipline (earthworks, roadworks, drainage, water and sewerage infrastructure, landscaping) | \$28.00 | No GST | Sustainable Planning Act 09 | 260(1)(d)(i) | Regulatory | 2010.105.62 |
| Bond for Outstanding Works - Determined by Manager Engineering Services | By Quotation Only | per lot | By Quotation Only | No GST | | | Regulatory | 2010.105.62 |
| PLANNING AND DEVELOPMENT CERTIFICATES | | | | | | | | |
| Limited | \$120.00 | per certificate | \$120.00 | No GST | Sustainable Planning Act 09 | 737(2) | Regulatory | 2010.105.62 |
| Standard | \$300.00 | per certificate | \$300.00 | No GST | Sustainable Planning Act 09 | 737(2) | Regulatory | 2010.105.62 |
| Full + Cost of Inspection | \$750 plus Inspection costs | per certificate | \$750 plus Inspection costs | No GST | Sustainable Planning Act 09 | 737(2) | Regulatory | 2010.105.62 |
| MODIFICATION OF APPLICATION OR APPROVAL | | | | | | | | |
| Request to change a development approval | 35% of original DA Fees Max \$600 Min \$300 | per application | 35% of current DA Fee - Min \$300 & Max \$600 | No GST | Sustainable Planning Act 09 | 370(2)(a)(i) | Regulatory | 2010.105.62 |
| Request to change or cancel conditions | 35% of original DA Fees Max \$600 Min \$300 | per application | 35% of current DA Fee - Min \$300 & Max \$600 | No GST | Sustainable Planning Act 09 | 379(2)(a) | Regulatory | 2010.105.62 |
| Request to extend currency period | 35% of original DA Fees Max \$600 Min \$300 | per application | 35% of current DA Fee - Min \$300 & Max \$600 | No GST | Sustainable Planning Act 09 | 383(3)(c)(i) | Regulatory | 2010.105.62 |
| Request for Compliance Assessment | \$345.00 | per application | \$300.00 | No GST | Sustainable Planning Act 09 | 401(c)(i) | Regulatory | 2010.105.62 |

| Details | Fee 2016-17 | Description | Fee 14-15 | Includes GST | Legislation | Section | Fee Type | GL# |
|--|--------------------------------|------------------------|--------------------------------|--------------|---|---------|--------------------|-----------------|
| REFUND OF APPLICATION FEES WHEN AN APPLICATION IS WITHDRAWN | | | | | | | | |
| Application submitted and preliminary administrative work completed | 90% | per application | 90% | No GST | Sustainable Planning Act 09 | 356 | Regulatory | 2010.105.62 |
| Information request and referral stage | 50% | per application | 50% | No GST | Sustainable Planning Act 09 | 356 | Regulatory | 2010.105.62 |
| Prior to Commencement of Public notification Stage | 25% | per application | 25% | No GST | Sustainable Planning Act 09 | 356 | Regulatory | 2010.105.62 |
| After Council consideration | 0% | per application | 0% | No GST | Sustainable Planning Act 09 | 356 | Regulatory | 2010.105.62 |
| <i>NB: The above refunds only refer to a percentage of Application Fees</i> | | | | | | | | |
| PURCHASE A PLANNING SCHEME | | | | | | | | |
| Hard copy Planning Scheme & Local Planning Policies | \$275.00 | per copy | Actual cost + \$25 | No GST | Sustainable Planning Act 09 | | Regulatory | 2010.105.62 |
| CD copy of Planning Scheme & Local Planning Policies | Free | per copy | Free | | Sustainable Planning Act 09 | | Regulatory | 2010.105.62 |
| Zoning Maps (A3 & A4) per map | \$15.00 | per copy | \$15.00 | No GST | Sustainable Planning Act 2009 | | Regulatory | 2010.105.62 |
| TOWN PLANNING | | | | | | | | |
| Prelodgement Enquiry - General | Free | | Free | | | | | |
| PUBLIC NOTICE SIGNS | | | | | | | | |
| Fee per sign | \$45.00 | | | No GST | | | Commercial / Other | 2010.105.62 |
| Contribution in lieu of provision of off street car parking (Cost recovery) per space not provided | \$3,000.00 | per space not provided | \$3,000.00 | No GST | Cook Shire Council Planning Scheme Policy | | Regulatory | 19225.9160.9182 |
| ELECTRONIC APPLICATIONS | | | | | | | | |
| Printing electronic applications | 35c per single sided copy (A4) | | 25c per single sided copy (A4) | No GST | Cook Shire Council Planning Scheme Policy | | Regulatory | 2010.105.62 |
| Printing electronic applications | 65c per single sided copy (A3) | | 55c per single sided copy (A3) | No GST | Cook Shire Council Planning Scheme Policy | | Regulatory | 2010.105.62 |
| <i>Council provides a professional Development assessment service.</i> | | | | | | | | |

| Details | Fee 2016-17 | Description | Fee 14-15 | Includes GST | Legislation | Section | Fee Type | GL# |
|--|--|-------------|-----------|--------------|-------------------------------|---------|------------|-----|
| INFRASTRUCTURE CHARGES | | | | | | | | |
| Water | as per Infrastructure Charges Resolution | | | No GST | Sustainable Planning Act 2009 | S635 | Regulatory | |
| Sewerage | as per Infrastructure Charges Resolution | | | No GST | Sustainable Planning Act 2009 | S635 | Regulatory | |
| Transport | as per Infrastructure Charges Resolution | | | No GST | Sustainable Planning Act 2009 | S635 | Regulatory | |
| Open Space | as per Infrastructure Charges Resolution | | | No GST | Sustainable Planning Act 2009 | S635 | Regulatory | |
| Drainage | as per Infrastructure Charges Resolution | | | No GST | Sustainable Planning Act 2009 | S635 | Regulatory | |
| <p>NOTES: * It must be noted that the Fees and Charges will need to be updated upon gazettal of the new Cook Shire Planning Scheme to reflect the new land use definitions.</p> <p style="padding-left: 40px;">* New purpose Categories (For Substitution upon Gazettal of new SPA Planning Scheme)</p> <p style="padding-left: 20px;">* Existing Purpose Categories (Become superseded Planning Scheme purpose categories upon gazettal of new SPA Planning Scheme)</p> | | | | | | | | |

A Building Certifying Activity is a Business Activity (Sec 47 (4) LG Act) and as such is subject to the competitive neutrality legislation which requires full cost pricing be applied to building fees - The Planning Department has reviewed all Council's building fees to comply with the LG Act and there have been some large increases.

| BUILDING and PLUMBING | | | | | | | Budget 2014-15 | | |
|---|-------------------|-------------|-------------------|------------------------------|--------------|------------------------------|----------------|--------------------|-------------|
| Details | 2016-17 Lodgement | Fee 2016-17 | 2015-16 Lodgement | Basis of Fee Calculation | Includes GST | Legislation | Section | Fee Type | GL# |
| PRELIMINARY APPLICATION | | | | | | | | | |
| 100% of Building Application Fee applicable to class of building. | | | | | | | | | |
| Application for development approval following preliminary approval | | \$ 100.00 | | | GST | Queensland Building Act 1975 | | Commercial / Other | 2020.105.63 |
| Fees for Building Class for new Buildings and change of classifications. | | | | | | | | | |
| | | | | Per Sq Metre | | | | | |
| Alterations & Additions are to be charged the lodgement fee, PLUS the square metre rate ONLY - Miminum FEE of \$300 + \$85 Lodgement Fee | | | | | | | | | |
| Class 1a dwellings | \$ 85.00 | \$ 1,005.00 | \$ 85.00 | Base of \$314 + 4.70/m2 | GST | | | Domestic / Other | 2020.105.63 |
| Class 1b dwellings | \$ 85.00 | \$ 1,005.00 | \$ 85.00 | Base of \$314 + \$4.70/m2 | GST | | | Domestic / Other | 2020.105.63 |
| Class 2 - accommodation | \$ 135.00 | \$ 1,550.00 | \$ 130.00 | Base of \$465 + \$5.50/m2 | GST | | | Commercial / Other | 2020.105.63 |
| Class 3 - accommodation (Motel) | \$ 135.00 | \$ 1,550.00 | \$ 130.00 | Base of \$465 + \$6.20/m2 | GST | | | Commercial / Other | 2020.105.63 |
| Class 4 - Caretakers Unit in buildings of 5,6,7,8,9 | \$ 135.00 | \$ 1,005.00 | \$ 130.00 | Base of \$314 + \$4.70/m2 | GST | | | Commercial / Other | 2020.105.63 |
| Class 5 - Office | \$ 135.00 | \$ 1,005.00 | \$ 130.00 | Base of \$465 + \$5.65/m2 | GST | | | Commercial / Other | 2020.105.63 |
| Class 5 Office Fitout [47sq.m. Minimum] | \$ 135.00 | \$ 520.00 | \$ 130.00 | Base of \$232.50 + \$5.65/m2 | GST | | | Commercial / Other | 2020.105.63 |
| Class 6 - Shops | \$ 135.00 | \$ 1,005.00 | \$ 130.00 | Base of \$465 + \$5.65/m2 | GST | | | Commercial / Other | 2020.105.63 |
| Class 6 - Shop Fitout | \$ 135.00 | \$ 550.00 | \$ 130.00 | Base of \$232.50 + \$5.65/m2 | GST | | | Commercial / Other | 2020.105.63 |
| Class 7 - Storage Building | \$ 135.00 | \$ 1,005.00 | \$ 130.00 | Base of \$465 + \$5.35/m2 | GST | | | Commercial / Other | 2020.105.63 |
| Class 8 - Workshops | \$ 135.00 | \$ 1,005.00 | \$ 130.00 | Base of \$465 + \$5.35/m2 | GST | | | Commercial / Other | 2020.105.63 |
| Class 9 - Public Buildings | \$ 135.00 | \$ 1,550.00 | \$ 130.00 | Base of \$465 + \$6.20/m2 | GST | | | Commercial / Other | 2020.105.63 |

| Details | 2016-17 Lodgement | Fee 2016-17 | 2015-16 Lodgement | Basis of Fee Calculation | Includes GST | Legislation | Section | Fee Type | GL# |
|--|----------------------|-------------|----------------------|--|-----------------|-------------|---------|-----------------------|-------------|
| Class 10a Structures (Up to 100 Sqm) | | | | | | | | | |
| Class 10a -Sheds Carports & Other Structures (Domestic Use) <i>eg isolated toilet blocks and laundry facilities</i> | \$ 85.00 | \$ 265.00 | \$ 85.00 | Lodgement fee \$85 (no GST) + assessment + 1 x inspection \$265 (GST included) | GST | | | Commercial / Other | 2020.105.63 |
| Class 10a Structures - Includes a non habitable buildings being, Prefabricated garden sheds, Lawn lockers, (Gazebos & Pergolas (unroofed Structure)) Shade houses or the like. Less than 12m2. | \$ 55.00 | \$ 195.00 | \$ 50.00 | Lodgement fee \$55 (no GST) + assessment + 1 x inspection \$195.00 (GST included) | GST | | | Commercial / Other | 2020.105.63 |
| Class 10a Structures (more then 100 Sqm) | | | | | | | | | |
| Class 10a -Sheds Carports <u>DOMESTIC USE</u> & Other Structures (<i>eg isolated toilet blocks and laundry facilities</i>) | \$ 85.00 | \$ 465.00 | \$ 85.00 | Lodgement fee \$85 (no GST) + assessment + 1 x inspection \$385 (GST included) | GST | | | Commercial / Other | 2020.105.63 |
| RURAL SHED (Farm Sheds Class 10a) | \$ 135.00 | \$ 465.00 | \$ 85.00 | Lodgement fee \$135 (no GST) + assessment + 1 x inspection \$385 (GST included) | GST | | | Commercial / Other | 2020.105.63 |

| Details | 2016-17 Lodgement | Fee 2016-17 | 2015-16 Lodgement | Basis of Fee Calculation | Includes GST | Legislation | Section | Fee Type | GL# |
|--|----------------------|-------------|----------------------|--------------------------|-----------------|-------------|---------|--------------------|-------------|
| Class 10b Structures | | | | | | | | | |
| Class 10b Fences <i>No approval needed for fences below 2.0 metre, not in an historic streetscape and constructed of chain mesh, Pickets or similar material.</i> | \$ 85.00 | \$ 195.00 | \$ 85.00 | | GST | | | | 2020.105.63 |
| RADIO MAST AERIAL OR ANTENNAE | \$ 85.00 | \$ 195.00 | \$ 85.00 | | GST | | | Commercial / Other | 2020.105.63 |
| SOLAR HWS MOUNTED ON ROOFS OR FRAMES | \$ 85.00 | \$ 255.00 | \$ 85.00 | | GST | | | Commercial / Other | 2020.105.63 |
| RAINWATER TANKS | \$ 85.00 | \$ 255.00 | \$ 85.00 | | GST | | | Commercial / Other | 2020.105.63 |
| RETAINING WALLS EXCEEDING 1.0 METRE IN HEIGHT or closer than 1.5m to another structure | \$ 85.00 | \$ 395.00 | \$ 85.00 | | GST | | | Commercial / Other | 2020.105.63 |
| FREE STANDING WALLS | \$ 85.00 | \$ 425.00 | \$ 85.00 | | GST | | | Commercial / Other | 2020.105.63 |
| ADVERTISING SIGNS <i>Note- Local Law Application may also be Required</i> | \$ 85.00 | \$ 255.00 | \$ 85.00 | | | | | | |
| <p><i>Building application required at Building Surveyor's discretion. Large signs such as pylon signs and advertising hoardings may require an engineer's certificate. Fascia signs may not require approval if painted onto fascia and provided they are not located in an historic streetscape.</i></p> | | | | | | | | | |

| Details | 2016-17 Lodgement | Fee 2016-17 | 2015-16 Lodgement | Basis of Fee Calculation | Includes GST | Legislation | Section | Fee Type | GL# |
|--|----------------------|----------------------------|----------------------|---|-----------------|-------------|---------|-----------------------|-------------|
| SWIMMING POOLS (ABOVE & IN GROUND) | | | | | | | | | |
| Domestic Premises | \$ 85.00 | \$ 275.00 | \$ 85.00 | Lodgement fee \$85 (no GST) + assessment + 1 x inspection \$275.00 (GST included) | GST | | | Commercial / Other | 2020.105.63 |
| Commercial Premises | \$ 135.00 | \$ 375.00 | \$ 85.00 | Lodgement fee \$135 (no GST) + assessment + 1 x inspection \$375.00 (GST included) | GST | | | Commercial / Other | 2020.105.63 |
| Pool compliance Inspection (includes Certificate) | | \$ 285.00 | | | | | | | |
| Pool Reinspection | | \$ 185.00 | | | | | | | |
| GANTRY OVER FOOTPATH - [note-Local Law Application also Required] | | | | | | | | | |
| Application fee | \$ 85.00 | \$ 255.00 | \$ 85.00 | | GST | | | Commercial / Other | 2020.105.63 |
| Bond - Gantry Over Footpath - Cooktown | | \$ 1,500.00 | | | No GST | | | Commercial / Other | 2020.105.61 |
| Other Areas | | \$255.00 + travel costs | | | | | | | |
| <p>NOTES - GANTRY OVER FOOTPATH - Local Law Application also Required cont.</p> <p><i>Plans to be submitted, engineering details required. Gantry may take up whole of footpath provided safe access for pedestrians is maintained. Gantry to comply with Workplace Health and Safety requirements. Bond refundable upon removal provided no damage to Council footpath or roadway.</i></p> | | | | | | | | | |

| Details | 2016-17 Lodgement | Fee 2016-17 | 2015-16 Lodgement | Basis of Fee Calculation | Includes GST | Legislation | Section | Fee Type | GL# |
|---|-------------------------|-------------|-----------------------|--------------------------|--------------|---|---------|--------------------|--------------------|
| APPLICATION FOR BUILDING PERMIT - TEMPORARY STRUCTURES | | | | | | | | | |
| As per class of building (GST applies as per class of building) | | | As per building Class | | | | | Commercial / Other | 2020.105.63 |
| CHANGE OF CLASSIFICATION-Inspection / application for suitability | | | | | | | | | |
| Fee as per class of building. GST is applicable to building works as per class of building. | \$ 85.00 | \$ 265.00 | \$ 85.00 | | No GST | | | Commerical/Other | 2020.105.61 |
| <p><i>Where Council requires legal or other advice to facilitate the assessment of a development application, or a condition of approval, an additional fee will apply. This additional fee will be relevant to legal costs or other agency fee incurred by Council when assessing the application or a condition of approval. Council will invoice the additional costs to the applicant, and these must be paid in full within 30 days from receipt of Council's invoice.</i></p> | | | | | | <p><i>These fees may include advice from Qld Fire and Rescue, a Fire Engineer, Structural Engineer, or Government Agency that charges a fee for its service, or the like.</i></p> | | | |
| RE-INSPECTION FEE for a Stage of building work when | | | | | | | | | |
| Cooktown | \$ 160.00 | | | | GST | | | Commercial / Other | 2020.105.63 |
| Other | \$160.00 + travel costs | | | | GST | | | Commercial / Other | 2020.105.63 |
| <p><i>In the event that a building under construction requires an inspection, and in the event an inspection is carried out by Council's Building Surveyor and the works are found to be not sufficiently advanced or not carried out in accordance with the approved plans, a re-inspection fee will be charged.</i></p> | | | | | | | | | |

| Details | 2016-17 Lodgement | Fee 2016-17 | 2015-16 Lodgement | Basis of Fee Calculation | Includes GST | Legislation | Section | Fee Type | GL# |
|---|-------------------|-------------|-------------------|--------------------------|--------------|-------------|---------|--------------------|-------------|
| INSPECTION CARRIED OUT ON BEHALF OF PRIVATE CERTIFIERS | | | | | | | | | |
| Cooktown | 250.00 p/h | | | | GST | | | Commercial / Other | 2020.105.63 |
| Other | \$250.00 P/h | | | | | | | | |
| DEMOLITION ONLY - OF BUILDINGS OR STRUCTURES | | | | | | | | | |
| Requires site plan of property showing all structures and the one/s to be demolished | \$ 85.00 | \$ 265.00 | \$ 85.00 | | GST | | | Commercial / Other | Trust a/c |
| Bond - Security Deposit for site clean up | | \$ 1,500.00 | | | GST | | | Commercial / Other | |
| INSPECTION OF BUILDING FOR RELOCATION | | | | | | | | | |
| Property Inspection Cooktown | \$ 265.00 | | | | GST | | | Commercial / Other | 2020.105.61 |
| Other outside of Cooktown + Plus Travel Costs | \$ 265.00 | | | | GST | | | Commercial / Other | |
| Security Bond - for site clean-up (in Cook Shire Council area only) | \$ 1,500.00 | | | | GST | | | Commercial / Other | Trust a/c |
| Transportable buildings - Transport Security Bond if building transported along Council roads for repair of road / or Council devices | \$ 1,500.00 | | | | GST | | | Commercial / Other | Trust a/c |
| <i>Security deposit for re-erection of the dwelling is determined by the Chief Executive Officer or his delegate and in any case may not be a sum greater than the value of the building work to be carried out to make the work comply with the Standard Building Regulation and Building Code of Australia.</i> | | | | | | | | | |

| Details | 2016-17 Lodgement | Fee 2016-17 | 2015-16 Lodgement | Basis of Fee Calculation | Includes GST | Legislation | Section | Fee Type | GL# |
|---|----------------------|-------------------------------------|----------------------|--------------------------|-----------------|------------------------------|---------|--------------------|-------------|
| APPLICATION FOR EXTENSION OF TIME FOR BUILDING APPROVALS | | | | | | | | | |
| Class 1 and 10 | | \$ 65.00 | | | No GST | | | Commercial / Other | 2020.105.61 |
| Class 2-9 less than 500m2 | | \$ 255.00 | | | No GST | | | Commercial / Other | 2020.105.61 |
| Class 2-9 of 500m2 & over | | \$ 550.00 | | | | | | | |
| PROPERTY INSPECTION FOR ABOVE EXTENSION OF APPROVAL, to be determined by Building Certifier when required. | | | | | | | | | |
| Cooktown | | \$ 185.00 | | | No GST | | | Commercial / Other | 2020.105.61 |
| Other | | \$185.00 + travel costs | | | No GST | | | Commercial / Other | 2020.105.61 |
| APPLICATION FOR EXEMPTIONS/RELAXATIONS | | | | | | | | | |
| Setbacks, Amenity, etc | | | | | | Queensland Building Act 1975 | | | |
| Cooktown | \$ 55.00 | \$ 260.00 | \$ 50.00 | | No GST | | (a) | Regulatory | 2020.105.61 |
| Other | | \$260.00 + travel costs if required | | | No GST | | (a) | Regulatory | 2020.105.61 |
| Travel to be determined by Building Certifier when required. | \$ 55.00 | | \$ 50.00 | | | | | | |
| APPLICATION AND ARCHIVING BY PRIVATE CERTIFIERS | | | | | | | | | |
| LODGEMENT FEE | | | | | | | | | |
| Class 1 and 10 | \$ 85.00 | | \$ 85.00 | | No GST | | | Regulatory | 2020.105.61 |
| Class 2 to 9 | \$ 135.00 | | \$ 130.00 | | No GST | | | Regulatory | 2020.105.61 |

| Details | 2016-17 Lodgement | Fee 2016-17 | 2015-16 Lodgement | Basis of Fee Calculation | Includes GST | Legislation | Section | Fee Type | GL# |
|---|-------------------|----------------------------|-------------------|--------------------------|--------------|------------------------------|---------|--------------------|-------------|
| BUILDING CERTIFICATES | | | | | | | | | |
| Copy of a Certificate of Classification / Form 21 or copy of Plans (as per Building Record Search) | | \$125.00 | | | | Queensland Building Act 1975 | | | |
| Written reports of building inspection records for progress payments (Banking institutions etc) fee includes inspection of premises in Cooktown. Building inspections elsewhere will be charged at actual cost. | | \$255.00 | | | No GST | | | Commercial / Other | 2020.105.61 |
| Annual Inspections for Fire Safety Installations where a Relaxation has been granted under BOLA | | | | | | | | | |
| Cooktown | | \$250.00 P/H | | | No GST | | | Commercial / Other | 2020.105.61 |
| Other | | \$250 P/H + travel costs | | | No GST | | | Commercial / Other | 2020.105.61 |
| Printing electronic applications | | per single sided copy (A4) | | | | | | | |
| Printing electronic applications | | per single sided copy (A3) | | | | | | | |
| Travel Cost per km each direction (Total Trip) | | \$1.90/km | | | | | | | |
| NO PRESCRIBED FEE | | | | | | | | | |
| <i>In the case where no fee is prescribed the fee shall be determined by the Chief Executive Officer or delegate.</i> | | | | | | | | | |
| | | | | | | | | | |

| Details | 2016-17 Lodgement | Fee 2016-17 | 2015-16 Lodgement | Basis of Fee Calculation | Includes GST | Legislation | Section | Fee Type | GL# |
|--|-------------------|-------------|-------------------|--------------------------|--------------|------------------------------|------------|--------------------|-------------|
| PLUMBING AND DRAINAGE | | | | | | | | | |
| <i>Note: For the purposes of these fees, a fixture has the meaning as defined in the 'Applied Provisions' or The National Plumbing and Drainage Code (eg sink, bath, shower, urinal, wash tub, etc.)</i> | | | | | | | | | |
| PLUMBING | | | | | | | | | |
| Sewerage Connection where a connection point ("jump-up") exists on the site | | \$ 125.00 | | | | | | | |
| Application for on-site sewerage system | | \$ 185.00 | | | No GST | Plumbing & Drainage Act 2003 | s8.2.2 (a) | Regulatory | 2020.105.92 |
| Backflow Prevention device registration and testing | | \$ 255.00 | | | GST | | | Commercial/Other | 2020.105.90 |
| Application to install a greywater re-use device | | \$ 185.00 | | | No GST | Plumbing & Drainage Act 2003 | s8.2.2 (a) | Regulatory | 2020.105.88 |
| Fee per fixture | | \$ 45.00 | | | No GST | | | Commercial / Other | 2020.105.88 |
| Base assessment fee - Domestic Applications | \$ 185.00 | | | | No GST | | | Commercial / Other | 2020.105.88 |
| Base assessment fee - Commercial Applications, including fee for each unit as described below | \$ 295.00 | | | | No GST | | | Commercial / Other | 2020.105.88 |
| Base application fee for multiple dwellings & units, domestic & commercial applications \$58 for each additional dwelling or unit (unit includes additional shops or complex) | | \$ 75.00 | | | No GST | | | Commercial / Other | 2020.105.88 |
| Base application fee for multiple dwellings & units, commercial applications - FEE for each additional dwelling or unit (unit includes additional shops or complex) | | \$ 65.00 | | | No GST | | | Commercial / Other | 2020.105.88 |
| Base assessment fee - Demolition - Domestic | | \$ 195.00 | | | | | | | |
| Base assessment fee - Demolition -Commercial - Fee is on per unit basis. | | \$ 215.00 | | | | | | | |

| Details | 2016-17 Lodgement | Fee 2016-17 | 2015-16 Lodgement | Basis of Fee Calculation | Includes GST | Legislation | Section | Fee Type | GL# |
|--|-------------------|----------------------|-------------------|--------------------------|--------------|----------------|---------|--------------------|-------------|
| PLUMBING AND DRAINAGE PLANS | | | | | | | | | |
| Search Fee and Copy of Plans | | \$ 125.00 | | | No GST | | | Commercial / Other | 2020.105.88 |
| AMENDMENTS TO PLUMBING AND DRAINAGE APPROVALS | | | | | | | | | |
| Minor | | \$ 195.00 | | | No GST | | | Commercial / Other | 2020.105.88 |
| Major | | \$ 255.00 | | | No GST | | | Commercial / Other | 2020.105.88 |
| PLUMBING AND DRAINAGE - Additional Inspections | | | | | | | | | |
| Additional Inspections over and above usual amount for applications (four) (Cooktown) | | \$ 175.00 | | | GST | | | Commercial / Other | 2020.105.90 |
| Request for additional inspection rural/remote | | \$175 + Travel Costs | | | GST | | | Commercial / Other | 2020.105.90 |
| RE-INSPECTION FEE | | | | | | | | | |
| Cooktown | | \$ 175.00 | | | GST | | | Commercial / Other | 2020.105.90 |
| RE-INSPECTION FEE cont | | | | | | | | | |
| Other | | \$175 + Travel Costs | | | GST | | | Commercial / Other | 2020.105.90 |
| <i>Where an inspection is booked out and the work is not ready or work has not been executed satisfactorily a re-inspection fee will be charged.</i> | | | | | | | | | |
| TRADE WASTE PERMITS (GREASE TRAPS/OIL INTERCEPTORS ETC) | | | | | | | | | |
| Accessible by Road (Cooktown) | | \$ 195.00 | | | No GST | Water Act 2000 | | Regulatory | 2020.105.88 |
| Other than by Road outside Cooktown | | \$195 + Travel Costs | | | No GST | Water Act 2000 | | Regulatory | 2020.105.88 |
| PLUMBING PERMIT - REGULATED PLUMBING WORK NOT REQUIRING PLAN APPROVAL | | | | | | | | | |
| Minor, no inspection required - (under \$300) | | \$ 45.00 | | | No GST | | | Commercial / Other | 2020.105.88 |

| SERVICES FUNCTIONS | | | | | BUDGET 2016-2017 | | |
|---|-------------|-----------------|-----------------|-------------|-----------------------------|----------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| CEMETERIES | | | | | | | |
| Application fee for approval to erect a plaque, headstone or memorial | \$110.00 | per application | GST | | Local Law 1- Schedule 15 | Commercial/ Other | 1530.110.280 |
| Concrete cast headstone (no plaque or marking) | \$125.00 | per item | GST | | | | 1530.110.280 |
| Application fee for interment of human ashes (ashes are buried) | \$50.00 | per application | GST | | Local Law 1- Schedule 15 | Commercial/ Other | 1530.110.279 |
| Scattering of ashes (an approval is required) | \$0.00 | per application | GST | | Local Law 1- Schedule 15 | Commercial/ Other | 1530.110.279 |
| Plaque on RSL memorial wall application is required) | \$0.00 | per application | GST | | Local Law 1- Schedule 15 | Commercial/ Other | 1530.110.279 |
| Reserve/Obtain a niche in the columbarium wall | \$75.00 | per application | GST | | Local Law 1- Schedule 15 | Commercial/ Other | 1530.110.279 |
| Approval to place human ashes in columbarium | \$160.00 | per application | GST | | Local Law 1- Schedule 15 | Commercial/ Other | 1530.110.279 |
| Application fee for approval for interment of human remains (grave) | \$300.00 | per application | GST | | Local Law 1- Schedule 15 | Commercial/ Other | 1530.110.279 |
| Reserve/Obtain a plot in cemetery | \$650.00 | per plot | GST | | Local Law 1- Schedule 15 | Commercial/ Other | Trust a/c |
| Reserve/Obtain a plot in Coen cemetery, Laura cemetery, Cherubs & Children's Cnr C'town | \$150.00 | per plot | GST | | | | Trust a/c |
| Larger than standard coffin (>2040x620mm) | \$100.00 | per burial | GST | | | | 1530.110.119 |
| Failure to lodge completed paperwork at least 48 hours prior to burial. | \$75.00 | per burial | GST | | | | 1530.110.119 |
| Exhumation | Actual Cost | per exhumation | GST | | | | 1530.110.119 |
| Grave Excavation (organised by Council) | \$520.00 | per plot | GST | | | Commercial/ Other | 1530.110.279 |
| Application fee for approval to operate a cemetery (annually) | \$1,240.00 | per application | GST | | Local Law 1- Schedule 15 | Commercial/ Other | 1530.110.119 |
| Application fee for approval to inter human remains outside a cemetery | \$670.00 | per application | GST | | Local Law 1- Schedule 15 | Commercial/ Other | 1530.110.119 |

| MARITIME OPERATIONS | | | | | BUDGET 2016-2017 | | |
|---|-----------------|-------------|-----------------|---------------------------|------------------|------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| <i>JETTIES, BARGE LOADING, RAMPS AND BOAT RAMPS</i> | | | | | | | |
| < 12 metres - per day or part thereof | \$30.00 | per vessel | GST | Local Government Act 2009 | Local Law 10 (a) | Regulatory | 1520.110.112 |
| > 12 metres & < 20 metres - per day or part thereof | \$50.00 | per vessel | GST | Local Government Act 2009 | Local Law 10 (a) | Regulatory | 1520.110.112 |
| > 20 metres & < 30 metres - per day or part thereof | \$80.00 | per vessel | GST | Local Government Act 2009 | Local Law 10 (a) | Regulatory | 1520.110.112 |
| >30 metres & < 40 metres - per day or part thereof | \$100.00 | per vessel | GST | Local Government Act 2009 | Local Law 10 (a) | Regulatory | 1520.110.112 |
| > 40 metres - per day or part thereof | \$300.00 | per vessel | GST | Local Government Act 2009 | Local Law 10 (a) | Regulatory | 1520.110.112 |
| Load/Unloading Fee - Pontoon at Cooktown Wharf | \$40.00 | per vessel | GST | Local Government Act 2009 | Local Law 10 (a) | Regulatory | 1520.110.112 |
| <i>UNLOADING CHARGES - COOKTOWN WHARF</i> | | | | | | | |
| \$1.80 per tonne GVM for up to 8 hours for trucks | Minimum \$10.00 | | GST | Local Government Act 2009 | Local Law 10 (a) | Regulatory | 1520.110.112 |
| \$20.00 per hour or part thereof for forklifts | Minimum \$25.00 | | GST | Local Government Act 2009 | Local Law 10 (a) | Regulatory | 1520.110.112 |

| AERODROME OPERATIONS | | | | | BUDGET 2016-2017 | | |
|---|-------------|-------------|-----------------|-------------|------------------|--------------------|--------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| <i>AIRPORT LANDING FEES - Per Movement / Per Tonne</i> | | | | | | | |
| Cooktown | \$13.00 | | GST | | | Commercial / Other | 1510.110.122 |
| Coen | \$13.00 | | GST | | | Commercial / Other | 1515.110.122 |
| Laura | \$13.00 | | GST | | | Commercial / Other | 1517.110.122 |
| <i>HELICOPTER LANDING FEES - Per Movement / Per Tonne</i> | | | | | | | |
| Cooktown | \$6.50 | | GST | | | Commercial / Other | 1510.110.122 |
| Coen | \$6.50 | | GST | | | Commercial / Other | 1515.110.122 |
| Laura | \$6.50 | | GST | | | Commercial / Other | 1517.110.122 |
| <i>CAR PARKING - COOKTOWN</i> | | | | | | | |
| Nightly | \$6.50 | | GST | | | Commercial / Other | 1510.110.143 |
| Weekly | \$30.00 | | GST | | | Commercial / Other | 1510.110.143 |

| ENGINEERING | | | | | BUDGET 2016-2017 | | |
|---|-------------------|--|--------------|--|---------------------------|--------------------|-------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| TEMPORARY BRIDGE | | | | | | | |
| Temporary Bridge | \$850.00 | per day plus establishment costs as per Shire Engineer | GST | | | Commercial / Other | 1200.105.91 |
| ROADS (Local Law 4) | | | | | | | |
| Application fee for licence to make alterations or improvements to a road | \$25.00 | Applicable to all applications. Approval fee to be invoiced after assessment | No GST | Local Government Act 2009 | Local Law 4 | Regulatory | 1200.105.89 |
| Licence fee to make alterations or improvements to a road | \$100.00 | per alteration | No GST | Local Government Act 2009 | Local Law 4 | Regulatory | 1200.105.89 |
| Licence fee for use of road for a regulated purpose (one off) | \$0.00 | | No GST | Local Government Act 2009 | Local Law 4 | Regulatory | 1200.105.89 |
| DRIVEWAYS | | | | | | | |
| Residential lots with no existing driveways but with existing kerb and Channel. | By Quotation Only | | GST | | | Commercial / Other | 1200.105.91 |
| All other driveways Council to supply and install appropriate culvert. | By Quotation Only | | GST | | | Commercial / Other | 1200.105.91 |
| DRIVEWAY CROSSOVERS | | | | | | | |
| Application fee for licence to make alterations or improvements to a road | \$25.00 | Applicable to all applications. Approval fee to be invoiced after assessment | No GST | Local Government Act 2009 | Local Law 4 | Regulatory | 1200.105.89 |
| Licence fee to make alterations or improvements to a road | \$100.00 | per alteration | No GST | Local Government Act 2009 | Local Law 4 | Regulatory | 1200.105.89 |
| GATES AND GRIDS | | | | | | | |
| Fee for each application + advertising costs | \$420.00 | per application | No GST | Local Government Act 2009 Local Government Act 2009 | Local Law 1 Schedule 7 | Regulatory | 1200.105.89 |
| OTHER | | | | | | | |
| Spoil | \$0.00 | | | | | | |
| Transport charged at Cost rounded up to nearest hour. Name must be pre-registered with Cook Shire Council Engineering Administration on Spoil Register Allocation of Spoil will be to a) operationally efficient to Council THEN b) in order of listing on the Spoil Register No transportation will be charged where Council requests to dump on private land (site is not listed on Spoil Register). | | | | | | | |
| OTHER | | | | | | | |
| Private Works | By Quotation Only | | GST | | | Commercial / Other | Work Order |

| WATER & SEWERAGE | | | | | BUDGET 2016-2017 | | |
|---|-------------------|----------------|--------------|----------------|------------------|--------------------|-------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| WATER - SERVICE CONNECTION | | | | | | | |
| Water Service Service Connections larger than 32mm subject to a quotation | By Quotation Only | per connection | No GST | | | | |
| Std 32mm Service connection fee (Up to 30m) | \$1,100.40 | per connection | No GST | Water Act 2000 | s383 | Regulatory | 1471.105.67 |
| Std 25mm Service connection fee (Up to 30m) | \$950.00 | per connection | No GST | Water Act 2000 | s383 | Regulatory | 1471.105.67 |
| Std 20mm Service connection fee (Up to 30m) | \$850.00 | per connection | No GST | Water Act 2000 | s383 | Regulatory | 1471.105.67 |
| Water reconnection fee | \$190.00 | per connection | No GST | Water Act 2000 | s383 | Regulatory | 1471.105.67 |
| Water area expansion charge as determined by C.E.O | By Quotation Only | | No GST | Water Act 2000 | s383 | Regulatory | 1471.105.67 |
| <i>Non Std Water connections may be subject to quote Council reserves the right to quote on Non Std Water Services</i> | | | | | | | |
| TEMPORARY WATER SERVICE (Within designated Water Area) | | | | | | | |
| Installation / Removal Costs determined upon application | By Quotation Only | per connection | GST | | | Commercial / Other | 1471.105.91 |
| Per Kilotitre | \$3.50 | per kilolitre | GST | | | Commercial / Other | 1471.105.91 |
| WATER - DOWNSIZE METER | | | | | | | |
| Downsize from 25-20mm, 32-20mm 32-25mm | \$190.00 | per connection | GST | | | Commercial / Other | 1471.105.91 |
| Customer fee for other size meters assessed on application | | | | | | | |
| WATER - REMOVE METER | | | | | | | |
| Cap and remove meter sizes 20, 25, 32, 40mm | \$185.00 | per connection | GST | | | Commercial / Other | 1471.105.91 |
| SEWERAGE CONNECTION RATES | | | | | | | |
| Sewerage connection where connection (jump up) exists | \$110.25 | | GST | | | Commercial / Other | 1480.105.91 |
| Sewerage connections where no connection exists | \$960.00 | | GST | | | Commercial / Other | 1480.105.91 |
| STAND PIPE - WATER SALES | | | | | | | |
| Per Kilotitre | \$4.58 | per kilolitre | GST | | | Commercial / Other | 1471.105.91 |
| Testing a standard 20mm water meter (this fee is refunded if the meter has an error of greater than 5%)(Over Reading) | \$168.00 | | GST | | | Commercial / Other | 1471.105.91 |
| Fee for testing meters other than 20mm set by the Chief Executive Officer Following a written request this fee also refunded if meter has an error greater than 5%. | | | | | | | |

| WATER & SEWERAGE | | | | | BUDGET 2016-2017 | | |
|--|--------------|--------------------|--------------|-------------|------------------|--------------------|----------------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| HEADWORKS CONTRIBUTIONS - Superseded Planning Scheme | | | | | | | |
| WATER SUPPLY HEADWORKS (PER EQUIVALENT PERSONS) | | | | | | | |
| Cooktown | \$1,100.00 | | No GST | | | Commercial / Other | 9325.9160.9180 |
| Coen | \$700.00 | | No GST | | | Commercial / Other | 9325.9160.9180 |
| Lakeland | \$700.00 | | No GST | | | Commercial / Other | 9325.9160.9180 |
| Laura | \$550.00 | | No GST | | | Commercial / Other | 9325.9160.9180 |
| SEWERAGE HEADWORKS (PER EQUIVALENT PERSONS) | | | | | | | |
| Cooktown | \$550.00 | | No GST | | | Commercial / Other | 9325.9160.9181 |
| Coen | \$680.00 | | No GST | | | Commercial / Other | 9325.9160.9181 |
| WATER HEADWORKS (UNIT COST PER EQUIVALENT DOMESTIC CONNECTION) - IPA Planning Scheme | | | | | | | |
| Cooktown | \$1,700.00 | | No GST | | | Commercial / Other | 9325.9160.9180 |
| Coen | \$1,700.00 | | No GST | | | Commercial / Other | 9325.9160.9180 |
| Lakeland | \$1,900.00 | | No GST | | | Commercial / Other | 9325.9160.9180 |
| Laura | \$1,950.00 | | No GST | | | Commercial / Other | 9325.9160.9180 |
| SEWERAGE HEADWORKS(UNIT COST PER EQUIVALENT DOMESTIC CONNECTION) - IPA PLANNING SCHEME | | | | | | | |
| Cooktown | \$1,420.00 | | No GST | | | Commercial / Other | 9325.9160.9181 |
| Coen | \$1,420.00 | | No GST | | | Commercial / Other | 9325.9160.9181 |
| MISCELLANEOUS CHARGES | | | | | | | |
| Water Sampling - Commercial Outlets | | | | | | | |
| Service on a voluntary basis to commercial outlets involved in the supply of food or water. (or at cost basis for two or more samples) | \$115.00 | Min or Actual Cost | GST | | | Commercial / Other | 1471.105.91 |
| SEWERAGE EFFLUENT DISPOSAL FEE - SEPTIC | | | | | | | |
| Disposal/Treatment Fee (Cooktown Only) | 6c per Litre | | GST | | | Commercial / Other | 1480.105.91 |
| <i>This charge will be waived when the owner of the property is required by Council to connect to the main sewerage system and the Septic must be emptied.</i> | | | | | | | |

| BONDS | | | | | BUDGET 2016-2017 | | |
|---|-------------|-------------|--------------|-------------------------------|------------------|--------------------|-----------|
| Details | Fee 2016-17 | Description | Includes GST | Legislation | Section | Fee Type | GL# |
| OPERATIONAL WORKS APPLICATIONS | | | | | | | |
| Bonds for Outstanding Works - Determined by Manager of Engineering Services | | per lot | No GST | Sustainable Planning Act 2009 | s5.3.16 | Regulatory | Trust a/c |
| BONDS - BUILDING FEES & CHARGES | | | | | | | |
| Security deposit for site clean-up (in Cook Shire Council) | \$525.00 | | No GST | | | Commercial / Other | Trust a/c |
| Security deposit if building transported along Council roads for repair of road / or Council devices | \$525.00 | | No GST | | | Commercial / Other | Trust a/c |
| <i>Security deposit for re-erection of the dwelling is determined by the Chief Executive Officer or his delegate and in any case may not be a sum greater than the value of the building work to be carried out to make the work comply with the Standard Building Regulation and Building Code of Australia.</i> | | | | | | | |
| <i>Application fee for development approval (re-erection of dwelling)(GST applies as for Class of Building) As per class of building</i> | | | | | | | |
| GANTRY OVER FOOTPATH | | | | | | | |
| Bond | \$550.20 | | No GST | | | Commercial / Other | Trust a/c |
| OUTSTANDING WORKS | | | | | | | |
| Bond - Determined by Manager Engineering Services | | | No GST | | | Regulatory | Trust a/c |
| DEMOLITION OF BUILDINGS OR STRUCTURES | | | | | | | |
| Security Deposit for site clean up | \$525.00 | | No GST | | | Commercial / Other | Trust a/c |
| ALL, MEETING ROOM, PARK AND PLANT BOND see FACILITIES AND PLANT HIRE | | | | | | | |



COOK SHIRE COUNCIL

Operation Plan 2016-17

The Operational Plan 2015-16 is a summary of the organisations operations for the 12 months ending June 30 2017, as outlined and funded in the Annual Budget. The Plan links with Council's long term strategic direction as set out in the Corporate Plan 2012-17 and other strategic documents.

In accordance with the Local Government Regulation 2012 (S. 175) the Operational Plan must:

- Be consistent with the Annual Budget
- State how the Local Government will progress the implementation of the 5 year Corporate Plan
- State how it will manage operational risks.

The Operational Plan is not intended to include every activity Council undertakes, but to highlight new initiatives and key projects planned for 2016-17

Each department summarises it's core activities and details new initiatives for the 2016-17 year that will assist in the delivery of the Corporate Plans objectives.

| <i>INDEX</i> | <i>SHEET ITEM</i> | <i>PROGRAM</i> | <i>PAGE NUMBER</i> |
|--------------|-------------------|---------------------------------|--------------------|
| 1 | | EXECUTIVE SERVICES | 1 - 3 |
| 2 | | CORPORATE SERVICES | 4 - 6 |
| 3 | | DEVELOPMENT, ENVIRO & COMMUNITY | 7 - 11 |
| 5 | | ENGINEERING OPERATIONS | 12 - 15 |

OPERATIONAL PLAN FOR THE YEAR ENDING JUNE 2016



COOK SHIRE COUNCIL

Operational Plan for the year ending June 30, 2017

EXECUTIVE MANAGEMENT

THEMES

Leadership and Governance

Activities that enable Council to progress long term community planning

Identity and Integrity

Recognising that the lifestyle and character of the people is strongly connected to the history and sense of place

Safe, Healthy and Inclusive

Feeling safe at home and during emergencies, health and allied services, and services and facilities affecting equity groups

| ANNUAL BUDGET:EXPENDITURE | \$2,370,690 | | EXECUTIVE MANAGEMENT | | |
|---|-------------|------------------------|--|---|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Executive Management | \$611,400 | | | | |
| <i>Provide strong organisational leadership and governance while maintaining a high standard of ethical conduct.</i> | | | Review and enhancement of Cook Shire Council governance | Governance and Risk Manager to strengthen governance | |
| <i>Ensure effective delivery of services to Cook Shire communities</i> | | | Further refinement of CRM Roll-out of customer service training | Improved response times for CRM Completion of customer service training | |
| <i>Work with key groups and all levels of government to improve capability with the region in relation to alternative energy solutions.</i> | | | Completion of Lakeland Solar project and advancement of community renewables project | Progression of community renewable project | |
| <i>Identify and build working relationships with key stakeholder groups</i> | | | Continue to develop and enhance key stakeholder relationships with community groups, Queensland State Government departments, regional organisations and political representatives | Attendance at key stakeholder meetings Development of community growth plans | |
| <i>Maintain positive relationships with local and regional media outlets.</i> | | | Continued enhancement of Communications Strategy | Regular media releases informing community of Council activities | |

| ANNUAL BUDGET:EXPENDITURE | \$2,370,690 | | EXECUTIVE MANAGEMENT | | |
|--|------------------|------------------------|--|---|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| <i>Implementation and compliance of Council policy.</i> | | | Further develop the operation of the Audit Committee and Risk Management Committee | Resolution of matters arising from assurance activities Identification and management of strategic risks | |
| <i>Oversee the development of all statutory planning</i> | | | Oversee the application of the new planning scheme | | |
| Governance & Risk Management | \$160,000 | | | | |
| <i>Strategic legal advice to Councillors and organisation.</i> | | | Governance and Risk Manager commences role in September 2016 | Governance and Risk Manager to strengthen governance Implementation of Fraud Management Framework | |
| Elected Members | \$564,640 | | | | |
| <i>Attend Council Meetings and participate in strategic planning.</i> | | | Corporate Plan to be reviewed and revised | Review of CSC strategic focus as part of Corporate Plan development | |
| <i>Promote the Cook Shire through attendance at events, meetings and forums within and outside the region.</i> | | | Key focus is greater interaction with Cape York Councils | Attendance at Indigenous Leaders Forum CSC to seek to become a member of CIMA | |

| ANNUAL BUDGET:EXPENDITURE | \$2,370,690 | | EXECUTIVE MANAGEMENT | | |
|--|-------------|------------------------|---|---|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Human Resources | \$344,625 | | | | |
| <i>Staff Engagement to be conducted</i> | | | Staff survey to be rolled out in July 2016 | Conduct of staff engagement survey Action key outcomes of survey | |
| <i>Maintain and improve skill level of staff and that all licences and certificates are compliant and up to date.</i> | | | Performance management framework to be rolled out to all staff | Implementation of performance management framework | |
| <i>Ensure Integrity in all manner of employment practices are maintained.</i> | | | Performance management framework to be rolled out to all staff | Implementation of performance management framework | |
| <i>Ensure compliance with certificates and licences.</i> | | | Active management of required certificates and licenses | Implementation of performance management framework | |
| WH & S | \$344,625 | | | | |
| <i>Ensure Workplace Health and Safety procedures are complied with.</i> | | | WHS system rollout and training to continue | Conduct of WHS training for all staff | |
| <i>Develop and maintain a Risk Management Plan</i> | | | Continue education and training of all employees | Regular risk assessment at operational level | |
| <i>Review and implement programs to ultimately reduce Workers Compensation claims</i> | | | Safety Committee to continue to drive WHS reforms and programs at Cook Shire Council | Improved safety culture Improved claim record | |
| Media, Marketing & Communication | \$116,400 | | | | |
| <i>Providing a consistent and inspiring promotional strategy to position the region as a commercial and lifestyle destination</i> | | | Active roll-out of Communications Strategy | | |
| <i>Communicate Council activities and other information to the Cook Shire ratepayers</i> | | | Use of multi-media approach to communicate with Cook Shire ratepayers in conjunction with community engagement strategy | | |
| <i>Ensure consistency and authenticity of Council's corporate identity and visual branding for all external Council communications and promotional media</i> | | | On-going review of Cook Shire branding | | |
| <i>Optimise the use of Council's website</i> | | | Council website to be reviewed and relaunched in 2016/17 | Launch of new website | |

| ANNUAL BUDGET:EXPENDITURE | \$2,370,690 | | EXECUTIVE MANAGEMENT | | |
|--|-------------|------------------------|--|---|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| FNQROC <i>Support Far North Queensland Regional Organisation of Councils. (FNQROC). Membership maintained and meetings attended.</i> | \$65,000 | | Leverage membership of FNQROC for benefit of Cook Shire Council | Proactive role in FNQROC activities | |
| Land Tenure <i>Investigation and ground truthing of Cook Shire interests.</i> | \$164,000 | | Council Gravel and Water resources negotiation project. Waterfront land tenure project. Sec 16 Investigations in Cooktown and Surrounds - DATSIP | Successful negotiation of ILUAs | |
| <i>Investigate options for and lobby relevant entities to allow for residential land expansion in smaller townships.</i> | | | Work with townships through community organisations to | Growth plans prepared for CSC communities | |
| <i>Review ILUAs relevant to the facilitation of outcomes supporting community and economic development needs and aspirations of Cook Shire shareholders.</i> | | | Review ILUA Mapping in the Cook Shire LGA. Negotiate ILUAs with traditional owners for waterfront and potential retirement village | Successful negotiation of ILUAs | |
| <i>Provide expert representation at Tribunal hearings and ILUA negotiations.</i> | | | Liaise and assist Council's legal representatives in proceedings - Cape York United No 1 Native Title Claim | Successful negotiation of ILUAs | |



COOK SHIRE COUNCIL

Operational Plan for the year ending June 30, 2017

CORPORATE SERVICES

THEME

Financial Integrity

Providing Council, community and other stakeholders with accurate and timely financial information.

Asset Management

Providing Council with accurate assessments and maintenance programs of council assets with regard to sustainability.

Customer Service

Servicing Cook Shire residents with accurate efficient service, through call centres and service centres.

Corporate Policies

Maintenance and review of Council policies

| ANNUAL BUDGET:EXPENDITURE | | CORPORATE SERVICES | | | |
|--|------------------|------------------------|---|---|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Finance | \$541,300 | | | | |
| <i>Financial Sustainability & Asset Management</i> | | | Review 10 year forecast with Council and ELT, populate into new QTC model | | |
| <i>Providing Administration and Financial Services for Council</i> | \$436,500 | | | | |
| <i>Budgeting</i> | | | | | |
| <i>Auditing-Internal Audit Committee</i> | \$17,000 | | | | |
| <i>Auditing-External by QAO</i> | \$115,000 | | | | |
| <i>Tax Compliance- FBT, GST</i> | | | | | |
| <i>Revenue Raising-Rates, Fees, etc</i> | \$221,850 | | Conduct a review of Council's rating strategies. | Improve revenue raising capabilities and procedures | |
| <i>Procurement and Stores</i> | \$146,100 | | | | |
| <i>Policy compliance and revision.</i> | | | | | |

| ANNUAL BUDGET: EXPENDITURE | | \$5,566,510 | CORPORATE SERVICES | | |
|---|-----------|------------------------|--|--|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Asset Management, Building Maintenance | | | | | |
| Maintain Council buildings and other structures in accordance with annual budget. | \$297,000 | | Set up annual maintenance programs for buildings. | Programs completed on time and within budget | |
| Ensure all insurances are upto date and undergo annual reviews. | \$456,410 | | | | |
| Compile and review long term asset management data for Council buildings. | \$265,000 | | Research and recommend software program for Asset Management processes. | Selection of appropriate software for council use. | |
| Regular assessment of council's buildings and coordinate maintenance programs | | | | | |
| Establish an Asbestos Management Register | \$69,250 | | Inspect council assets and set up a register and procedure for treatment of buildings with asbestos. | Removal of asbestos risk from council assets. | |
| Disaster Management | \$57,550 | | | | |
| Implement the Community Support Sub-Plan, Media and Recovery Plan. Build capacity and awareness for Disaster Management in community and with various stakeholders for recovery, cyclone shelter and evacuation centre roles. | | | Update the Disaster Management Plan | Disaster Management Plan Compliant | |
| Oversee the annual clean up for cyclone preparation | \$87,250 | | | | |
| Emergency Services | | | | | |
| Support SES services | \$60,250 | | | | |
| Information Technology | \$739,200 | | | | |
| Strategic management of Council's IT assets | | | Upgrade of telephone system along with NBN upgrade | Improved phone system and connectivity. | |
| Training staff in council software | | | Expand training staff in council software | Staff productivity improved | |
| Ensure Software licences are up to date, software updates and upgrades reviewed and implemented in a timely manner. | | | Upgrade of Authority accounting system | Upgrade successful with minimum downtime | |
| Maintain Councils TV and Radio services | \$10,000 | | Finalise the installation of new radio station "Breeze" | Operational by November 2016 | |
| Records, Customer Service | | | | | |
| Records Management | \$286,000 | | Trim upgrade and review of records management processes followed by staff workshops to achieve a more effective records management system for council. | Improvement in document management process for whole of council. | |
| Customer Service | \$185,000 | | | | |

| ANNUAL BUDGET:EXPENDITURE | | CORPORATE SERVICES | | | |
|--|-----------|------------------------|--|---|-------------|
| \$5,566,510 | | | | | |
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Events Centre | \$574,750 | | | | |
| <i>Deliver sport and recreation activities for the community</i> | | | | | |
| <i>Operates with PCYC as manager of facility.</i> | | | Council and PCYC review and improve KPI's for running of Events Centre | Council and PCYC meet KPI's | |
| <i>Support the promotion of the Events Centre as a key destination for Business Events</i> | | | | | |
| Natures Powerhouse | \$227,000 | | | | |
| <i>Maintenance of the building</i> | | | Full review of NPH building | Formulation of a maintenance plan for NPH | |
| <i>Monitor and support the ongoing management of NPH, including the delivery of financial objectives</i> | | | | | |
| <i>Support the V&S Committee by providing ongoing running costs of the gallery</i> | | | | | |
| Community Buildings & Property Management | \$515,950 | | | | |
| <i>Ensure all tenancy agreements are up to date and buildings are regularly inspected.</i> | | | Review all leases for compliance. | All leases meet requirements. | |
| <i>Maintain Council aged care facilities and ensure all tenancy agreements are compliant and in accordance with RTA standards.</i> | \$258,150 | | | | |
| <i>Undertake to assist both State and Federal Government to provide appropriate aged care accommodation and facilities</i> | | | | | |



COOK SHIRE COUNCIL

Operational Plan for the year ending June 30, 2017

ECONOMIC DEVELOPMENT AND COMMUNITY SERVICES

THEME

Active, Creative and Connected

Sports and play, cultural vitality and our clubs and organisations

Safe, Healthy and Inclusive

Feeling safe at home and during emergencies, health and allied services, and services and facilities affecting equity groups

Identity and Integrity

Recognising that the lifestyle and character of the people is strongly connected to the history and sense of place

Economic Wellbeing

Activities that bring improvements in financial status across the whole Shire

Identity and Integrity

Recognising that the lifestyle and character of the people is strongly connected to the history and sense of place

Environmental Wellbeing

Develop and implement natural environment, environmental health services and sustainable development

| ANNUAL BUDGET:EXPENDITURE | \$3,837,350 | | DEVELOPMENT, ENVIRONMENT & COMMUNITY | | |
|--|-------------|------------------------|--|--|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Management | \$603,000 | 4.1.1 a) | Sustainable financial and administrative management of the Shire's municipal and community resources | Within budget Leadership survey results | |
| <i>Provide strong departmental leadership and governance while maintaining a high standard of ethical conduct.</i> | | | | | |

| ANNUAL BUDGET:EXPENDITURE | \$3,837,350 | | DEVELOPMENT, ENVIRONMENT & COMMUNITY | | |
|---|-------------|------------------------|--|--|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Economic Development | \$303,500 | | | | |
| <i>Digital Economy - Facilitating the provision, uptake and application of high-speed broadband alternatives in the Cook Shire</i> | | 4.6.3 a) | Preparation of a Cook Shire Digital Strategy to support increased take-up of technology and NBN | Completion of Digital Strategy | |
| <i>Cooktown Marine Precinct Strategy</i> | | 4.6.3 d) | Preparation of a Cooktown Marine Precinct Strategy that identifies future development opportunities for the marine, commercial and recreational fishing industries | Strategy completed and coordinating body formed | |
| <i>Cooktown Housing Development</i> | | 4.7.1 c) | Development of strategy and action plan for the development of housing in Cooktown | Strategy and action plan completed | |
| <i>Development of Cook Shire Community Renewables Ltd solar projects</i> | | 4.7.3 e) | Funding received and renewable energy projects commenced in Helenvale and Coen | Projects commenced | |
| <i>Coast Road (Bloomfield Track) all weather accessibility</i> | | 4.7.3 g) | Undertake an Economic Impact Assessment to identify economic and social benefits and preparation of funding business case | Assessment completed | |
| <i>Cooktown Retirement Village investment attraction</i> | | 4.7.3 g) | Land acquired and investment prospectus prepared | Investment prospectus completed | |
| <i>Wakeland Irrigation Area feasibility study</i> | | 4.7.1 b) | Council secures a position on the project steering committee | Study commenced and Council position on steering committee secured | |
| <i>Wendevour/Mclvor Valleys Agri-Food Strategy</i> | | 4.7.1 b) | Reformation of Cooktown Food Connect group and consultation on strategy development undertaken | Strategy developed | |
| <i>Cooktown Airport Aviation Park development</i> | | 4.7.3 d) | Investment attraction for two tenants. Construction work on new access road and taxiway undertaken | Two tenants secured and access road and taxiway works completed | |
| Event Support | \$137,500 | | | | |
| <i>Support Major events through Resource and Performance agreements including: Cooktown Discovery Festival, Re-enactment of Cook's Landing, Wallaby Creek Festival, Cooktown Annual Race Meeting and Cardiac Challenge (Cairns to Cooktown bike ride)</i> | | 4.3.1 d) | Continue major events funding program and support event management training for event organisers | Three training workshops undertaken | |
| <i>Ongoing support for 2020 celebrations</i> | | 4.3.1 d) | Undertake extensive funding proposals and finalise foundation for next three years leading up to 2020 | Major funding secured and Festival Director appointed | |
| | \$30,000 | | | | |

| ANNUAL BUDGET:EXPENDITURE | \$3,837,350 | | DEVELOPMENT, ENVIRONMENT & COMMUNITY | | |
|---|-------------|------------------------|--|--|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Grants & Donations | \$160,100 | | | | |
| <i>Support businesses and organisations with information on funding assistance</i> | | 4.1.1 c) | Prepare and distribute a quarterly grants newsletter highlighting available grants | Newsletter distributed quarterly | |
| <i>Deliver community and economic development grant program to support social and business growth within the Shire</i> | \$20,000 | 4.1.1 c) | Provide support and facilitation for groups to secure grant funding | Grant funding programs fully subscribed | |
| Tourism | \$166,000 | | | | |
| <i>Supporting the growth of tourism in the Cook Shire region through resourcing for the Cooktown Visitor Information Centre</i> | | 4.7.1 b) | Continue to support the development of capability of the VIC to provide services to the local tourism industry in accordance with MOU and Advisory Committee | VIC meeting all requirements under MOU and Advisory Committee | |
| <i>Develop and promote tourist drives and loops</i> | | 4.7.1 b) | Identify suitable tourist drives and loops including road conditions and supporting signage and infrastructure | Touring loops identified and promotional collateral prepared | |
| <i>Develop Indigenous Tourism Action Plan in partnership with Hope Vale and Wujal Wujal</i> | | 4.7.3 g) | Develop strong working relationships with Hope Vale and Wujal Wujal Councils and jointly prepare an Indigenous Tourism Strategy | Joint Indigenous Tourism Strategy prepared | |
| <i>Update directional signage in Cooktown to improve and enhance information and accessibility</i> | | 4.7.1 c) | Undertake a signage audit and determine signage upgrades in conjunction with the Chamber of Commerce | Signage updated | |
| <i>Build new partnerships with key tourism organisations such as TTNQ, TTPD and Tourism and Events QLD.</i> | | 4.7.3 g) | Develop and maintain partnerships with a focus on the upcoming 2020 celebrations | Director appointed to TTNQ Board. Six monthly joint meetings with TTPD and TEQ | |
| Pool, Sport and Recreation | \$249,550 | | | | |
| <i>Manage the Swimming Pool and associated programs</i> | | 4.3.1 a) | | Budget met and acceptable community feedback on services | |
| <i>Develop Royal Life Saving Programs</i> | | 4.3.3 a) | | Programs delivered | |

| ANNUAL BUDGET: EXPENDITURE | \$3,837,350 | | DEVELOPMENT, ENVIRONMENT & COMMUNITY | | |
|---|-------------|------------------------|--|--|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Libraries | \$278,550 | | | | |
| <i>promote library usage and identify key activities</i> | | 4.3.1 f) | Develop library users database and use to promote activities | Increased participation in library activities | |
| <i>provide adequate training for librarians</i> | | 4.3.1 f) | Provide continuous learning for library staff to support changing library services and products | Number of training events attended by staff | |
| <i>deliver community activities to support social inclusion and awareness e.g. targeted learning programmes, digital literacy and self publishing of personal stories</i> | | 4.3.1 f) | Develop and deliver a range of programs that support youth and seniors | Four programs delivered | |
| Arts and Culture | \$97,100 | | | | |
| <i>coordinate and implement the existing strategic initiatives as outlined by Council's RADF program and provide support and administration to the RADF Committee</i> | | 4.3.1 d) | Art and cultural groups supported in developing and delivering projects in alignment with RADF strategic initiatives | Funding programs fully subscribed | |
| <i>continue to support the operation of community based historical, arts and cultural groups where practicable</i> | | 4.3.3.c) | Undertake capacity building activities to support arts and culture groups | Two capacity building events delivered | |
| Community Engagement | \$56,500 | | | | |
| <i>coordinate Council's Community Engagement activities and integrate Community Engagement principles in Council activities.</i> | | 4.3.3 c) | Integration of community engagement into all Council activities through providing systems and support throughout Council by a Community Engagement Officer | Number and extent of community engagement plans implemented | |
| Planning and Development | \$705,500 | | | | |
| <i>prepare Local Government Infrastructure Plan</i> | | 4.2.3 c) | Development of a Local Government Infrastructure Plan as required under SPA | LGIP completed and adopted | |
| <i>provide strategic planning advice, to facilitate development projects</i> | | 4.2.1 a) | Provision of planning advice to facilitate Council's Industrial Land division project at the Cooktown Airport and Retirement Village. | Extent of advice provided | |
| <i>assessment of development applications and provision of development advice</i> | | 4.2.1 a) | Preparation and training for staff, elected members and industry, regarding New State Planning Legislation Act and Regs expected to commence 3 July 2017 | Training completed | |
| <i>manage all development in the Shire, including Material Changes of Use, Building Work and Reconfiguration of Lands, in accordance with the Sustainable Planning Act 2009, and the Cook Shire Planning Scheme</i> | | 4.2.1 a) | Undertake assessment of all applications within statutory timelines | Statutory timelines met 95% of time | |
| Building Surveying | \$263,700 | | | | |
| <i>manage all building work in the Shire in accordance with the Building Act 1975, National Construction Codes and Australian standards</i> | | 4.4.1 c) | Review internal processes to improve case-management outcomes for all applications and open approvals | Review completed and improvements implemented | |
| <i>monitor and inspect building sites for compliance and undertake enforcement actions where appropriate in accordance with legislative requirements.</i> | | 4.4.1 c) | Develop a system of random compliance inspections in conjunction with an industry education program | Education program delivered and less than 20% of inspections require enforcement actions | |

| ANNUAL BUDGET:EXPENDITURE | \$3,837,350 | | DEVELOPMENT, ENVIRONMENT & COMMUNITY | | |
|--|-------------|------------------------|---|---|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Local Laws and Animal Control | \$415,700 | | | | |
| <i>Monitor and investigate complaints regarding potential or actual breaches of Local Laws.</i> | | 4.2.1 b) | Review CRM system to ensure complaints are investigated and resolved within expected timelines | CRM system review completed and process implemented | |
| <i>Review of Local Laws to ensure that they remain relevant and effective.</i> | | 4.2.3 c) | Undertake a six month full review of all local laws adopted in February 2016 and undertake amendments as required | Review undertaken and amendments adopted | |
| <i>Continue promoting responsible animal ownership.</i> | | 4.2.1 c) | Undertake responsible animal ownership campaign in second half of year | Campaign delivered | |
| <i>Develop relationships with neighbouring Councils on animal control issues.</i> | | 4.2.1 c) | Initiate a working group with neighbouring Councils to develop a coordinated animal control campaign | Working group formed and campaign prepared | |
| <i>Implement Healthy Dogs Healthy Mobs programs in Coen and Laura</i> | | 4.2.3 b) | Develop a project plan and secure funding to undertake the program in Coen and Laura | Funding secured and program implemented | |
| Environmental Health & Management | \$296,250 | | | | |
| <i>Intensify public awareness of obligations and responsibility under the Environmental legislation.</i> | | 4.2.1 d) | Undertake regular education initiatives to raise public awareness of public health and environmental issues | Five education initiatives undertaken | |
| <i>Continue involvement with Great Barrier Reef Marine Parks Authority (GBRMPA) and Reef Guardian Community Program.</i> | | 4.3.1 c) | Maintain membership and representation on LMAC and Reef Guardian committees | 80% of committee meetings attended | |
| <i>Litigate contagious disease hazards to the residents and visitor of the Shire.</i> | | 4.2.1 d) | Undertake regular mosquito monitoring during high risk periods | Number of monitoring exercises undertaken | |
| <i>Manage Food Safety in accordance with Statutory requirements.</i> | | 4.2.1 d) | Undertake regular food premises inspections in conjunction with provision of fact sheets and updates on legislation changes | Number of inspections undertaken | |
| Cemeteries Administration | \$54,400 | | | | |
| <i>Manage Cemeteries within the Shire in accordance with statutory requirements.</i> | | 4.2.1 d) | Undertake a full audit of existing grave sites, available plots and opening of new multi-denominational section | Audit completed and new section opened | |



COOK SHIRE COUNCIL

Operational Plan for the year ending June 30, 2017

ENGINEERING OPERATIONS

THEME

Infrastructure - Transport and Services

Hard infrastructure for communications, roads, airports and wharf.

Infrastructure- Water and Sewerage

To deliver quality and reliable water and wastewater services that meet the needs of our community.

Disaster Management

Ensure disaster management plans, processes and equipment are up to date and available during "wet season"

Service Delivery

Develop and maintain local parks service levels appropriate for Cook Shire townships.

| ANNUAL BUDGET:TOTAL EXPENDITURE | | ENGINEERING OPERATIONS | | | |
|---|--------------|--|---|---|-------------|
| | \$56,892,982 | | | | |
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Infrastructure | \$1,295,700 | | | | |
| <i>Develop forward works programs for Shire roads, bridges and signage that takes into account the priority of renewing Council roads transport infrastructure.</i> | \$6,403,200 | <i>Outcome - " Shire roadworks are being carried out in accordance with a 10 year construction and maintenance program; Strategies - Develop, implement, maintain and fund a 10 year Shire roads, bridges and Drainage Capital Works and maintenance programs. (p. 19)</i> | Cap wks program for 2016-17 developed taking into account renewal requirements and consideration of upgrade/ new priority. Development works duly considered within the FNQROC framework to ensure quality development. | 1. 2016-17 Cap Wks program adopted 2. 80% of mid-year review 2016-17 cap wks program completed 3. 4 year re-seal program developed. | |
| <i>Develop footpaths and bicycle paths.</i> | | Strategies - " Improved footpaths and bicycle paths and school safe programs (p. 19) | New footpath works programmed for Coen and Cooktown with priority based on pathway use and provision of pathway links | 1. 2016-17 Cap Wks program adopted 2. 80% of mid-year review 2016-17 cap wks program completed | |
| <i>Review and develop streetscape plans to provide an accepted network for future street works.</i> | | <i>Outcome - " Attractive townscapes in keeping with character of community (p. 29)</i> | Review current streetscape plans for Charlotte St and adjacent heritage gutter streets | Landscape architect engaged, community consulted, and streetscapes reviewed | |

| ANNUAL BUDGET:TOTAL EXPENDITURE | | ENGINEERING OPERATIONS | | | |
|--|--------------------|--|---|--|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Plant & Fleet | \$2,772,650 | | | | |
| <i>tinuously review plant operations to ensure fit for purpose t and plant inventory and changeover regime whilst imising cost.</i> | | <i>Outcome - * Quality administration and service which meets customer needs; Strategies - Ensure effective and sustainable administrative systems are in place to meet operational and legislative requirements. (p. 30)</i> | Considered 2016-17 cap wks new and replacement program adopted, with on-going review of requirements with potential changes in fleet policy and processes | Fleet and plant inventory and changeover is managed in an efficient and cost-effective manner to respond to changing requirements and budget | |
| Parks & Gardens | \$1,703,790 | | | | |
| <i>tinue with the parks and garden maintenance program. ure playground equipment is maintained. k to install or replace shade sails as required.</i> | | <i>Outcome - * Attractive townscapes in keeping with character of community; Stategies - * Continue with the parks and garden maintenance program (p. 29)</i> | Investigate options to replace shade sails with permanent structures where applicable Review current streetscape plans for Charlotte St and adjacent heritage gutter streets | 1. Permant shade structure identified and costed for 2017-18 cap wks 2. Landscape architect engaged, community consulted, and streetscapes reviewed | |
| Commercial Operations (Maritime/Gravel) | | | | | |
| <i>ilitate Ports and Harbour and boating facilities ntenance and development.</i> | \$56,000 | <i>Strategies - * Finalise Webber Esplanade reclamation project and streetscape. (p. 21)</i> | Achieve agreed position with EHP for required remediation works to Webber Esplanade Waterfront and progress project completion | Remediation works agreed upon and revetment wall works completed | |
| <i>rcse gravel from pit sites throughout Shire where ropriate</i> | \$790,000 | <i>Outcome - * External revenue sources have been maximised to deliver improvements to the Shire road and transport network (p. 19)</i> | Continue to utilise Shire wide gravel pits as sources for roadworks where applicable | Utilisation of gravel pits is maintained | |
| Aerodromes(Net of Revenue) | \$1,034,200 | | | | |
| <i>age Shire aerodromes in accordance with legislated uirements. k to progress Cooktown Airport industrial development ks.</i> | | <i>Strategies - * Maintain operating systems and procedures in accordance with license and local law requirements (p. 20)</i> | Design and complete Stage 1 of Cooktown airport taxiway works, plus upgrade of airport access road (if budget permits) | Cooktown airport Stage 1 taxiway works completed | |
| Water Supply and Sewerage Operations(Net of Revenue) | | | | | |
| <i>ure water supply services operate within legislated uirements. Undertake rity works identified in Drinking Water Quality agement Plans.</i> | \$2,981,500 | <i>Outcome - *Residents of Cook ShireTownships have access to sustainable water supplies which consistently meet a regulatory standard; Strategies - Develop a strategic water supply and sewerage infrastructure development plan (p. 20)</i> | Complete priority water and sewer infrastructure works as identified in the 2016-17 cap wks budget | Minimum 80% of 2016-17 water and sewer cap wks completed | |
| <i>ure wsewerage services operate within legislated uirements.</i> | \$1,688,900 | <i>Outcome - *R - Develop a strategic water supply and sewerage infrastructure development plan (p. 20)</i> | | | |

| ANNUAL BUDGET-TOTAL EXPENDITURE | | ENGINEERING OPERATIONS | | | |
|---|--------------|--|---|---|-------------|
| Programs and Services | Budget | Link to Corporate Plan | 2016-17 Actions and Initiatives | Key Performance Indicators | Progress at |
| Capital Works (Net of Grants) Identify and complete capital works inline with Annual Budget. | \$7,690,705 | Outcome - *Long term financial sustainability; Strategies - * Maintain up to date and compliant financial management and reporting systems, * Ensure that grant and subsidy income is maximised (p. 31) | Defined and realistic cap wks program initiated. Cap wks program is monitored and managed. | 1. 2016-17 Cap Wks program adopted 2. 80% of mid-year review 2016-17 cap wks program completed | |
| Disaster Management Improve preparedness | \$1,805,437 | Strategies - * develop and maintain disaster management plans * Maintain safe communities throughout the Shire (p. 26) | Undertake design for Cooktown Community Events Centre cyclone shelter upgrade and complete Stage 1 upgrade construction works | 1. Design completed and building permit issued 2. Stage 1 construction completed | |
| Flood Damage - NDRRA Funded Sections as required of Shire roads following wet season data compilation for QRA submissions. Approved flood damage works program to be tendered, contractors appointed, works overseen, with compilation of suitable QRA evidences to complete process. | \$26,600,000 | Strategies - * Apply for all flood damage and black spot funding opportunities (p. 19) | Undertake 2015-16 NDRRA program with completion of previous submissions. Review NDRRA tender documentation | 1. 2015-16 and previous NDRRA submissions completed in 2016-17 2. Tender document reviewed for 2017 NDRRA works | |
| Waste Management Investigate, review, design and implement processes and works required to provide Environment and Heritage Protection compliant transfer station and landfill facilities support economic collection, disposal, recycling and reuse of waste. | \$1,640,150 | Outcome - *Achieve compliance with relevant legislative requirements (p. 28) | Undertake design for Cooktown 'old' landfill leachate management system and complete construction works. Undertake design works for stormwater management at Coen landfill site in preparation for future works | 1. Cooktown leachate management system designed, works tendered and construction completed 2. Coen landfill stormwater management plan completed ready for tender | |
| Biosecurity Services Complete Biosecurity Plan for Cook Shire Council and facilitate landholder management of weeds and pests. Continue to implement pest management and weed management programs within available budgets | \$430,750 | Outcome - *Effective pest management practices are in place * Sustainable land management practices are in place (p. 27-28) | Undertake documentation of Shire Biosecurity Plan in conjunction with FNQROC | Biosecurity Plan completed and adopted by Council | |