

Our Ref: LM:DA/4892:D25/14515

28 April 2025

Apunipima Cape York Health Council
C/- Planz Town Planning Pty Ltd
PO Box 181
EDGE HILL QLD 4870
E-Mail: kelly@planztp.com

Attention: Kelly Barnes

Dear Ms Barnes

Action Notice - Not Properly Made Application
Given under section 3.1 of the Development Assessment Rules

The development application was lodged with Cook Shire Council on **10 April 2025**.

Location Details

Street Address: 38 Regent Street, COEN QLD 4892

Real Property Description: Lot 110 on C48610

Local Government Area: Cook Shire

Applicant Details

Application Number: DA/4892

Approval Sought: Development Permit for a Material Change of Use

Description of Proposal: Extension to Health Care Facility

Category of Development: Assessable Development

Category of Assessment: Code Assessment

Council considers this development application is not properly made under section 51(5) of the *Planning Act 2016*.

The reason why Cook Shire Council is not satisfied the application is properly made are:

1. Payment of the outstanding balance of the application fee.

The following actions must be taken to make the development application comply with section 51(5) of the *Planning Act 2016*:

- Please pay the outstanding balance of the application fee of \$775.00 as per Council's invoice dated 11 April 2025.

The above actions must be completed and a notice given to Cook Shire Council advising that the action notice has been complied with, **within 20 business days** starting the day after receiving this notice, or a further period agreed with, otherwise the application will be taken to have not been made in accordance with section 3.7 of the *Development Assessment Rules*.

For further information, or have query, or seek clarification about any of these details, please contact Council's Planning and Environment Department on (07) 4082 0500 or email: mail@cook.qld.gov.au.

Yours sincerely



Lisa Miller
Manager Planning and Environment
Cook Shire Council