

Payment Arrangement Application Form

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

You are providing personal information which will only be used for Council business activity specific to your enquiry, request, or application. Your personal information is managed in accordance with the *Information Privacy Act 2009*, will only be handled by persons authorised to do so and will not be disseminated unless you have given Council permission to do so or the disclosure is required by law.

APPLICANT DETAILS

Title	<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms.	<input type="checkbox"/> Miss.	<input type="checkbox"/> Company
Full name	<input type="text"/>				
Company	<input type="text"/>				
ACN/ABN	<input type="text"/>				
Postal address	<input type="text"/>				
Locality/Suburb	<input type="text"/>	State	<input type="text"/>	Postcode	<input type="text"/>
Phone	<input type="text"/>	Fax	<input type="text"/>		
Mobile	<input type="text"/>	Email	<input type="text"/>		
Preferred method of correspondence:	<input type="checkbox"/> Mail <input type="checkbox"/> Email				

RATES DETAILS

Property Details (Lot on Plan)	<input type="text"/>
Assessment No	<input type="text"/>
Property Address	<input type="text"/>

PAYMENT ARRANGEMENT DETAILS

Balance Outstanding	<input type="text"/>	As at	<input type="text"/>
Payment Amount	<input type="text"/>	<input type="checkbox"/> Weekly	<input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly
Date first payment will be made	<input type="text"/>		
Approved arrangement period	<input type="text"/>		

Notes and Conditions – As per Cook Shire Council Debt Recovery Policy.

1. This arrangement will remain in force until all rates and charges are paid or until the expiration of the approved arrangement period.
2. If more than one scheduled payment is missed, the arrangement may be cancelled and the entire debt will be deemed payable and as such becomes overdue. Debt Recovery Action may be taken.
3. Interest is charged under the *Local Government Regulation 2012*, Section 133, at the compound rate of 12.12%, calculated on daily balances.
4. Should circumstances occur to prevent payment being made, immediately contact Council's Rates Officer on (07) 4082 0500.
5. Council shall be notified promptly of any change of circumstances or address.

LODGEMENT

I / We agree to the conditions referred to above and understand that any new rates and charges do not constitute part of this arrangement.

Signature

Date