
HOME DIALYSIS CONCESSION POLICY

INTENT

To provide assistance to ratepayers of Cook Shire who apply for the Council Home Dialysis Concession.

SCOPE

To enable Council to process applications for concessions on Council Water Consumption Charges in a fair and equitable manner.

DEFINITIONS

TERM	DEFINITION
<i>Council</i>	Shall mean the Mayor and Councillors of Cook Shire Council.
<i>Home Dialysis Machine</i>	Shall mean a machine used to purify the blood for persons who have kidney failure.

POLICY STATEMENT

1. Criteria for granting a home dialysis concession

A concession is available to all ratepayers residing in their own homes and property owners whose tenants are receiving home dialysis.

2. Application for Rate Remission

2.1 The application must be made on the prescribed form available on the Council Website and from Council Administration.

Document Number:	D21/12225	CONTROLLED DOCUMENT This electronic document is guaranteed as the most current. DO NOT COPY. Unauthorised hard copies of this document are prohibited.	Page 1 of 4
Authorised By:	Director Organisational Business Services		
Original Issue Date:	20 May 2019		
Last Modified:	24 May 2022		
Review Date:	June 2023		
Current Version:	5.0		

2.2 Date of issue of machine and supplying company name must be on the application.

2.3 All applicants are to re-apply for assistance every three (3) years.

2.4 Within that 3-year period, should an eligible person change their address, an application will be required to be lodged with Council for the concession to apply at the new address.

3. Cancellation of Concession

A council concession is not available where –

- Home Dialysis is no longer required; or
- On the death of the ratepayer/tenant.

4. Home Dialysis Concession Amount

4.1 Assistance is available for up to a maximum of 190 kilolitres per annum. (Home Dialysis uses 126 – 323kl of water per annum, variable by treatment regime).

4.2 Concession will be applied as a credit allowance at the end of each annual billing period.

KEY RESPONSIBILITIES

RESPONSIBLE OFFICER	RESPONSIBILITY
Council	Council is responsible for the approval of the Policy each year as part of the budget process.
Chief Financial Officer	The Chief Financial Officer is responsible for the continued operation of the concession process in accordance with the policy.
Rates Officer	The Rates Officer is responsible for the processing of applications, applying the concession and dealing with applications in the first instance.

REFERENCES, LEGISLATION AND GUIDELINES

The Local Government Act 2009

The Local Government Regulation 2012, Chapter 4, Part 10 (Concessions)

Document Number:	D21/12225	CONTROLLED DOCUMENT This electronic document is guaranteed as the most current. DO NOT COPY. Unauthorised hard copies of this document are prohibited.	Page 1 of 4
Authorised By:	Director Organisational Business Services		
Original Issue Date:	20 May 2019		
Last Modified:	24 May 2022		
Review Date:	June 2023		
Current Version:	5.0		

RELATED DOCUMENTS

Revenue Statement

Application for Home Dialysis Concession Form

IMPLEMENTATION/COMMUNICATION

The policy will be implemented as part of the 2022/2023 budget process. The policy will be communicated to the public on an ad/hoc basis and will be posted on Council's website.

APPROVED BY

Adoption annually by Council.

REVIEW

SPONSOR:	Director Organisational Business Services
OFFICER RESPONSIBLE FOR REVIEW:	Chief Financial Officer
ADOPTION DATE:	24 May 2022
REVIEW DATE:	June 2023

THIS POLICY IS TO REMAIN IN FORCE UNTIL OTHERWISE DETERMINED BY COUNCIL

AMENDMENT HISTORY

VERSION	AMENDMENT DETAILS	AMENDMENT DATE	APPROVAL
2.0	Minor Amendments	20/04/2020	
4.0	Adopted by Council Resolution	11/05/21	2021/100
5.0	Adopted by Council Resolution	24/05/22	2022/107

Document Number:	D21/12225	<p style="text-align: center;"><u>CONTROLLED DOCUMENT</u> This electronic document is guaranteed as the most current. DO NOT COPY. Unauthorised hard copies of this document are prohibited.</p>	Page 3 of 4
Authorised By:	Director Organisational Business Services		
Original Issue Date:	20 May 2019		
Last Modified:	24 May 2022		
Review Date:	June 2023		
Current Version:	5.0		