



**gilvear planning**

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**OUR REF:** J001767

**DATE:** 23 July 2025

Cook Shire Council  
PO Box 3  
Cooktown QLD 4895

Attention: Lisa Miller – Manager Planning and Environment  
Council Reference: DA/4925

*Via email*

Dear Lisa,

**RE: NOTICE OF INTENTION TO COMMENCE PUBLIC NOTIFICATION ON LAND AT 26 NORMAN STREET AND 31 DABU LANE, AYTON, DESCRIBED AS LOT 1 ON A3024 AND LOT 26 ON SR750 – APPLICATION FOR MATERIAL CHANGE OF USE FOR FOOD AND DRINK OUTLET, RECONFIGURING A LOT FOR AN ACCESS HANDLE AND OPERATIONAL WORKS FOR WORKS IN COUNCIL MANAGED ROAD RESERVE.**

As you are aware, Gilvear Planning Pty Ltd (Gilvear Planning) is providing Town Planning assistance to Trailfinders Pty Ltd (the Applicant) in relation to the above-described Application.

Gilvear Planning hereby advises the Assessment Manager that Public Notification for the above-described Application is intended to commence on 30 July 2025, as per as per Section 17 and Schedule 3 of the *Development Assessment Rules*.

Public Notification is intended to conclude on 26 August 2025, allowing for a total of 20 business days for comment.

Should any additional information be required, please do not hesitate to contact the undersigned.

Kind regards,

**Kristy Gilvear**

**MANAGING DIRECTOR**

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