

Our Ref: LM:DA/5009:AD2026/0000077

Your Ref:

07 January 2026

Australian Space Centre Pty Ltd
PO Box 238
SCARBOROUGH QLD 4020

E-mail: regulatory@asc.space

Attention: Michael Jones and Ben Tett

Dear Mr Jones and Mr Tett

Action Notice - Not Properly Made Application
Given under section 3.1 of the *Development Assessment Rules*

The development application was lodged with Cook Shire Council on **19 December 2025**.

Location Details

Street Address:	2295 Rossville Bloomfield Road, Russell Creek Road and Rossville Bloomfield Road, Bloomfield 4895
Real Property Description:	Lot 3 on RP707912, Lot 192 on BK15710, Lot 211 on BK1577 and Lot 65 on SP166346
Local Government Area:	Cook Shire

Application Details

Application Number:	DA/5009
Approval Sought:	Development Permit for Material Change of Use
Description of Development:	Undefined Use (Spaceport)
Category of Development:	Assessable Development
Category of Assessment:	Impact Assessment

Council considers this development application is not properly made under section 51(5) of the *Planning Act 2016*.

The following actions must be taken to make the development application comply with section 51(5) of the *Planning Act 2016*:

- The development application must be made in the approved form to Cook Shire Council. This includes a DA Form 1 that is complete in all respects and accurate.
- The development application must be accompanied by the documents required to be attached to or given with the application. This includes a comprehensive planning report and all supporting technical information.
- The development application must be accompanied by the required fee. Given the land use proposed is an Undefined Use, the applicable fee is to be discussed with Cook Shire Council.
- The development application must be accompanied by the written consent of the owner of the premises to the extent applicable (i.e. the Applicant is not the owner).

The above actions must be completed and a notice given to Cook Shire Council advising that the action notice has been complied with, **within 20 business days** starting the day after receiving this notice, or a further period agreed with, otherwise the application will be taken to have not been made in accordance with section 3.7 of the Development Assessment Rules.

Cook Shire Council strongly urges the Applicant to have a suitably experienced professional to assist with the preparation of a properly made application to avoid future delays.

Should you require any further information, clarification, or wish to discuss any aspect of this notice, please contact Council's Planning and Environment team, on (07) 4082 0500 – or via E-mail: mail@cook.qld.gov.au .

Yours sincerely



Lisa Miller
Manager Planning and Environment
Cook Shire Council