



Town Planning Search Request Form

Cook Shire Council
10 Furneaux Street
PO Box 3
Cooktown, QLD 4895
Phone: 07 4082 0500
Email: rates@cook.qld.gov.au
Website: www.cook.qld.gov.au

PROPERTY DETAILS

REQUESTED BY:

POSTAL ADDRESS:

PHONE: FAX: EMAIL:

REFERENCE:

LOT / PLAN:

PROPERTY LOCATION:

VENDOR:

PROPOSED SETTLEMENT DATE:

Information Privacy Statement

Your personal information has been collected for the purpose of assessing your application for a Rates Record Request. The collection of this information is in accordance with the *Local Government Act 2009*. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.

NOTE: No information will be given verbally – only written advice is available.

Please allow up to 5 to 10 working days from date of receipt, except where indicated.

	Fees	Tick
TOWN PLANNING (GL 2010.110.111)		
• Application for an Exemption Certificate	\$257.50	<input type="checkbox"/>
• Letter of Enquiry (e.g. to determine land use history, but not constituting a Planning Cert)	\$165.00	<input type="checkbox"/>
• Limited Town Planning Certificate	\$150.00	<input type="checkbox"/>
• Standard Town Planning Certificate – <i>Allow up to 10 working days from date of receipt</i>	\$412.00	<input type="checkbox"/>
• Full Town Planning Certificate – <i>Allow up to 30 working days from date of receipt</i> * Plus cost of inspection	\$890.00*	<input type="checkbox"/>
COUNCIL DISCLAIMER	TOTAL AMOUNT	
The information requested by you will be extracted from Council's records in response to your request. The Council's records do not necessarily reflect the actual state of the property or matters relating to the property or the degree of compliance with relevant requirements. Persons making decision with financial or legal implications will not be able to rely upon the information supplied for the purpose of determining whether any particular facts or circumstances exist and the Council expressly disclaims any invitation to place such reliance on the information. Persons must obtain their own professional advice on these matters. The Council (and the officers and agents) contract to supply information on the limits of the information supplied may be included in the information supplied.	\$ <input type="text"/>	

OFFICE USE ONLY

Receipt No.

Date Received:

Amount Paid: