



Cook Shire
COUNCIL

COUNCIL inFOCUS

OCTOBER – DECEMBER 2020





Cook Shire
COUNCIL

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FOCUSING on your COUNCIL



LINDA CARDEW
Chief Executive Officer

Again, it is a pleasure to provide this quarterly update on Cook Shire Council's many operational activities and to shine the *Council inFocus* spotlight on one of Australia's most remote and exciting regions.

The adventure and challenges of the working across the Cape York Peninsula, with a Shire area of over 106,000 square kilometres – around one and a half times the size of Tasmania – offers endless professional opportunities for our staff and a chance through this document to publicly acknowledge their commitment and resilience.

Our teams find numerous creative ways to meet the needs of our 4,500 residents, including just 2,500 ratepayers. As we continue to stretch

our operational dollars further, Council is better able to renew and upgrade out assets, to repair damage to our 2,800 kilometres of roads and to maintain our critical water and waste water infrastructure. We do more though – through our programs and services, and our provision of refurbished facilities, outdoor spaces and sports fields. Council survives to a substantial degree with the benefit of State and Federal grant funding and we express our sincere appreciation to the relevant agencies, and to our staff, for recognising and responding to this need.

This issue of *Council inFocus* reflects on the activities at the end of a challenging year – enough said!

2019-20 ANNUAL REPORT

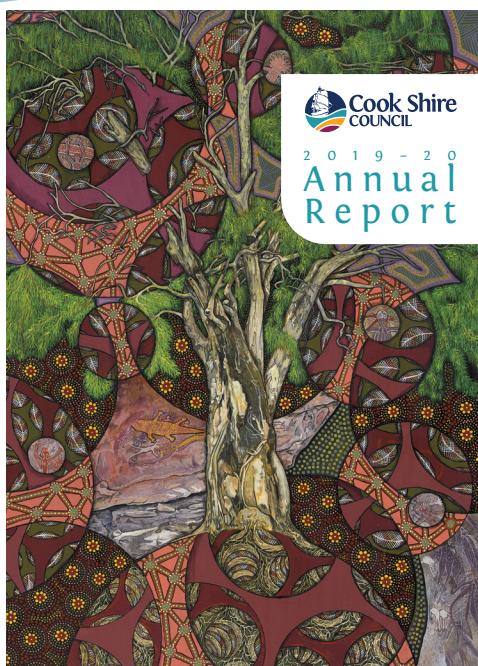
Council's 2019-20 Annual Report was adopted by Council at the ordinary Council Meeting held on Tuesday 8 December 2020. Featuring cover art by local Indigenous artist, Nash Snider, the Annual Report is available to download from the Council website.

Meet the artist

Nash Snider (2019), *Ancestry*, acrylic on canvas, Cook Shire Council Collection

"My name is Nash Snider I am Kuku Yalanji, from Laura, Quinkan Country, Cape York, Queensland. My art is described as Contemporary Aboriginal Art due to the combination of traditional techniques and style. This painting represents the roots of my ancestors, from Laura and Cooktown areas. My connection to Quinkan country is through my forefathers, Jimmy Snider, and this painting is influenced by the distinctive Quinkan art style and the stories painted throughout his and my country. The paperbark tree depicts a tree found in the Cooktown park and symbolises my Great, Great, Grandmother Maggie Snider who was a Kuku Imudji Bama from this area. The circular designs, branches and ancestral art, is a jigsaw puzzle and a space in time connecting my family's pathway to our homelands."

Nash Snider



LOCAL GOVERNMENT CONFERENCE

In October the Mayor, Deputy Mayor and CEO all travelled to the Gold Coast for the annual Local Government Association of Queensland (LGAQ). Pictured Mayor Cr Peter Scott speaking on the Far North Queensland Regional Organisation of Councils (FNQROC) Regional Roads Strategy – a local collaboration for better, safer roads for heavy vehicles.



COOK SHIRE GETS READY WITH RADIO DONATION

Mayor Peter Scott presented the Cooktown Rural Fire Brigade with a donation of six hand-held UHF radios and a tablet that will help improve crucial communications between agencies, contractors and volunteers during an emergency.



THANK YOU TO THE COOKTOWN AND DISTRICT HISTORICAL SOCIETY

The Mayor and Council staff thanked the awesome volunteers running the Cooktown History Centre for their extraordinary commitment to Cook and for their tireless support for Council in providing historical records, advice and information.



DISCUSSING DISASTER AND COVID RECOVERY

The Mayor, Councillors and Council staff welcomed State Disaster Coordinator and Deputy Commissioner of Queensland Police, Steve Gollschewski to Cook Shire in November. While here, Deputy Commissioner Gollschewski chaired the Disaster Management Teleconference with Mayors and CEOs from across the Far North, and took the time to meet with community leaders and stakeholders from the region to discuss COVID-19 and other disaster management priorities.



NATIONAL GALA AWARDS NOMINATION FOR EXCELLENCE IN LOCAL GOVERNMENT



Council was nominated for a National Award for Local Government professionals – with our Community Blitz program assessed against some incredible teams and projects from around Australia.

Although we didn't win, it was great to see Cook holding its own against some of the nation's most prestigious councils.

Our Senior Grants Officer Jenni James attended the virtual awards ceremony with the CEO.

EXECUTIVE LEADERSHIP TEAM

The Executive Leadership Team comprises the Chief Executive Officer and the Directors of three separate departments:

| COMMUNITY ECONOMY AND INNOVATION | ORGANISATIONAL BUSINESS SERVICES | INFRASTRUCTURE |
|---|--|---|
| A customer focused department charged with the responsibility of developing and maintaining social and economic capital and identifying and implementing new and innovative actions and projects. | Manages a diverse portfolio of corporate and business responsibilities including finance, governance, facilities, land tenure, planning and environment, customer service, human resources and information technology. | Responsible for all civil works and engineering, airports, water and waste water, parks and gardens, fleet management, major capital projects and asset management. |

Over the last three months the Executive Leadership Team has represented Cook Shire in a wide range of forums. These have meetings with a number of agencies, including:

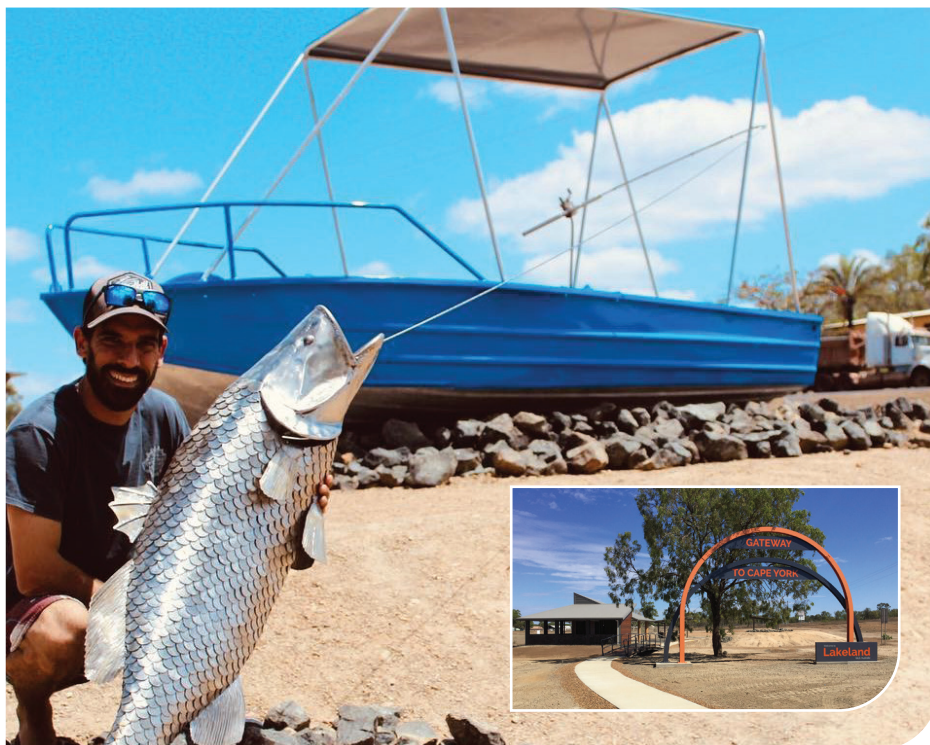
| NAME OF EXTERNAL PARTY | NAME OF EXTERNAL PARTY |
|--|---|
| Arts Queensland | LGIA Super |
| Bloomfield River District Residents and Ratepayers Association | Local Disaster Management Group |
| Cairns District Disaster Management Group | Local Government Association Queensland (LGAQ) |
| Cape York Natural Resource Management | LGAQ Ausroads Guide to Temporary Traffic Management Working Group |
| Cape York Region Package Taskforce and Sub-Working Group | Local Government Managers Australia, Queensland |
| Coen Interagency Committee | Local Government Professionals Australia |
| Cooktown Chamber of Commerce and Tourism | Mass Gathering Executive Committee |
| Cooktown and District Historical Society | Matson & Ridley Safaris |
| Cooktown and District Interagency Group | National Trust of Australia (Queensland) |
| Cooktown District Community Centre | North Queensland Sports Foundation |
| Dept. Aboriginal and Torres Strait Islander Partnerships | Northern Alliance of Councils |
| Dept. Environment and Science | Northern Gulf Resource Management Group |
| Dept. Home Affairs | Queensland Audit Office |
| Dept. Housing and Public Works | Queensland Fire and Emergency Services |
| Dept. Infrastructure, Transport, Regional Development and Communications | Queensland Museum |
| Dept. Local Government, Racing and Multicultural Affairs | Queensland Police Service |
| Dept. Natural Resources, Mines and Energy | Reconciliation Queensland |
| Dept. Premier and Cabinet | Reef Guardian Council Executive Committee |
| Dept. Transport and Main Roads | Regional Arts Services Network |
| Diatreme Resources | Regional Development Australia |
| Douglas Hockey Association | State Disaster Management Group |
| Economy .id | State Library of Queensland |
| Expo 2021 Advisory Committee | Torres and Cape Indigenous Councils Alliance |
| Far North Queensland Regional Organisation of Councils (FNQROC) | Tourism Tropical North Queensland |
| FNQROC Regional Roads and Transport Group | Vera Scarth-Johnson Gallery Association |
| James Cook University | Waymburr Warra Traditional Owners |
| Lakeland Dam Committee | Western Yalanji Traditional Owners & Jarramali Rock Art Tours |
| Lakeland Progress Association | Windlab |
| Laura Interagency Working Group | |

COMMUNITY ECONOMY AND INNOVATION

BOY! WHAT A BEAUTY!

As work on the Gateway to the Cape progresses, along with the completion of the Traveller Information Centre, this quarter also saw the installation of a key piece of public art to the park.

The amazing installation, designed by Bloomfield artist, Orionne Albert-Mitchell and crafted by local Lakeland craftsman, Garry O'Kane (pictured) features an epic Barramundi sculpture, an interactive art experience and photo opportunity, so that everyone can snap-and-share a pic of themselves bagging a 1.3m Barra when they visit.



COOKTOWN ON TOUR

Council's Tourism Manager Sally Eales and Jenni James travelled to Cairns, to spruik the wonders of Cooktown and surrounds to visitors attending the Cairns Expo.



CULTURE CONNECT

Sally Eales also joined the Harrigan brothers from Culture Connect Tours for an episode of Channel 7's *Queensland Weekender*. The episode showcases an epic four-wheel drive adventure and tour through the history, heritage and culture of spectacular Normanby Station.



A VERY SPECIAL STORYTIME EVENT

Indigenous storyteller and teacher, Irene Hammett joined the Cooktown Library for a very special Guugu Yimithirr Storytime event as part of the State Library of Queensland's First 5 Forever initiative.

NEW DELIVERY TO THE COOKTOWN LIBRARY

In order to keep their collection fresh, each quarter the library exchanges 500 items with other libraries across the state. A new delivery of titles and items arrived in October that included 200 fiction and 50 non-fiction titles, 85 large print titles, 50 DVDs and a number of children's titles



LAURA AND LAKELAND LIBRARY OPENING

On Saturday 14 November 2020 we welcomed State Librarian and Chief Executive Officer, Vicki McDonald for the grand opening of the Laura and Lakeland Libraries.



COOKTOWN FOOD CONNECT

Melita Engwirda, Council's Clean Growth Choices Administration officer attended a Cooktown Food Connect meeting to update them, and other invited food networking groups, on the implementation of the Clean Growth Choices program, and inform them of the fund-ready, grant-based opportunity to progress the Local Food Futures Business Case. The aim is to connect the wider Cape and facilitate a collaborative approach between traditional land management, grazing and food growing groups.



REGIONAL ARTS UPDATE

Our Regional Arts Officer, Waratah Nicholls, was kept busy this quarter, with the launch of community consultation phase of Council's Arts and Culture Strategy that included workshops and meetings from Bloomfield to Coen. The Arts and Culture Strategy will be designed to enhance the cultural vitality of the region by contributing to personal enrichment, community health and well-being and regional prosperity.

There was also the *Behind Closed Doors* exhibition that was held at the Elizabeth Guzely Gallery in Cooktown and showcased some of the exceptional artwork produced across the Cape during lockdown. Artists from across Cape York and the Torres Strait Islands were also invited to apply to be a part of the 2021 Cape York and Torres Strait Island Regional Arts Showcase that will take place in June during the Cooktown & Cape York Expo 2021.

In between all this Waratah also attended the opening ceremony for the newly painted mural in Aurukun, which included a "Malp Kee'an", (traditional dance) and was timed for NAIDOC 2020. Pictured below (left to right) Traditional Dancer and clan elder Nelson Wolmby; Songmen Perry Yunkaporta and Ron Yunkaporta; and Traditional Dancer Eric Yunkaporta in front of the finished mural.



GO LOCAL FIRST LAUNCH

On Wednesday 25 November Councillors joined local business owners for the launch of the *Go Local First* campaign at the Cooktown PCYC. The campaign which is being run by the Chamber in partnership with Cook Shire Council is designed to encourage locals and visitors in Cooktown to choose local businesses first when purchasing products and services. Local businesses participating in the campaign are easily identified by showcasing the *Go Local First* branding and collateral. We encourage you all to get behind it!



GETTING READY FOR SANTA

It was all hands on deck for our Tourism and Events team (as well as a cast of willing helpers) in preparation for Council's Sunset with Santa event. Suffice to say, their efforts paid off! They well and truly had the event all wrapped up.



READY TO RESPOND

Cooktown Swimming Pool staff and volunteers from several not-for-profit community clubs in the Shire took part in lifeguard training and their CPR refresher earlier this week.



CELEBRATING NAIDOC 2020

The recent installation of two new flag poles outside the Council Administration Building meant that on Tuesday 10 November we were able to proudly raise the Aboriginal and Torres Strait Islander flags alongside the Queensland and Australian flags outside Council officers for the first time as part of our very special National NAIDOC Week event.

Traditional Owners and community leaders shared the stories of their flags and spoke about the meaning and significance of NAIDOC theme - Always was. Always will be.

Adding to the occasion, at the Council meeting just prior to the event, Council endorsed the Reconciliation Action Plan Working Group - 12 Council staff and Cr Larissa Hale - who will be working together to formulate Council's inaugural Reconciliation Action Plan that will be published in 2021.

CLEAN GROWTH CHOICES

As part of the Clean Growth Choices journey, Cook Shire Council has been recognised as a Star Partner for successfully identifying and demonstrating a 10% reduction in resource use at our Administration Building and Cooktown Swimming Pool.



A SLICE OF PARADISE UP FOR GRABS

When Council announced it was opening Expressions of Interest for its first waterfront release in over 25 years, it was the talk of the tropical north – even WINNews Cairns ran a story on it! Offering reef access in minutes, the announcement called for Expressions of Interest from creative and innovative visionaries and entrepreneurs to develop the unique space on Webber Esplanade. With applications now closed, Council will assess the submissions over the next few months.



It was a sell-out crowd that gathered at the Cooktown Pool on Saturday 12 December to welcome Santa to town and celebrate Christmas in Cooktown. Community members enjoyed a cool swim in the pool, free iceblocks and a Christmas hamper, while kids received presents from Santa and his helpers from Queensland Fire and Emergency Services.

The Cooktown Amateur Swimming Club provided a barbecue as a fundraiser for the club and raised \$1,380.60!

The evening concluded with a dive-in movie on the big outdoor cinema screen.

Special thanks to everyone who came along and contributed to the day, especially all our volunteers and sponsors, including:

- Cooktown Food and Ice
- Queensland Fire and Emergency Services
- Endeavour Lions Club
- Get Ready Queensland
- Cooktown Amateur Swimming Club



ORGANISATIONAL BUSINESS SERVICES

OUR FIRST HAPPY PUPS-TOMER

Cook Shire resident, Gail Anning and her dog Zef, were the first to take advantage of Council's \$30 in-home micro-chipping program. Both Gail and Zef were thrilled with the value for money and raved about the friendly service delivered by Compliance Officer, Kylie McAllister.



HEALTHY DOGS, HEALTHY COMMUNITIES

Kylie McAllister and the Animal Management team, assisted by Jenni James and the team at One Health Vet Solutions, ventured to Coen as part of the ongoing Healthy Dogs program. The program encourages the health and well-being of Indigenous communities by promoting the health and safety of community dogs.



COEN AIRPORT NEW WATER SUPPLY

The Building and Facilities team with the help from Zac Adams from Water and Wastewater hooked up all the buildings at the Coen Airport with a new rain and bore water supply. They also installed an upgrade of the new sewerage line and new soakage trenches.



COOKTOWN HISTORICAL BUILDING

Repair works on the Cooktown History Centre are now almost completed. Funded by Works for Queensland, this project has included completing the stumping works, general repairs, and the replacement of bearers, joists and flooring for the iconic building.



COEN HERITAGE HOUSE

With funding from the Local Roads and Community Infrastructure Grant, Stewart Catford and Taylor Russell installed a new ceiling and placed insulation to preserve the local history artefacts at the Coen Heritage House.



SNAKE CHARMERS

Dayne Stewart and Steve Powell in our Building and Facilities team, caught more than they bargained for while working on the grease traps and septic tanks at Coen Airport. Two large water pythons spooked the duo at first until the pythons were identified as harmless. After charming their new friends and posing for photos, the gents released the slippery pair at a local creek.



SWITCH UP AT LAURA AND AYTON

Council's electricians upgraded three main switchboards at the Laura Hall, Ayton Radio Hut and the Ayton Cricket Oval. The upgrades were conducted to eliminate the risk of electrocution and fires caused by faulty wiring, and has the added benefit of being more cost efficient.



COEN AIRPORT UPDATE

The first stage of the removal of all asbestos in the buildings at the Coen Airport was completed, paving the way for the Building and Facilities team to head up to commence the upgrade of the plumbing works. Always great to see our teams collaborating to get projects delivered on schedule.



BIOSECURITY

INVASIVE PLANT MANAGEMENT



- 1 request for weed control completed
- 3 spray unit loans completed
- Navua sedge treatment undertaken in Ayton
- Treatment of giant rat's tail grass on Shiptons Flat Rd

INVASIVE ANIMAL MANAGEMENT



- 7.1 tonnes of bait material injected at 36 properties
- 3 pig traps supplied

SURVEY



- Tramp ant sentinel survey undertaken at Council waste transfer stations

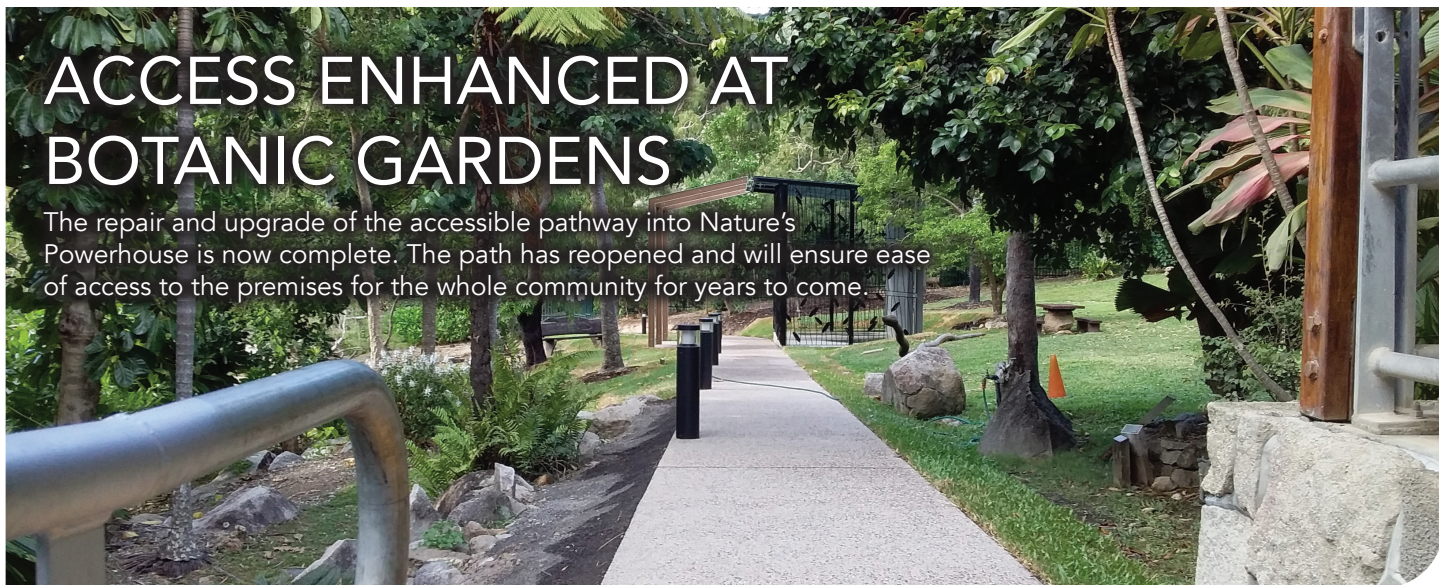
INVASIVE PLANTS & ANIMALS ADVISORY



- Invasive Plant and Animal Advisory Committee (IPAAC) meeting hosted in Lakeland

ACCESS ENHANCED AT BOTANIC GARDENS

The repair and upgrade of the accessible pathway into Nature's Powerhouse is now complete. The path has reopened and will ensure ease of access to the premises for the whole community for years to come.



ON THE ROAD TO RECYCLING

Funded by the Regional Recycling Transport Assistance Grant, Council commenced removing and recycling the tyre stockpile at the Cooktown Waste Transfer Station. With operations expected to continue to the end of June 2021, the program also includes recycling cardboard and e-waste. Pictured below, one of the trucks with some of the stockpile being sent for recycling.



MEIN EVENT

3 km of Mein Batavia Road has been sealed which has improved access and safety of the north of the cape, from Chainage 6.9 to Chainage 10 of Mein Batavia Road.



HARD AT WORK

During November, the Parks and Gardens team were kept hard at work pressure cleaning at PCYC and repairing the lateral line of the irrigation system, as well as undertaking routine ground maintenance at William Daku Park.



OAKY CREEK PIPES

Amongst their hectic schedule the Infrastructure team also completed works replacing the plastic pipes on one of the causeways at Oaky Creek with concrete ones.



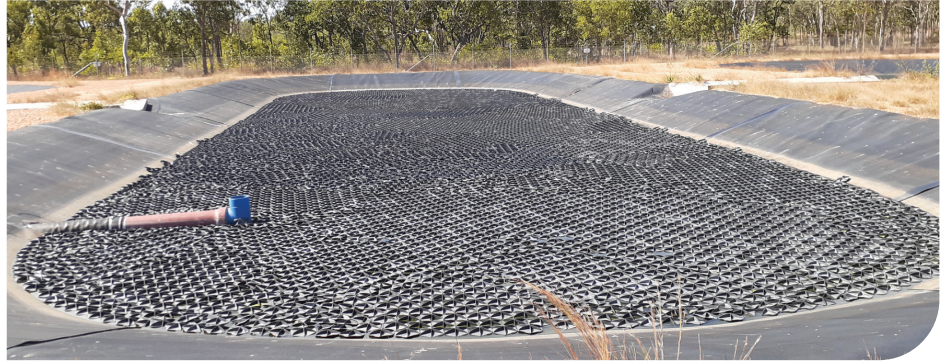


ENDEAVOUR VALLEY ROAD WATER MAIN REPLACEMENT

Council staff have been replacing the 80mm AC water main on Endeavour Valley Road with 100 uPVC "blue brute" water main. This is part of Council's program to replace and update the aging water mains in Cooktown and includes 1.3 km of water main being replaced.

JOINT FORCES AGAINST ALGAE AT LAURA

The Australian Defence force built the Laura Sewerage Treatment Plant as part of their AACAP (Army Aboriginal Community Assistance Programme). In order to stop light from entering the water and 'shade out' the algae that was growing in the treatment ponds, the Army purchased a system of floating disks that were installed into the lagoons. Along with work done with the Department of Environment and Science to modify licence conditions for the treatment plant, this has brought the treatment plant back into compliance with licence parameters.



SETTLING IN

Bower birds have moved in and built themselves a "Bower Bird Hilton" at the Annan Water Treatment Plant. This photo is taken by Craig Hanran, one of the Treatment Plant Operators at the Annan plant. Great to see nature thriving across the Shire.



OUT AND ABOUT

Scott Johnson, Fleet Manager shared some photos of teams hard at work across the Shire.



Mark Christiansen fabricating a gate for a pump station,



Scott Harvey tidying up the Depot as part of pre-cyclone preparedness



Tim Thorneycroft carrying out pre-cyclone generator checks



Neil Thompson entering maintenance tasks into the water and waste water management system



Ricky Lockyer servicing Cook Shire Councils crane truck

COOKTOWN BOTANIC GARDENS WORKS

Works are progressing on the upgrade of facilities at the Cooktown Botanic Gardens.



Tony Joyce checking out the new stone garden edging



Jeannine Allen in the new orchid house that also shows the framework for the information hub and the all abilities access pathway with new lighting into Nature's Powerhouse.



Part of the new concrete pathway network that overlays the existing gravel path

COOKTOWN AIRPORT ROAD WORKS TAKE OFF

Works commenced on the new airport carpark and access road at Cooktown. LDI was awarded the contract, and with the resealing of the existing carpark underway at the time of writing, the project is expected to be completed in May. Pictured is the excavator clearing the area where the new carpark will be located.



BETTER FOR BATTLECAMP

Upgrade works on Battlecamp Road have been completed. The works included upgrading the road to seal within 2.6km in length. The site had a constrained alignment through rocky ground which required great effort to achieve the desired vertical and horizontal alignment.

The DRFA 2020 Works program is 98% completed and is on time and on budget.

A heartfelt thankyou is expressed to the participating contractors for their efforts and perseverance given the issues faced during 2020.

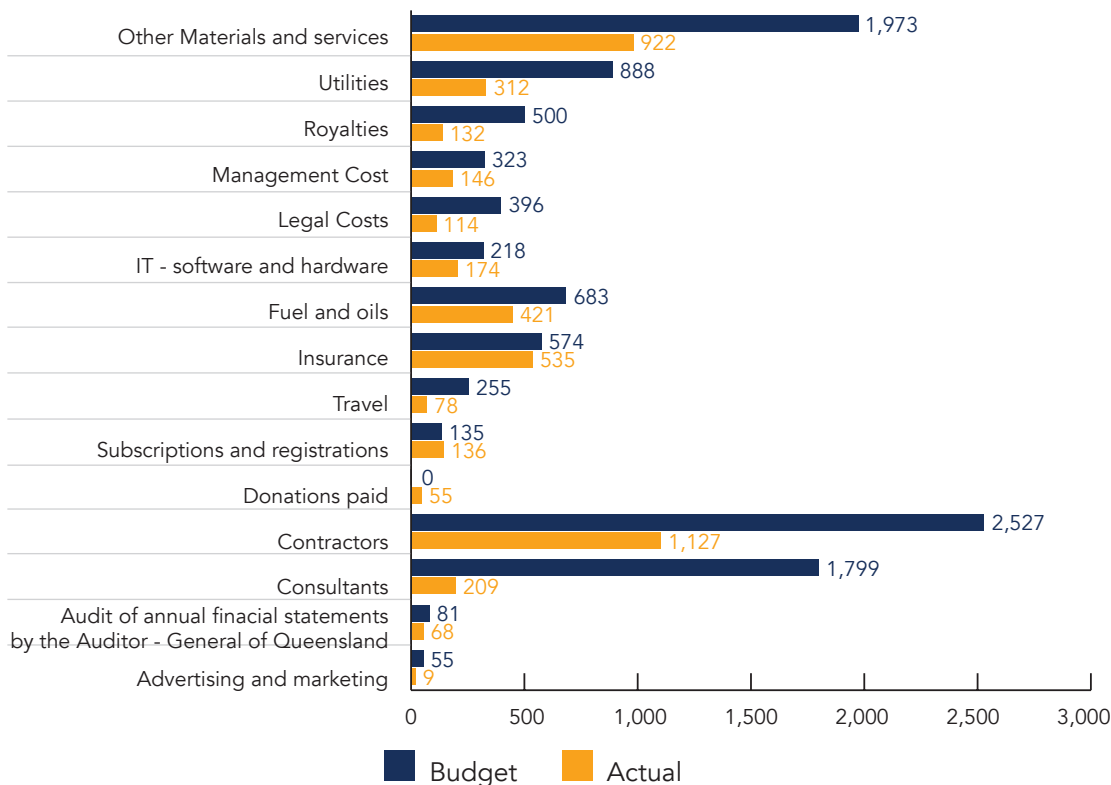


WATER and WASTEWATER

Our Water and Wastewater team saw a boom in water and sewerage connections. Pictured below is Sam DeLafontaine installing a new sewer connection, while Matt Hook fixed up a connection where the service feeds off from the water main to a private residence (above right). Despite all the work, the team found it important to get into the Christmas spirit (below right).



ACTUAL EXPENDITURE VS BUDGET FORECAST

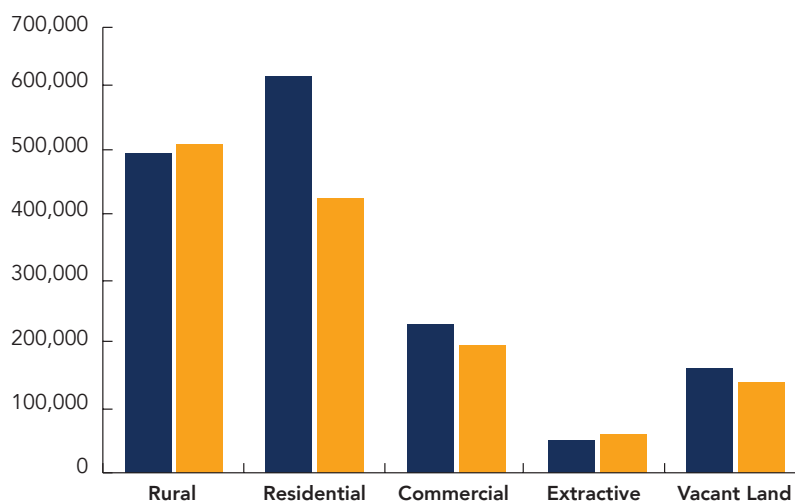


Explanatory Note: This graph displays the actual expenditure incurred compared to budget forecast for the year.

Interpretive Comments:

The annual budget has been shown, with actual expenditure to date. The consultants budget comprises \$1M expenditure for the Cooktown Expo 2021. Whilst this does not represent the total expenditure for this project grant funding of \$1.1M has been secured.

BREAKDOWN OF RATES AND CHARGES (CURRENT AND ARREARS)



Explanatory Note:

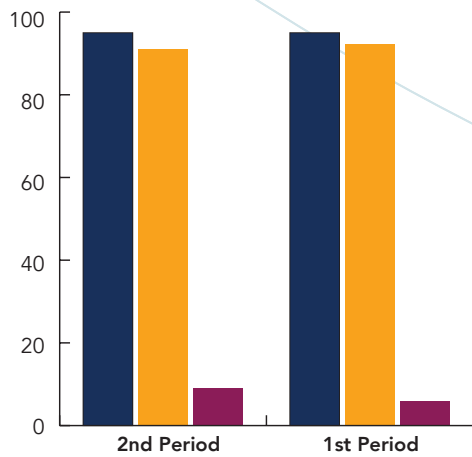
Total of Rates and Charges by category. This graph includes the current levy and arrears.

Interpretive Comments:

Totals for each category are:-

| | |
|-------------|-----|
| Rural | 19 |
| Residential | 112 |
| Commercial | 21 |
| Extractive | 37 |
| Vacant Land | 67 |

RATES COLLECTED – LEVY COMPARISON



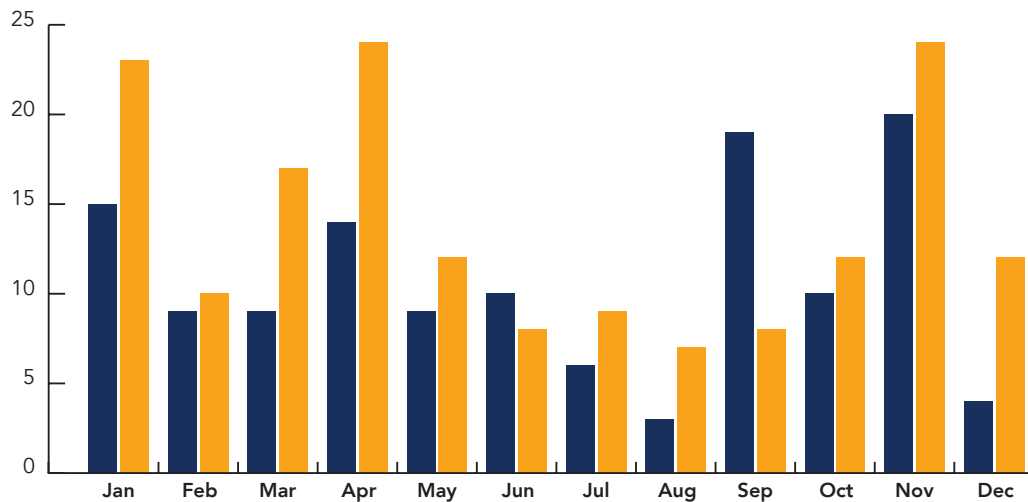
| | 2nd Period Levy 19/20 | 1st Period Levy 20/21 |
|---|--------------------------|--------------------------|
| Target | 95% | 95% |
| Percentage Collected & Arrangements entered | 91% | 93% |
| Arrears | 9% | 7% |

Explanatory Note:

Demonstrates the collection rate of Council levies from last rating period to current rating period, excluding arrears over 6 months. Target is to have less than 5% of current levy outstanding at the end of each six monthly rating period.

Interpretive Comments: This graph excludes arrears greater than 6 months totalling \$784K.

PROPERTY TRANSFERS



| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2019 | 15 | 9 | 9 | 14 | 9 | 10 | 6 | 3 | 19 | 10 | 20 | 4 |
| 2020 | 23 | 10 | 17 | 24 | 12 | 8 | 9 | 7 | 8 | 12 | 24 | 12 |

Explanatory Note:

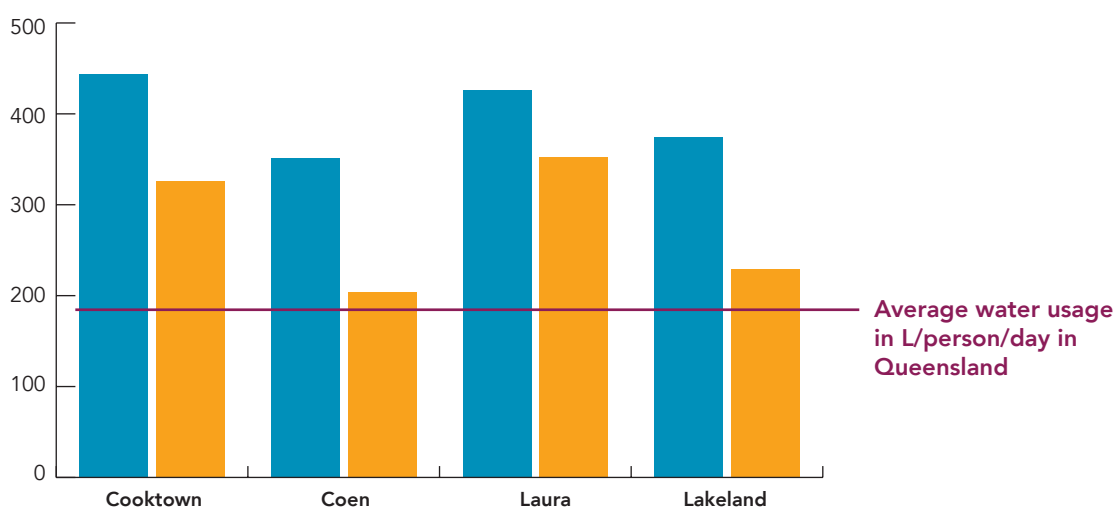
This graph shows the comparison in the number of property transfers for each month for the this and last financial year.

Interpretive Comments:

2020 has seen a significant rise in property transfers. Various factors affected the number of property sales: fires in NSW and VIC early in 2020, closely followed by flooding and COVID-19. Queensland Health also moved its corporate staff to Cooktown during the 2020.

Totals for property transfers for the financial years are: 2019: 128
2020: 166

WATER CONSUMPTION



| | Jul 2019 - Dec 2019 | Jan 2020 - Jun 2020 | Industry standard |
|----------|---------------------|---------------------|-------------------|
| Cooktown | 444 | 326 | 200 |
| Coen | 351 | 204 | 200 |
| Laura | 426 | 353 | 200 |
| Lakeland | 375 | 229 | 200 |

| Cook Shire Council | L | Population | day | L/Person/day |
|---------------------|-------------|------------|-----|--------------|
| Jul 2019 - Dec 2019 | 362,955,000 | 3328 | 365 | 298.80 |
| Jan 2020 - Jun 2020 | 260,619,000 | 3328 | 365 | 214.55 |

| Cooktown | L | Population | day | L/Person/day |
|---------------------|-------------|------------|-----|--------------|
| Jul 2019 - Dec 2019 | 284,022,000 | 1751 | 365 | 444.40 |
| Jan 2020 - Jun 2020 | 208,600,000 | 1751 | 365 | 326.39 |

| Coen | L | Population | day | L/Person/day |
|---------------------|------------|------------|-----|--------------|
| Jul 2019 - Dec 2019 | 41,997,000 | 328 | 365 | 350.79 |
| Jan 2020 - Jun 2020 | 24,367,000 | 328 | 365 | 203.53 |

| Laura | L | Population | day | L/Person/day |
|---------------------|------------|------------|-----|--------------|
| Jul 2019 - Dec 2019 | 23,505,000 | 151 | 365 | 426.47 |
| Jan 2020 - Jun 2020 | 19,466,000 | 151 | 365 | 353.19 |

| Lakeland | L | Population | day | L/Person/day |
|---------------------|------------|------------|-----|--------------|
| Jul 2019 - Dec 2019 | 13,431,000 | 98 | 365 | 375.48 |
| Jan 2020 - Jun 2020 | 8,186,000 | 98 | 365 | 228.85 |

Explanatory Note:

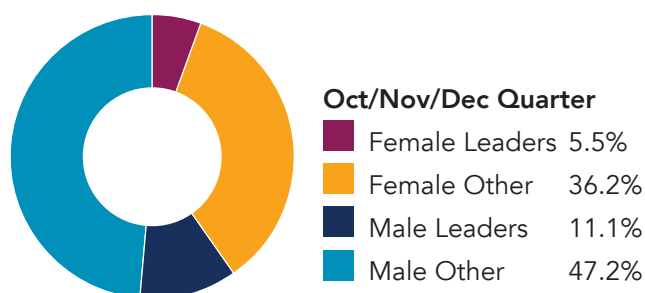
The data shows the litres of water used per person, per day in different towns in the Shire across two 6 month periods (July-December 2019 and January-July 2020) and compares it with average usage of water in litres per person per day for Queensland.

Interpretive Comments:

Water consumption per person, per day across the Shire is notably much higher than the Queensland average.

HUMAN RESOURCES

WORKPLACE DIVERSITY – MALES AND FEMALES



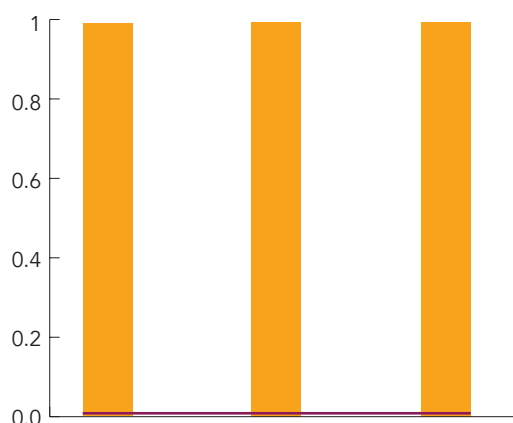
Explanatory Note:

This graph shows the number of female and male staff expressed as Leaders and Non-Leaders.

Interpretive Comments:

During this quarter Council employed an average of 163 staff - 41.7% female and 58.3% male. 9 of the 68 female staff and 18 of the 95 male staff held leadership roles.

LOST TIME WORKPLACE INJURY



| | October | November | December |
|-----------|---------|----------|----------|
| Benchmark | 0 | 0 | 0 |
| Actual | 1 | 1 | 1 |
| Variance | -1 | -1 | -1 |

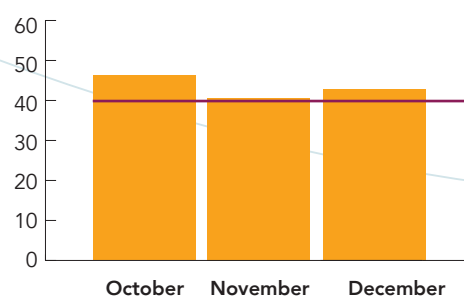
Explanatory Note:

This ratio is the number of Lost Time Injuries (LTIs) in a year per 100 workers. It is calculated as a twelve month rolling average.

Interpretive Comments:

Council's Safety Team is pleased to report there were no Lost Time Injuries for this quarter.

EFFICIENCY OF FILLING VACANT POSITIONS



| | October | November | December |
|-----------|---------|----------|----------|
| Benchmark | 40 | 40 | 40 |
| Actual | 45 | 40.5 | 41.5 |
| Variance | 5 | 0.5 | 1.5 |

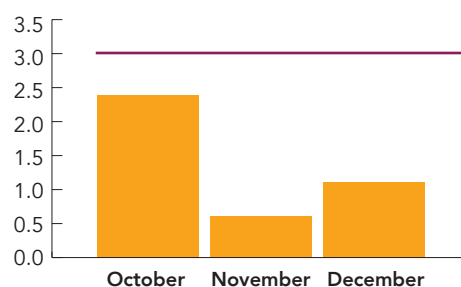
Explanatory Note:

This is calculated as the number of working days from advertisement of a role to when an offer is made. Council expects roles to be filled within eight weeks however will extend this as needed in order to secure quality staff for our organisation.

Interpretive Comments:

Council filled 5 roles this quarter, with an average turnaround of 41.8 days.

MONTHLY STAFF TURNOVER



| | October | November | December |
|-----------|---------|----------|----------|
| Benchmark | 3% | 3% | 3% |
| Actual | 2.40% | 0.60% | 1.20% |
| Variance | -0.006 | -0.024 | -0.018 |

Explanatory Note:

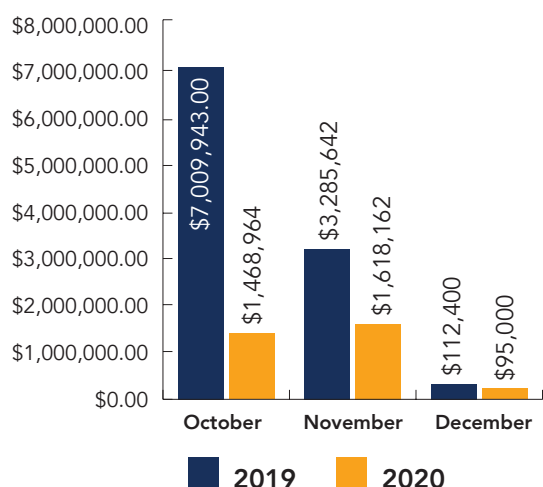
This is the number of resignations received as a percentage of total staff. There are currently 163 employees of Council.

Interpretive Comments:

The total number of staff exiting Council this quarter was 7.

PLANNING AND ENVIRONMENT

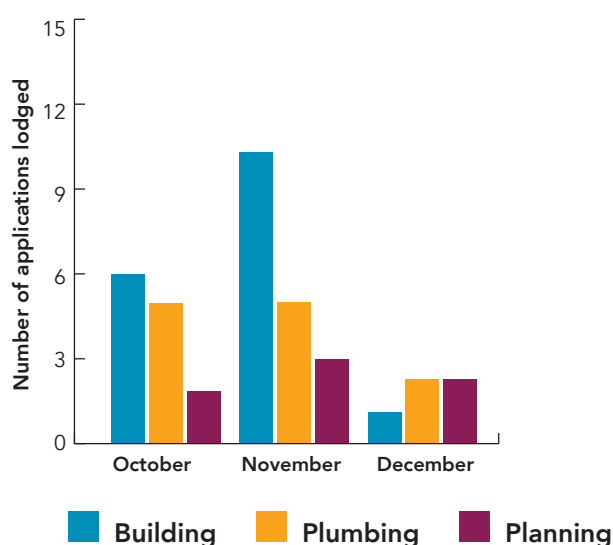
VALUE OF APPROVALS BY FINANCIAL YEAR



Explanatory Note:

The figures reflect the \$ value of new Building Applications **approved** for construction in the months indicated. It does not include other requests and inspections associated with existing applications.

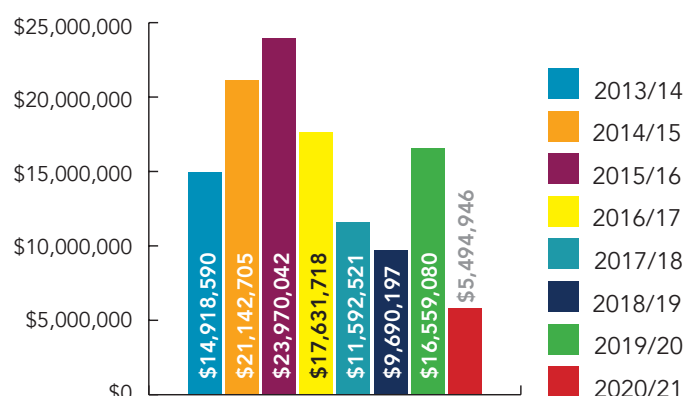
DEVELOPMENT APPLICATIONS LODGED



Explanatory Note:

The figures reflect the number of new Development Applications lodged in the months indicated. It does not include other requests, assessment processes and inspections associated with existing applications.

COMPARISON OF BUILDING APPROVALS BY FINANCIAL YEAR



Explanatory Note:

The figures reflect the \$ value of new Building Applications approved for construction by Financial Year indicated.

Interpretive Comments:

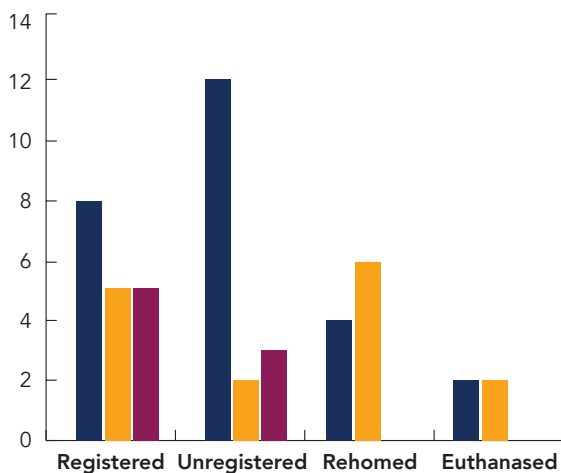
2013-16 saw a considerable spike in \$ mainly due to Cyclone Ida damage to buildings throughout the Shire and major reconstruction works at the Lizard Island Resort > \$3 million.

These years also saw growth and new construction work in Cook Shire which included \$11.5 million Residential Rehabilitation Centre; \$7.1 million Holy Spirit College; \$1.6 million Stage 3 Endeavour Christian College; \$1.2 million Waterfront Kiosk, Gazebo and 2 Ablution Blocks; \$1 million Offices Weipa; \$2 million Day Respite Care Coen.

2019/20 saw another jump in \$ value for construction work in the Shire with \$5.5 million development at Lizard Island for a House and Pool (private ownership). The stats for 2020/21 will continue to be adjusted quarterly.

LOCAL LAWS

ANIMAL IMPOUNDMENTS



| | October | November | December |
|--------------|---------|----------|----------|
| Registered | 8 | 5 | 5 |
| Unregistered | 12 | 2 | 3 |
| Rehomed | 4 | 6 | 0 |
| Euthanased | 2 | 2 | 0 |

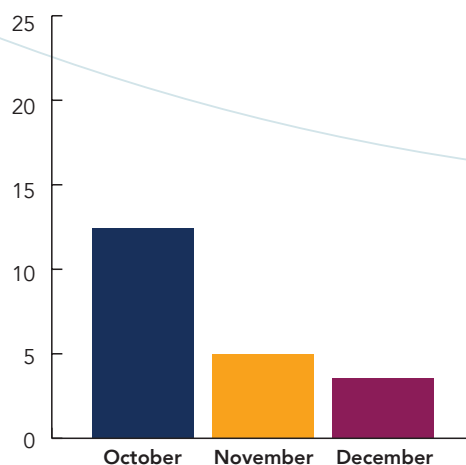
Explanatory Note:

The figures reflect the number of registered and unregistered dogs impounded over the period and the number of animals that were rehomed and euthanased.

Interpretive Comments:

The graph shows that a much larger proportion of animals are rehomed when compared to euthanasia. Euthanasia is a last resort and largely due to behavioural or health issues.

WHARF AND PONTOON BOOKINGS



Explanatory Note:

The figures show the number of bookings for the public wharf and pontoon at Cooktown.

Interpretive Comments:

The graph shows a decline in the number of wharf and pontoon bookings after October, possibly due to the end of the peak tourist season.

CUSTOMER SERVICE

GENERAL CUSTOMER ENQUIRIES

The following table details the number of phone calls and front counter enquiries received by Council, month by month.

| | October | November | December |
|--------------------|---------|----------|----------|
| Phone Calls | 1892 | 1309 | 772 |
| Inperson visits to | 662 | 441 | 188 |

MEDIA AND COMMUNICATIONS

COUNCIL COMMUNICATION BY MEDIA TYPE

| Media type | October | November | December |
|----------------------|---------|----------|----------|
| Facebook Posts | 60 | 55 | 52 |
| Website (page) views | 13,771 | 11,261 | 10,533 |
| Media releases | 1 | 6 | 1 |
| Tweets | 3 | 7 | 2 |

Explanatory Note:

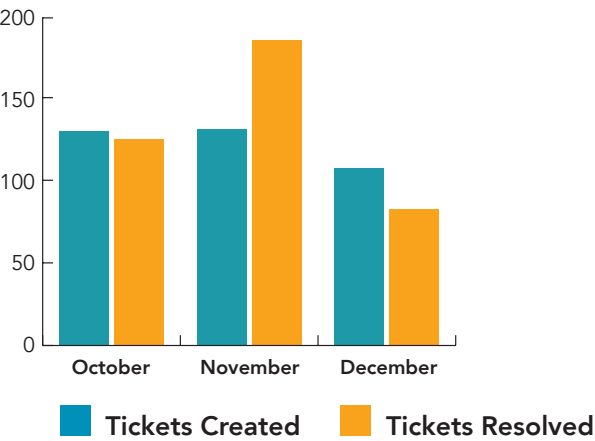
This table details some of the different channels Council used to communicate with the community.

Interpretive Comments:

The gradual decline in website views is largely attributable to the easing of COVID restrictions and the re-opening of the Cape. Additionally, local government reforms that modernised advertising requirements for community notification about contacting and procurement-related activities has led to a reduction in the number of public notices in newspapers, with a continued, strategic growth in number of Facebook communications.

INFORMATION, COMMUNICATION AND TECHNOLOGY (ICT) SUPPORT

ICT REQUESTS CREATED ACROSS ALL COUNCIL FACILITIES



Explanatory Note:

This table shows the number of requests made to the ICT Team by Council staff members across all facilities.

| | October | November | December |
|--------------------|---------|----------|----------|
| New Requests | 128 | 125 | 106 |
| Requested resolved | 120 | 186 | 80 |

PROCUREMENT

SUMMARY OF CONTRACTS – SECOND QUARTER 2020-21 FINANCIAL YEAR

| Contracts over \$15,000 | |
|--|-----------------|
| Number of tender documents released | 7 |
| Number of quote documents released | 21 |
| Number of contracts awarded | 20 |
| Total value of contracts awarded | \$19,350,932.91 |
| Total value awarded to local suppliers | \$14,477,733.63 |

| Contracts over \$200,000 | |
|--|---------------------|
| Number | 41 |
| Total value | \$14,730,148 |
| Total value awarded to local suppliers delivering Disaster Recovery Funding Arrangement works (includes awards under \$200K) | \$12,827,031 |

VALUE OF CONTRACTS AWARDED BY SUPPLIER TYPE – LOCAL VS. OTHER



Tenders and Expressions of Interest

- Preferred Supplier Arrangement supply and delivery of plumbing fittings
- Structural Repairs (Shire Hall)
- Waterfront Release (EOI)
- Nature's PowerHouse Cafe and VIC (EOI)
- Repairs to Coen Aerodrome Buildings
- Construction of Works Depot Shed
- PSA Servicing of Air Conditioners

Quotes

- 7 quotes released against Local Buy contractors
- 8 quotes released via Vendor Panel Marketplace
- 4 quotes released via email to selected contractors

CURRENT COOK SHIRE COUNCIL GRANTS - STATE

| GRANT FUND | DEPARTMENT | PROJECT | FUNDING AMOUNT |
|---|--|--|----------------|
| Building Our Regions (BoR) | DSDMIP | Gateway to the Cape | \$998,000 |
| Coastal Hazard Adaption Strategy | Local Government Association Queensland | QCoast2100 Phases 3-8 | \$406,406 |
| Works for Queensland 2019-21 | Department of Local Government, Racing and Multicultural Affairs | Cooktown Sun Safe Shade Installation Cooktown Shire Hall Refurbishment Pump Station Building Upgrade Cooktown Historical Society Building Renewal Borefields Water Resilience Upgrades Lakeland and Laura Essential Water supply upgrades Coen essential water and wastewater upgrades Cooktown essential water and wastewater upgrades | \$2,370,000 |
| Expo 2021 Sponsorship | Department of Premier & Cabinet | Expo 2021 activities | \$650,000 |
| Open Air Fund | Arts Queensland | Cooktown and Cape York Expo 2021 Warrma | \$36,500 |
| Regional Arts Services Network (RASN) Officer Funding | Arts Queensland | RASN Officer | \$258,533 |
| Regional Arts Development Fund (RADF) | Arts Queensland | 2020-21 RADF Program | \$25,000 |
| Healthy Dogs Healthy Community | Department of Health | Coen Healthy Dog Program | \$249,625 |
| Communities in Transition | Department of Environment and Science | Clean Growth Choices | \$90,000 |
| First 5 Forever 3 year program | State Library of Queensland | Under 5s Literacy | \$17,958 |
| Reconciliation Small Grant | Department of Aboriginal and Torres Strait Islander Partnerships | Reconciliation Rocks Commemoration - Cooktown and Cape York Expo 2021 | \$15,000 |
| FNQ and North Queensland Monsoon Trough Fund | Department of Communities, Disability Services and Seniors | Community Development Officer | \$571,298 |
| Queensland Destination and Events Program Round 14 | Tourism and Events Queensland | Expo 2021 - Festival Marketing | \$15,000 |
| (Works for Queensland) W4Q – COVID Fund | Department of Local Government, Racing and Multicultural Affairs | Lions Park Playground Shade Installation Continuation of the Shire Hall Refurbishment (Stage 2) Cooktown Pool Heating Coen Depot Building Electrical Compliance Cooktown Airport Cooktown Council/Community Facilities Maintenance Battery Back-up Cooktown Pump Station Power Metering for senior units Coen Water Projects | \$1,990,000 |



| GRANT FUND | DEPARTMENT | PROJECT | FUNDING AMOUNT |
|---|---|---|----------------|
| Building Our Regions Round 5 (BOR 5) | Department of State Development, Manufacturing, Infrastructure and Planning | Coen Airport Facilities Upgrade | \$955,895 |
| Get Ready 2020-21 | QRA | Get Ready QLD 2020-21 Program | \$10,660 |
| QLD Bushfires – Category C – Flexible Funding Grands Program Round 1 – Small | Department of Communities, Disability Services and Seniors | Cook Shire Libraries Incubation Hub Technology Upgrades and Resiliency Work Shops | \$45,904.00 |
| Local Government Illegal Dumping Hotspot Grants Program 2019 | Department of Environment and Science | Cook Shire Illegal Dumping Data Collection | \$20,000.00 |
| Regional Recycling Transport Assistance Package (RRTAP) | Department of Environment and Science | Transport of Recyclables from Cook Shire | \$105,677.00 |
| QRRRF - Queensland Resilience and Risk Reduction Fund | QRA | DMRO Position | \$410,000 |
| 2020-21 ATSI TIDS | Department of Transport and Main Roads | Morton Bramwell Roads | \$599,844.00 |
| 2020-21 ATSI TIDS | Department of Transport and Main Roads | Mein Batavia Road | \$1,250,000.00 |
| 2020-21 TIDS/RTR | Department of Transport and Main Roads | Mungumby Road | \$185,000.00 |
| 2020-21 TIDS/RTR | Department of Transport and Main Roads | Archer Point | \$50,000.00 |
| 2020-21 TIDS/RTR | Department of Transport and Main Roads | Archer Point | \$75,000.00 |
| 2020-21 TIDS/RTR | Department of Transport and Main Roads | Charlotte St – Re-align, Widen and Seal | \$744,000.00 |
| 2020-21 TIDS/RTR | Department of Transport and Main Roads | Battle Camp Road | \$1,077,958.00 |
| 2020-21 TIDS/RTR | Department of Transport and Main Roads | Railway Avenue | \$640,000.00 |
| Bridges Renewal Program | Department of Infrastructure, Transport, Cities and Regional Development | Jensens Crossing, Poison Creek | \$662,750.00 |
| Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 | Queensland Reconstruction Authority | Oaky Creek Road | \$450,108.39 |
| Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 | Queensland Reconstruction Authority | Melaleuca Road | \$245,957.15 |

| GRANT FUND | DEPARTMENT | PROJECT | FUNDING AMOUNT |
|---|-------------------------------------|-----------------------------------|----------------|
| Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 | Queensland Reconstruction Authority | Wilton Access Road | \$184,034.18 |
| Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 | Queensland Reconstruction Authority | Percy Road | \$202,189.75 |
| Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 | Queensland Reconstruction Authority | Flaggy Road | \$747,005.80 |
| Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 | Queensland Reconstruction Authority | Esk Valley Road | \$657,912.67 |
| Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 | Queensland Reconstruction Authority | Cooktown Scenic Rim Walking Trail | \$952,952.00 |
| Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 | Queensland Reconstruction Authority | Port Stewart Land Slip | \$705,623.60 |
| Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 | Queensland Reconstruction Authority | Battlecamp Road | \$411,934.00 |
| Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 | Queensland Reconstruction Authority | Culverts Port Stewart Road | \$222,695.00 |
| TOTAL FUNDING | | | \$19,556,421 |



CURRENT COOK SHIRE COUNCIL GRANTS - FEDERAL

| GRANT FUND | DEPARTMENT | PROJECT | FUNDING AMOUNT |
|--|--|---|----------------|
| Building Better Regions (BBR) | Dept. Industry, Innovation and Science | Cooktown Airport Road | \$1,738,079 |
| Transport Main Roads (TMR) Bridges Renewal | Dept. Infrastructure and Regional Development | Jensens Crossing Bridge | \$662,750 |
| Community Development Grants | Australian Government | The Boathouse | \$575,000 |
| Community Development Grants | Australian Government | Gamaay Dreaming Track | \$1,700,000 |
| Community Development Grants | Australian Government | Reconciliation Rocks | \$1,200,000 |
| Community Development Grants | Australian Government | Botanic Gardens | \$1,980,000 |
| National Museum | Australian Government | Indigenous Project Officer | \$209,891 |
| Building Better Regions Fund | Department of Infrastructure, Transport, Cities and Regional Development | Expo 2021 Mainstage | \$214,902.00 |
| Local Roads and Community Infrastructure Program Round 1 | Department of Infrastructure, Transport, Cities and Regional Development | Projects TBC | \$1,278,916.00 |
| Local Roads and Community Infrastructure Program Round 2 | Department of Infrastructure, Transport, Cities and Regional Development | Projects TBC | \$972,190.00 |
| Australia Day 2021 COVID Safe Grants Program | National Australia Day Council | Cook Shire Council Australia Day Awards | \$11,375 |
| Australia Day 2021 Branding | National Australia Day Council | Cook Shire Council Australia Day Awards | \$1,000 |
| Safer Communities Fund | Department Industry, Science, Energy and Resources | Cooktown CCTV | \$582,091.00 |
| TOTAL FUNDING | | | \$11,126,194 |

IT'S LIVE!
in Queensland



COOKTOWN & CAPE YORK
EXPO 2021
The Rising Tide
11-20 JUNE 2021

11-13 JUNE Reconciliation Rocks Festival

featuring live performances by Troy Cassar-Daley, Busby Marou and Mau Power and Indigenous culture and dance.

14-16 JUNE Cape York Business Expo

bringing regional businesses together to network, promote and showcase through displays, forums and an ideas exchange.

18-20 JUNE Discovery Festival

featuring the re-enactment of Captain Cook's landing, Endeavour Ball, family entertainment and lantern parade.

Join us for 10 days of great entertainment!

www.cooktownexpo.com.au



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