



Rates Records Request Form

Cook Shire Council
10 Furneaux Street
PO Box 3
Cooktown, QLD 4895
Phone: 07 4082 0500
Email: rates@cook.qld.gov.au
Website: www.cook.qld.gov.au

PROPERTY DETAILS

REQUESTED BY:

POSTAL ADDRESS:

PHONE: FAX: EMAIL:

LOT AND PLAN NUMBER:

PROPERTY ADDRESS:

FEE CHARGE TYPE	Fees	Tick
OWNERSHIP SEARCH (GL 1110.110.136)		
<ul style="list-style-type: none"> OWNERSHIP SEARCHES – The public may inspect the land record kept by local government 	PER PROPERTY	
Address: <input type="text" value="Lot"/> on <input type="text" value="Plan"/> or <input type="text" value="Property Address"/>	\$17.00	<input type="checkbox"/>
Address: <input type="text" value="Lot"/> on <input type="text" value="Plan"/> or <input type="text" value="Property Address"/>	\$17.00	<input type="checkbox"/>
ADJOINING OWNERS SEARCH – Only available to Property Owners		
<ul style="list-style-type: none"> PROPERTY DESCRIPTION – Property for which adjoining owners are required 		
Address: <input type="text" value="Lot"/> on <input type="text" value="Plan"/> or <input type="text" value="Property Address"/>	\$0.00	<input type="checkbox"/>
Address: <input type="text" value="Lot"/> on <input type="text" value="Plan"/> or <input type="text" value="Property Address"/>	\$0.00	<input type="checkbox"/>
RATES RECORD REQUEST (GL 1110.110.136) - Only available to Property Owners		
<ul style="list-style-type: none"> RATE NOTICES – Charges are for Rate Notices not in the current financial year 	PER NOTICE	
Notice for rating period :	\$17.00	<input type="checkbox"/>
Notice for rating period :	\$17.00	<input type="checkbox"/>
<ul style="list-style-type: none"> RECEIPTS – Charges are for Receipts not in the current financial year 	PER RECEIPT	
Receipt Date:	\$17.00	<input type="checkbox"/>
Receipt Date:	\$17.00	<input type="checkbox"/>
<ul style="list-style-type: none"> TRANSACTION SUMMARY – Totals of transactions for financial years 	PER ASSESSMENT	
Assessment number:	\$17.00	<input type="checkbox"/>
Assessment number:	\$17.00	<input type="checkbox"/>
<ul style="list-style-type: none"> TRANSACTION BREAKDOWN – Breakdown of transactions for financial years 	PER ASSESSMENT	
Assessment number:	\$36.00	<input type="checkbox"/>
Assessment number:	\$36.00	<input type="checkbox"/>
Information Privacy Statement Your personal information has been collected for the purpose of assessing your application for a Rates Record Request. The collection of this information is in accordance with the <i>Local Government Act 2009</i> . You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the <i>Information Privacy Act 2009</i> and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.	CHEQUE ENCLOSED	
	\$ <input type="text"/>	

Applicant's Signature Date / /

OFFICE USE ONLY

Receipt No. Date Amount Paid \$