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1. ATTENDANCE:

The Mayor, Cr PH Scott, Councillors A Wilson, KG Price, GC Shephard, PL Johnson, R Bowman, S Clark, Director of Corporate Services – Martin Cookson, Director of Planning and Environment – Mark Marziale, Director of Economic Development & Community Services – Gary Kerr, Acting Director of Engineering Services – Michael Czarnecki, Minute Officer (K Nicolaou).

MEETING OPENED

The Mayor, Cr PH Scott declared the meeting open at 9:02am on 2015.

APOLOGIES:

NIL

2. CONFLICT OF INTEREST/MATERIAL PERSONAL INTEREST

Cr P Johnson wanted it noted that in Item 5.3 she was a member of the club but was not part of the Executive.

Cr G Shephard declared a conflict of interest or possible conflict of interest in Item 5.12 as he was related to Mrs Shelley Shephard and proposed to exclude himself from the meeting while the matter is debated and the vote is taken.

Mayor P Scott declared a conflict of interest or possible conflict of interest in Item 5.26 as he is on the management committee and proposed to exclude himself from the meeting while the matter is debated and the vote is taken.

NOTICE OF BEREAVEMENT:

Advice has been received of the passing of Jeanette Covacevich, Dorothy Orr, Craig Gale, Gavin McGreen, Richard Wyatt and Toby Carlson

As a mark of respect one minute silence was observed.

3. MAYORAL MINUTE

31071	COUNCIL REPRESENTATION LGAQ
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Mayor P Scott moved.

That Cr Alan Wilson act on Councils behalf at the LGAQ Conference in Toowoomba.
CARRIED

4. CONFIRMATION OF MINUTES

31070	CONFIRMATION OF MINUTES OF ORDINARY MEETING
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Cr P Johnson moved; seconded Cr A Wilson

That the minutes of the Ordinary Meeting of 19 August 2015 be confirmed subject to the following amendments

Page/ Resolution	CORRECTION
97/31053	Cr K Price and Cr S Clark were wrongly reported as the mover and seconder on the Ayton Waste Transfer station. Cr G Shephard moved; seconded Cr A Wilson

CARRIED

BUSINESS ARISING:

Nil

COUNCILORS' REPORTS

Mayoral Activity Report – Cr Peter Scott

Date	Venue	Details	Outcome
17/8/15	Rossville	Home Rule & Community meeting	Alternatives to Roundup spray
18/8/15	Hospital ANZAC Park	CY Health Board and DG Dept Health Long Tan Day address	CAN lunch
19/8/15	PCYC CDCC	Strategic Plan workshop Cooktown Community Housing	Priority projects
21/8/15	Town Tour Sovereign	US Consul General & TTNQ Community members	
22/8/15	Natures Powerhouse	Open Banks Florigelium	
24/8/15	Office	CY Infrastructure Plan teleconf	Mien Deviation progression
26/8/15	Office	CEO Performance contract	
27/8/15	Chambers	Natures P/House	Alternatives
29/8/15	Turf Club	JRL Trivia Night fundraiser	
3/9/15	Office	Audi tors Savannah Estate proponent	Exit interview Conceptual support
4/9/15	Hillcrest	Chamber of Commerce	DED & CS.
7/9/15	Office	2020 mtg	Charitable Trust
9/9/15	Chambers Town Tour	Waterfront Advisory Committee Minister Enoch & team	Social & retirement housing
10/9/15	Charlotte St Mt Cook Queens oval	Suicide awareness walk Open helipad & comms tower Staff wellness day	
11/9/15	Cairns	Air Niugini & Advance Cairns	Promotional event
12/9/15	Cairns	PNG Independence speech	Rob Pyne member for Cairns, network
15/9/15	Chambers	Local Laws workshop	
16/9/15	Chambers CDCC	Local Disaster Mgmt Group Cooktown Community Housing	El Nino outlook
17/9/15	Chambers	Airport project NSRF application	Resolutions passed.

Upcoming Meetings

21/9/15 Cooktown	Cardiac Challenge Group
24/9/15 Cooktown	Interagency Group
26/9/15 Cooktown	Wallaby Creek Opening
8/10/15 Townsville	Economic Development Summit
12/9/15 Cairns	FNQROC
15/5/15 Cairns	IGEMS Disaster Management

Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Administration
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**Cr Penny Johnson
Meetings**

Usual meetings with fellow Councilors and:

Date	Type / purpose	Who /where	Action
19 th	Strategic Economic Development	Councilors, EMT; PCYC	Identify strategic priority activities, projects and future plans
20 th	Northern Gulf Resource Management Group board teleconference	Admin building; NGRMG board, CEO & invited presenters	Ongoing projects, separation process for NGRMG and GHF- already separated now need to establish GHF board
21 st	Meeting with Wujal Wujal Council	Admin building Cooktown	volunteer service for community rodeo event in October
22 nd	Breakfast meeting with US Consul General & TTNQ	US Consul General & TTNQ, councilors and EMT, Reenactment Association members and 2020 Advisory Committee	Follow up with information re investment and project opportunities
22 nd	Banks Florilegium - opening	Natures Powerhouse	attend
25 th	Site visit Wujal Wujal	Lakeland Horse Sports President, Wujal Wujal Council	Site of community event, positioning of entertainment, food and beverage stalls
26 th	CEO KPI's and contract	Mayor & CEO, Admin building	Review KPIs and contract content
27 th	Sustainable Ag- itinerary and planning- visit to Region	M Goddard, Project manager Cape York NRM; Dr Nick Rose, Sustain; The Australian Food Network; Australian Food Sovereignty Alliance	Follow up support and assist with coordinating site visits and film showings- Fair Food, Australian documentary- Sept 24 th in Lakeland & Sept 25 th in Cooktown
9 th Sept	Waterfront Advisory Committee meeting	Councils, EMT, Black & More; admin building	Minutes in Sept.agenda
10 th	Health & Well being day	CSC staff, walk for mental health Are You OK? Footy Colours day – raise awareness & support for Childhood cancers	Attend
10 th	Northern Gulf Resource Management Group Finance & Audit Committee	CEO, CFO, CSM, board & M Rudd(Community Shares Pty Ltd)	Financial reports, policy reviews, separation of GHF & NGRMG boards, governance and business plans for each entity
15 th	Local Laws Workshop	Councillors, Preston Law, CEO & EMT	Model Local Laws for adoption at September meeting, and subordinate local laws to be received
17 th	Special meeting	Councillors & EMT	Funding application for priority Economic Development project
17 th	Gulf Horizons Foundation & Northern Gulf RMG board meetings by teleconference	Admin building	Chair meetings, prepare minutes from FAC meeting and Governance Committee report and recommendations to board

Constituent Representation/Meetings

Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Administration
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Phone calls/ Discussions/ meeting	Letters/emails minutes	Action
Future of food production and security, food trails & other opportunities in Cook Shire		Work with CSC, Cape York NRM, RegenAg, AFSA(Dr Nick Rose)- Fair Food film, policy discussion, local food producers and broader community/ consumers
	Bowls Club shade structure- concerns with reflectivity, heritage streetscape	Refer to Planning for information & clarification
	Construction on Lizard Island	Refer to Planning for information & clarification; canisters

Other & future activities:

Ongoing:

- Partial Shire drought declaration – liaising with DAF to effect this
- Horse ride to raise awareness and funds for drought affected people/ communities which will be distributed through Gulf Horizons Foundation– potential support for Cook Shire and neighboring regions in the Gulf- date in October to be decided.
- Assist Wujal Wujal Council with some planning for community event- Rodeo- October 2015
- Coen – walk/ ride: Raise awareness for mental health October 2/3
- Liaise with author of other LG’s Reconciliation Action Plan

September

23 Agri-Food series of community events, forums Cooktown/Lakeland region
 24 FREE film “Fair Food” Lakeland 6pm followed by FREE BBQ at Hotel;
 25 FREE film “Fair Food” Cooktown at PCYC with FREE BBQ
 23 Cape York Local Marine Advisory Committee- 6.30pm, the Italian
 24 NGRMG Finance reports- teleconference
 19/20 Equine Circle of Influence workshop – Lakeland/ Cooktown TBC
 25-27 Cooktown Hog Hunt
 25-27 Wallaby Creek Festival
 28 Nth Qld Local Govt Assoc Executive meeting - teleconference
 28 NGRMG NRM plan review – NGRMG office Mareeba
 29 Audit Committee meeting – Council Chambers, Cooktown

October

3 Rodeo, Wujal Wujal
 9-11 Working Equitation State Championships – Wondecla
 17 Local Marine Advisory Committee Chairs meeting
 20-23 LGAQ Annual Conference Toowoomba
 19-23 Council meeting in Coen and shire inspection tour

November

3-5 Cape York NRM AGM, Coen
 23- 25 NGRMG AGM and combined board meeting with ANGIC (TBC); Cross Cultural Awareness Training

Regular NGMRG and Cape York NRM board and FAC meetings.

Expenses Claimed

Date	Details	Amount
Total		

Payment requests for meeting travel to be submitted

Cr Alan Wilson

18th Aug. Attended Lakeland Progress Association meeting. Presented the attendance with an update on Council Activities in the area.

27th Aug. Met with CEO Cronin and staff together with Capt BRADEN of Aust Army and his Staff in reference to the AACAP project in the Town in 2016 inspected and walked the route the Sewage lines would transverse through the town of Laura and the possible site for the treatment ponds. Later in-company with CEO and Land Tenure Officer checked alignment of proposed access easement for Lot 110.

1st Sept Attended Lakeland progress Association Meeting. Discussed the future of the Sports Reserve, fencing, Multipurpose Court, ETC also future events for Lakeland.

5th Sept Travelled with Laura Police Officer travelled to Wakooka Station Lakefield National Park.

6th, 7th & 8th Attended LAWMAC AGM and General Meeting at Cairns Council Conference venue. The executive agreed to reimburse my travel costs on my attendance at the Container Deposit Scheme Advisory Groups meetings in Brisbane. It was endorsed by the Committee that I continue to Chair the LAWMAC Group into 2016. Ms Christine Blanchard was awarded the Rosco Award for services to the LAWMAC group over the past 14years. The Ross Overton Memorial Award for Excellence in Waste Management in North Queensland. Mr Ross Kenneth Overton was a founding Chair of LAWMAC in 1993.

I attended the Waste Management Association of Australia meeting held at the Tanks Studio Cairns The Conference was addressed by The Right Honourable Dr Steven Miles Minister for Environment QLD who informed the gathering on the Governments plans for the future of Waste Management in QLD and his plans to introduce a Container Deposit Scheme.

12th Sept I accompanied the Laura Police Officer on a familiarising tour through Fairlight Station, to Palmerville Station, Maytown to return via White Creeks Road to Lakeland and back to Laura I visited works Camps and spoke to Station staff and owners.

I had a brief conversation with the Minister he stated that he felt that LGAQ was the biggest problem that confronted the Govt. To introduce the CDS.

16th Sept. Travelled to Brisbane to attend Container Deposit Advisory Group meeting I feel the Group on a whole are more concerned with their future job security than the subject we were there to discuss. I left information with the Chair-person Ms Kylie Hughes, who will present it to the group prior to the next meeting for a way forward.

20th Sept attended at Lakeland to assist with Cardiac Challenge Breakfast on 21st.

Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Administration Building, 10 Furneaux Street, Cooktown
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Cr S Clark

Meetings

DATE	TYPE	PURPOSE	WHERE
17-18/8/15	Monthly Meeting	Cook Shire	Rossville Hall
19/8/15	Strategic Economic Workshop	Cook Shire	Chambers
26/8/15	Site Visit	Planning	Waterfront
9/9/15	Waterfront Advisory	Cook Shire	Chambers
19/8/15	CAN Meeting	Community	Community Health
15/9/15	Local laws	Cook Shire	Chambers
25/8/15	PCYC AGM	PCYC	Events Centre

Constituent Representation / Meetings

DATE	PHONE CALLS/ DISCUSSIONS	LETTERS
2/9/15	Tendering process for plant / machinery	Phone call
12/9/15	Sports ground at Lakeland	
13/9/15	Beef Road through Cape York	
28/8/15	Bio-security Prickly Acacia Mt Amos	emails
26/8/15	Medical services for Lakeland	emails

Cr Russell Bowman

Meetings

Date	Type / purpose	Who /where
	General Council Meeting	
	CYLMAC (as Chair)	
	Special Meeting Re Airport development	
	CDCC Board Meeting	
	Strategic Economic Development Workshop	
	Waterfront meeting	
	CEO pre review with Councilors re KPI	
	Local Laws Workshop	

Events Attended (as Councilor or part thereof)

Date	Type / purpose	Who /where
	Chamber of Commerce dinner meeting	

Constituent Representation/Meetings

Date	Phone calls/Discussions	Letters/Minutes
	Local Camping opportunity	

Expenses Claimed

Date	Amount
Nil	
Total	

Up Coming meetings

Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Administration
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CYLMAC
Cr Kaz Price

Meetings

Date	Type / purpose / venue
18 August	General Council Meeting – Rossville Hall
19-20 August	Strategic Economic Development Meeting / Workshop
21 August	Skills 360 – training needs Cooktown and District
24 August	RV Strategy - both morning and evening meetings
25 August	Cape York Mental Health Strategy Meeting
2 September	Meeting Cooktown R&R Group representative
9 September	Waterfront Advisory Group Meeting
9 September	RADF – committee assessment discussions
11 September	Audit Committee – Exit Interview
12 September	SCYC AGM – re-elected Vice Chair
15 September	Local Laws meeting

Events Attended (as Councilor or part thereof)

Date	Type / purpose	Who /where
19 August	Senior's Morning Tea	
21 August	Function US Consul General	
22 August	Banks Floralegium	
10 September	Out of the Darkness into the Light Walk/RUOK Walk	

Constituent Representation/Meetings

Date	Phone calls/ discussions	Letters/ minutes	Councilor requests/ Outcomes
Multiple	Bloomfield Resident – excessive smoke – referred to Jabalbina		
	Process for approvals of sub-divisions and MCUs		

Coming up:-

Usual meetings:- 2020, ED, Waterfront
Wallaby Creek Festival
CDCC AGM
CSC Interagency
Laura ACAP project update
Application process - Board Torres/Cape Hospital and Health Service – no notification to date
Audit Committee Meeting
Laura Interagency
Cooktown Education and Training Committee

Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Administration Building, 10 Furneaux Street, Cooktown
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Cr G Shephard

Meetings

Date	Type / purpose / venue

Events Attended (as Councilor or part thereof)

Date	Type / purpose	Who /where
	Lakeland Horse Sports	

Constituent Representation/Meetings

Date	Phone calls/ discussions	Letters/ minutes	Councilor requests/ Outcomes
Multiple	Complaints arose about a fire started due to the use of a slasher between the Musgrave/Coleman. Due to time of year and dryness of grass request a different method of management.		
	PDR and Lakefield Park roads are quite deteriorated.		

Coming up:-

Concur the corrugations

The meeting was adjourned for morning tea at 10:02am and resumed at 10:26am on 22 September 2015.

5. AGENDA ITEMS

5.1	APPLICATION FOR A DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (1 INTO 6 LOTS) AND A DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR A SHOP AT 48 CHARLOTTE STREET, COOKTOWN - LOT 201 ON C17915 (DA/3458)
	<i>Report No.D15/16724 from Reel Planning Consultants - Council's Planning Consultants</i>

Cr A Wilson moved; seconded Cr S Clark

Council requested more information from Reel Planning Consultants. Motion to lie on the table until such information is supplied. Decision deferred to 2:00pm Wednesday 23 September 2015.

5.2	REQUEST FOR NEGOTIATED DECISION - APPLICATION FOR A DEVELOPMENT PERMIT - DA/3379 - FOR RECONFIGURING A LOT (1 INTO 2 LOTS) LOCATED AT MT AMOS ROAD, MT AMOS (LOT 1 ON RP902192), COOKTOWN
	<i>Report No.D15/16377 from Reel Planning Consultants - Council's Planning Consultants</i>

Motion was not tabled due to a request from the Applicant's Consultant for additional information from the Council. The motion was adjourned to the Ordinary Council meeting. 16, 17, 18 November 2015.

5.3	APPLICATION FOR A DEVELOPMENT PERMIT - DA/3393 - RECONFIGURATION FOR THE PURPOSE OF A LEASE (LEASE 'A') WITHIN LOT 26 ON SP193139, 7725 MULLIGAN HIGHWAY, LAKELAND
31072	<i>Report No.AD2015/0002623 from Development Coordinator</i>

Cr G Shephard moved; seconded Cr A Wilson

That the application by Lakeland Horse Sports Association for a Development Permit for Reconfiguration of a lot for the purpose of a lease within Lot 26 on SP193139 located at Mulligan Highway, Lakeland be approved subject to the conditions set out in the recommendations in Report AD2015/0002623.

CARRIED

5.4	APPLICATION FOR A DEVELOPMENT PERMIT - DA/3417 – RECONFIGURATION OF LOT 1 ON PLAN SP221164, MT AMOS ROAD VIA COOKTOWN INTO THREE (3) LOTS	
31073	<i>Report No.AD2015/0002604 from Senior Town Planning Officer.</i>	

Cr R Bowman moved; seconded Cr P Johnson

That the application by David & Rachel Bass (C/- U&i Town Plan) for a Development Permit for Reconfiguration of Lot 1 on Plan SP221164 located at Mount Amos Road via Cooktown into three (3) lots be approved subject to the conditions set out in the recommendations in Report AD2015/0002604.

CARRIED

5.5	APPLICATION FOR A DEVELOPMENT PERMIT FOR A DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR AN UNDEFINED USE (HELICOPTER PAD AND ASSOCIATED STORAGE) AT 2622 ROSSVILLE BLOOMFIELD ROAD, BLOOMFIELD - LOT 3 ON RP906541 (DA/3432)	
31074	<i>Report No.D15/16772 from Reel Planning - Council's Planning Consultants</i>	

Cr A Wilson moved; seconded Cr P Johnson

1. That Council refuse the development application submitted by Ross Franzi for a Material Change of Use - Undefined Use (Helicopter Pad and Storage Facility) over at 2622 Rossville Bloomfield Road, Bloomfield (Lot 3 on RP906541) on the following grounds:
 - The proposal conflicts with the overall outcomes and provisions of the Rural Zone Code as it fails to establish a use that is primarily rural in nature;
 - The proposal conflicts with the overall outcomes and provisions of the Rural Zone Code as it has the potential to significantly impact on the character and amenity of nearby land;
 - The proposal conflicts with the Natural Hazards Code in that it does not mitigate the existing bushfire hazard and increases that hazard through the storage of aviation fuel.
 - The applicant has not demonstrated sufficient grounds to approve the proposal despite the conflict.

CARRIED - Cr G Shephard voted against.

5.6	RELEASE OF FUNDS – STAGE 1 OF COOKTOWN LANDFILL REHABILITATION	
31075	<i>Report No.D15/16757 from Waste Management Coordinator</i>	

Cr A Wilson moved; seconded Cr P Johnson

Council herein resolves to undertake the following actions and changes:

1. Commence with the proposed short term leachate management upgrade works effective immediately;
2. Commence with the proposed stormwater management upgrade works effective immediately;
3. Commence with the investigation to identify any waste deposited outside the Cooktown Landfill;
4. Relocate/ remove any waste deposited outside the Cooktown Landfill boundary if required;
5. Conduct an environmental audit of the site where the waste was deposited outside the landfill boundary if required;
6. Release estimated to \$350,000.00 from the environmental levy as required for completing the above recommendations.
7. Request a budget and project plan to be reported monthly to Council or as requested by the Audit Committee.

CARRIED

5.7	THE MAKING OF THE COOK SHIRE LOCAL LAWS 2015	
	<i>Report No. D15/16796 from Director of Planning & Environment September 2015</i>	

Cr S Clark moved; seconded R Bowman

Changes to subordinate local laws were received too late for consideration at this meeting. The motion was adjourned to the next Ordinary Council meeting. 19, 20, 21 October 2015.

The meeting was adjourned for lunch at 12:35pm and resumed at 1:30pm on 22 September 2015.

5.8	APPLICATION FOR A DEVELOPMENT PERMIT – DA/3485 - FOR RECONFIGURING A LOT (1 INTO 2 LOTS) AND A DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE FOR A PUBLIC UTILITY AT 7725 MULLIGAN HIGHWAY, LAKELAND - LOT 26 ON PLAN SP193139	
31076	<i>Report No.D15/17819 from Reel Planning - Council's Town Planning Consultants</i>	

Cr A Wilson moved; seconded Cr R Bowman

That the application under the IPA Planning Scheme by Lyon Infrastructure Pty Ltd c/- Planz Town Planning Pty Ltd for a Development Permit for Reconfiguring a Lot (1 into 2 lots) and a Material Change of Use for a Public Utility (Solar Farm) located 7725 Mulligan Highway,

Lakeland be approved subject to the conditions set out in the recommendations in Report D15/17819 and with the following amendment:

Electricity Supply

4 Each proposed lot must be connected to a reliable electricity supply. Details must be provided to Council by the applicant, prior to Council endorsement of the Plan of Survey.
CARRIED

5.9	APPLICATION FOR PERMANENT ROAD CLOSURE BEING KOOKABURRA AVENUE, LAKELAND ABUTTING LOT 26 ON RP725840 SHOWN AS LOT A ON DRAWING CNS15/047P.	
31077	<i>Report No.D15/16751 from Land Tenure Officer File No.2.</i>	

Cr A Wilson moved; seconded Cr P Johnson

The Department of Natural Resources and Mines be advised that Council does not support the application for the permanent road closure of an area of about 1020m² of Kookaburra Avenue, Lakeland abutting Lot 26 on RP725840.

CARRIED

5.10	ENDEAVOUR VALLEY ROAD (ENDEAVOUR FALLS TO ROSE CREEK) – JOB NO.220/6601/2 – PROPOSED RESUMPTION OF LAND FOR TRANSPORT PURPOSES - PART OF LOT 4 ON PLAN SP146407: COUNTY OF BANKS: PARISH OF HANN.	
31078	<i>Report No.D15/16750 from Land Tenure Officer File No.2.408.1; 2.501.17.</i>	

Cr K Price moved; seconded Cr P Johnson

The Department of Transport and Main Roads be advised that Council supports the Intention to resume in respect of freehold land for the purpose of road purposes as depicted on submitted plan R203-789.

CARRIED

5.11	PROPOSED ISSUE OF DEED OF GRANT OVER LOT 94 ON PLAN C17952 (RESERVE FOR GRAVEL R89), FOR THE PURPOSE OF A WASTE TRANSFER STATION INERT LANDFILL AND A COMPOST FACILITY.	
31079	<i>Report No.D15/16749 from Land Tenure Officer File No. 2.85.134; 2.213.6 (468).</i>	

Cr R Bowman moved; seconded Cr K Price

The Department of Natural Resources and Mines be advised that Council hereby accepts the conditions of Agreement to Offer in relation to the proposed issue of a Deed of Grant over Lot 94 on Plan C17952 being Reserve for Gravel Purposes, for the purpose of a Water Transfer Station; Inert Landfill and a Compost Facility as set out in letter dated 19 August 2015.

CARRIED

MEETING WITHDRAWAL

Cr G Shephard declared a Conflict of Interest in Item 5.12 and withdrew from the meeting at 1:45pm.

5.12	NAMING OF LAURA RIVER BRIDGE “SHELLEY’S CROSSING”– NORTH OF LAURA AND REINSTATEMENT OF SIGNAGE.	
31080	<i>Report No.D15/16752 from Land Tenure Officer File No. 2.500.12 (615)</i>	

Cr A Wilson moved; seconded Cr P Johnson

The Department of Transport and Main Roads be advised that Council supports the proposal to officially name the bridge over Laura River, north of Laura, “Shelley’s Crossing’ in memory of Mrs Shelley Shephard and that the reinstatement of the “Shelley’s Crossing” signs be given high priority.

CARRIED

MEETING RE-ATTENDANCE

Cr G Shephard resumed his seat in the meeting at 1:47pm.

5.13	PROPOSED LAURA WASTEWATER DISPOSAL SYSTEM UPGRADE WITHIN LOT 200 ON PLAN CP907233 (UNALLOCATED STATE LAND);PENINSULA DEVELOPMENT ROAD, LAURA;PARISH OF DEIGHTON;LOCALITY OF LAURA.	
31081	<i>Report No.D15/16807 from Land Tenure Officer File No. 2.75.1; 2.83.1; 2.85.46.</i>	

Cr R Bowman moved; seconded Cr A Wilson

Council make application to the Department of Natural Resources and Mines to excise and acquire at minimal cost to Council an area within Lot 200 on Plan CP907233 to incorporate the proposed Waste Water Disposal System Upgrade and Council’s landfill for Laura.

CARRIED

5.14	MAIN ROADS WEED CONTROL FUNDING	
31082	<i>Report No.D15/16585 from Senior Biodiversity Officer</i>	

Cr S Clark moved; seconded Cr R Bowman

That Council write to the Minister for Main Roads raising its concerns for the inadequate funding available to controlling weeds on the State road network within Cook Shire.

CARRIED

5.15	COEN ADVISORY COMMITTEE – AUGUST 2015 MINUTES	
31083	<i>Report No D15/16740 from Director Economic Development and Community Services.</i>	

Cr G Shephard moved; seconded Cr R Bowman

That Council receive the minutes of the Coen Advisory Committee meeting of 12 August, 2015.

That Council support the funding application to the Department of National Parks, Sports and Racing – Get Playing Places and Spaces Round Four for a new Coen amenities block.

That the new Asset Manager reviews the state of repair and future use of the JS Love building.

That the Coen Advisory Committee prepares a Fire Management Plan with Neil Parker.

That a review of the Coen township footpaths is undertaken and new footpath requirements identified.

That a review of current signage in and around Coen township, including school zone signage, be undertaken including recommendations for new and upgraded signage.

CARRIED

5.16	COMMUNITY ENGAGEMENT STRATEGY	
31084	<i>Report No.D15/16741 from Director Economic Development & Community Services</i>	

Cr P Johnson moved; seconded Cr A Wilson

That Council:

1. Adopts the Community Engagement Strategy;
2. Resolves to support the employment of an Administrative Trainee to enable an existing ED&CS employee to oversee and support the implementation of the Strategy over 12 months.

CARRIED

5.17	RADF – NEW GRANT GUIDELINES AND ADVISORY COMMITTEE	
31085	<i>Report No.D15/16743 from Arts and Culture Officer</i>	

Cr S Clark moved; seconded Cr R Bowman

That Council's nominate its representative on the RADF Advisory Committee who will also serve as the Committee Chair; Cr Kaz Price nominated as Council representative and Committee Chair.

That Council appoints Jody Andrews and John James to the RADF Advisory Committee;

That Council ratifies the Terms of Reference and Guidelines for the RADF Advisory Committee.

CARRIED

Minutes of the Ordinary Meeting of the Council of the Shire of Cook held at the Administration Building, 10 Furneaux Street, Cooktown
21-22-23 September 2015

5.18	SHOW DAY HOLIDAY 2016	
31086	<i>Report No.D15/17107 from Director Economic Development & Community Services</i>	

Cr S Clark moved; seconded Cr R Bowman

In accordance with the request from Cooktown Regional Agriculture & Recreational Show Society Inc, Council authorise the Chief Executive Officer to request Wednesday 27th July 2016 be declared a Show Day Holiday under the Holiday Act 1983.

CARRIED

5.19	REVENUE AND EXPENDITURE – AUGUST 2015	
31087	Report D15/16739 from Director of Corporate Services	

Cr S Clark moved; seconded Cr R Bowman

That the Revenue and Expenditure Statements for August 2015 be adopted.

CARRIED

5.20	INCLUSION IN FEES AND CHARGES – PER HECTARE COMPENSATION RATE FOR MINING LEASES.	
31088	<i>Report No.D15/16774 from Business Services Manager</i>	

Cr R Bowman moved; seconded Cr A Wilson

CARRIED

5.21	WATERFRONT ADVISORY COMMITTEE MINUTES	
31089	<i>Report No. D15/16755 from Chief Executive Officer</i>	

Cr P Johnson moved; seconded Cr K Price

That the minutes of the Waterfront Advisory Committee meeting held on 3 June 2015 and 9 September 2015 be received.

CARRIED

COMMITTEE OF THE WHOLE

5.22	COMMITTEE OF THE WHOLE	
31090		

Cr A Wilson moved; seconded Cr S Clark

That Council resolve into Committee of the Whole at 3:13pm to discuss airport subdivision and rates and charges rebates.

5.23	COMMITTEE OF THE WHOLE	
31091		

Cr R Bowman moved; seconded Cr K Price

That Council revert to the ordinary meeting of Council at 3:45pm after discussing airport subdivision and rates and charges rebates.

5.24	COOKTOWN AIRPORT INDUSTRIAL SUBDIVISION	
31092	<i>Report No.D15/16744 from Director Economic Development & Community Services</i>	

Cr R Bowman moved; seconded Cr S Clark

That Council:

1. Resolves to lease land at the Cooktown Airport Aviation Park commencing at an unimproved rate of \$1.50m² per year, indexed for CPI on a minimum of a 33 year term plus an option for an additional 33 years, subject to the successful receipt of Building our Regions funding of \$500,000 towards infrastructure.
2. Resolves to provide an incentive for the first two tenants by providing the first five years rent free in return for their funding commitments towards the taxiway and road infrastructure.
3. Resolves to allow a further \$150,000 for additional cash flow requirements between expenditure and funding reimbursement (net zero cash outlay).

CARRIED

5.25	REQUEST TO WRITE OFF EXCESS WATER CHARGES ASSESSMENT 100026193	
31093	<i>Report No.D15/16780 from Finance Officer</i>	

Cr S Clark moved; seconded Cr K Price

Recommend to Council to give a concession of the balance due to no obvious leak detection between the average charges for the last 7 water consumption charges which is 324 kilolitres @ \$1.75 (567.00) and the amount charged which was 3278 kilolitres @ \$1.75 (5736.50) the difference being \$5,169.50.

Council direct CEO to investigate quarterly meter reading and charging and a billing system separate to current rates billing cycle.

CARRIED

MEETING WITHDRAWAL

Cr P Scott declared a conflict of interest in Item 5.26 and withdrew from the meeting at 3:50pm. Deputy Mayor P Johnson took control of the meeting.

5.26	REQUEST TO WRITE OFF EXCESS WATER CHARGES ASSESSMENT 10005833	
31094	<i>Report No.D15/16782 from Finance Officer</i>	

Cr A Wilson moved; Cr R Bowman

Recommend to Council to give a concession of the balance due to no obvious leak detection between the average charges for the last 7 water consumption charges which is 479 kilolitres @ \$1.75 (\$838.25) and the amount charged which was 3317 kilolitres @ \$1.75 (5804.75) the difference being \$4,966.50

CARRIED

MEETING RE-ATTENDANCE

Cr P Scott resumed his seat in the meeting and took control of the meeting at 3:55pm.

5.27	REQUEST TO WRITE OFF EXCESS WATER CHARGES ASSESSMENT 10011096	
31095	<i>Report No.D15/16784 from Finance Officer</i>	

Cr P Johnson moved; seconded Cr G Shephard

As this is the second time a request has been made for excess water charges at this property it is recommended that Council give a partial concession for the excess water consumption charges. Ratepayer to pay \$1,564.50 as per their request.

CARRIED

Meeting closed at 4:30pm.

Meeting resumed at 2:00pm Wednesday 23 September 2015.

Attendees:

The Mayor, Cr PH Scott, Councillors A Wilson (by teleconference), KG Price, GC Shephard (by teleconference), PL Johnson, R Bowman, S Clark, Director of Planning and Environment – Mark Marziale, Acting Director of Engineering Services – Michael Czarnecki, Lisa Miller - Development Coordinator, John Harrison – Senior Planning Officer, Minute Officer (K Nicolaou).

5.1	APPLICATION FOR A DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (1 INTO 6 LOTS) AND A DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR A SHOP AT 48 CHARLOTTE STREET, COOKTOWN - LOT 201 ON C17915 (DA/3458)
31096	<i>Report No.D15/16724 from Reel Planning - Council's Town Planning Consultants</i>

Cr A Wilson moved; seconded Cr S Clark

That Council issue an approval for the development application submitted by Cairns Hardware Company Pty Ltd c/- RPS Australia East Pty Ltd for Reconfiguring a Lot (one (1) into six (6) lots) and a Material Change of Use (Shop) at 48 Charlotte Street, Cooktown (Lot 201 on C17915), subject to the conditions set out in the recommendations in Report D15/16724 with the following amendments and insertion of Condition 22 and changing condition numbering thereafter;

(2) Material Change of Use

Internal Driveway and Car Parking

4. The Development must make provision for thirty-seven (37) car parking spaces to be located generally in accordance with the plan titled PR126133-2 – Concept Store Layout, Issue A, Prepared by RPS, Dated 03/07/15. At least two (2) parking spaces must be designated for persons with disability. Location of additional car parking spaces to be provided at the time of building application. Council will accept a cash contribution of eighteen thousand dollars (6 x \$3,000.00 as per Cook Shire's Fees and Charges Schedule 2015/16) in lieu of provision of the additional six (6) off street car parking spaces if they cannot be provided on site. Such contribution must be paid prior to the issue of the Development Permit for Building Works.

Operational Works

9. Prior to construction commencing, Council will require approval of an Operational Works application for the following:
 - Footpaths (see Condition 2)

- Stormwater management (see Condition 18)
- Excavation and Filling; and
- Any water main or sewerage main extensions (see Condition 17).

This application will need to include plans prepared by a Registered Professional Engineer Queensland in accordance with the FNQROC Manual that are to the satisfaction of Council's Director Engineering Services.

Council will require that one (1) copy of the design drawings be submitted to Council for preliminary assessment. Three (3) copies of the final design are to be submitted to Council for approval prior to the commencement of the works. On completion of the works, the Council shall require a Certificate of Completion from a Registered Professional Engineer and a set of as constructed plans must be deposited at Council's office.

Storm Water

18. Storm water must be directed to a legal point of discharge to the satisfaction of Council's Director Engineering Services. A Stormwater Management Plan must be provided for approval by Council's Director Engineering Services as part of an Operational Works application prior to the issue of a Development Permit for Building Works.

Servicing Management Plan

- 22 Prior to the issue of a Development Permit for Building Works, the Applicant must submit a Servicing Management Plan for the site for approval by Council's Director Engineering Services. The Servicing Management Plan must document:
 - The number and type of vehicles servicing the site;
 - The timing of service deliveries to the site;
 - Driver protocols to ensure residential amenity in the immediate locality is protected and the traffic efficiency and safety of Charlotte Street traffic (including vehicular access to nearby businesses) is not adversely affected; and
 - The route for service delivery to occur.

Any variation to the approved Servicing Management Plan must be first agreed to in writing by Council's Director Engineering Services.

CARRIED

Meeting closed at 2:55pm.