



# REQUEST FOR QUOTATION

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PUBLIC ARTWORK (GATEWAY TO THE CAPE)

Contract No. Q12119



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Regional Organisation of Councils standard procurement  
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<b>PART 1 – GENERAL INFORMATION</b>	
Contract name and no.	<b>Q12119 – Public Artwork (GATEWAY TO THE CAPE)</b>
The scope:	The Principal, Cook Shire Council, invites quotations from suitably qualified Professional Sculptors/Artist/Designers for the Design, Supply, Fabrication, Manufacture and Installation of public artwork for the Cook Shire Council, Gateway to the Cape Project located in Lakeland, Lot 20 on BS230 (Mulligan Highway, Lakeland) as described in more detail in Part 4 - Scope.
Submission of quotations:	Quotations must be submitted in the Form provided in Part 5 – Response Form at <a href="mailto:tenders@cook.qld.gov.au">tenders@cook.qld.gov.au</a> by no later than <b>2.00pm on Wednesday, 15 July 2020</b> <i>Note// Respondents must allow adequate time for the quotation (including all supporting documents) to upload to or be received by the closing time.</i>
Quotations must be valid for:	90 days from the time of submission of quotation.
Enquiries should be submitted to:	Alison Jones, <a href="mailto:ajones@cook.qld.gov.au">ajones@cook.qld.gov.au</a>
Complaints in relation to this project should be communicated to:	Julianne Meier
	07 4069 5444
	<a href="mailto:mail@cook.qld.gov.au">mail@cook.qld.gov.au</a>
<b>PART 2 – CONDITIONS OF REQUEST FOR QUOTATIONS</b>	
The Principal:	
<ol style="list-style-type: none"> <li>may conduct this procurement process in any manner which it sees fit but will endeavor to do so in a manner which is consistent with this request for quotations.</li> <li>may do anything which it considers to be prudent or necessary for the proper conduct of this procurement process at its absolute discretion, without reference to the respondent and without providing reasons.</li> <li>may accept a quotation in whole or in part; and</li> <li>is not bound to accept the quotation with the lowest price, or the quotation with the highest score against the evaluation criteria or any quotation but will, if it accepts a quotation, accept the quotation which it considers to be the most advantageous to the Principal having regard to the sound contracting principles, to the extent that they are applicable and relevant to the procurement process.</li> </ol>	
<b>PART 3 – CONTRACT</b>	
<input checked="" type="checkbox"/>	The contract with the successful respondent shall comprise the documents identified be made on the Principal's standard terms and conditions which can be found at <a href="http://www.cook.qld.gov.au/council/tenders">http://www.cook.qld.gov.au/council/tenders</a>
<b>PART 4 – SCOPE</b>	
<p>Submissions are called for from suitably experienced artists, artistic teams, or collaborations to create public artwork/artworks for the Gateway to the Cape. Gateway to the Cape is intended to be a unique attraction that will entice all new travellers and tourists passing by, to stop and view the information displayed, taking time to understand a little about the beauty and distinctiveness of Cape York Peninsula.</p> <p>Please refer to the Attached "Gateway to the Cape – Public Art Project Brief"</p> <p>Due to the project being prominent and publicly accessible, it is required that the art works and any associated structure will:</p> <ul style="list-style-type: none"> <li>Be of high quality and strong artistic integrity</li> <li>Be visually inspiring, interesting, and engaging</li> <li>Be visually appropriate and relevant to the site</li> <li>Be in keeping with the thematic rationale as described in attached brief</li> </ul>	

- Be of a scale relevant to the specific site
- Be safe for the general public
- Be robust, durable, structurally appropriate, and ongoing maintenance of the artworks

Artists/artistic teams are invited to respond to the project brief and provide the following:

- A short-written response to the project brief and indicative costing (2 pages maximum) which addresses both the project brief and the below selection criteria
- A sketch/concept drawing – Maximum 6 sketch/concept drawings/photomontage/diagram/or images illustrating your approach
- Current Resume (in the case of a collaborations there must be a resume for each of the lead team members)
- Details and images of previous projects that demonstrate your capacity to deliver this work in a similar context.
- Brief methodology for safety in design (Public safety and risk management), fabrication, and safe installation

**PART 5 – RESPONSE FORM [THIS PART 5 TO BE COMPLETED AND SUBMITTED BY RESPONDENT]**

The respondent submits a quotation for contract **Q12119 – Public Artwork (GATEWAY TO THE CAPE)** in accordance with the request for quotation and these response forms. By submitting the quotation, the respondent acknowledges that the quotation will remain valid and open for acceptance for the period stated in Item 0 of Part 1 of the request for quotation and that the respondent has read and understood the terms of the contract referenced in Part 3 of the request for quotation.

**Signature of authorised representative of respondent:**

**Name of authorised representative of respondent:**

**Date:**

**Response Form 1 - General details**

Respondent's company or other legal entity name:

Trading name:

ABN:

ACN

*Leave blank if the respondent is not a company*

Address:

Contact Person (if different):

Telephone:

Email:

Full name of each director:

*Leave blank if respondent is not a company*

Full name of each partner

*Leave blank if respondent is not a partnership*

Bank account into which payments are to be made:

Bank:

Name of Account:

BSB:

Account number:

**Response Form 2 - Pricing**

Anticipated price \$ \_\_\_\_\_

**Response Form 3 – Insurances**

The Respondent is to provide details of its insurances and attach certificates of insurance for the following:

**WORKERS COMPENSATION**

Policy Number:

Expiry Date:

**PUBLIC LIABILITY (minimum of \$20,000,000)**

The Principal to be noted as an interested party on the policy

Insurance Company:

Policy Number:

Expiry Date:

Indemnified amount for any one occurrence:

Any Limit of Indemnity:

**PROFESSIONAL INDEMNITY (minimum of \$5,000,000)**

Insurance Company:

Policy Number:

Expiry Date:

Indemnified amount for any one occurrence:

Any Limit of Indemnity: