
PLANT AND PASSENGER VEHICLE POLICY

INTENT

The objective of this policy is to provide guidance on acquisition, operational management and disposal of Council’s plant and passenger vehicles to meet operational and business requirements.

SCOPE

This policy applies to all plant, equipment and passenger vehicles owned by Council.

POLICY STATEMENT

Plant and vehicles are assets which are procured to meet work requirements and to achieve effective and efficient operations of Council.

The type of plant and vehicles procured are determined by Councils requirements for safe, economical, practical items best suited for the intended purpose.

Plant and vehicles are procured to provide best value for money based on a whole of life costing and are managed in accordance with best practice Fleet Management.

Council plant and vehicles must be used in accordance with state and national road rules.

Use of Council vehicles must be conducted in accordance with Council’s Motor Vehicle Procedure.

Vehicle purchase is based upon Council work requirements and cost benefit to Council.

All Plant and vehicle acquisition complies with Cook Shire Council’s Procurement Policy.

All Plant and vehicle disposal complies with Cook Shire Council’s Asset Disposal Policy.

Plant and vehicle use and operation is determined by the CEO in accordance with Work Health and Safety requirements and to provide the best value for money to Council.

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Authorised By:	Director Infrastructure		
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POLICY EXEMPTIONS

There are no exemptions to this policy.

REFERENCES, LEGISLATION AND GUIDELINES

Local Government Act 2009

Local Government Regulation 2012

RELATED DOCUMENTS

Code of Conduct for Employees

Motor Vehicle Operation Policy

Asset Disposal Policy

Procurement Policy

IMPLEMENTATION/COMMUNICATION

This Policy will be made available to all staff upon adoption.

APPROVED BY

Council resolution.

REVIEW

SPONSOR:	Director Infrastructure
OFFICER RESPONSIBLE FOR REVIEW:	Manager Fleet and Workshop
ADOPTION DATE:	August 2021
REVIEW DATE:	April 2024

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THIS POLICY IS TO REMAIN IN FORCE UNTIL OTHERWISE DETERMINED BY COUNCIL

AMENDMENT HISTORY

VERSION	AMENDMENT DETAILS	AMENDMENT DATE	APPROVAL
V2	Clarification of usage categories	Dec 2016	Resolution 2016/177
V3	Clarification of usage categories for declaration	Dec 2017	Resolution 2017/19
V4.0	Re write to remove operational matters and include procurement, disposal.	April 2021	Resolution 2021/193

Document Number:	D21/20024	<p style="text-align: center;">CONTROLLED DOCUMENT This electronic document is guaranteed as the most current. DO NOT COPY. Unauthorised hard copies of this document are prohibited.</p>	Page 3 of 3
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